

## Honeybourne Parish Council

### Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 11<sup>th</sup> November 2014

**Present:** Cllrs. D. Cowan (Chairman), T. Probert, A. Simmons, G. Clelland, B. Johnson, A. Attridge, C Clear, and S. Matthews.

**In Attendance:** Mr J. Stedman (Clerk) and three member of the public.

#### 142. Councillor Resignation.

The Chairman announced that Cllr David George has tendered his resignation from the council for personal reasons. Members requested the Clerk to write a sincere letter of thanks to David for his diligent service to the community as a Councillor and his great interest in council matters.

The Clerk considered that the timing of the resignation means the vacancy will not need to be filled by the statutory process but a co-option could be used to fill the vacancy if the council wished. Members were aware that some parishioners had stated an interest in becoming Councillors and it was agreed to commence the co-option process immediately. Clerk to inform the District Council of the resignation.

#### 143. Apologies: Apologies were accepted from: Cllrs. Peter Brookes and Mike Powell Cllr Colin Clear informed the Clerk he would arrive late.

#### 144. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary Interests:** None.

**Other Disclosable Interests:** Cllr Trish Probert reaffirmed that she did not consider that she had a disclosable interest in matters relating to the Taylor Wimpey site but would declare and leave the meeting should any such matters arise

**Register of Interests:** The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

#### 145. Public Open Forum:

The Chairman adjourned the meeting for open forum and invited the public to address the meeting.

The editors of the Village News gave a summary of their written request for financial support for the next year of publications. A question and answer debate took place with members and the editors. The support grant request is to be considered later on the agenda.

A member of the public stated her interest in joining the parish council.

**Ward Members Report:** Cllr Alistair Adams's sent his apologies for the meeting  
The Chairman closed the adjournment and re-convened the meeting at 7.45

#### 146. Minutes:

- a) Council agreed the wording of the minutes of the October ordinary meeting, the Chairman signed them as a true record of the meeting.

## Honeybourne Parish Council

### 147. Clerk's Report on Matters in Progress:

- a. **Conservation Area Review:** The Conservation Officer's response to the councils concerns over the lack of democratic process was noted with further comments of disquiet over the matter.
- b. **Honeybourne Station** walk way: The Honeybourne Station Manager was again requested to clear the access footway of weeds and debris, members reported this had not been carried out despite many requests from the Council. Clerk to pursue the matter.
- c. **Children's Kayak Training** Members noted that 40 children took advantage of the Council grant and local comments on the event were complementary.
- d. **Rodent control** Taylor Wimpey had taken measures to resolve the problem and no more incidences had been reported.
- e. **New notice boards:** Cllr Colin Clear reported they were now ready for delivery pending the receipt of payment.
- f. **Letter to Mr Brandon Lewis MP:** The Chairman circulated his draft letter to the MP regarding matters relating to the delay in the final adoption of the South Worcestershire Development Plan. The contents was agreed by members and the Chairman will send the letter on behalf of the council.

### 148. Planning Applications –

- a. **W/14/02318/RM** Bovis Homes Limited: Land between Dudley Road and, Station Road, Honeybourne: Application seeking reserved matters approval following the grant of outline planning permission W/11/02531/OU. Erection of 62no dwellings and associated infrastructure and open space.

The Parish Council has no objections in principal to the application but request the following matters be considered.

- i. Ensure adequate signage is in place to restrict construction traffic from accessing the High Street.
  - ii. A junior play area with equipment is incorporated within the development' POS.
  - iii. Streetlights are installed on the access road only and not in the estate area.
  - iv. The installation of adequate litter and dog waste bins on the POS.
  - v. The balancing ponds are designed to not permanently retain any water.
  - vi. The footpaths on the POS are surfaced in bound gravel and not a loose fill
  - vii. Public seating is installed on the POS i.e. benches
  - viii. A detailed landscaping design plan for the POS is submitted for Parish Council consultation.
- b. **W/14/02248/PP:** Mr G English, Applebee, Station Road, Honeybourne:  
Single storey extension to the side of existing property  
The Council has no objection or comment on the application.

## Honeybourne Parish Council

### 149. Planning Decision Noted:

- c. **W/14/02067/PP** Ms C Ford, 14 Bretforton Road, Ground floor side extension suitable for disabled person. **Granted** with 4 conditions
- a. **W/14/01513/PP**: Mr P Benfield 1 Mickleton Road, Honeybourne, Proposal: Remove existing hedge and replace with fencing to include trellis panels and climbing plants. Amended fence design and length of fencing. **Granted** with 4 conditions.
- b. **W/14/02029/PP** Mr Moulton, 17 Stratford Road, Honeybourne, 2 detached bungalows with revised, shared access - **Granted** with 14 Conditions.

