

**Honeybourne Parish Council**  
**Minutes of the Honeybourne Parish Council Meeting held at the**  
**Village Hall on 14<sup>th</sup> January 2014**

**Present:** Cllrs. B Johnson (Chairman), M Powell, A Attridge, T Probert, G Clelland, A Simmons, D George, D Cowan, S Matthews & C Clear

**In Attendance:** Mr J Stedman (Clerk), and one member of the public.

**192. Apologies were accepted from :-** Cllr Peter Brookes

**193. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary Interests:** None

**Other Disclosable Interests:** None

**Register of Interests:** The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

**194. Public Open Forum:** no comments made

Cllr Alistair Adams sent his District and County Council report which is appended to the minutes.

**195. Minutes:**

- a. Council agreed the wording of the minutes of the December ordinary meeting and the Chairman signed them as a true record of the meeting.

**196. Clerk's Report on Matters in Progress:**

- a. Return of the Leys gate key - Cllr David George reported the keys had not been returned – The Clerk to send a further reminder to the Railway Club
- b. Purchase of the book “Local Councils Explained” This was returned from Cllr David Cowan who commented favourably on its contents, the book was passed on to Cllr Mike Powell for his perusal.
- c. The hedgerow at the top end of High Street was reported to Rooftop Housing in November and is not resolved, Clerk to raise this again with Rooftop housing.
- d. Request for a hot air balloon launch on The Leys playing field – the request was referred to VISA to ask permission but no response had been received to date. Doug agreed to respond?
- e. Allotment shed storm damage reported by Kevin Gisbourne was noted
- f. Honeybourne Station car park salt gritting – The station manager confirmed that the station car park was now added to the gritting contractors schedule.
- g. Honeybourne Station vandalism. This occurred over the Christmas period when decorations were vandalised and moved across the track. The BTP were informed of the incident.
- h. Update report on the adoption of the Cotswold View balancing pond – Following a request for information from a parishioner Taylor Wimpey informed the Council that they are still waiting for Network Rail to complete the necessary land transfer to allow the roads to be adopted. Council agreed to enquire why the process with Network Rail is held up and request a completion date from Taylor Wimpey.

### **Honeybourne Parish Council**

- i. Wychavon District South Worcestershire CAB request to offer social services – The Clerk responded to the offer of local support and informed CAB that David Manning of Opportunity Evesham had offered the same services only the month before. Members agreed further offers of social help and assistance would be unnecessary in such a short space of time. The offer will be reviewed in the spring.
- j. Request from VISA chairman to cut the VISA field hedge. – The request was forwarded to the mowing contractor who will complete the work when the field conditions are drier or frozen.
- k. David Wilson Homes HGV traffic restriction signage and other issues – many local environmental matters were reported to David Wilson Homes before and after the Christmas break and most remain unresolved. The Clerk will continue to pursue a resolution.
- l. Tree blocking the PROW 514 at Fancutts Garage. The handyman responded to the callout, cleared the Leylandii from the footpath and left the debris on the adjacent farm land as his presence was questioned by the land owner.

#### **197. Planning Applications – no new applications to consider.**

#### **198. Planning Decisions Noted:**

- a. **W/13/02557/PP:** Mrs J Garside, Keepers Cottage, 3 Mickleton Road, Proposed two storey side extension; considered under the Clerk's delegated power; The Council has no objection or comment on the application.
- b. **AB/13/02568/AB:** Mr N Ford, Domestic Fowl Trust, Station Road, Proposal: Building for storage of machinery and fodder; considered under the Clerk's delegated power; The Council has no objection or comment on the application.
- c. **W/13/02052/PN:** David Wilson Homes; Land off Station Road, construction of 35 dwellings and public open space. Formal notification had not been received and the Chairman informed the Council that by a majority the application was passed by the WDC planning committee.

#### **199. Planning Matters:**

- a. Update report on planning enforcement regarding the erection of a wooden fence on Stratford Road. The WDC enforcement officer informed the Clerk that the property occupier has lodged a retrospective planning application but this had not been received by the Clerk.
- b. Update report from Taylor Wimpey on the transfer of land for the Village Hall site, negotiations with the land owners are still underway and a resolution is expected shortly.
- c. Commuted sum proposal for the adoption of the balancing pond and POS on the Grange Farm site. Council agreed the Clerks proposals based on the information received from Taylor Wimpey, the proposals will be forwarded to Taylor Wimpey for their consideration.

#### **200. Council and Community Matters for Consideration–**

- a. Members noted Sir Peter Luff's New Year's knighthood and agreed a congratulatory letter should be sent from the Council.
- b. Council agreed to an interim internal audit of procedures and administration.

