

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 10th March 2015

Present: Cllrs. D. Cowan (Chairman), C. Clear, T. Probert, S. Matthews, P. Brookes, A. Perry, M Powell, A. Simmons, G. Clelland and B. Johnson.

In Attendance: Mr J. Stedman (Clerk) Ward member Cllr Alistair Adams and two members of the public.

233. Apologies: Apologies were accepted from: Cllr A. Attridge.

234. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None disclosed.

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

235. The Chairman adjourned the meeting for open forum.

Public Open Forum:

- a. Rita Booth, the Village Show organiser, outlined the details relating to her request for help in funding the show marquee and a Parish Council trophy for the show. She informed the meeting of the immense interest throughout the parish and the many events planned for the show.

Ward Members Report: Cllr Alistair Adams's reported on a fire in progress at Simms Metals in Pebworth. His full ward members report is appended to the minutes.

The Chairman re-convened the meeting at 7.35

236. Minutes:

- a) Council agreed the wording of the minutes of the February ordinary meeting; the Chairman signed the minutes as a true record of the meeting.

237. Clerk's Report on Matters in Progress:

- a. Dog mess on the Bretforton Road verges opposite the Recreation Field – the matter will be reported in the Village Newsletter.
- b. Dog Mess at the Station walkway – this matter is cleared up and resolved.
- c. Forthcoming election time table and information circulated to all members.
- d. County Highways report on the footpath from Westbourne to Station Road – the County Highways confirmed there is not a danger to the public and the path will be monitored.
- e. The abandoned car in the Station car park is now removed - matter resolved.

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- f. Ms Caroline Fone, the Network Rail contact has confirmed that she is dealing with the proposed s.38 agreement to get the station access road transferred to WCC. Members reported that the disabled parking bays at the station are being abused by non-blue-badge holders and the broken concrete bollard is still not replaced.
- g. Profound Decisions letters proposed to be sent to all the Heart of England Forest trustees – this decision was abandoned after the event was withdrawn by David Bliss.
- h. Streetlight failure in Westbourne. It was confirmed the light is owned by HMP Long Lartin who were informed of the fault. The integrity of the concrete column was reported to be unstable and members suggested that all the old concrete columns should be inspected and tested for public safety. The Clerk will inform the Prison Estates manager of the Council's suggestion for safety inspections to be carried out.
- i. Parish Council's bank account used for an H-BUG event grant from Cllr Alistair Adams. – No further information was available for the meeting.
- j. Complaint received regarding the position of the site access road on the Bovis homes site – it was confirmed the access road construction is compliant with the approved plans. Members reported that HGV's were using Stephenson Way to turn around and are mounting the kerbs with a potential for causing damage by crushing. The matter to be brought to the attention of the site manager.
Encouraging comments were made over the extensive traffic control signage deployed by Bovis Homes on Station Road and Stephenson Way.

238. Planning Applications –

- a. Application(s) reference: 14/03579/OUT
Application accompanied by an Environmental Statement has been made to Stratford-on-Avon District Council for Planning Permission in respect of:
Proposed : Outline application (with all matters reserved (access, appearance, landscaping, layout and scale) for future determination) for the erection of up to 400 dwellings (Class C2/C3), up to 4,000m² employment hub (Class B1(a)-(c)) and a community hub (Class A1-A5/B1(a)/C3/D1/D2). Provision of new open space including parks and amenity space. Upgrading of existing access junction and provision of new emergency access off Campden Road and associated infrastructure, engineering and landscaping works including a new pedestrian/cycle link from Campden Road to the Stratford Greenway, sustainable urban drainage systems and all ancillary enabling works including demolition of existing buildings and structures.
At : Long Marston Airfield (predominantly the south eastern corner)
For: CALA Management Ltd c/o CALA Homes (Midlands) Ltd.

Council agreed to lodge a **strong objection** based on the grave lack of sustainable infrastructure and the over development of an open rural site, also the potential impact of traffic on Honeybourne Station which is currently a problem with the lack of car parking spaces.

239. SWDP Consultations

- a. Community Infrastructure Levy Revised Preliminary Draft Charging Schedule (PDCS)
- b. • Draft Developer Contributions Supplementary Planning Document (SPD)
- c. • Affordable Housing Supplementary Planning Document (SPD)
- d. Call for Sites for Travellers & Travelling Show-people.
Council noted the consultation without comment.

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240. Development Matters:

- a. Council noted information indicating the start of the construction of the play area and open space at the David Wilson Homes site on Station Road.
- b. Council considered the adoption of the play area and open spaces at the David Wilson Homes site on Station Road and agreed not to pursue the matter.
- c. The Clerk reported on concerns raised over the hedge and tree removal on Western Road at the Taylor Wimpey construction site. – The Clerk confirmed the removal of the hedge and trees conformed to the approved highway design plans and the hedge will be re-planted on completion of the development.
- d. The Clerk reported on a further request to install the Shepherds Walk bollards to obstruct vehicle access. Correspondence from the site manager indicated the installation was in hand and would be carried out in conjunction with other highway and footway works. He also confirmed the section of dropped kerbs on Station Road is the original field access kerbs and not the responsibility of David Wilson Homes to restore to full height kerbs. It was agreed to request the County Highways to restore the kerbs to discourage parking on the footway of Station Road.

241. Honeybourne Neighbourhood Development Plan (NDP)

- a. A meeting date for a NDP presentation by Andrew Ford the WDC NDP Officer will be arranged for early June when the new Council are in office. This initial meeting will be followed by a public forum to launch the NDP and gain community support.

