

## Honeybourne Parish Council

### Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on 14th March 2017

**Present:** Cllrs. D. Cowan (Chairman), C. Clear, M. Henson, S Sidwell and R Chivers

**In Attendance:** J Stedman (Clerk), Cllr Alastair Adams and 13 members of the public

**270. Apologies were accepted from:** Cllr G. Clelland, A. Attridge, H Jobes & S Walsh

**271. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary and other Interests:** None

**Register of Interests:** Members were reminded to update their register of interests

**272. Chairman to Move:** The meeting be now adjourned for Open Forum

**Public Open Forum:** The Clerk's summary of open forum is appended to the minutes.

**Ward Members Report:**

Cllr Alastair Adams's gave his report which is appended to the minutes.

**273.** The Chairman closed the adjournment and reconvened the meeting at 8.30 pm

**274. Minutes:**

Council agreed the wording of the minutes of the February ordinary meeting and the Chairman signed the minutes as a true record of the meeting.

**275. Clerk's Report on Matters in Progress:**

- a. Bovis Homes confirmed the dog bin provision and POS infrastructure was in hand and would be installed shortly
- b. Correspondence received regarding problems at Bovis Homes site and with properties was noted
- c. Further correspondence regarding rats at the allotment site was noted and monitoring will continue
- d. Shakespeare Line Promotion Group letter and leaflet was taken up by Cllr Steve Sidwell

**276. Planning Applications:**

- a. **17/00071/FUL:** Location: Fancutts Garage, High Street, Description of Proposal: planning application for demolition of disused garage and erection of 8 dwellings, access, landscaping and associated works: Applicant: Lovelea Projects  
The Council has no objection on the application details and request consideration is given to Sec 106 funding being allocated to highway improvement in High Street i.e. improved pavement safety by installing higher kerbing to prevent vehicles mounting the pavement on the bend near the site access on to High Street and any other possible highway improvement to improve visibility and manoeuvrability in the area of the site access and further south.
- b. **17/00173/FUL:** Location: 21 Stratford Road, Honeybourne, Proposal: Revised scheme for the erection of a bungalow: Applicant Mr Thomas. The Council has no objection or comment on the application.

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- c. **17/00246/FUL** Mr Roger Milbourn, Location: 23 Fallow Field, Honeybourne, Proposal: Re-positioning of fence and inclusion of land into garden area.: The Council has no objection or comment on the application.

#### 277. Planning Decisions Noted:

- a. **W/16/02950/PP**; Mr Holloway; 37 High Street, Honeybourne: Proposed double garage **Granted** with 3 conditions
- b. **W/16/02220/PN**: Mr N Moffit, Poden Farm, Mickleton Road, Proposal: Change of use of existing orchard land to domestic curtilage & reposition new swimming pool building, previously approved app- W/16/01667/PP, with amendments. **Granted** with 8 conditions.

#### 278. Neighbourhood Development Plan: NDP

- a. The NDP group meeting held on 22<sup>th</sup> February was abandoned due to the meeting provider being unable to attend because of a vehicle breakdown. Members reported nine parishioners attended which was encouraging and Cllr Steve Sidwell confirmed he would put the meeting dates on the Spotted Honeybourne Facebook page

#### 279. Finance:

- a. **Payments:** Council approved the schedule of Payments as circulated by the Clerk. Due to absent members, the Chairman took the payments folder to enable the cheques to be signed by absent cheque signatories.
- b. Members noted the New Homes Bonus update information from WDC
- c. Council considered the Village Hall committee's request for a grant to expedite their lottery funding application to meet the allotted timescale. Cllr Matt Henson proposed that the requested £4,800 be granted to the Village Hall committee and the proposal was seconded and unanimously agreed. The Clerk issued the payment immediately to ensure the lottery timescale was not compromised.

#### 280. Sports & Recreation Field Development Project.

- a. The latest project report and risk assessment from Ken Watkins was fully considered by the members and it was agreed to be in order and correct. The project risk assessment was also agreed to be suitable for the project.
- b. Members noted the Clerks project funding illustration based on information from the Ken Watkins meeting report. The illustration indicated the council anticipated revenue reserves would be considerably reduced by the end of the next financial year and this budgetary adjustment was agreed to be necessary.
- c. Council considered two quotations to install the cricket mat on the Recreation Field and it was agreed not to proceed with the matt installation until the field sward improves and the pavilion is completed to ensure funds are available.
- d. Council considered and agreed a quotation from the amenity contractor for amendments to the mowing contract to include the mowing and strimming of the Recreation Field in 2017

#### 281. Community Matters:

- a. **New Website:** Cllr Sandra Walsh was not available to report on the progress of the Community and Parish Council website

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- b. Telephone Kiosk Adoption: The Clerk reported on the difficulties in communication with the BT adoption department but the adoption is agreed and in progress.
- c. Cllr Steve Sidwell asked the council for all support and help the council can offer in organising the village show in 2018 and the Rural Cinema project this year. He wishes to get a committee together in the autumn with enough members to make running the show less of a burden for any one individual. The request for helpers will be posted on Facebook and put on the Honeybourne.org website.
- d. Cllr Steve Sidwell passed £35.00 in cash to the Clerk which was part of the proceeds from the Christmas tree event.
- e. Correspondence from Mr Mike Powell regarding parking in Stephenson Way was considered and members agreed that all that can be done to resolve the problem has been done and no further action is necessary at this time. Monitoring will continue.
- f. Members considered the replacement of the litter bin on Stephenson Way as it's in a poor and damaged state. WDC confirmed the cost to the Parish Council to replace it would be £680.00 and members considered this was an unacceptable expense at this time.

