

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on 12th September 2017

Present: Cllrs. D Cowan (Chairman), S Sidwell, Richard Chivers. Colin Clear, Graham Clelland, H Jobes, G Taylor, A Attridge and S Walsh

Prior to the meeting, Becky Burridge from Brodie Panning reported on the progress of the Neighbourhood Development Plan, the logistics for the 860 questionnaires distribution and data analysing and her aim to have the data processed by November. 10 parishioners attended the last NDP meeting which was encouraging.

In Attendance: Cllr Alastair Adams, J Stedman (Clerk), and one member of the public were present

106. Apologies were accepted from: None

107. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None declared

Register of Interests: Members were reminded to update their register of interests

108. Chairman to Move: The meeting be now adjourned for Open Forum

Public Open Forum:

Summary of matters raised by the public present: -

- A resident expressed his annoyance over the continued problem of excessive deposits of mud on Bretforton Road and the lack of enforcement action by the police and highway authorities. He informed the council that the problem had not improved for the last two years and the road conditions are very dangerous every time it rains heavily. The Chairman gave an assurance the matter is in hand and will be discussed later in the meeting.

Ward Members Report:

Cllr Alastair Adams presented his report which is appended to the minutes

109. The Chairman closed the adjournment and reconvened the meeting at 7:55

110. Minutes:

Council agreed the wording of the minutes of the August ordinary meeting and extraordinary meeting of the council and the Chairman signed the minutes as a true record of the meeting.

111. Clerk's Report on Matters in Progress:

- a. Letter sent to 50 Westbourne requesting footpath clearance - Resolved
- b. Requests to landowners to clear overgrowth from PROW 519c rear of High Street-works completed - resolved
- c. Removal of verge advertising signage by County Highways – members report the large signs have been removed but further advertising signs were still on highway land on various sites in the parish. Clerk to pursue the removal of the signs

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- d. Email from Bovis Homes regarding outstanding site matters, Cllr Colin Clear gave an update on works carried out where four benches and five litter/dog waste bins had been installed and confirmed many items are still awaiting completion.
- e. Mr Merrett's co-option request, application form was sent to him 15th August. And no response has been received to date
- f. Further correspondence from Mr Merrett over grave plot issues confirmed Mr Merrett agreed the grave plot matter is now resolved and closed.
- g. Highway subsidence on Station Road bridge reported to Kieran Hemstock, no reply to date
- h. Highway subsidence on Mickleton Lane bridge reported to County Council, the Chairman reported the subsidence has been repaired and a new road surface installed.
- i. Safer Road Partnerships mobile speed camera van has visited Station Road twice in September and Cllr Alastair Adams reported many speeding offences were recorded
- j. The new Honeybourne Station manager, Claire King, was informed of pedestrian access problems leading to the station some of which are now resolved. Members requested the Clerk to inform the Manager of the ongoing issues with the subsidence on the Station Road bridge
- k. A request made to Cllr Alastair Adams for footway repairs to be carried out on Stratford Road was passed to the appropriate highways officer when inspections were carried out
- l. Broadband issue reported to Cllr Alastair Adams following complaints over very low speeds, Cllr Alastair Adams referred the matter to the County Council and a comprehensive response was returned and forwarded to the complainant and the wider community

112. Planning Applications:

- a. **17/01296/FUL:** 49 High Street, Honeybourne, Proposal: Residential development comprising of 14 No dwelling houses;
Sec 106: Council considered the allocation of the developments Sec 106 funding and negotiations with the developer and WDC being delegated to the Clerk. It was agreed the Clerk to request the Sec 106 funding from the development be allocated to sport and play equipment.
- b. **17/01549/CU;** Honeybourne Village Hall, High Street, Honeybourne, Proposal: Planning application for change of use from community building and associated car park to residential development of 2 no. dwellings including demolition of village hall. Applicant: Honeybourne Village Hall Management Committee.
Council agreed to fully support the proposals for the Village Hall site.

