

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on 13th December 2016

Present: Cllrs. D. Cowan (Chairman), C. Clear, G. Clelland, S. Sidwell, A. Attridge, M. Henson, S Walsh & R Chivers

In Attendance: J Stedman (Clerk), Cllr. Alastair Adams & Clare Poore from the Honeybourne Village News

192. Apologies were accepted from: Cllr Heath Jobes

193. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests:

Cllr Colin Clear, other interest in Minute 204f Perrie Drive Greens

Register of Interests: Members were reminded to update their register of interests

194. Co-option: Members deferred the co-option of Martha Watt until the next meeting as she was not in attendance as expected.

195. Chairman to Move: The meeting be now adjourned for Open Forum

Public Open Forum:

Clare Poore gave a résumé of the grant request for the Village Newsletter publication and informed the meeting of the distribution problems caused by the Evesham Journal being withdrawn from free delivery making it necessary to employ delivery boys for the Newsletter.

Ward Members Report: Cllr Alastair Adams's report is appended to the minutes

196. The Chairman closed the adjournment and reconvened the meeting at 7:25

197. Minutes:

a) Council agreed the wording of the minutes of the November ordinary meeting and the Chairman signed the minutes as a true record of the meeting.

a. Clerk's Report on Matters in Progress:

- a. Dumped rubbish on Fir Tree corner reported to and cleared by WDC: Noted
- b. Dumped rubbish on Mickleton Lane reported to NCDC and cleared: Noted
- c. Bovis Homes issues: The clerk confirmed the flooding of the field at the rear of Dudley Road and the state of the boundary fence at the Harvard Avenue access to the POS was reported to Bovis Homes Build Director but no response had been received to date. Cllr Alastair Adams offered to take up these matters and requested the correspondence be forwarded to him.

198. Planning Applications:

- a. **W/16/02673/CU:** Bushy Hill, Mickleton Road, Honeybourne, Proposal: Change of use of land for the siting of five log cabin holiday chalets as approved under permission ref no. W/15/02661/CU but without compliance with condition no. 9 (to allow an alternative design chalet to be used) Applicant: Mr D Bliss. The Council has no objection or comment on the application.
- b. **W/16/02667/PN:** Land off, Gloster Ades Road, Honeybourne, Proposal: New Changing Room Block, Applicant: Honeybourne Parish Council, **Noted**

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199. Planning Decisions Noted:

- a. **W/16/02266/PP** 10 Dudley Road, Honeybourne, Proposal: Erection of timber fence and concrete posts at boundary of dwelling garden at junction of highway, back of pavement. Applicant: Mrs A Daghish. **Granted** with 2 conditions

200. Planning Matters:

- a. **Reservoir Construction:** The council wish confirmation from the WDC planning officers that the reservoir construction north of Bretforton Road complies with planning regulation as the site is very extensive and is a large construction project within the Gate Inn Brook flood plain high risk area. Clerk to make enquiries with the WDC planning enforcement officer and the Environment Agency over the impact of the flood plain. It was noted the tunnel structures on the site are built across the PROW 521c and the bridle way is extremely ploughed up making it unusable, these matters to be reported to County Council.
- b. **House Extension:** Members noted the construction works for a large extension is taking place on the corner of Green Close and requested confirmation for the planning permission for the works. Clerk to make enquiries with the planning enforcement officers

201. Neighbourhood Development Plan: NDP

- a. Members noted the next meeting is on Wednesday 14th December (Tomorrow)

202. Finance: Payments:

- a. Council approved the Payments except for cheque 1513 which has an error in the calculated amount and will be re-issued at the next meeting. Receipts and Balances as circulated by the Clerk were accepted and are listed in appendix A of the minutes
- b. Council considered the annual grant to the village news publishers along with their problems with distribution. A proposal was put to make a grant for 2017 of £3,000 was fully supported and agreed by council, payment will be made at the January meeting.
- c. The Clerk reported on the finance group budget and precept recommendation for 2017-18 and council agreed to set the precept in January when the council tax base number is known.
- d. Council considered new cheque signatories for the bank mandate update. It was agreed to not add further signatories and to remove Mike Powell from the mandate.
- e. The Clerk reported on receiving the reimbursement payment of £599.84 from Festival Housing for mowing the social housing areas in the village in 2016

203. Sports & Recreation Field Development Project.

- a. Council considered the tender documents and working drawings for the pavilion put forward by the Architect for council's consideration. Many omissions and ambiguous items were identified in the tender documents and plans and it was agreed to call a meeting with Ken Watkins and Ian Thompson to rectify the matters of concern. Cllrs' Matt Henson and Richard Chivers will compile a report outlining the matters of concern and may consult a third party to confirm their evaluation of the documentation is correct. The agreement of any third party costs was delegated to the Clerk.

