

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on Tuesday 10th April 2018

Prior to the meeting at 7.00 pm three representatives from Network Rail gave a presentation on the forthcoming works at Honeybourne Station, a summary report is appended to the minutes.

Present: Cllrs. D Cowan (Chairman), Colin Clear, Graham Clelland, Richard Chivers, Steve Sidwell, Cathryn Steward Heath Jobses, Graham Taylor, Andy Attridge, and Sandra Walsh

In Attendance: J Stedman (Clerk), and 14 members of the public were present and following the Network Rail presentation only 5 remained for open forum

251. Apologies were accepted from: Cllr Matt Henson & Cllr Alastair Adams

252. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None disclosed

Register of Interests: Members were reminded to update their register of interests

Chairman to Move: The meeting be now adjourned for Open Forum –

Summary of matter raised: -

A parishioner questioned why his family graves in the cemetery are not mown by the mowing contractor and why the damage to the family headstone was not resolved after two years. Members agreed to carry out a site meeting with the complainant to inspect the problems.

Several questions were asked regarding the further high percentage increase in the council tax which were fully explained by the Chairman and members. Several misunderstandings of parish financing were explained to the public and resolved.

Questions regarding the installation of double yellow lines on the corner of High Street opposite Brick Walk were raised and the Chairman confirmed the matter is in hand and many attempts have been made to get photographic evidence of the parking problem without which the request to the County Highways will not proceed.

Ward Members Report:

Cllr Alastair Adams was not in attendance and his report is appended to the minutes

253. The Chairman closed the adjournment and reconvened the meeting at 7:45

254. Minutes:

Council agreed the wording of the minutes of the March ordinary meeting and the Chairman signed the minutes as a true record of the meeting.

255. Clerk's Report on Matters in Progress:

- a. Letter of confirmation sent to the Village Hall agreeing the Parish Council will be paying for the Community Centre site management annual fees; Noted
- b. Lengthsman instructed to remove the Porky's sign in Shinehill Lane; reported to be done
- c. Streetlight maintenance works request to E-on for two streetlights: no reports on the works were available.

Honeybourne Parish Council

- d. PCSO invited to attend the APM again; Noted
- e. Stratford Road bench sponsorship cheque now received, and the project will proceed.
- f. The collection of allotment rents is in hand with Kevin Gisbourne; Noted

256. Planning Applications:

- a. **18/00581/CLE** Location: Westfield Farm, 39 Weston Road, Bretforton, Description of Proposal: Occupation of Westfield Farm for a continuous period in excess of 10 years in breach of condition 03 of planning permission W/89/0743 - application for certificate of lawfulness (existing). Applicant: Mr & Mrs Clive & Karen Wadey
The Council has no objection or comment on the application.

257. Planning Decisions Noted:

- a. **18/00092/HP** Mr R Holloway Proposed single storey extension, 37 High Street, Honeybourne, **Granted** with 3 conditions
- b. **18/00229/ADV** Unit A, Sycamore Drive, Honeybourne, Proposal: 3 x Internally illuminated fascias. Only the Co-op logo illuminates 3 x non-illuminated wall mounted flat aluminium panels 3 x Non-illuminated post mounted flat aluminium panels 1 x Internally illuminated 3.5m totem **Granted**
- c. **18/00272/FUL** Unit A, Sycamore Drive, Proposal: Minor Works Planning Application for 2 Satellite Dishes and 3 air intake/extract louvre vents at new Co-Op Convenience Store. **Granted**
17/002332/HP: 6 Mickleton Road, Proposal: Erection of a freestanding car port to the front of integral garage. **Refused** 1 reason

258. Neighbourhood Development Plan: NDP

- a. Members reported a slightly improved attendance at the March meeting which was held at Mr Steve Bullen's residence as the Gate Inn was unavailable due to building work. The group considered sites for development and sites for green areas. development sites put forward to the NDP are the land opposite the Recreation Field and adjacent to Badhams garage. These sites will be further investigated as the NDP policies develop.
- b. Members considered and agreed to the request to the purchase of specialist plans for the NDP use which will cost £120 subscription for a full year.

259. Finance:

- a. Council approved the schedule of Payments as circulated by the Clerk which is appended to the minutes
- b. Members agreed to progressing internet banking and the members to be access delegates will be the same as cheque signatories
- c. The final quarter bank reconciliation and account balances was agreed and signed off by the chairman

260. Sports & Recreation Field Development Project.

- a. Members noted without comment the Ken Watkins April site meeting report on the project progress, the report indicated some final snagging matters still to be resolved.
- b. The members site visit to the pavilion was reported to be satisfactory and a good job done, the minor snagging issues were identified and will be reported to the builder.
- c. In consideration of a request for a marquee it was agreed to obtain a quotation for a 40X20 marquee which the council would own for future events on the field and the Christmas lights event, the marquee will be stored in the loft of the pavilion.

