

**Honeybourne Parish Council**  
**Minutes of the Honeybourne Parish Council Meeting held at the**  
**Village Hall on 11<sup>th</sup> February 2014**

**Present:** Cllrs. B Johnson (Chairman), M Powell, T Probert, G Clelland, A Simmons, D George, D Cowan, S Matthews & C Clear

**In Attendance:** Mr J Stedman (Clerk), and one member of the public.

**212. Apologies were received and accepted from :-** Cllrs Peter Brookes and A Attridge

**213. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary Interests:** Cllr David Cowan Minute 221b as Chairman of the Volunteer Centre.

**Other Disclosable Interests:** Cllr Brian Johnson; minute 219f if Reades Piece is discussed.

**Register of Interests:** The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

**214. Public Open Forum:** no comments made

Cllr Alistair Adams having sent his apologies for the meeting has send his District and County Council report which is appended to the minutes.

**215. Minutes:**

- a. Council agreed the wording of the minutes of the January ordinary meeting and the Chairman signed them as a true record of the meeting.

**216. Clerk's Report on Matters in Progress:**

Members noted the following matters.

- a. Signed minutes from March 2010 to March 2013 have been deposited in the Worcestershire County Council Archive. The access number at the Hive is 15594.
- b. Letter of congratulations sent to Sir Peter Luff MP and the response received.
- c. Letter of thanks for prompt services sent to P D Long our streetlight engineer.
- d. Honeybourne Fun Day and the Honeybourne Mile in 2014 – information circulated throughout the parish
- e. Correspondence with the Village News regarding distribution
- f. Wreath collecting instructions sent to the Mowing contractor – reported to be complete.
- g. Confirmation from WDC of the precept demand being received.
- h. Correspondence with Network Rail over parking and road adoption in Stephenson Way.
- i. Circulation of the book Local Councils Explained – Cllr Mike Powell returned the book and it was agreed to pass it to Pebworth Parish Council as a shared item.

**217. Planning Applications –**

- a. **W/14/00115/PP** Mrs S Tayara, 3 Poden Cottage, Mickleton Road, Proposed single storey rear extension to replace existing single storey annexe. The Council has no objection or comment on the application.

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- b. **W/14/00074/PP:** Mr D Blower 50 High Street, Proposal: Residential two storey extension to the side and rear of the property. Existing Garage and conservatory to be removed. The Council has no objection or comment on the application.
- c. **W/13/02570/OU** - Land Adjacent, The Elms, Buckle Street, Outline Planning Application for erection of a single detached dwelling.  
The Council objects to the application for two reasons;
  - i. The proposed new dwelling is outside of the village development boundary and is in open countryside.
  - ii. The size and scale of the proposed dwelling is disproportionate to the existing bungalow and would be a dominant feature on the rural landscape.

### 218. Planning Decisions None at this time

### 219. Planning Matters:

- a. **Planning enforcement** regarding the erection of a wooden fence on Stratford Road – No planning officers were available to comment on the lack of any action or a planning application. The Clerk will pursue the matter
- b. **Parish Council Speaking at Planning Committees;** having used this opportunity already, the Council fully supported the need to retain the Parish Council's three minute speaking opportunity at WDC planning committee meetings.
- c. **Section 106 report** from Mr Jem Teal; this outlined the potential funding from the village developments, Council noted its content.
- d. **Taylor Wimpey site access:** Highway officer's proposed changes to the speed limit zones. This matter is being directed by Cllr Alistair Adams as County ward member as the Highway officer proposed further changes to the speed limit zones. The matter is unresolved at present and Cllr Alistair Adams will be asked to pursue the matter with the Parish Council's support not to make further changes.
- e. **David Wilson Homes;** several complaints have been received over the last month regarding the site working hours, noise nuisance, mud on the highway and lorries parking on the highway verges. The site managers have been informed of the problems and some remedial actions taken.  
The abuse by HGV's of the weight limit on High Street continues and the failure of the installation of restrictive signage was considered to be outrageous, it was reported that more permanent signage has been installed on the 30mph signposts on the Bretforton Road village boundary, members failed to see how HGV's could possibly turn around at this point and therefore they would continue on through the High Street. Further correspondence with the Highways officer and the developers will be made to try and resolve the matter. A request will be made to the WDC planning officers to have precise routing orders added to the section 106 planning agreements.
- f. **Conservation Area** public consultation meeting 30<sup>th</sup> January; the conservation officer reported that only 10 members of the public attended the meeting and the Chairman considered six of these attendees were Parish Councillors. It was noted that none of the properties affected by the proposed changes were directly informed by letter or other means. Members questioned the need to exclude from the conservation area four listed buildings in the High Street and also the inclusion of the Village Hall site and Manor Farm. **Note:** No discussion took place on Reades Piece