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204. Community Matters:

- a. **Parish Council Website:** Cllr Sandra Walsh reported very little development progress due to work commitments and would be finalising a power point presentation along with hosting costs to circulate to members for the January meeting.
- b. **Tree Planting:** Members considered a request to plant a tree in High Street where the County Council removed a horse chestnut tree opposite the Village Hall. The request was declined due to the close proximity of the residential properties.
- c. **Telephone Kiosk:** Members considered the offer from BT to adopt the High Street telephone kiosk and deferred the consideration until the January meeting to allow parishioners comments to be evaluated. Cllr Steve Sidwell will put the proposal on Face Book and it will be published in the Village Newsletter
- d. **New Noticeboard:** it was agreed to place a new noticeboard on the Taylor Wimpey development site on the corner of the new Community Centre site. Cllr Colin Clear indicated that HMP Long Lartin can supply the board in the same style and design as the other noticeboards in the village and the cost will be £284.27. Council agreed to place an order with HMP for the new noticeboard.
- e. **Parish Games:** Members noted the report from Viv Hall regarding winning a Parish Games prize for the most entries and congratulated the efforts of the players and organisers

Clerk's Note: Cllr Colin Clear having declared an interest in Perrie Drive left the meeting for the debate

- f. **Perrie Drive:** The Council considered a report on the decision by the WDC Localism Panel for the Perrie Drive Asset of Community Value application which was considered on 5th December and deferred to a later meeting. Having received further correspondence from the WDC officer the Council noted it would not be involved if the site was nominated by local residents as a community asset. The council concluded that, in principal, the Parish Council has no objection to the local community nomination for the asset, but the council do not wish to withdraw their original comments as no plausible evidence has been forthcoming to confirm the site is of any value to the wider community other than to the residents adjacent to the greens. Clerk to inform the officer of the council considerations on the matter.

205. Community Centre and Village Hall:

- a. The Clerk reported the land transfer agreement document from Taylor Wimpey has been received and passed to the County Council conveyancer for scrutiny but no feedback has been received to date.

206. Christmas Tree:

- a. Cllr Steve Sidwell gave a report on the event which raised over £1,000 for the Community Centre fund. Over 400 residents attended the event and over 60 light sponsorships were received, these were published at the tree and on village noticeboards. Steve indicated he had learnt a lot from organising the event and has lots of new ideas and changes for next year. He thanked the WI ladies, Sylvia and Barry Matthews, Steve Attridge from the Ranch and council members who stepped in the help at the last minute. The Council agreed to pass the funds raised to the Village Hall committee and a presentation event will be arranged to help promote the fund raising for the Community Centre.

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207. Cemetery and Churchyard:

- a. The Clerk reported on the plot purchase and interment of Mr V Byatt in Grave 14C
- b. The Clerk reported on minor damage to the manhole cover in the cemetery path – no remedial action required

Note: Cllr Richard Chivers left the meeting at 9.30 for personal reasons

- c. The Chairman reported on the agreements of placing two new benches in the cemetery-matter resolved
- d. Members considered the fees and arrangements for the interment of a Baby and agreed no fees to be charged as a full plot is not required – Clerk to make the arrangement

208. Public Rights of Way (PROW): David Cowan (PPW)

- a. The PROW sign on Shinehill Lane is in need of replacement; the PPW will investigate and report the matter to Worcestershire County Council.
- b. The muddy surface on the footpath through China Corner will be reported to the Lengthsman to take remedial action
- c. The brook bridge on PROW 550c and 551c at the bottom of the Leys needs attention, Cllr Steve Sidwell will issue pictures and information at the next meeting.
- d. Concerns of poly tunnel structures being erected over the PROW 521c off Bretforton Road – PPW has reported the matter to the County Council but no action taken to date.