#### 282. Community Centre and Village Hall:

- a. The Clerk reported that the draft land transfer agreement from Taylor Wimpey was being redrafted by the council's conveyancer as it is considered to be very excessive and over worded, the new draft agreement is awaited from the conveyancer.
- b. The Clerk's report on a request to Taylor Wimpey to move a large box of rocks, which is still onsite, to block the access to the Community Centre site car park on the Taylor Wimpey site, it is still waiting to be moved.

#### 283. Cemetery and Churchyard:

- a. A parishioner requested the trees on the southern boundary of the cemetery are cut back from the grave area because tree debris falls on many of the graves. The Chairman reported he had inspected the trees and agreed they need cutting back, the matter will be reconsidered in the autumn as the trees are starting to leaf out.
- b. Members noted the Clerk's report on a memorial for the late Mr & Mrs Styles to be installed in the Garden of Remembrance.

#### 284. Public Rights of Way (PROW): David Cowan (PPW)

- a. The County Council notice of emergency closure of Footpath HY-551 and the replacement of the footbridge was noted.
- b. The PPW's reported the issues with PROW 540C and 543C off China Corner are now all resolved
- c. The Lengthsman's reported on PROW 548 off Mickleton Lane whereby the surface is unwalkable due to mud and ruts caused by motor cycles and horses gaining access to the old railway track area. The PPW enquired with the County Council if a stile could be installed but this option was not supported. Subject to County Council approval the Parish Council agreed to fund the Lengthsman to re-installing the original plain wire fence on the disused railway embankment to prevent access onto the old track area preventing the motorbikes and horses gaining access.

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### 285. Highways:

- a. New highway matters to be reported to County Highways.
  - i. All new matters referred to the Lengthsman
  - ii. Chairman confirmed he had reported many highway pothole issues in the WCC website.
- b. The report on the continuing carriageway subsidence on the Station Road bridge was taken up with Cllr Alastair Adams as no action has been taken by County Highways
- c. The ditch clearance request sent by letter to Silverdale and All Things Wild was not taken up and the matter was brought to the attention of the WDC drainage officer who considered no action was necessary. Matter resolved.
- d. Members noted the WDC drainage officer's report on the ditch clearance request on Buckle Street and Shinehill Lane junction.
- e. Members noted the VAS data information for February was 4043 violations on Stratford Road in 15 days and members requested the VAS is sited on the Bretforton Road 30mph posts
- f. Parked car on Station Road just south of the Dudley Road junction is a hazard to road users and pedestrians as it is parked at times completely blocking the pavement. Clerk to refer the matter to the PCSO for a resolve
- g. Mud deposits on Bretforton Road to be reported again to the PCSO asking for action to be taken with Vicarage Nurseries.
- h. Fly tipping on Gloster Ades to be reported to WDC

### 286. Lengthsman and Handyman:

- a. New jobs for the Lengthsman and Handyman;
  - i. Clear the gutter of soil for 300m on Shinehill Lane starting at Buckle Street
  - ii. Check on verge damage on Bretforton Road and re-dig the grips
- b. Council agreed to the renewal of the 2017 Lengthsman scheme with WCC, Clerk to action the request

### 287. Street Lights:

- a. Lights reported to be in need of attention.
  - i. The streetlight on Weston Road remains on all day
  - ii. Two streetlight on Station Road by Silver Dale are not working
- b. The Clerk confirmed the order to E-on to move the new misplaced streetlight column in Stratford Road was sent on January 31<sup>st</sup>

### 288. The Leys Playing Field and Recreation Field:

- a. The weekly visual inspection for The Leys found no safety matters to report.
- b. The weekly visual inspection for The Recreation Field found no safety matters to report.

### 289. Annual Parish Meeting

- a. Members agreed to invite the PCSO and all village organisation to the Annual Parish Meeting on 18<sup>th</sup> April

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### 290. Matters Raised by Members

- a. Perrie Drive Greens:** Following the many comments made in open forum regarding the community asset nomination for Perrie Drive Greens and the new evidence of use put forward it was considered the councils reasoning for not supporting the nomination could be reconsidered and members requested the Clerk to make suitable arrangements to allow the matter to be formally reconsidered as soon as possible. Clerk to check on the timing of resolutions and arrange a suitable meeting date to reconsider the matter.

