

## Honeybourne Parish Council

### Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on 8th November 2016

**Present:** Cllrs. D. Cowan (Chairman), C. Clear, G. Clelland, S. Sidwell, A. Attridge, H. Jobes & M. Henson

**In Attendance:** J Stedman (Clerk), Cllr. Alastair Adams & Wendy Hopkins from Brodie Manning to speak on the Neighbourhood Development Plan

**169. Apologies were accepted from: none**

**170. Resignation:** Cllr Angela Herbert has tendered her resignation from the Parish Council as of 23<sup>rd</sup> October: The Clerk confirmed WDC were informed and the electoral notices posted

**171. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary and other Interests:** None declared

**Register of Interests:** Members were reminded to update their register of interests

**172. Co-option:** Members considered the co-option of Mr Richard Chivers into the council and unanimously agreed the co-option. Mr Chivers was invited to join the council and signed his declaration of office.

**173. Chairman to Move:** The meeting be now adjourned for Open Forum

**Public Open Forum:**

**Wendy Hopkins from Brodie Manning** addressed the council on the Neighbourhood Development Plan and confirmed only one parishioner attended the NDP meeting held on 12<sup>th</sup> October, the meeting was abandoned due to lack of attendance.

Wendy suggested a further effort is made to get the NDP started and a strong advertising campaign is undertaken for the next meeting now scheduled for December 14<sup>th</sup>. A further consideration was to hold the meeting at the Gate Inn public house as it may be more appealing. It was a consensus view that the NDP would go ahead as the Parish Council could work with Brodie Manning to create a NDP for Honeybourne without public participation if necessary. The Chairman thanked Wendy for her input and venue suggestion for the next NDP meeting which will be confirmed.

**PCSO David Wilson of the Evesham North police team** gave a community crime and traffic report to the meeting. He confirmed he visited the local Schools and Scout groups giving crime reports and advice to children. Speeding traffic is a major issue throughout the 10 villages the team cover and speed enforcement is regularly carried out in all villages. He confirmed speed checks will be carried in Station Road and High Street in the near future and the number plate recognition camera on Station Road was very effective and helpful to the police. He will try to attend Parish Council meetings every 3 to 4 months to give a report and receive any matters of concern.

**Ward Members Report:** Cllr Alastair Adams's report is appended to the minutes

**174.** The Chairman closed the adjournment and reconvened the meeting at 7:45

**175. Minutes:**

- a) Council agreed the wording of the minutes of the October ordinary meeting and the Chairman signed the minutes as a true record of the meeting.

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### a. Clerk's Report on Matters in Progress:

- a. Problems with the green box damage on the Recreation Field – The box was not closed properly and it is not damaged – matter resolved
- b. Land development off Bretforton Road has been reported to planning enforcement. The planning enforcement officer confirmed the development was within planning regulations and no enforcement was necessary.
- c. Bovis Homes re-instatement of the verge on Station Road – This is an ongoing matter and should be resolved before the site works end later in November.
- d. Highway line marking request in various locations reported to Cllr Alastair Adams – much of the line re-marking is completed but some areas are still in need of attention.
- e. Damaged road sign in Station Road reported to County Council 27/10 – awaiting its re-instatement.
- f. Letter sent to Mr Moulton regarding the overgrown hedge by the Gate Inn cross roads. No response or action to date the matter to be reported again at the next meeting.
- g. New Royal Mail post box now installed in High Street: Noted
- h. Confirmation from WDC that a co-option of a new member can proceed: Noted

### 176. Planning Applications:

- a. **W/16/02266/PP** 10 Dudley Road, Honeybourne, Proposal: Erection of timber fence and concrete posts at boundary of dwelling garden at junction of highway, back of pavement. Applicant: Mrs A DGLISH

The Parish Council objects to the application for the following reasons: -

As the proposed fence is across the dropped kerbs to the property the potential loss of on-site parking spaces could cause excessive street parking at the junction.

The fencing would not be in keeping with the local street scene as the housing estate has an open plan aspect, also the development would set a precedent for others to follow.