## Honeybourne Parish Council

### 201. Finance:

- a. The Council approved the Payments, Receipts and Balances as listed in appendix A
- b. The Council approved the third quarterly accounts balances, payments & receipts and the bank reconciliation in accordance with the statements received by Cllr David Cowan.
- c. Members noted the information on council tax base changes in the letter from WDC
- d. Council considered and agreed the finance group's budget heading recommendations for 2014-15
- e. Council considered the 2014-15 precept recommendation from the finance group, Cllr Graham Clelland proposed that a precept of £54,000 is levied on the District Council for the 2014-15 precept, Cllr Mike Powell seconded the proposal, and the proposal was carried unanimously. Members noted that the WDC tax calculator indicated this represents an increase of 1.2%.  
The Clerk will make the precept demand on WDC.

### 202. Street Lights:

- a. No new faults were reported
- b. Council commended the streetlight engineer Mr P D Long for his very swift attention to reported faults and requested a letter of thanks be sent on behalf of the Council.

### 203. Cemetery & Churchyard

- a. Council considered the annual review of the cemetery fees and it was agreed to add £5.00 to each fee for parishioners and £10 to each fee for non-parishioners.
- b. The Clerk reported that the cemetery gates closure problem has been satisfactorily repaired by the Handyman; matter resolved.

### 204. Public Rights of Way:

- a. To receive the PPW's report on the footpaths and any new matters in need of attention. – No new matters for consideration.
- b. The PPW's reported that footpath 514 closure is still in place due to the David Wilson Homes construction site works. The 514 bridge over the Gate Inn brook will be inspected when the footpath re-opens in six months' time

### 205. Highways:

- a. Members reported the following highway matters: -
  - i. Dumped household white goods in Gloster Ades
  - ii. Two large tyres dumped on Weston Road
  - iii. Shinehill Lane private ditch blocked causing standing water on the road.
- b. The Clerk issued the report on the VAS deployment and infringement counts which indicated a large reduction in infringements due to the VAS facing the opposite traffic flow on most of its sites

## Honeybourne Parish Council

### 206. Lengthsman and Handyman:

#### a. Works requested to be carried out

- i. Clear hedge cutting debris from the highway on Buckle Street
- ii. Grit Bins to be filled with salt grit
- iii. Check and clear the gullies in Station Road by Silver Dale
- iv. Check and clear excessive litter on the Mickleton Lane junction
- v. Monitor and report litter deposits around the Gate Inn cross roads
- vi. Fix a "No Dog Fouling" sign on the footpath from Westbourne to Stratford Road
- vii. Check grips in Station Road, and standing water in Westbourne.

### 207. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory and no actions are required.
- b. The Clerk reported that the service parts for the swings were now with the handyman ready for fitting.
- c. The Handyman reported the mysterious mound of soil in The Leys Playing Field was a large hole dug out and refilled without any contents. The soil was compacted to restore the levels and the matter resolved.

### 208. VISA Field, Community Centre & Village Hall Development

- a. The Clerk's report on the planning meeting with WDC officers and Cllr Adams held on 18<sup>th</sup> December. Was noted  
Members agreed a meeting with the project manager and VISA needs to take place as soon as possible. Clerk to make the arrangements.  
It was further agreed that the Clerk would ask Mr Keith Chandler the village hall architect recommended by WDC if he would attend a meeting with the Village Hall committee and Councillors to ascertain a perspective of the options and needs for the proposed new Village Hall.
- b. **Meeting report:** The Chairman reported that he had attended the Village Hall Committee meeting on 6 January. He had outlined the delays with the new site, explained how the new Centre will be owned and managed, and commented on funding for the new facility and disposal of the existing site. He had advised that s106 money would not be available for the Community Hall and that New Home Bonus could not be guaranteed, especially after the next general election. The Committee confirmed that they would continue to seek alternative funding.
- c. A Section 106 funding report from Mr Jem Teal was noted by members
- d. The Clerk reported no response from WCC into finding the original deeds or plans for the Village Hall and following a suggestion from Mr Doug Rushton enquiries will be made with Gloucestershire County Council archive.

### 209. Matters Raised by Members none requested

### 210. Correspondence:

- a. WDC Conservation officer notification of a public meeting at Honeybourne Village Hall for the conservation area review on the 30<sup>th</sup> January 2014 at 6pm. Members requested the event to be publicised in the village news and e-news

## Honeybourne Parish Council

### 211. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 11<sup>th</sup> February at the Village Hall at 7.30

There being no further business the Chairman closed the meeting at 9.05pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

### APPENDIX A: FINANCE

#### Payments to be Authorised

Jan-14

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1161	Honeybourne Village Hall	Grant	1,440.00		1,440.00
1162	J Stedman	Clerk's Salary & Expenses	439.11		439.11
1163	NALC	Book Local Councils explained	54.99		54.99
1164	Westhill Direct	Stationery	109.10	18.18	90.92
1164	Westhill Direct	Stationery	22.03	3.67	18.36
1164	Westhill Direct	Credit Note	(47.71)	(7.95)	(39.76)
1165	Wicksteed Playscapes	Swing parts	44.52	7.42	37.10
1166	Limebridge RS	2 Pallets of Salt Grit	325.99	54.33	271.66
1167	P D Long	Streetlight Maintenance	63.60	10.60	53.00
1167	P D Long	Streetlight Maintenance	67.20	11.20	56.00
1168	HMRC	PAYE & NIC	650.61		650.61
1169	John Hyde	Lengthsman's Works	242.75		242.75
1170	Brian Johnson	Mileage & parking expenses	18.00		18.00
1171	Felix Dennis	Allotment Rent	300.00		300.00
			<b>3,730.19</b>	<b>97.45</b>	<b>3,632.74</b>

