

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 12th January 2016

Present: Cllrs. C. Clear, G. Clelland, A. Attridge, S. Walsh, S. Sidwell, D. Cowan, & H. Jobes.

In Attendance: Cllr Alastair Adams, J Stedman (Clerk) and 11 members of the public

186. Apologies were accepted from: Cllr M. Powell, S Preater, A. Perry

187. Resignation:

Cllr Trish Probert tendered her resignation as Parish Councillor which was received by the Clerk on 3rd January.

188. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests:

Cllr Andy Attridge declared a Pecuniary Interests in planning applications, Minute 193b

Register of Interests: Members were reminded to update their register of interests up to date

Chairman to Moved: The meeting be now adjourned for Open Forum

Public Open Forum:

Residents from Perrie Drive, Fernihough Avenue and Dudley Road made representation regarding the land transfer to the Homes & Community Agency (HCA) The following comments were made by residents: -

Mrs Nimmo said that they had e-mailed the HCA manager several times but had not received any replies and felt that they were being ignored. The Parish Council were requested to write a letter to the Rt. Hon Nigel Huddleston MP explaining the situation to ascertain if he could have any influence on HCA. It was agreed that the Parish Clerk would compile a letter to be agreed with the Chairman. A copy of this letter would be sent to Mrs Nimmo to help the residents to send their own version to Nigel Huddleston. It was suggested by the chairman that they should send individual letters rather than one letter signed by them all as many letters have more impact. The Chairman confirmed that the Parish Council had no direct powers to intervene or change the situation but would help where possible.

The ongoing matter of Station parking was raised and questions asked as to the failure of the Council to act as suggested at the November meeting. The Chairman explained this was a clerical error and the matter would be resolved as the parking problem would be considered later in the meeting. It was proposed that we would write to the various stakeholders again e.g. Network Rail, First Great Western and Rt. Hon Nigel Huddleston MP enquiring about the progress being made by Network Rail in pursuit of building a new car park on the land north of the station.

Ward Members Report: Cllr Alastair Adams's gave his report which is appended to the minutes

189. The Chairman closed the adjournment and reconvened the meeting at 8.20 pm.

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190. Minutes:

- a) Council agreed the wording of the minutes of the December ordinary meeting; the Chairman signed the minutes as a true record of the meeting.

191. Clerk's Report on Matters in Progress:

- a. Contact with Bovis Homes regarding sponsorship of small project detail requirements – suggested items agreed at minute 195c
- b. Request to Royal Mail to install a new letter box on the High Street – After chasing Royal Mail no further information was available – Clerk to continue to pursue the matter
- c. Network Rail notification of bridge works to start 7th January for 6 weeks – Noted
- d. Complaint received regarding builder's vehicles blocking footway on Station Road. – This was referred to the local Police who took immediate action with a site visit requesting the obstructions are removed PC Jamie Lee reported a positive response from the property occupiers. The situation will be monitored.
- e. The co-option process for a new council member is in progress and WDC has been informed of Trish Probert's resignation.
- f. Legal implications of opening a trade account with B&Q and Screw Fix were outlined by the Clerk and it was agreed not to pursue the matter.
- g. Taylor Wimpey High Street, site issues, design of wall capping and path barriers. – a response from Taylor Wimpey pointed out that the wall capping was the best options as it was in keeping with the area and the walkway barriers were installed as a legal requirement under section 38 of the Highways act.

192. Planning Applications:

- a. **W/15/02919/PP:** Mr & Mrs M Mathias Cornwall Villa, Station Road. Proposal: Demolition of existing rear and side extensions and construction of new two storey rear & side extensions. *Under the Clerk delegated power the following observation was made; The Council has no objection or comment on the application.*

Note: Cllr Andy Attridge having declared an interest in the next item left the room while it was considered by Council.

- b. **W/15/02985/PN** Ranch Caravan Park, Station Road: Proposed machinery and equipment storage building.
The Council has no objection or comment on the application.
- c. **W/16/00013/PP:** Mr C Smith, 2 Fernihough Avenue, Honeybourne; Proposal: Two story extension of house to extend by one bedroom a bathroom and a garage.
The Council has no objection or comment on the application.

193. Planning decisions to Note:

- a. **W/15/02590/PN:** Honeybourne First School, School Street: Proposal: Extension into courtyard and replacement of temporary classroom units with permanent buildings.
Granted with 8 conditions.