113. Planning Decisions: Noted

- a. **17/01045/RM:** Thomas Pilade Construction Ltd: Erection of 5 no. bungalows - application seeking reserved matters approval following outline planning permission ref no W/16/01702/OU: Land Adjoining, 17 Stratford Road, Honeybourne.
Granted with 3 conditions.
- b. **17/01317/FUL:** Land Between Dudley Road and, Station Road: Erection of 104 square metre A1 unit and associated works, Change in the design of the proposed A1 unit, in particular the roof design. **Granted** with 9 conditions

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114. Neighbourhood Development Plan: NDP

- a. Members reported they are pleased with the progress and Brodie Panning report from Becky Burridge

115. Finance:

- a. **Payments:** Council approved the schedule of Payments as circulated by the Clerk.
- b. The Clerks report on the Sec 106 payments to Vale Office interiors and Display Wizard for Village Hall chairs and equipment was noted.

116. Sports & Recreation Field Development Project.

- a. It was reported that the contractors were now onsite and construction is underway.
- b. The report on the pavilion construction contract has been placed on the governments Contract Finder website as required by financial regulations and the DUNs registration was noted.
- c. The Clerk reported on the signing of the building contract bond documents and their return to the contractor as requested.
- d. Members accepted the report from Ken Watkins on the project administration expenditure showing a balance of £3,800.00
- e. Ken Watkins' report regarding the damage caused to the car park surface by a HGV delivery lorry was noted as the matter is well in hand for a resolve.
- f. The Clerk reported the main gate lock code was changed following the unauthorized HGV access.

117. The Leys Playing Field and Recreation Field:

- a. The weekly visual inspection for The Leys found no safety matters to report.
- b. The weekly visual inspection for The Recreation Field found no safety matters to report and extensive litter picking carried out.
- c. **Trench Shrinkage:** The Chairman reported that the Community Rehabilitation team had installed nine tons of topsoil into the sunken trenches and made an excellent job. He considered that 2/3 of the trenches were now filled and he would liaise with the Rehabilitation team manager to have the works completed as soon as possible, approximately four more tons of topsoil are required to complete the works.
- d. **Seat:** The Handyman reported the repairs to the broken seat are in hand
- e. **Sward Restoration:** The amenity maintenance contractor reported the Field's sward maintenance & restoration is in progress and further herbicide application and moss treatment will be applied shortly followed by an autumn fertilizer application.
- f. **Party Request** Council considered a request from a nearby resident to use The Leys for a 60th birthday party in May 2018. The request was approved in principal with the following conditions to be confirmed; Not to park cars on the field if it's very wet, Hold the event mid-way down the field to reduce the impact on close neighbours, cease any music by 11.30 and not cause any noise nuisance, Vacate the field by mid-night, clear all litter and debris and dispose of offsite, confirm the day of the party.

118. Council and Community Matters:

- a. **Kiosk:** In consideration of a quotation of £3,000 for a fully refurbished kiosk it was agreed to investigate if any funding was available from section 106, New Homes Bonus or other sources – Clerk to make enquiries.