### 177. Planning Decisions Noted:

- a. **W/16/02113/LUE** Mr J Humpage: Application for a Lawful Development Certificate – blacksmiths business/workshop. 94 Stratford Road, **Approved**

### 178. Neighbourhood Development Plan: NDP

- a. In consideration of the comments made by Wendy Hopkins in open forum it was agreed to hold the next NDP Steering Group meeting on 14<sup>th</sup> December at 7.30 pm and if possible held at the Gate Inn Public House. Future meeting dates would be confirmed at the December meeting. Extensive and provocative advertising will be carried out for the meeting to encourage public interest.

### 179. Finance: Payments:

- a. Council approved the Payments, Receipts and Balances as circulated by the Clerk and listed in appendix A of the minutes
- b. The Clerk reported on the payment demands from Western Power Distribution and the eventual issue of credit note as the demand was for work not carried out.
- c. It was confirmed that the date of the finance group meeting is Tuesday November 29<sup>th</sup> at 7.30 at the Gate Inn if possible, Clerk to confirm the venue.
- d. The Clerk reported a new bank mandate has been requested from the Bank.

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### 180. Sports & Recreation Field Development Project.

- a. Council considered and noted the progress report from Ken Watkins for the pavilion plans along with the members report from the November 4<sup>th</sup> group meeting with Ken Watkins and Ian Thompkins when final design details were considered in readiness for the tendering process. The Clerk reaffirmed to Ken Watkin the need to comply with the councils adopted financial regulations when carrying out the tender process.

### 181. Community Matters:

- a. **Parish Council website:** Cllr Sandra Walsh was not in attendance to give a report.
- b. **Planters:** The Clerk reported that the handyman had completed the installation of the planters and the spring bulbs on the village boundaries. Members requested the planters are set level on their sites to improve the aesthetics of the scheme.
- c. The Clerk reported that Fortis Housing Association have cancelled their amenity maintenance contract with the council's contractor for 2017 because of the extra areas for maintenance on the Taylor Wimpey site. Noted
- d. Council noted a letter of thanks from former Councillor Mr Brian Johnson

### 182. Community Centre and Village Hall:

- a. The Clerk reported there is no progress with the land transfer agreement from Taylor Wimpey and the matter will be pursued when the site works are completed
- b. The Clerk reported on the progress with funding for the Community Centre and Village Hall. It was confirmed that the lottery has agreed to a funding application for the Community Centre. The land registry has agreed to the absolute title for the Village Hall site and Richard Kendrick's meeting with WDC officers was very productive regarding the site re-development and help with further funding.

### 183. Christmas Tree:

- a. Cllr Steve Sidwell gave a progress report on the event arrangement and confirmed most event details are now confirmed with volunteers in place. The Council agreed that a raffle should be held as several companies had donated raffle prizes, Steve will arrange the 1,000 raffle tickets to be printed on behalf of the Village Hall as they hold the required lottery licence. A list of sponsors will be published at the event and throughout the parish.
- b. The Clerk reported the event infrastructure installations of power supply and the tree socket are underway and will be completed next week.

### 184. Public Rights of Way (PROW): David Cowan (PPW)

- a. The PROW sign on Shinehill Lane is in need of replacement; the PPW will investigate and report the matter to Worcestershire County Council.
- b. The brook bridge on PROW 550c and 551c at the bottom of the Leys needs attention, Cllr Steve Sidwell will issue pictures and information at the next meeting.
- c. Concerns of poly tunnel structures being erected over the PROW 521c off Bretforton Road – PPW to investigate and report to County Council

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### 185. Highways:

- a. New highway matters to be reported to County Highways.
  - i. The highway at the access to the Bovis Homes site on Station Road is breaking up due to the HGV traffic movements.
  - ii. Station Road Railway Bridge subsidence continues to deteriorate on both sides
  
- b. **VAS on Weston Road:** Having been requested by the County Highways to have the VAS serviced and maintained by the Parish Council the question of ownership arose as it was installed at the expense of the County Highways & Taylor Wimpey. The Parish Council agreed that its ownership should be fully established before the Parish Council consider any expenditure on servicing the VAS as it would be an ultra vires expenditure on maintaining a third-party asset. The Clerk to investigate and establish the ownership of the Weston Road VAS and enable a formal asset adoption agreement if required.
  