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- b. **W/15/02693/OU** 14 Stratford Road Honeybourne: Demolition of existing out building and the erection of a two-bedroom bungalow. **Granted** with 14 Conditions.
- c. **W/15/02660/LB & W/15/02659/PP:** Baldwyn House, High Street, Honeybourne; Proposal: Construction of new conservatory at rear of Baldwyn house listed building consent application. **Both application Refused** with 1 reason

194. Bovis Homes Matters

- a. The Clerk reported on the requests made to the Bovis Homes site manager to resolve several site related matters. Members reported none of the requests for action had been carried out but Cllr Clear had met with the site manager and was assured the problems would be resolved shortly. Site monitoring will continue.
- b. The Clerk reported on the request to Bovis Homes to restore the streetlight #10 on Station Road. Members reported that on a meeting with the site manager whereby he informed them that the new streetlight installation was in hand, the dislodged litter bin would be re-instated, site working hours was now under control and the requested signage for Dudley Road is on order.
It was further reported that the reforming of ground surface levels adjacent to Dudley Road properties had caused site flooding and concerns were raised over surface water flooding onto Dudley Road and Station Road properties. The matter will be brought to the attention of the site's technical manager by Cllr Clear.
- c. **Sponsorship:** Council considered specific projects with costs for Bovis Homes sponsorship scheme and agreed to request a bench, Cycle rack and the Storage bin as sponsorship items to be installed on the Recreation Field. Clerk to make the proposals to Bovis Homes.
- d. **Working Hours:** Correspondence from residents and the WDC planning enforcement officer regarding the Bovis Homes site-working hours were noted as the matter is in hand with the site manager and reported to be resolved.

195. Community and Development Matters

- a. **Perrie Drive:** Council considered the Clerks reports on correspondence and a meeting with WDC relating to Perrie Drive and Fernihough Avenue. Members noted the Clerk's report and it was agreed to offer support to the local residents by writing to our MP as the issue is with a government department.
- b. **Station Parking:** Members considered a report on the proposal to build a new car park at Honeybourne Station and the suggested potential use of our New Homes Bonus to help fund it. Members welcomed the proposal from Network Rail to build a new car park on the north side of the station but rejected the WDC suggestion to offer financial support from the council New Homes Bonus fund as this is committed to the new Community Centre.
To expedite the proposals, it was agreed to invite a Network Rail representative to the February meeting to enable the local parking problems to be considered and express the urgency to resolve the lack of parking facilities at the Station.

Matters from the November meeting were re-considered and it was agreed to request Alan Field, the Station Manager, to supply and install suitable bollards placed on the periphery of the green at the junction of Stephenson Way to prevent parking on the green. He would also be informed of the invitation for Network Rail to attend the February meeting.

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- c. **Stratford-Worcester-Oxford Campaign:** Further representation will be made to the Campaign for Greater Connectivity through mitigation of proposed development in the area. Positive support for the rail connection to Stratford and the new Long Marston station will be offered with a suggestion of adequate parking at Long Marston to relieve Honeybourne parking problems.

Note: The Chairman suspended standing orders from 9:40 to 9: 55 to allow Cllr Alastair Adams to give his report which is appended to the minutes.

196. Neighbourhood Development Plan: NDP

- a. Council agreed to invite the WDC NDP lead officer Andrew Ford to attend a public NDP launch meeting in March. Also to invite a representative from Brodie Manning planning consultants to attend the meeting on an introductory basis and without any obligation.

197. Christmas Tree:

- a. Cllr Steve Sidwell proposed the Council considered an option for the siting of an illuminated Village Christmas tree and switch-on event in 2016. The proposal was fully supported by the Council and members will investigate various suitable sites throughout the village and report to the February meeting. Consideration will be given to having a power supply for the lights, space for event attendees, along with highway and public safety matters.