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- b. **Noticeboards:** Clerk confirmed the new noticeboard from HMP is ready for delivery to be placed on the Taylor Wimpey development, Council agreed the Handyman to carry out its installation and the chairman confirmed its position on the Community Centre site.
 - c. **Christmas Lights:** Council agreed to commence the promotion of the Christmas lights event and confirmed the event date will be Friday 24th November. The sponsor a light scheme will be put in place, the raffle prizes will be sourced by members and Steve Sidwell will arrange the raffle ticket printing. Steve will also approach the Honeybourne School to encourage their involvement. Graham Taylor will arrange the Evesham Choir to attend. Local volunteers will be needed to help with refreshments etc and a PA system will be hired for the event along with extra lighting. The event will be promoted in the Village News and on Social media.
 - d. **Aon UK:** Members approved the council's insurance renewal from Aon UK Ltd.
 - e. **MP Letter:** An offer from Nigel Huddleston MP to attend a Parish Council meeting was taken up and the Clerk will offer the dates of future meetings for his consideration. Topics for discussion include the proposed Network Rail extra car park and local traffic speed and policing issues.
- 119. Community Centre and Village Hall:**
- a. To confirm the land transfer documents were signed by members and returned to WCC on 20th August for further processing.
 - b. Members noted a letter of support for the lottery bid was sent to the Village Hall from the Chairman on behalf of the council
 - c. The Clerk reported on the procurement of goods for the Village Hall cinema project using sec 106 funds from village developments
 - d. An offer to have the old Village Hall chairs for use in the new pavilion was considered and it was agreed to ask for 12 of the old chairs as plastic covered chairs would be more suitable for the pavilion's use
 - e. Cllr Heath Jobs reported on the progress of the Community Centre lottery bid and confirmed stage two was ready to submit, the original Community Centre design had been reviewed and scaled down to make it more financially acceptable. Following the public presentation four more resident have joined the main committee but a shortfall of members still exists.
- 120. Cemetery and Churchyard:**
- a. The Clerk reported the cleaning and repainting of the cemetery benches is in hand but delayed by wet weather conditions.
 - b. Council considered a letter and pictures from Mr Boulter making accusations that the councils mowing contractors have damaged his family grave memorial. An independent professional stone mason's report on the actual memorial stone was also considered by the council and in consideration of the report it was agreed the alleged damage to the memorial was in fact weather deterioration over the last 40 years of the memorial being in place and not caused by any mechanical impact. Given that the stone masons report confirmed weather deterioration, no further actions will be taken by the Council or their contractors. Clerk to inform Mr Boulter of the Council's decision. - Matter resolved
 - c. Cemetery tree maintenance to be considered at the October meeting.

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121. Highways:

- a. To consider any new highway matters to be reported to County Highways.
 - i. Blocked road gully on the corner of School Street and High Street
 - ii. Potholes at Station Road and Shinehill Lane

- a. Council agreed to make a request to the County Council for double yellow lines to be installed on the High Street in the vicinity of the new development access near the Gate Inn cross roads.

- b. Members reported that the Rooftop Housing roadside hedge cutting is resolved.

- c. Council agreed to sending a strong letter to Vicarage Nurseries as suggested by the PCSO regarding the ongoing incidents of mud on the Bretforton Road. The letter will be copied to the Police and Crime Commissioner with a request for enforcement action to be taken by the police as the matter has been ongoing for many months, copies to Cllr Alastair Adams.

- d. Reports from the WCC officer regarding the request to extend the 30 MPH zone on Stratford Road were considered and was agreed to continue to pursue the matter despite the officers reluctance to extend the 30mph zone.

- e. An extension to the verge mowing contract to include the Weston Road verge fronting the Taylor Wimpey development site was agreed by council.

- f. VAS report for August
 - i. Western Road 18 days 17643
 - ii. Station Road facing Bidford 14 days 10170
 - iii. The Clerk confirmed the order placed for two new VAS batteries

122. Public Rights of Way (PROW): David Cowan (PPW)

- a. Consideration of actions for any reported PROW problems or issues. – no new matters reported

- b. The Chairman reported on the installation of extra “Dogs on Leads” signage to help prevent dogs freely roaming on the PROW across Green Farm

- c. Council agreed to the handyman replacing the gatepost on the Church Kissing Gate

- d. A notice stating, “Bull in Field” on the Grove Farm PROW stile off Buckle Street was reported to WCC officers who confirmed the rules on bulls in fields are quite ambiguous therefore concluded the sign can stay.

- e. Council agreed to have the Lengthsman repair the damage caused by vandalism to the ditch crossing bridge on PROW 538. The County Council has agreed to pay for repairs.

123. Lengthsman and Handyman:

- a. Works to be issued to the Lengthsman & Handyman.
 - i. Remove and dispose of all temporary development and commercial signage on highway verges throughout the parish.
 - ii. Clear the vegetation from the footpath from Station road to Westbourne
 - iii. Clear the gutter debris and dig out grips on Shinehill Lane

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124. Street Lights:

- a. Lights reported to be in need of attention. None at this time
- b. The Clerk confirmed Western Power Distribution will connect the new streetlight column in Stratford Road today as the recent road works have delayed the trench digging.
- c. The Chairman reported on the replacement of streetlight #8 and #11 in Westbourne and had no information of who had carried out the works.