	£	
Account Transfer	10,000.00	13-Jan

<b>Payments received and banked</b>			
Received From	Details	Amount	Banked
	Total	<b>0.00</b>	

#### All paid up Account Balances

CURRENT ACCOUNT	£12,666.40
DEPOSIT ACCOUNT	67,572.34
<b>TOTAL FUND BALANCE</b>	<b>£80,238.74</b>

## Honeybourne Parish Council

**District Councillor report** - Honeybourne  
**Month: January 2014**  
**Prepared by Alastair Adams**  
**Honeybourne & Pebworth Ward, Wychavon District Council**

### Happy New Year to you all

#### **Planning**

**Sheep Sales Field – David Wilson Homes** - We won at the planning committee on 9<sup>th</sup> January. The planning officer recommended refusal of the 35 houses and inferred the 44 house scheme should go ahead. Honeybourne Chairman of the PC and I spoke to persuade the committee to vote for approval of the 35 house scheme – less housing is better! It was close, but the committee voted for the 35 houses. Also the other good news was at the eleventh hour the developer agreed to modify their plans to include local material and local design features into their design to make the houses look more in keeping with the existing village.

**County Councillor Report- Honeybourne**  
**Month: December 2013**  
**Prepared by Alastair Adams**  
**Littletons Division, Worcestershire County Council**

#### **Highways –**

##### **Points Raised by residents or council with updates:**

- 1. Damage to the pavement barriers opposite the Gate** – reported and logged - service request 5975558
- 2. Buckle Street – overgrown hedge as you go up the hill out of Honeybourne on the Bidford Rd.** This is still outstanding but a quote to get the cut the hedge has been requested, and then the hedge will be cut and the landowner charged
- 3. Footpath from Westbourne to Stratford Rd** – This has now been resurfaced
- 4. 30mph speed limit** moving the 30mph sign to other side of railway Bridge towards Bidford. I have now signed the paperwork to go to public consultation.
- 5. Dangerous parking outside the school** – Photos of dangerous parking on the pavement outside the school were sent to me. I have flagged this to Highways, and they have agreed to put the “No Parking- School zig-zags” across the offending area in March/April
- 6. Sign to be erected to Construction Traffic** – 7.5tonnes weight limit in High Street. Highways have gained agreement from the developer to erect the following - A temporary black on yellow sign stating:

HONEYBOURNE  
HOUSING DEVELOPMENT  
CONSTRUCTION TRAFFIC

They'll need one with a straight on arrow in Bretforton itself, B4035 – just before the junction leading off to Honeybourne, C2049 the same sign again just before Gloster Ades Road, UC 45019 (otherwise will be used as a short to High Street) and one with a left arrow prior to Honeybourne Road/Weston Road, C2006.

## Honeybourne Parish Council

### County Council News:

1. The main news from County Hall has been the approval by Cabinet of the proposed incinerator at Hartlebury costing £165million. It is an Energy From Waste incinerator so will produce electricity. There was huge opposition to it by people living in Hartlebury, but the county landfill sites at Throckmorton will be full by 2023 without this facility. An incinerator had been planned when the contract with Mercia (the waste contractor) was signed in 1998, and it has taken 15 years of numerous discussions about planning and financial issues to get to this point!
2. The delays in the construction of Abbey Bridge in Evesham is continuing to cause serious concerns
3. **Public consultation of the future of subsidized buses** WCC has started a public consultation on the future of subsidies for the buses. 80% of the buses routes in Worcestershire do not need any subsidy so most bus services will not be affected – see consultation booklet for more information or go to [www.worcestershire.gov.uk/busservicereview](http://www.worcestershire.gov.uk/busservicereview) Hurry if you want to have your say – the consultation closes on 17<sup>th</sup> January.

### Councillor's Divisional Fund

I have authorised the following from the Divisional Fund :

1. **Cleeve Prior Heritage Trust** - for the improvement & enlargement of their car park- payment made on or around 21 November 2013
2. **1<sup>st</sup> Littleton Scout Group** - for improvements to the Scout Hut - payment made on 6 December 2013
3. **Bretforton Sports Club** - towards the new sports equipment sheds - submitted 14/11/13 banking details requested and completed BACS form awaited
4. **Evesham Sea Cadets** - for new catering equipment to teach the sea cadets cooking skills - payment made on or around 14 November 2013
5. **Pebworth in Bloom** – money for the re-decoration of the railings around the village car park – submitted 6/12/13 – payment made
6. **South Littleton Playground Action Group** – a new zip wire trolley (quieter one!) and a contribution towards a new see-saw - submitted 3/12/13 : banking details requested .

I have also received a letter from **Offenham Cricket Club, and Little Stars Play Group** requesting assistance .

End of report