209. Highways:

- a. New highway matters to be reported to County Highways.
 - i. The highway at the access to the Bovis Homes site on Station Road is breaking up due to the HGV traffic movements.
 - ii. Excessive surface water flowing down Buckle Street towards the Shinehill Lane junction which is causing standing water on the highway
 - iii. Chase the weight restriction request for Mickleton Lane – Clerk to contact GCC and WCC
 - iv. Pothole in High Street opposite the Honeybourne Pottery shop
- b. **Foul Water Flooding:** Members reported on foul water emanating from drain covers in Station Road following the recent heavy rain. The foul water backup contributed to partial flooding of two new bungalows on Station Road. Council requested a situation report from Severn Trent Water as doubts were put over the ability of the Gate Inn cross roads pumping station to handle high storm water situations.
- c. **VAS Adoption:** Council considered the WCC offer to adopt the ownership of the VAS on Western Road Honeybourne and declined the offer of parish ownership. The council considered that highway infrastructure is the responsibility of the WCC and therefore the ownership of the VAS should remain with the responsible authority.
- d. **Verge Mowing:** Council considered a resident's request for the mowing and maintenance of the grass verges at the High Street end of School Street as an addition to the amenity contract. The Council declined the request as it would set a precedent for other areas

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- e. **School Parking:** Council considered a parishioner's concerns over parking causing congestion and verge damage in School Street. It was agreed to request the PCSO to visit the site in school pickup time and request the school to remind parents not to park on verges and footpaths
- f. **Hedge Cutting:** The Clerk reported on the problems of getting the overgrown hedge on Stratford Road by the Gate Inn cross roads cut back and the council agreed as it is a very small operation the Lengthsman should be requested to cut back the brambles.
- g. **Verge Damage:** members considered a report on verge damage in Station Road and agreed to approach the property owners to ensure the damage is rectified when the construction works on the property is completed.
- h. **Mud on Bretforton Road:** The Clerk reported on receiving several complaints of excessive mud on Bretforton Road caused by the extensive ground works being carried out and tractors crossing the road. two requests were made to the local police to investigate the matter which they did and reported back.
- i. **Station Road Ditch:** The roadside ditch from Silverdale to All Things Wild needs to be reinstated. Clerk to request the riparian owners to carry out the clearance.
- j. **Station Road Footway:** the footway from All Things Wild to the Station needs to be sided out and it is very narrow in places, The Lengthsman will be requested to carry out the clearance.
- k. **VAS:** The Council's VAS recorded data was noted
 - i. Station Road 10327 15 Days
 - ii. Western Road 9505 9 Days

210. Lengthsman and Handyman:

- a. New jobs for the Lengthsman and Handyman
 - i. Cut back the brambles on the hedge by the Gate Inn cross roads
 - ii. Side out the Station Road Footway
- b. Report on works issued to the Handyman. –
 - i. To install the outdoor Table Tennis table. Concrete base is completed
 - ii. To lay a slab path on the Recreation Field - completed
 - iii. Install the new wooden bench (Bovis Homes) Concrete base is completed

211. Street Lights:

- a. Lights reported to be in need of attention. None
 - i. streetlight at 25 School Street reported to be faulty and fixed
- b. The Clerk reported on the installation of the new streetlight on Stratford Road and confirmed it will be moved to a new position to avoid further connection charges, the matter is in hand with contractors.

212. The Leys Playing Field and Recreation Field:

- a. The weekly visual inspection for The Leys found no safety matters to report.
- b. The weekly visual inspection for The Recreation Field found no safety matters to report. A litter pick was carried out to tidy the field

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- c. Council considered a request from VISA to place a cricket mat on the Recreation Field and concluded to request further information regarding the size of the mat. Investigations will be made into a site on the Recreation Field for a permanent cricket wicket to be installed in conjunction with a football pitch. Cllr Matt Henson will investigate this and report to the January meeting.
- d. The Chairman reported on a request for a local Walking football club to reserve use of MUGA on Monday mornings at set time. The council welcomed the request as the club offer to invite any locals to join in the activities and furthermore the club would pay for the use of the MUGA

213. Matters Raised by Members for information or Items for Future Agendas: None

214. Meeting Dates:

- a. It was confirmed the next Ordinary Meeting of the Council is scheduled for the 10th January at the Village Hall at 7.15 pm
- b. Council approved the Clerk's draft meeting dates for 2017 which will be posted on the website.