### 150. Development Matters:

- d. Removal of trees on Weston Road: Taylor Wimpey confirmed the tree removal was only to comply with highway visibility conditions and if the access scheme changes the conditions might not apply.
- e. Taylor Wimpey confirmed that the proposed lighting scheme for low level light on the High Street walkway was the only lighting for the Grange Farm site.
- f. Cllr Alistair Adams reported via the Clerk that the Taylor Wimpey highway construction matters were still unresolved and under consideration by highway engineers.
- g. Taylor Wimpey confirmed the construction traffic routing signage will soon be installed on the Bretforton Road.
- h. Stevenson Way balancing pond, a correspondence exchange with Peter Whiteman, the adoption manager for Taylor Wimpey, confirmed the letter from the Parish Council would enable him to abandon the balancing pond adoption by the Parish Council, formal confirmation of this is awaited.
- a. Council noted the change of site ownership for the Station Road site from Lioncourt Homes to Bovis Homes and a contact email for their Land Manager, Mr Clyde Lambert

### 151. Finance:

- a. Council approved and agreed the Clerk's schedule of Payments, Receipts and Balances and cheques were signed accordingly.
- b. Grant request from the Village Newsletter editors. Members consider the written request for a financial support grant. It was considered that the community communications the newsletter offered was essential and as the extra funds are required to increase circulation to the new homes in the parish it should be supported. It was proposed and seconded that the requested grant of £2,400 be made, the council unanimously agreed to the proposal. The Clerk confirmed payment will be made in December.

## Honeybourne Parish Council

### 152. Cemetery

- a. Members considered the Environment Agency directive on cemetery ground water and the proximity of burials in relation to watercourses. In consideration of the directive it would be inappropriate to use the north side on the cemetery for any interments.  
The consequences of this raised the matter of the hawthorn hedge at the east end of the existing graves as it is a divide of the burial site, the hedge is destined to be reduced in height under the awarded maintenance contract. Council agreed to request the contractor to submit a quotation to remove the hedge completely and the tarmac path beneath it, restore the surface levels and apply grass seed as necessary to enable the reuse of the area.

### 153. Street Lights:

- a. A quotation for the replacement of streetlights at the Gate Inn cross roads and Green Close is still awaited, Clerk to pursue the quotation with E-on.
- b. The switched off streetlights in Stratford Road, first #4 on 15<sup>th</sup> October and then #5 on 30<sup>th</sup> October. Members reported only one comment from a parishioner had been received and the Clerk confirmed he had not received any reports or comments.
- c. The Clerks reported on the unmetered supply inventory from WPD which was updated and returned as required.

### 154. Public Rights of Way (PROW) & Parish Paths Warden (PPW)

- a. PROW 527: The footpath from Beaufort End to open field. Three 1.2m Oak posts are now installed on the footpath access to mitigate abuse from motorbikes and horses. Members will monitor the installation and report on its effectiveness.
- b. The footpath from Station Rd to Westbourne has no signs stating "No Cycling" and "No Dog Fouling" at the Station Road junction as the signpost is missing. The County Council footpath officer has the matter in hand and will install a new post in the near future.

### 155. Highways:

- a. New highway matters to be reported to County Highways.
  - i. Flooding on Shinehill Lane in the same place as previously reported.
  - ii. The poor state of the footway surface on Bretforton Road.
  - iii. HGV routing on Mickleton Lane - Cllr Alistair Adams has the matter in hand and is liaising with his counterpart member of Gloucestershire County Council.
- b. Council noted the Lengthsman's report on the VAS data collection.
  - i. Stratford Road 8 Days      2,606
  - ii. Western Road 22 Days      21,590
- c. Community Speed Watch scheme, having considered the schemes information it was agreed that six independent volunteers will be needed to enable the scheme in the village. A request for volunteers will be placed in the Village Newsletter.
- d. Council noted the County Council's traffic management and road safety policy documents and concluded the County Council have no obligation to consider Parish Council's views or representations on highway matters.