198. Finance:

- a. **Payments:** Council approved the Payments, Receipts and Balances as circulated by the Clerk. The approved payment schedule is appended to the minutes.
- b. **Reconciliation:** Council considered and agreed the third quarterly bank reconciliation, account balances and budgets; the Chairman signed the accounts as acceptable and balanced in accordance with the bank statements he had received.
- c. **Precept:** Council considered the finance group's recommendations for the budget expenditure and the precept demand for the financial year 2016-17. In consideration of the report it was proposed by Cllr Clelland and seconded by Cllr Cowan that a precept of £60,500 is levied on the District Council, the proposal was approved unanimously. The precept increase is 2.4% and amounts to an increase of £2.11 per year for a band D property
- d. **Audit:** The Council considered the changes to the audit regulation and agreed to accept the option of the Sector Led Body Audit procurement for 2017.
- e. Members noted without comment the Police and Crime Commissioners precept consultation letter.
- f. Members noted the Clerk's report on the receipt of the Festival Housing payment of £588.00 for grounds maintenance re-payment for 2015
- g. **Bank mandate changes:** The Clerk passed the mandate forms to the Chairman to gain the various information and signatures from the new and existing mandate signatories.
- h. Two invoices received for the Recreation Field were withdrawn from the payment schedule as members requested further information on what the charges related too. Clerk to request a detailed breakdown of the charges made.

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- a. The interment of ashes of Mrs H Chivers in plot GR49 was noted
- b. The interment of ashes of David Coldicott in plot GR50 was noted

200. Street Lights:

- a. Streetlights reported in need of attention: None at this time
- b. The Clerk reported the supply and installation by e-on for the new streetlight on Stratford Road is in hand and will be chased up.
- c. The Clerks report for the supply and installation by e-on for the new streetlight on Gate Inn cross roads and Green Close has been pursued and awaiting a response.

201. Public Rights of Way (PROW): David Cowan (PPW)

- a. To receive any reported PROW problems or issues – None reported
- b. Remedial works update on PROW 526 Westbourne to Station Road, the Clerk reported a letter has been received by the property owner and a formal response is awaited.

202. Highways:

- a. New highway matters to be reported to County Highways.
 - i. The Chairman confirmed he had reported various potholes and ruts on Bretforton Road and Weston Road
 - ii. The Clerk confirmed he had reported a parishioner's complaint regarding the poor footway surfacing from Green Close into the village centre
- b. Report on VAS data for December: - none available due to holiday period
- c. Members reported that Shinehill Lane flooding still exist and the Clerk confirmed the matter had been referred to the WDC flood officer who is attending to the matter.
- d. Request from Pebworth Parish Council to borrow the VAS for a month was agreed by the Council and will be free of charge.
- e. Cllr Alastair Adams to be asked if any 30MPH wheelie bin stickers are available for public use as before.

203. Lengthsman and Handyman:

- a. Report on works issued to the Handyman: -
 - i. Two areas of flooding on Shinehill Lane – to be chased up
- b. To consider any new jobs for the Lengthsman and Handyman
 - i. Clear the pedestrian walkway access on the railway bridge
 - ii. Clear or dig grips on the east side of Buckle Street from Fairview Trading all the way up the hill towards Bidford

204. The Leys Playing Field:

- a. The weekly visual inspection report for The Leys was not available for the meeting
- b. The Chairman has a new combination padlock for the Leys field gate and requested the Handyman to fit it and remove the old key lock.

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205. Sports & Recreation Field Development Project.

- a. A report from Ken Watkins on the Recreation Field confirmed the remaining snagging matters are held up by the wet conditions of the field as vehicular access would be detrimental to the surface.
- b. A new 1.2m wide wooden pedestrian gate in the fence line of the new access was agreed and the Handyman will be requested to install it on the west side fence to allow pedestrian access when the main gate is locked.
A gate retaining device to be fitted to allow the main access gate to be secured in the open position, The Handyman to be requested to attend to this.
- c. Council agreed to progressing phase two of the Recreation Field development and further agreed in principal to investigate having the new pavilion built in a traditional method in preference to a modular building. The Council considered local business should be considered for the design and construction of the pavilion and the Clerk will liaise with the Council's original architect Mr T Bury to progress the project.
- d. The Clerk reported on receiving the electricity installation test certificate for the Recreation Field which concludes the electrical installation works.

206. Community Centre Project:

- a. The Clerk reported that Cllr Alastair Adams had requested action to be taken by the County Council regarding the Conveyancing of the land transfer from Taylor Wimpey. Although he had emailed the head of the legal department no response has been received to date. Cllr Alastair Adams to be requested to further investigate why no action has been taken and response received.

207. Existing Village Hall

- a. To receive any project update reports from members. No reports were available
- b. Report on land registration and class of title, the Clerk confirmed that all the required documentation had been forwarded to the Land Registry and Possessory title is expected to be granted shortly. A possessory title will be in place for 12 years while waiting to convert it into an absolute title, after which, the site can be sold for development.