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### 220. Council and Community Matters for Consideration–

- a. Council noted the copy of a letter from Sir Peter Luff MP regarding the highway adoption for Stephenson Way and the lack of action by Network Rail to resolve the problem.
- b. Council noted a further letter from Sir Peter Luff MP regarding the Governments statement that the New Homes Bonus payments to communities would be retained.
- c. Council considered the content of a letter in the Village News about all large houses being built in Honeybourne and wished to confirm the actual details of house sizes on the current developments, a report will be published in the Village News.

### 221. Finance:

- a. The Council approved the Payments, Receipts and Balances as listed in appendix A  
**Note:** Cllr David Cowan having declared an interest in the next item withdrew from the meeting and left the room.
- b. **Donation request** from The Volunteer Centre Evesham, it was proposed by Cllr Graham Clelland and seconded by Cllr Mike Powell that a donation of £100 should be made. The proposal was agreed by the Council and a cheque payment will be made at the March meeting.  
 Cllr. David Cowan returned to the meeting

### 222. Internal Audit

- a. The Internal Auditors interim report was circulated to members and the Clerk confirmed matters relating to an un-minuted transaction was resolved in the January minutes, non-initialled invoices were resolved at the meeting and the Clerk's salary back-pay was agreed not to be claimed. The Clerk confirmed the VAT account was now up to date. No matters were un-resolved and the audit report was accepted.

### 223. Street Lights:

- a. No new faults were reported

### 224. Cemetery & Churchyard

- a. Council noted the Clerks report on Garden of Remembrance Plot no. 45 grant of interment made to Mr Dean Turner and the receipt of the required fees.
- b. Council noted the Clerks report on the interment of cremated remains of Mr and Mrs Turner in plot 45 of the Garden of Remembrance on 1<sup>st</sup> February 14
- c. Interment of Baby Roe in the cemetery plot 205C; in consideration of the circumstances it was agreed a fee of £25.00 would be charged. Clerk to complete the administration.

### 225. Public Rights of Way:

- a. To receive the PPW's report on the footpaths and any new matters in need of attention. – Cllr David Cowan requested the debris on the Westbourne to Station Road footpath should be cleared as the accumulation is considerable.

### 226. Highways:

- a. Members reported the following highway matters: -
  - i. Pothole on Stratford Road 15m from the Gate Inn junction
  - ii. Pothole on Weston Road by the Gate Inn
  - iii. Raised footpath on High Street – broken posts on the railing fence
  - iv. Poor road surface under the two bridges on the Stratford Road
  - v. Shinehill Lane verge and kerb has a considerable deposit of soil from ditch cleaning causing drainage problems as the mud is spread over the highway.
  - vi. Small manhole cover missing in middle of High Street close to the crossroads

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vii. Gloucestershire County Council – Weston Sub Edge road by Hartwell's timber, very poor road surface.

- b. Council noted the traffic regulations order to reduce the speed limit on Buckle Street from 290m north of the railway bridge
- c. The Clerk reported on the VAS deployment and infringement counts; Members requested the data collected over the last nine months should be sent to the local police and the Safer Roads Partnership with a request for more speed enforcement.
- d. A report received from the Police on speed enforcement in Station Road indicated six speeding tickets were issued in a four hour period on 15<sup>th</sup> January.
- e. The Clerk reported on his request to WDC for ditch clearance on Shinehill Lane. No visible action had been taken to date.
- f. A loose manhole cover on Station Road causing a noise nuisance had been reported to WCC, members could not confirm any remedial actions had taken place.