### **Honeybourne Parish Council**

- e. Members noted the dismissive and negative response from Network Rail regarding parking issues in Stephenson Way and concluded the matter is escalating as more and more rail users' park in Stephenson Way and on the large green. Parking has also spread onto Station Road when cars are reported to be blocking the pavement all day. The local PCSO has been informed and is doing all she can to help. As Network Rail have dismissed the problem it was agreed to invite the First Great Western Railway Station Manager to the December Parish Council meeting to make him aware of the parking problems and other unresolved station matters.  
Members wished to make enquiries into having double yellow lines on Station Road to help prevent rail users parking there, the matter will be referred to Cllr Alistair Adams to make further investigation into the required criteria.
- f. Members noted a written report from PCSO Julie Baylis on Stephenson Way parking, Cllr Mike Powell will report further at the December meeting.
- g. Two letters from the WDC drainage officer, June Hiden, to landowners off Shinehill Lane requesting ditch clearance were noted.
- h. WDC consultation on Street Trading – Members confirmed they had personally responded to the consultation as members of the public.
- i. The Clerk reported on a telephone call from a resident regarding parking on the High Street pavements opposite China Corner. Council agreed this is a parish wide problem and will bring the illegal practice to the attention of the parish with a reminder in the Village Newsletter.
- j. The Chairman proposed a further amenity mowing would be of benefit to remove the excessive grass growth caused by the mild weather conditions. It was agreed to request the contractor to carry out an extra mowing only if the condition were suitably dry.  
The Leys playing field would not be included in the extra cut.

#### **156. Lengthsman and Handyman:**

- a. The Clerk reported on actions raised at the last meeting.
  - i. Attend to flooding in Brick Walk caused by the high soil levels in the nearby drainage ditch. – The blocked drainage pipe has been reported to County Highways for jetting.
  - ii. Clear any road gutters of excessive soil deposits to prevent the establishment of weed growth. – This work is ongoing
  - iii. Move the post mounted litter bin from the Taylor Wimpey site entrance on High Street to the lamp post by the High Street telephone box-  
The move is completed
- b. New Lengthsman jobs: receive and install the 3 new notice boards from HMP
- c. Members confirmed the sites for the 3 new notice boards as: -
  - i. One to be sited near the shop in Grove Avenue, Cllr Graham Clelland to confirm the actual site.
  - ii. One to replace the notice board in School Street but turned around to face the footway.
  - iii. One to replace the board at Stephenson Way – actual site to be confirmed.
  - iv. The old Village Hall notice board to be removed and scrapped.

## Honeybourne Parish Council

### 157. The Leys Playing Field:

- a. Inspection:** The regular weekly visual inspection report was considered to be satisfactory.

### 158. Sport & Recreation Field Development

- a.** Council considered and agreed matters raised in the report from Mr Ken Watkins: -
- i. The disposal of the soil arising from the drainage of the field will be discussed when the drainage works are about to commence as the timing and soil condition might dictate the outcome of disposal or re-use
  - ii. BMX facility request from VISA, this will be included as a proposal on the plans to be displayed at the presentation on the 22<sup>nd</sup> November when the details of the request can be considered by all stakeholders.
  - iii. Bretforton Road ditch clearance – the council has agreed the contractor's quotation and the works are in hand.
  - iv. The installation of services to a bespoke site was dismissed on cost grounds as the new building would be used as a service entry point.
  - v. Extra toilets and kitchen facilities will be included in the proposed new building
  - vi. Slight re-designs to the proposed community building to enable storage facilities.
  - vii. The project's planning application will be made by the Parish Council following the public presentation on 22<sup>nd</sup> November.
  - viii. The proposal to include junior play equipment was dismissed as inappropriate for the location and will be considered elsewhere in the village.
  - ix. A planting scheme to be included in the project planning.
- b. Litterbin/s on the Recreation Field;** Clerk presented a selection of designs and costs for consideration and it was agreed the Chairman and Cllr Ann Simmons will consider the options and offer a proposal to the December meeting.
- c. Ditch Clearance:** Members considered and agreed a quotation from the amenity contractor for the roadside ditch clearance. Clearance works to be carried following the annual hedge cutting.

## Honeybourne Parish Council

- d. VISA Maintenance License:** Council considered a letter from the VISA Chairman regarding the license details for Recreation Field maintenance. The VISA chairman informed the Clerk that: -

- i. VISA now have a Health and Safety Policy for carrying out recreational field maintenance.
- ii. VISA will keep the hedgerows and boundaries cut down and kept reasonably weed free.
- iii. VISA will take the six gang mowers off the field for the winter.
- iv. A request from VISA for an onsite storage unit for mowers or any other equipment was considered to be acceptable as long as it is at VISA's expense, painted in a dark colour i.e. green in reasonable condition and kept well secured. It would need to be removed from the field when permanent onsite suitable storage is available for grounds maintenance equipment.