242. Community Matters:

- a. Annual Parish Meeting April 21st. All parish organisations will be invited to offer an annual report and attend the meeting.
- b. Council considered sponsoring the marquee for the Village Show in September and agreed to receive the invoice and pay the full hire charge of approximately £480.00 plus VAT.
- c. Council also agreed to sponsor a trophy for the Village Show and wished it to be a trophy for **Best in Show** for overall exhibits. A budget of £250.00 was agreed for the trophy, the Clerk will liaise with the show organisers to arrange the acquisition.
- d. Council considered a request to use the Recreation Field for a Dog Show in July or August. Giving consideration to the Council's agreed policy to ban all dogs on the field and the community spirit to support local businesses and community events it was agreed to invite the dog show promoters to the April meeting to present their proposals and answer questions from the Council before considering the request.

243. Cemetery

- a. The Clerk reported on the interment of Geoffrey Pritchard in grave 253 on 4th March.
- b. The Clerk reported on the purchase of plot 47 in the Garden of Remembrance for the interment of the cremated remains of Jean Mary Dickenson. A cheque for non-parishioner fees was received by the Clerk.

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244. Street Lights:

- a. Report on any lights in need of attention – None at this time
- b. The Clerk reported no progress had been made with the new streetlights at Green Close, Gate Inn cross roads and Stratford Road despite several emails requesting information. The Council requested the Clerk to contact a senior manager of E-on to expedite the supply of new streetlights.
- c. The Chairman reported that he had received parishioner comments over the dark area on Stratford Road where there is no streetlighting. The situation will continue to be monitored.

245. Finance:

- a. Payments: Council approved the Payments, Receipts and Balances as circulated by the Clerk. The payment schedule is appended to the minutes.

246. Public Rights of Way (PROW)

- a. To receive any reported PROW problems or issues – no matter were raised.

247. Highways:

- a. **New highway matters** to be reported to appropriate authorities.
 - i. Carriageway edge rutting on the north side of Bretforton Road from Fir Tree corner to Greendale.
 - ii. Pot holes in Station Road opposite the David Wilson Homes site.
 - iii. Utility work site sinkage on High Street by China Corner.
 - iv. Very poor road surface conditions on the GCC section of the Bretforton to Weston sub Edge Road.
 - v. Potholes on the Weston Road by Long Stretch Farm.
- b. Cllr Alistair Adams informed the meeting that he had emailed his counterpart at Gloucestershire County Council enquiring about the HGV restriction orders on Mickleton Lane.
- c. **VAS Data:** The Lengthsman's report on the VAS data collection.
 - i. High Street 14 Days 3175
 - ii. Stratford Road 14 Days 5017
- d. Members commented that the VAS battery was failing as the VAS was only partly lit. Clerk to check the state of the batteries and obtain a quote for new ones if needed.
- e. Member's reported that the District Council contractors litter picking and street cleaning scheduled for Friday 6th March was carried out successfully.

248. Lengthsman and Handyman:

- a. Report on works issued to the Handyman
 - i. The Installation of the new litterbin on the Recreation Field. - completed
 - ii. Painting the new notice boards – awaiting suitable conditions
 - iii. Add support struts to the new notice boards - completed
- b. New matters for the Lengthsman or Handyman. – None at this time

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249. Sport & Recreation Field Development

- a. The Clerk reported on the project update meeting with Ken Watkins.
The Clerk reported that Ken Watkins has secured the sec 106 funding with the WDC funding Officer and is proceeding with the installation of phase one and two. He is hopeful the work will be completed by the end of July. Phase one and two incorporates the new field access, the car park, field drainage, new field signage, all services and the MUGA. Funding is being pursued for the pavilion which will be confirmed later.
- b. Becoming aware of the Bovis Homes sec 106 agreement and the start of the construction works it was agreed to request Ken Watkins to ring fence the £58,000 leisure fund for the new community Centre as Bovis has agreed it can be transferred to the Community Centre project.
- c. The Clerk confirmed that the planning applications for the phased development and the roadside signage are now published for public consultation.

250. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory, some dog mess and litter was cleared from the field.

251. Community Centre

- a. The Clerk reported that Taylor Wimpey have drafted the land transfer agreement which will be passed to the Council's solicitor to progress the agreement for new Community Centre land.
- b. Council considered a letter from the Honeybourne first school requesting theatrical facilities for the new Community Centre. It was agreed to forward the letter to the WDC funding Officers making a request to secure sec 106 Arts funding for schools request for facilities at the Community Centre.

252. Existing Village Hall Cllr. Graham Clelland

- a. A request was made to the WCC Principal Conveyancer to investigate the securing of the Village Hall land title on behalf of the Parish Council. The matter is ongoing as further questions have been put to the Conveyancer. It was considered that a long time span is needed to gain a response from the land registry on this complex matter

253. Correspondence Noted: Clerks and Councils Direct

254. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 13th April at the Village Hall at 7.30. Cllr Colin Clear and Peter Brooks lodged their apologies.
- b. Members confirmed the Annual Parish Meeting is on the 21st April at the Village Hall at 7.30.

There being no further business the Chairman closed the meeting at 9.45 pm.

Chairman _____

Date _____

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Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
D/D	Information Commissioner	FoI fees	35.00	35.00
1282	John Hyde	Handyman Works	18.60	18.60
1282	John Hyde	Lengthsman	48.60	48.60
1283	J Stedman	Clerks Salary and Expenses	***	***
1284	Ken Watkins	RF development admin	420.00	420.00
1285	etc Architects	RF planning	336.00	280.00
1286	BPS	Notice board materials	28.43	23.70
1287	J Stedman	RF Meeting expenses	49.95	49.95

Receipts	Received from	Description	Amount
	HMRC	VAT Claim	2,526.06
	Funeral Services Ltd	Fees	120.00