#### 227. Lengthsman and Handyman:

- a. **Works requested to be carried out**
  - i. The Salt Grit bin in Green Close is tipped over and requires up-righting
  - ii. Request to clear all out-of-date and un-wanted fly posters and notices in the village

#### 228. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory.  
Moss is building up on the safety surfaces and it was agreed this should receive appropriated treatment.
- b. The Clerk reported that the service parts for the swings were now fitted by the handyman.

#### 229. VISA Field Development

- a. Clerk's report on the meeting held on 6<sup>th</sup> February with the project stakeholders.  
The meeting was led by Mr Ken Watkins (project manager).  
In attendance were VISA committee members, all available Parish Councillors and two football team managers.  
Mr Watkins presented his proposals based on the original wish lists from VISA Ltd. and the Parish Council. He had attributed cost estimates to each item as information received from WDC now gave an estimated section 106 fund available for the project. After debating the merits of each item it became clear that the wish list initially given to Mr Watkins was no longer achievable in practical terms, the main reason being the unsuitability of the field's soil structure for the concentration of football which had been asked for and the subsequent withdrawal of the local football team from the village pitch. The general consensus was that our original aspirations needed to be revised. It was proposed that the Parish Council and VISA Ltd. should hold further independent meetings to review their objectives and then hold a joint meeting to consider a new strategy for the field's development.
- b. After consideration of the stakeholder meeting report the Council agreed a special meeting was needed to consider all the issues resulting from the stakeholder meeting. Members agreed to meet as an informal group to consider all the issues and offer a recommendations report to the March Parish Council meeting. Cllr Trish Probert kindly offered the old Post Office as a meeting venue and this was accepted.

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#### 230. Community Centre & Village Hall

- a. The Clerk reported on pursuing a formal agreement or letter of intent for the Village Hall site from Taylor Wimpey; the response indicated the land was not yet in the control of Taylor Wimpey and the matter would be resolved when the land transfer takes place.
- b. The Clerk reported on investigations made with Gloucestershire County Council archive into any records relating to the Village Hall site. A lengthy email was received in reply which was passed to the Village Hall committee for their attention.
- c. The Clerks report on investigations made with Worcestershire County Council legal department and the land registry. The County Council advised that the Village Hall's solicitor should deal with all Land Registry matters for the Village Hall committee at the time of first registration.
- d. Members noted the Clerks report on his meeting with the Architect Mr K Chandler and agreed a meeting should be considered by the Village Hall committee when the Village Hall Vice Chairman is available to attend.
- e. Council agreed to request a grant to the Parish Council from Cllr Alistair Adams's divisional fund for Village Hall administrative support. Clerk to action the request
- f. Members expressed their thanks to Cllr Alistair Adams for ensuring the allocation of Sec 106 funds from the David Wilson Homes development can be used for community buildings or leisure enabling the £35k to be used for the VISA field or the Village Hall.

#### 231. Matters Raised by Members none requested

#### 232. Correspondence:

- a. Email received from a resident regarding three parish matters: -  
Litter Bin request for the Gate Inn area – as the Council recently declined a similar request on the bases of cost effectiveness it was agreed to request David Wilson Homes to sponsor a new litter bin to be placed near the Gate Inn. Clerk to action the request

Dog Fouling in various locations – it was noted that this problem has increased in recent times and there are many comments on Face Book regarding this social problem. It was agreed to raise awareness in the Village News.

Station Road speeding, proposed mini roundabout at the Gate Inn cross roads – The proposal was supported in principle and it was agreed to open a dialogue with Cllr Alistair Adams as County ward member and pursue the idea later when the Lioncourt and Taylor Wimpey sites are nearing completion. At this time New Homes Bonus funds might be available to support the idea.

#### 233. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 11<sup>th</sup> March at the Village Hall at 7.30.

There being no further business the Chairman closed the meeting at 9.55pm.