**159. Community Centre & Village Hall** Cllr. Graham Clelland

- a. Cllrs Brian Johnson and Graham Clelland reported that progress is being made with the legal title to the Village Hall land as Brian has drafted an evidence brief to be passed to Mr David Hall the Village Hall Solicitor to further consider the matter of land ownership.
- b. The Clerk confirmed that the Village Hall committee's request to administrate and finance the supply of goods and services is now in place.

**160. Matters Raised by Members for the September meeting:**

- a. Cllr Trish Probert – Local power outages causing problems to local businesses and residents – the matter will be placed on the December agenda.

**161. Correspondence Noted:**

- a. Shakespeare Hospice newsletter and letter
- b. Clerks and Councils Direct

**162. Meeting Dates:**

- a. Members confirmed the next Ordinary Meeting is scheduled for the 9th December at the Village Hall at 7.30.

To confirm the date and venue for the finance group meeting to discuss the 2015-16 budgets and precept is Tuesday 2<sup>nd</sup> December at 7.30 in the Village Hall

There being no further business the Chairman closed the meeting at 10.05 pm.

Chairman

Date

## Honeybourne Parish Council

### District Councillor & County Councillor report

**Month: November 2014**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

**Littletons Division, Worcestershire County Council**

### Planning

1. **Grange Farm – Taylor Wimpy** – I am still fighting WCC re the traffic calming scheme and a senior manager at WCC was appointed to review the decisions. I have spoken to him a length, and he appears sympathetic to our concerns, so I am hopefully we will get some of the traffic calming measures re-instated.
2. **SWDP** –The South Worcestershire Development Plan has now been re-submitted to the planning Inspector, and the aim is to persuade the Housing Minister to issue a statement giving advice to the planning inspectors to take into consideration the emerging SWDP when looking at any future appeals in our area; see attached letter from the leaders at the councils.  
This is important if we are to win at any future planning appeals.  
Therefore please can you ask your residents to write similar emails or letters to the minister. His address is on the letter, and his email is [brandon.lewis@communities.gsi.gov.uk](mailto:brandon.lewis@communities.gsi.gov.uk)  
Lets hope he does agree and does add weight to the emerging SWDP, otherwise we could be having continuing fights with developers until next Winter.

### Highways :

1. **Ways to stop HGV's using Mickleton Rd as a rat run** - I have still be fighting for a weight limit to be imposed on this road, and there has been some tentative agreement between Gloucestershire CC and Worcestershire CC that if they work together it may be possible....Watch this space!

### County Council News: Broadband

1. Superfast Broadband continues to be rolled out across Worcestershire with most of the cabinets that connect to Badsey exchange already live, or will be by the end of November. This covers most of the Littletons, Badsey, Bretforton, Honeybourne, etc. So if you want Superfast Broadband, see <http://www.superfastworcestershire.com/how-to-get-it>
2. If you experience any problems trying to upgrade to superfast Broadband , please email me on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com)
3. The full list of which BT cabinets have gone live are as below: All the live cabinets will have stickers applied to the outside of the cabinets advertising the fact that Superfast Broadband has arrived as part of the Worcestershire Superfast Broadband project.

<b>LIVE 2</b>	Badsey	Station Road, South Littleton	July-September 2014	<b>Live (August 2014)</b>
<b>LIVE 3</b>	Badsey	High Street, Honeybourne,	July-September 2014	<b>Live (August 2014)</b>
<b>LIVE 4</b>	Badsey	Coombefield Road, Wickhamford	July-September 2014	<b>Live (August 2014)</b>
<b>LIVE 5</b>	Badsey	Main Street / Colidcotts Lane	July-September	<b>Live (September 2014)</b>



### Honeybourne Parish Council

		Bretforton	2014	
<b>LIVE 6</b>	Badsey	Willersey Road, Badsey	October - December 2014	<b>Live (October 2014)</b>
<b>LIVE 7</b>	Badsey	Synehurst, Badsey,	October - December 2014	<b>Live (October 2014)</b>
<b>8*</b>	Badsey	Shinehill Lane, South Littleton	October - December 2014	Surveyed (Issues experienced - under resolution)
<b>9*</b>	Badsey	West Side / Arrow Lane, North Littleton	October - December 2014	Surveyed (Issues experienced - under resolution)
<b>LIVE 10</b>	Badsey	Cleeve Road, Middle Littleton	July-September 2014	<b>Live (September 2014)</b>

#### Councillor's Divisional Fund

In addition to the good causes already authorised, the following actions have happened this month :

1. Bretforton Community Shop wanted help in purchasing the aprons for all the volunteers;- Grant approved and submitted.
2. Littletons Path Warden – help with the purchase of a new path lawn mower;- Grant approved and submitted.

End of report