- c. The Clerk reported that the overgrown hedge in High Street by Baldwyn Court obstructing the footway is reported to be cut back – matter resolved
  
- d. To report the re-location of the brown road sign on Station Road - the County Highways officer reported the sign will be re-located shortly
  
- e. The Council's VAS recorded
  - i. Station Road 20,747 21 days
  - ii. Stratford Road 3,727 15 days.
  
  - iii. Council requested the VAS is moved to mid-way down Station Road and facing Weston Road and then turned to face the Station

### 186. Lengthsman and Handyman:

- a. New jobs for the Lengthsman and Handyman
  - i. Remove all commercial signage on highway land throughout the parish
  
- b. Report on works issued to the Handyman. –
  - i. To install the outdoor Table Tennis table. Council agreed to install this on a concrete base. The site to be agreed by the Chairman and Handyman.
  - ii. To lay a slab path on the Recreation Field - ongoing
  - iii. Install the new wooden bench (Bovis Homes) Council agreed to install this on a concrete base. The site to be agreed by the Chairman and Handyman.
  - iv. Several overgrown PROW's requested to be cleared - ongoing

### 187. Street Lights:

- a. Lights reported to be in need of attention. None
  
- b. The Clerk reported on the installation of the new streetlight on Stratford Road and confirmed it will be moved to a new position to avoid further connection charges, the matter is in hand with contractors.
  
- c. The new streetlight installed by Bovis Homes on Station Road is now working - **matter resolved**

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### 188. The Leys Playing Field and Recreation Field:

- a. The weekly visual inspection for The Leys found no safety matters to report. The inspection found a loose swing frame leg to which a new concrete footing was installed by the handyman.
- b. The weekly visual inspection for The Recreation Field found no safety matters to report. A litter pick was carried out to tidy the field
- c. Council considered the report from Wicksteed safety team on the use of a concrete base under the Table Tennis Table and agreed to install the table on concrete as suggested

### 189. Cemetery:

- a. The Clerk reported on the interment of Rosemary Herbert Grave no 4C
- b. Council agreed to a request for the placement of a memorial bench in the cemetery and confirmed it must conform to the councils agreed installation conditions. Clerk to oversee the request and installation.

### 190. Matters Raised by Members for information or Items for Future Agendas:

- a. **Members** requested consideration be given to a new noticeboard to be installed near the Taylor Wimpey development.

### 191. Meeting Dates:

- a. The finance group meeting is agreed for Tuesday November 29<sup>th</sup> @ 7.30 at the Gate Inn.
- b. It was confirmed the next Ordinary Meeting of the Council is scheduled for the 13<sup>th</sup> December at the Village Hall at 7.15 pm

There being no further business the Chairman closed the meeting at 9.25 pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

## Appendix A

Cheque Number	Payments Authorised		Gross Payment	Net Payment
	Payee	Details		
1493	Limebridge RS	Mowing contract	1539.60	1283.00
1494	Tower Trophies Ltd	Show Trophies	58.96	49.13
1494	Tower Trophies Ltd	Show Trophies	33.95	28.29
DD	Npower	Streetlight Energy	780.22	650.18
1495	J Stedman	Clerks salary and expenses	***	***
1496	John Hyde	Lengthsman Works	99.15	99.15
1496	John Hyde	Handyman Works	30.00	30.00
1497	ETC Architects	Rec Field Development	2526.00	2105.00
1498	Ken Watkins	Rec Field Development	420.00	420.00
1499	Westhill Direct	Office consumables	217.34	181.12
1500	WDC	Planning fees Pavilion	385.00	385.00

## Honeybourne Parish Council

### District Councillor & County Councillor Report - Honeybourne

Month: November 2016

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

#### New Village Hall

This month I attended a meeting between the Honeybourne Village Hall Committee and the MD & Deputy MD of Wychavon District Council about the new village hall. The District Council has given full support to the village which I am sure will lead to the hall being built sooner rather than later.