Chairman

Date

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### APPENDIX A: FINANCE

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1172	P D Long	Streetlight Maintenance	55.20	9.20	46.00
1172	P D Long	Streetlight Maintenance	67.20	11.20	56.00
1173	John Hyde	Lengthsman's Works	264.60		264.60
1173	John Hyde	Handyman Works	45.00		45.00
1174	J Stedman	Clerk Salary and Expenses	993.97		993.97
1175	Ken Watkins Associates	VISA field project	560.00		560.00
1176	etc Design Ltd.	VISA field project	333.00	55.50	277.50
			<b>2,318.97</b>	<b>75.90</b>	<b>2,243.07</b>

Account Transfer
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<b>Payments received and banked</b>			
Received From	Details	Amount	Banked
Pebworth PC	Part payment for the NALC book	27.00	19-Jan
Wilcox Granite Ltd	Brian Selby memorial fee	110.00	
D M Turner	Plot GR45 and interment fee	520.00	
WCC	Footpath Works	251.75	30-Dec
	<b>Total</b>	<b>908.75</b>	

#### All paid up Account Balances

CURRENT ACCOUNT	£10,626.18
DEPOSIT ACCOUNT	£67,575.63
<b>TOTAL FUND BALANCE</b>	<b>£78,201.81</b>

#### **District Councillor report - Honeybourne**

**Month: February 2014**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

I have been waiting for nearly 2 years for an operation on my back (I had sciatica) and last Monday 27 Jan I was called in for a pre-op, and then they decided to operate on Wednesday 29<sup>th</sup> Jan – no notice!

I had a laminectomy and discectomy – 3 hours operation the University Hospital – Coventry & Warwickshire. I now have a 5 inch scar on my back and the hospital recommend I am off work and all duties for at least a month!

I felt at death's door on Thursday & Friday after the op, but I am feeling a lot better now if weak!

I am planning on looking at my emails on a daily basis but may be slower in responding!

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### Planning

Nothing to report for once!

Still waiting to hear about the Shorey Appeal, and considering the outrage in the press about flooding, and new houses being built in the flood plain, I would think this should have some impact!

### County Councillor Report- Honeybourne

**Month: February 2013**

**Prepared by Alastair Adams**

**Littletons Division, Worcestershire County Council**

### Highways :

1. **Buckle Street – overgrown hedge as you go up the hill out of Honeybourne on the Bidford Rd.**  
This has been cut at last!
2. **Honeybourne Road to be surface dressed end of April** – further to the repairs to this road last year, Highways have confirmed the road will now be surface dressed
3. **30mph speed limit** moving the 30mph sign to other side of railway Bridge towards Bidford. Gone to public consultation.
4. **Dangerous parking outside the school** –Highways have agreed to put the “No Parking- School zig-zags” across the offending area in March/April
5. **Sign to be erected to Construction Traffic** – Last month Highways and the developers agreed to erect a sign reminding construction traffic about the 7.5tonnes weight limit in High Street. I had to chase again this month as it was still not done.
6. **Taylor Wimpy site – Grange Farm** – Highways have once again changed their mind on the traffic calming at the entrance to this site. The original plan Dwgs 002b extended the 30mph speed limit and added a 40mph buffer zone. Everyone was happy with this plan, but Highways are now saying it is against policy. I have involved the Leader of the Council to help try and get the original plan re-instated.

### County Council News:

1. The main news from County Hall is the setting of the budget for 2014/15 which was agreed at the council meeting on 13 February. The budget proposal is for 2014/15 is £334million and savings of £25m/year for the next 4 years
2. The appointment of the new Chief Executive of Worcestershire County Council was announced – Clare Marchant who was deputy CEO. She will start in her new role on 1<sup>st</sup> June
3. Additional funding has been allocated for buses – following the public consultation on the buses, £1.1m has been allocated to help reduce the impact of removing the bus subsidies.

### Councillor’s Divisional Fund

In addition to the good causes already authorised, the following have been submitted this month :

1. Offenham Cricket Club for new bowling mats

End of report