### 291. Meeting Dates:

- a.** It was confirmed the next Ordinary Meeting of the Council is scheduled for the 11<sup>th</sup> April at the Village Hall at 7.15 pm
- b.** The Annual Parish Meeting is arranged for 18<sup>th</sup> April at 7.00pm

There being no further business the Chairman closed the meeting at 10.05 pm

Chairman \_\_\_\_\_ Date \_\_\_\_\_

### Appendix A

#### Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1540	Limebridge RS	Rec Field sward treatment	1116.00	930.00
DD	IOC	ICO FOI fees	35.00	35.00
1541	PD Long	Streetlight repair School St	72.00	60.00
1542	Cancelled	Writing Error	0.00	0.00
1543	BPS	PROW post fix	6.32	5.27
1543	BPS	RF Bench fitting goods	10.50	8.75
1544	Honeybourne Village Hall	VH Hire fees Mar 19 to Feb 17	350.00	350.00
1545	J Stedman	Clerks salary and expenses	***	***
1546	Ken Watkins	Rec Field management fees	840.00	840.00
DD	British Gas	Rec Field Electricity Dec - March	36.37	34.64
1547	D Cowan	Mileage expenses	20.25	20.25

#### Public Open Forum: Clerk's summary of matters raised by parishioners: -

The deplorable state of Bretforton Road as mud is regularly deposited on the road caused by activities by Vicarage Nurseries construction works activities. The extent of which has caused damage to a resident's car breaking system.

Extensive fly tipping in two locations on Gloster Aedes where black rubbish bags were stacked on the verge and a quantity of large tyres dumped on the verge near a farm gateway

Highway and footway issues over a car regularly parking on Station Road all day, sometimes on the road and sometimes straddling the kerb and occasionally fully blocking the footway causing pedestrians to walk either on the road or grass verge

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Resident from Fernihough Avenue and Perrie Drive expressed their vexation as to why the Parish Council continues not to support the community asset nomination for the Perrie Drive Greens. Three resident from the area indicated the community use of the greens whereby children regularly use the greens for football kickabout and others playing on the greens regularly.

It was stated that the large public open space on the Bovis Homes site adjacent to Dudley Road was unsuitable for ball games as it is still ridge and furrow. It was put to the council that having 638 supports for the community asset nomination the council should support the nomination.

Inconsiderate parking in High Street where a flatbed transit type van parks on the corner by the old post office causing a visibility problem for road users and causing some traffic to mount the very well used pavement.

Mrs Rita Booth outlined the Village Hall's lottery funding situation giving sound reasoning for the Village Hall grant request she has made to the council on behalf of the Village Hall committee

The Chairman thanked all contributors and confirmed appropriate authorities would be informed of the highway matters and council would give further consideration to the asset nomination.

### District Councillor & County Councillor Report - Honeybourne

Month: March 2017

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

#### Divisional Funds.

As it is the end of the Council's financial year at the end of this month, there was a flood of applications for grants from local groups. I was pleased to be able to help them as follows:-

1. Honeybees WI have put in a request for some new tables – grant £600 paid
2. Cleeve Prior Wharf – grant requested for life buoy, table and sign – grant processed
3. Bretforton Community Shop want some paint to decorate their shop floors - grant processed
4. Honeybourne Village Hall wanted some help to set up a rural cinema – grant of £1745 paid for a projector and a screen
5. Littletons Juniors want some help with a new football kit for the team, and some footballs - grant processed
6. Cleeve prior Short Mat Bowls Club wanted some help with a new mat. The existing one is 30 years old - grant processed
7. Bretfest – Bretforton Music festival 15th – 22nd July wanted some help with the hire of a piano for the event - grant processed
8. Cleeve Prior Chroniclers wanted a document display stand to hold all the historical information on the village - grant processed
9. Pebworth Rural Cinema wanted some help with a new BluRay player and marketing material - grant processed
10. Offenham Youth Club – awaiting more info – will have to wait now for the WCC new financial year.

#### Highways issues :-

1. Road Markings in High Street – Highways have been asked to re-paint the “SLOW” markings see ref 290812 on the WCC Report It web site
2. Road Markings in Stratford Rd - Highways have been asked to re-paint the “30mph” markings see ref 290804 on the WCC Report It web site
3. New bollards fitted to the raised pavement in the High Street- completed
4. 30mph signs moved further along out of the village along Bretforton Rd - completed

**Cont....**

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As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it) Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Perrie Drive and Fernihough Avenue Residents Save our Greens - The Localism Panel agreed to a site visit is arranged for 15th March 2017. Following a number of residents attending the Honeybourne Parish Council meeting on 14th March, the councillors were minded to support the residents in their mission to get the Greens classified as an asset of Community Value.

Fire at night at Peace Farm on Shinehill Road on 8th march 2017 – reported to WRS

Village web sites

As there is so much going on around our 8 villages, I have suggested that each village website has a link to all the others. Michael Poore has implemented this on [www.honeybourne.org.uk](http://www.honeybourne.org.uk)

Your District & County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277