#### Highways issues :-

1. The White lines on the road around the village have been re-painted this week
2. The verges on Weston Rd on the RHS as you enter the village are being cleared to improve visibility of the new village entrance signs and 30mph signs. All work should be finished by 11th November
3. The solar controlled flashing "Slow Dow" sign at the entrance to the village from Weston is working but is programmed to flash when it detects speeds of over 50mph as it is in the 60mph speed limit. This sign was installed as part of the traffic calming measures funded by the Taylor Wimpy site. However, following various comments, I have asked for the sign to be re-programmed to flash when it detects speeds of 40mph or above.
4. HGV's and the Advisory Lorry Routes - The new Warwickshire lorry route signs guiding all lorries from Evesham to follow the Advisory Lorry Routes will be erected by the end of November.
5. New Offenham Rd/Elm Road roundabout in Evesham - Good news, works have started to build this roundabout at last!
6. Repairs to the raised pavement in High Street which was damaged by a car crash is scheduled to be repaired.
7. Weed killer to be applied along pavement along High Street by lengthsman.

#### New issues raised for Highways

1. The 30mph sign on entrance to village on Bretforton Rd is leaning badly – highways to repair
2. The 30mph sign painted on the entrance to the village – ask Highways to re-paint them.

Perrie Drive and Fernihough Avenue Residents have asked for the Green in front of their premises to be made an Asset of Community Value. This is being heard at the next Localism Panel on 5th December.

#### O&S review on Planning Enforcement

A 77 page Review on WDC Planning Enforcement has been published listing 12 recommendations to give the residents of Wychavon a better service. I have asked all Parish Councils to write and support these recommendations.

Superfast Broadband – We have had 3 new Broadband cabinets installed in Honeybourne in the last 2 years so everyone living in Honeybourne should be able to get Superfast Broadband now.

Reminder - residents have to contact their ISP and ask for an upgrade to Superfast. It does not happen automatically, you need to subscribe to it! For more information on upgrading

<http://www.superfastworcestershire.com/broadband-providers> Or

<http://www.uswitch.com/broadband/>

For residents who live outside Honeybourne village boundary and are still suffering from poor Broadband, the County Council has launched a Satellite Broadband scheme (worth up to £400) which pays for the installation at your premises. See the web page below for more information;  
<http://www.superfastworcestershire.com/better-broadband-scheme>

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### Divisional Funds.

A grant request has been asked for some tables by the Honeybees WI – further information has been requested to complete the application.

### Businesses booming

And finally following the news that Worcestershire is the 3rd fastest growing economy in the UK, there has been a lot of good news stories from local businesses in the last month.

For example, I attended a very interesting presentation by the MD of Evesham Vale Growers (EVG) who have invested £25m in the state of the art tomato growing facility which is a model of sustainability. They harvest rainwater to grow tomatoes in hydroponic systems in a huge greenhouse. The waste from both the growing and packing operations powers an anaerobic digester (AD) that in turn produces digestate and biogas. Carbon dioxide and heat are also generated by the AD, both of which are utilised in the greenhouse growing operation. The carbon dioxide makes the tomatoes grow bigger, and the heat and special LED lights means tomatoes can be grown all year round. The biogas is sold into the national grid, and digestate is spread on their crops rather than having to use expensive chemical fertilisers. Any vegetable and salad waste with little calorific value for the ADs is fed to their 350 head of Aberdeen Angus beef cattle, which then produce manure that is a good feedstuff for the digester. A complete circle of sustainable horticulture, but the best part of this process is the vision that sees a great future for growing tomatoes in the Vale of Evesham as currently we import 85% to 95% of all tomatoes sold in the UK. With this new process, tomatoes can be grown here all year round, and so the future looks bright! EVG already produce 240 tonnes of tomatoes per week and supply many of our UK Supermarkets including Sainsbury, Co-Op and Morrisons. Well done EVG, and we look forward to when Evesham tomatoes are as well known nationally as Evesham Asparagus!

If you have any good news local stories then let me know, as I am a great believer that good news needs publicity.

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