125. Matters Raised by Members - None

126. Meeting Dates:

- a. It was confirmed the next Ordinary Meeting of the Council is scheduled for the 10th October at the Village Hall at 7.15 pm

There being no further business the Chairman closed the meeting at 10.40 pm

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| Chairman | Date |
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Appendix A

| Cheque Number | Payee | Details | Gross Payment | Net Payment |
|---------------|---------------------------|----------------------------------|---------------|-------------|
| 1597 | Display Wizard | Village Hall Sec 106 boards | 119.99 | 99.99 |
| 1598 | Vale Office Interiors Ltd | Village Hall Sec 106 Chairs | 2910.00 | 2425.00 |
| 1599 | Aon Uk Ltd | Insurance renewal | 824.45 | 824.45 |
| 1600 | CPLG | Membership fee | 10.00 | 10.00 |
| 1601 | Westhill Direct | Office consumables | 178.81 | 149.01 |
| DD | Water Plus | Rec Field Water charge | 10.46 | 10.46 |
| 1602 | Wicksteed Leisure Ltd | Playground inspections | 108.00 | 90.00 |
| 1603 | HMPPS | New Noticeboard | 263.45 | 219.54 |
| 1604 | Ken Watkins | Pavilion project | 630.00 | 630.00 |
| 1605 | Fairview Trading Co Ltd | Rec Field Soil fill | 471.96 | 393.30 |
| 1606 | Honeybourne Village Hall | Village Hall Hire fee | 100.00 | 100.00 |
| 1607 | J Stedman | Clerks Salary and Expenses | *** | *** |
| 1608 | Limebridge RS | Grounds Maintenance | 2301.60 | 1918.00 |
| 1609 | John Hyde | Handyman Works | 71.40 | 71.40 |
| 1609 | John Hyde | Lengthsman | 156.95 | 156.95 |
| 1610 | K & SW Construction Ltd | First Stage construction payment | 64350.00 | 53625.00 |
| 1611 | Hartwell & Co Timber | Rec Field Maintenance | 17.89 | 14.91 |
| DD | British Gas | Rec Field Electricity | 33.82 | 32.21 |

Honeybourne Parish Council

District Councillor & County Councillor Report - Honeybourne

Month: September 2017

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Improvements to the Railway infrastructure

Around £53million is being spent by the County Council and its partners on rail improvements up to 2019 including stations such as Kidderminster, Parkway and work already completed at Foregate Street in Worcester, Malvern Link and Bromsgrove.

Highways

1. **Barriers to Raised pavement in High Street repaired**
2. **Mickleton Rd, Honeybourne** – is patched and repaired
3. **SLOW signs to be painted on the road** in both directions as you enter the railway bridges on Stratford Rd - pending
4. **Pavements** –Highway engineers attended Honeybourne on Monday 11th Sept to inspect all pavements including Stratford Rd & Dudley Rd.
5. **Road over bridge by Honeybourne Station** – report received back from Highways listing the options regarding the subsidence.
6. **Mud on Bretforton Rd** – I spoke to Vicarage Nurseries and asked them to sweep this road more regularly. They also stated they are looking at a longer term solution installing some hard standing at the exit of the fields.
7. **Extend the 30mph zone to the Pebworth side of the two bridges** – Highways have confirmed this is not a priority and unlikely to occur.
8. **Unauthorised advertising signage for Porky's Café** – all removed

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Wheely Bin “Slow down” and “30mph” stickers

I still have these if any resident wants some to put onto their wheely bin. I delivered some to a Honeybourne resident last week.

Support for the village Hall Lottery application

I am writing a letter of support to go with the committee’s application

Mobile Speed cameras in Station Rd/Buckle Street

Safer Road Partnerships have agreed to put a mobile speed camera on Station Rd – so watch out and drive at the speed limit or you may get a speeding ticket.

Divisional Fund

A request for a grant to help with a new under 11 football team in Honeybourne started by Matt Henson (called Honeybourne Harriers). Grant to be used for Football kit, & training equipment – Grant of £650 paid.

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**Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com
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