There being no further business the Chairman closed the meeting at 10.25 pm

Chairman

Date

Appendix A

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1501	Heath Jobes	Show Trophies re-imburement	92.91	77.43
1502	Grant Thornton	Audit Fees	1050.00	875.00
1503	Worcestershire CALC	Training event Clerk	10.00	10.00
1504	Lights out electrical Services	Christmas lights power supply	820.80	684.00
1505	SLCC	Membership Fees 60% shared	94.20	94.20
1506	PD Long	Streetlight at 25 School St	72.00	60.00
1507	Felix Dennis Estate	Allotments water rates	146.86	146.86
1508	Limebridge RS	Christmas tree installation	2598.00	2165.00
1509	Severn Trent Water	Rec Field water charges	25.34	25.34
1510	John Hyde	Lengthsman Works	188.25	188.25
1510	John Hyde	Handyman Works	116.25	116.25
1511	Sylvia Matthews	Tree event catering	120.00	120.00
1512	Steve Sidwell	Tree event expenses	153.00	153.00
1513	Calculating error	Cancelled	0	0
1514	J Stedman	Clerks salary and expenses	***	***
1515	WCC	Leys field Rent	674.50	674.50
1516	ETC Architects	Rec Field Development	4680.00	3900.00
1517	Ken Watkins	Rec Field Development	630.00	630.00
1518	Fairview Trading Co Ltd	Rec Field equipment bases	221.39	184.49
1519	Proplant	Digger Hire for RF works	306.99	256.99
1520	Free Flow Concrete	Concrete for RF items	334.50	278.75

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District Councillor & County Councillor Report - Honeybourne

Month: December 2016

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Wishing you all a very Happy Christmas and a fun-filled and successful New Year

Severn Trent and sewers

I had a very good meeting with Severn Trent this month and they mentioned that they will not know of problems if the public don't report things. Therefore if there are problems with sewers in your area, especially in temporary flash flooding, then please report the problems by using the website <https://www.stwater.co.uk/my-supplies/report-a-problem/>

Highways issues :-

1. The verges on Weston Rd on the RHS as you enter the village are all now cleared and what an improvement – you can see entrance signs and 30mph signs!
2. The solar controlled flashing “Slow Down” sign at the entrance to the village from Weston is working but is being re- programmed to flash when it detects speeds of over 40mph.
3. HGV's and the Advisory Lorry Routes - The new Warwickshire lorry route signs guiding all lorries from Evesham to follow the Advisory Lorry Routes are now erected .
4. New Offenham Rd/Elm Road roundabout in Evesham – Works are progressing well in building this new roundabout which once finished will reduce congestion at this junction.
5. Repairs to the raised pavement in High Street which was damaged by a car crash is now repaired.

Perrie Drive and Fernihough Avenue Residents Save our Greens – I attended the Localism Panel on 5th December to support the application to make the Greens an Asset of Community Value. The Panel agreed to defer making a decision until a site visit is arranged in 2017. Mr Khan then wrote a letter to the residents saying they could the land off him for £200,000.

O&S review on Planning Enforcement

A 77 page Review on WDC Planning Enforcement has been published listing 12 recommendations to give the residents of Wychavon a better service. A copy of the report can be found under “Scrutiny Reports” on <http://www.wychavon.gov.uk/scrutiny-library>

These recommendations will be going to Executive Board meeting in January, and hopefully all 12 recommendations will be implemented asap to help improve the service.

Divisional Funds.

1. Bretforton Cricket Club has applied for a grant – awaiting more info
2. Honeybees WI have put in a request for some new tables - awaiting more info
3. Cleeve Prior Heritage have applied for a partial grant for a new toilet block – grant processed
4. South Littleton Scout Hut – grant request for a new cooker processed
5. Freedom Disco Badsey for people with learning disabilities – mini bus – grant processed

Rural Cinema

And finally, a date for your diary, on Saturday 21st January 2017 at Pebworth village Hall, there will be a Rural Cinema. The film is Florence Foster Jenkins with Hugh Grant and Meryl Streep. If you want tickets, please contact me. I have sent details to the Honeybourne Village Hall committee on how to set up a Rural Cinema for your village.

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277