Honeybourne Parish Council

- d. It was agreed at the site meeting to obtain a quotation to fit window blinds to the windows and patio doors, Clerk to source the quotations
 - e. The Clerk reported the purchase order for reinstatement of the damaged car park surface has been issued and the council's insurers would cover the cost
 - f. The Clerk reported on receiving the payment for electricity usage from the contractor
 - g. Members considered the Chairman's proposals and costs for kitchen utensils and internal furnishings and agreed it is premature to consider the expense until the pavilion usage is established.
 - h. The Clerk reported on securing a pavilion cleaning contractor whereby none had responded to advertising. Further enquiries will be made by the Clerk and members
 - i. Fees and hire charges for the Recreation Field and Pavilion use will be considered later
 - j. It was agreed to replace the weather damaged concrete table tennis base, Clerk to action the works by a suitable builder under the Clerk's delegated powers.
- 261. The Leys Playing Field and Recreation Field:**
- a. The weekly visual inspection for The Leys found no safety matters to report.
The moss build-up on the safety surfaces will be treated when conditions are favourable
 - b. The weekly visual inspection for The Recreation Field found no safety matters to report and litter picking carried out.
- 262. Council and Community Matters:**
- a. GDPR: The Clerk reported on the General Data Protection Regulation requirements and that a training event for Clerks and Councillors will be held shortly by CALC
New GDPR information was circulated to all members by email and noted and the suggestion from CALC to not take any actions to quickly was also noted.
 - b. After further consideration the payment request for the printing & delivery of the NHB questionnaire was agreed, the payment will be made at the next meeting.
It was reported by members that not all households in the parish receive the Village Newsletter, Clerk to make enquiries into the lack of distribution issues
It was also reported the councillor information in the newsletter is incorrect and needs updating with new members being added.
 - c. Council consider a donation request from the Honeybourne Harriers Football Club for £750 and wish to receive full details of the intended expenditure before further consideration. It was suggested that the clubs funding should be directed at local sports funders such as WDC and other funding sources. Clerk to inform the Club
 - d. Members noted the Npower electricity supply tariff option and considerable increase to standing charges and agreed the Clerk pursues an alternative energy provider and change suppliers to the most cost-effective contract.
- 263. Community Centre and Village Hall:**
- a. The Clerk reported on the completion of the land transfer from Taylor Wimpey to the Parish Council and confirmed the TP1 documents have been received and further land registry documents are awaited.

Honeybourne Parish Council

- b.** The Clerk reported on receiving the site lease documents from WCC and the complications that have arisen with the wording because the document will require changing when the Village Hall charity becomes an incorporated charity. The documents will be held by the Clerk until such changes are made.
- c.** Council agreed to a formal letter to the Architect giving instructions to proceed with the planning application, the risks involved in lodging the application were considered to be minor and acceptable under the circumstances.
- d.** Concerns raised by parishioners over potential parking issues at the new Community Centre were considered to be speculative and will be considered further if problems arise.
- e.** The Clerk confirmed the NHB questionnaire final analysis as 88% in favour of using all the NHB fund for the Community Centre and the remainder for sport and recreation funding, council agreed to progress the NHB fund application to WDC requesting all the funds for the Community Centre.
- f.** The Clerk reported that Cllr Alastair Adams confirmed his full support for the New Homes Bonus funding for the Community Centre.
- g.** It was agreed to make an application to the New Homes Bonus £3m legacy fund for Community Centre funding. The application to be for £250,000 to cover the potential need for the council to borrow support funding for the project.