208. Matters Raised by Members for information or Items for Future Agendas:

- a. **Chairman:** To consider a letter from the VISA Chairman - due to time constraints the matter was deferred until the next meeting.
- b. **Correspondence: None**

209. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting of the Council is scheduled for the 9th February at the Village Hall at 7.30 pm

There being no further business the Chairman closed the meeting at 11.00 pm

Chairman _____

Date _____

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Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1388	Felix Dennis Estate	Allotment water supply	143.60	143.60
DD	Npower	Streetlight Energy	783.87	783.87
1389	Honeybourne Village News	Village news annual grant	2,400.00	2,400.00
1390	J Stedman	Clerks salary and expenses	***	***
1391	Fairview Trading Ltd	Manhole cover and fixing	73.87	61.56
1392	Honeybourne Village Hall	Hire fees for meetings	75.00	75.00
1393	HMRC	PAYE & NIC	820.15	820.15
1394	David Cowan	Padlocks from B&Q	17.56	14.63
1394	David Cowan	Travel and Parking WDC	19.10	19.10
1395	Westhill Direct	Stationary	18.11	15.09
1396	Lights Out Electrical Services	Rec Field Electricity supply	105.60	88.00
1397	Executors Felix Dennis Estate	Allotment site rent	300.00	300.00
1398	Limebridge RS	Remove streetlight on Strat Rd	102.00	85.00

District Councillor & County Councillor Report - Honeybourne

Month: January 2016

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Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

WISHING YOU ALL A VERY HAPPY AND A PROSPEROUS NEW YEAR

- The main news hitting the national press is about the Leader of Worcestershire County Council being stopped before Christmas and breathalysed as part of a routine Police “Don’t Drink and Drive” check, and being over the limit. As a consequence, he has lost his job. This is a sad story as Adrian Hardman has been an excellent leader of the council and steered the ship in very stormy waters through what is probably the worst ever period in the council’s history with severe austerity cuts. However it goes to show it is never worth having that extra drink and then driving home. Never take the risk. He has been replaced by Simon Geraghty who has been the Deputy Leader of Worcester County Council for many years and has also been leader of Worcester City Council.
- Superfast Broadband As mentioned last month, BT can not connect any more Honeybourne residents to Superfast Broadband as the new fibre cabinet is full. Originally BT were saying an additional cabinet would take up to a year to install, but after much arm-twisting, they confirmed the good news that a second cabinet will be installed in the first quarter of 2016. I am still awaiting exact dates.
- Overflow car parking for the Station. The latest news is Network Rail have confirmed they are committed to build an extension to the car park, but may use their own land opposite the station. In the meantime, please can anyone using the station, please park with consideration for the residents of Stephenson Way, and do not cause an obstruction that could impede the passage of emergency vehicles like the fire engine.
- Homes & Community Agency - Perry Drive, Honeybourne I asked Vic Allison – Deputy MD at Wychavon District Council – to speak to HCA , and to find out more on what is happening with this land. Apparently the barriers have been erected to help HCA market the land and because of some H&S issues – broken manhole covers. He also confirmed the HCA would be willing to sell the land to the Parish Council. HCA will market the land for 6 months to try and sell it on the open market. HCA are tasked with getting the “best” price for all the government land outside London that they have been given, which is a substantial amount of land across the UK. Will there be much interest from developers in the Honeybourne plot? Doubtful as there is a big question on whether any developer would get planning to build houses on this site. I have suggested the Parish Council meets with Vic Allison to see how he can help the Parish Council

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acquire the land as an asset for the village. Naturally the question of the maintenance of this land arises, and the residents did suggest they would be happy to form a management committee to cut the grass, and maintain the area.

- Traffic calming measures at entrance to the village from the south, Weston Road . Awaiting the extra length of hedge to be cut in front of the village entrance sign, and the flashing signs and dragon teeth road markings to be installed.
- Adoption of Roads in Stephenson Way Our MP has had a reply from Network Rail on this matter and some progress does appear to be made although slow!
- Safety measures Bretforton Road by the Recreational Ground. Highways have painted dragon teeth on the entrance to the village to slow drivers down. Also looking to install children warning signs supplemented with a 'Playground' plate.
- Honeybourne Village Hall land registration or the land transfer agreement from Taylor Wimpy I chased WCC to see what progress was being made with the above.

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council