264. Highways:

- a.** New highway matters to be reported.
 - i.** The potholes by the junction of Grove Avenue and Stratford Road reported to County Highways and patched up awaiting resurfacing.
 - ii.** Carriageway subsidence in Gloster Ades reported to County Highways – no action to date
 - iii.** Mud accumulation on Bretforton Road near the Vicarage Nurseries field access
 - iv.** Flooding under the two bridges on Stratford Road
the flooding was caused by a blocked drain causing water to accumulate up to 750mm deep which caused many cars to get stuck in the floods and some had severe engine damage for water ingress. The road was impassable for two days over the Easter weekend. The County Highways to be requested to fix the drainage problems as soon as possible and a request will be made to have flood signage permanently stored in the village to deploy when the flooding occurs again, a further request will be made to have flood water depth gauges fitted near the bridges
 - v.** Excessive storm water flowing down Buckle Street is still unresolved and will be reported to the WDC drainage office again.
- b.** Cllr Alastair Adams and the County Highways officers have requested photographic evidence of cars parked on the bend in High Street to enable consideration for Double yellow lines. No evidence has been collected to date and the matter is being pursued.
- c.** In consideration for additional salt grit bin/s on the Fair Acres Estate the clerk will present quotation for two green bins at the next meeting.
- d.** Cllr Cathryn Steward to report on the proposed sec 38 agreement to adopt the roads on the Fair Acres Estate and confirmed the adoption is underway with Taylor Wimpey and the County Council.
- e.** The street signage on Fir Tree Corner needs reinstalling as its laid flat

Honeybourne Parish Council

265. Lengthsman and Handyman:

- a. To consider any new jobs for the Lengthsman and Handyman.
 - i. Grip clearance on Gloster Ades to the Bretforton cross roads
- b. The High Street kiosk cleaning has taken place and an estimate of £1,000 has been put forward for a full restoration with all new glass and full painting. It was agreed to pursue local sponsorship funding or another grant funding provider to progress the refurbishment
- c. Council agreed to a request for an increase in the hourly pay rate for the Lengthsman to cover additional costs.
- d. VAS reports – on Bretforton Road facing in to village for 15 Days, 9905 over 30MPH

266. Public Rights of Way (PROW): David Cowan (PPW)

- a. Consideration of actions for any reported PROW problems or issues. –
 - i. A stile problem on a PROW on Weston Farm will be replaced by County Council PROW team
- b. The Clerk reported on receiving the resignation of the PPW from Cllr. David Cowan who confirmed the task of walking footpaths has become very difficult. Council thanked David for this services over several years. The Clerk will advertise the post locally.

267. Street Lights:

- a. Lights reported to be in need of attention. –
 - i. Streetlight #20 Bretforton Road facing the wrong direction not resolved
Clerk to pursue the works

268. Matters Raised by Members – Members agreed to question Cllr Alastair Adams on the lack of his attendance at Parish Council meetings as he has not attended since last October and missed the last five meetings.

269. Meeting Dates:

- a. It was confirmed the next Ordinary Meeting and the Annual Meeting of the Council is scheduled for the 8th May at the Village Hall at 7.15 pm,
- b. The Annual Parish Meeting is scheduled for Tuesday 17th April at 7.30 in the Village Hall

There being no further business the Chairman closed the meeting at 9.50

Chairman _____

Date _____

Cheque Number	Payments Authorised		Gross Payment	Net Payment
	Payee	Details		
1678	John Hyde	Lengthsman Works	161.70	161.70
1678	John Hyde	Handyman Works	30.00	30.00
1679	Hartwell & Co (Timber) Ltd	Maintenance works	11.62	9.69
1680	Limebridge RS	Rec Field Maintenance	696.00	580.00
1681	J Stedman	Clerks salary & Expenses	***	***
1682	HMRC	PAYE & NIC	130.24	130.24

Honeybourne Parish Council

Summary of the presentation by Network Rail

Mr Andrew Baily the project manager gave the presentation on the intended works to extend the two platforms on Honeybourne Station.

- The platform extensions are necessary to allow the new intercity trains to use the station and as they have 10 rail cars on each train the platforms need to cater for 7 cars
- Platform 1 will be extended by 109 metres and platform 2 by 48 metres
- The extensions will be constructed with preformed polystyrene blocks with a precast concrete slab laid on top to create the platform surface.
- All the site works, and operation centre will be sited in the old goods yard on the north side of the tracks and accessed from Shinehill Lane.
- It is expected the works contracts will be awarded in June, the works will commence in September and be completed by December.
- The main construction will take place over a 9-day blockade period when the works will continue 24 hours a day, an assurance was given that full consideration for nearby residents be a priority not to cause undue disturbance.
- It was confirmed that the site and station is owned by Network Rail and the trains are operated by GWR who lease the station from Network Rail.
- Car parking facilities are provided by GWR and not Network Rail therefore parking was not an issue Network Rail could address or provide.
- Network Rail confirmed they would report on the extensive concerns and comments from the local residents over the acute parking problems that already exist and the perceived increase in problems when the new intercity trains start their service.
- New LED lighting will be installed when the platform works are underway.
- The existing acoustic bunds on the south of the line will not be removed or reduced
- The Network Rail project team will return to the village to make a full day presentation in the Village Hall when the project is about to commence.
- Anyone needing information or have problems with the work should phone the Network Rail help line to get through to the project team.

Questions put to Network Rail

- It's great that the platforms are being extended but this will likely increase the users at the station – what are the projected figures for anticipated passenger increase??
- Honeybourne is the only station locally that doesn't charge for parking. This has resulted in commuters driving from Evesham and Pershore to park at Honeybourne for free before catching the train. Are there any plans to introduce a parking fee at Honeybourne?
- What is the current situation regarding the land to the north of the station being used as an overflow car park for commuters. Discussions have been on-going for years but nothing seems to happen.
- When works commence on the platform will deliveries of materials all be to the proposed compound area? Where will our contractors be parking??

Honeybourne Parish Council

District Councillor & County Councillor Report - Honeybourne

Month: April 2018

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Spring has arrived!

Which means WCC Highways start their annual road & pavement maintenance works. There will be a lot of improvements to our roads and footways over the next few months which is a good thing. However in the short term there will be road closures and traffic lights which we all hate. We like the end result but not the short term pain!

However I thought I would remind you that **not** all road works are caused by your County Council, and there are 4 main reasons why traffic lights and road closures occur, and one that is specific to the A46

1. **Emergency works by the utilities company** such as burst mains water, leaking gas pipes, and faulty electricity or telephone cables. For example Post Street was closed in March because of a burst mains pipe.
2. **Planned improvements by the utilities companies** – a big programme around here has been upgrading the Broadband by installing fibre cable which has dug up a lot of roads! Also the Network Rail can be classed as a utility and they are doing a lot of maintenance repair work to the railway bridges.
3. **New development works** – this is where new houses or commercial buildings are being built and the connections to the sewers, water, electricity and gas need to be made and the connections are often in the road. An example of this is the closure of Offenham Rd this month. These works are organised by the developer of the site like Bovis or Taylor Wimpy or Cala Homes.
4. **Worcestershire County Council maintenance and improvements to the roads and footways.** This is where your roads and pavements are being resurfaced, or surface dressed, new kerbs or pedestrian crossings are being installed to improve them for your use.
5. **Highways England is responsible for the A46 as it is a trunk road.** Highways England is a National organisation that maintains all motorways and trunk roads, and they organise the maintenance of the A46 so they are improving the Evesham by pass this month.

So here is the list of work to our roads around the area in April/May, and other Highways related works

1. **Stratford Road Honeybourne – Surface dressed – all completed.**
2. **Damage to Raised Pavement near the Gate** - repaired
3. **Closure of Offenham Rd to install a new storm drain** – the closure of the Offenham Rd from 3rd April till 22 April, then traffic lights from 23rd April to 14th May, and then traffic lights from 16th May until 6th June.
4. **Repairs and re-tarmacking of footways Blacksmith Rd, South Littleton in April** – works started
5. **Station Rd, Honeybourne** - Road Closure for 1 day for surface dressing sometime between 21/05 - 01/06
6. **A46 Evesham Bypass Closed overnight in both directions by Highways England**
To improve the road markings and signs and replacing the anti-skid surfacing on the roundabout approaches, and install a new pedestrian crossing point to make it safer for all users when crossing this busy road. Work should be finished by early April.
If you have any questions about this work, please call the Highways England Customer Contact Centre on **0300 123 5000**. You can also email info@highwaysengland.co.uk.
7. **1 day road closure B4085 Birmingham Road, Badsey** -for surface dressing sometime between 11/05 - 20/05

Honeybourne Parish Council

8. **Under the bridges towards Honeybourne Road Closure C2049 Stratford Road, Honeybourne - 23/04 - 27/04 Night Works 23:00 - 06:00**
9. **M5 junction 6 improvement work from 30 April 2018 and last until Spring 2019 by Highways England.** As part of the improvement scheme to increase capacity of the junction by widening the roundabout, the slip roads and all the approaches. To improve the flow of traffic around the junction, and to install two new sets of traffic signals at the junction at the A4538 Pershore Lane South and the A449. Also put new road surface, road markings, signs and street lighting in place to make it safer around the junction. Highways England Customer Contact Centre on **0300 123 5000**. You can also email info@highwaysengland.co.uk
10. **No ditch down on eastern side Buckle Street just before the junction with Shinehill Lane** – This has been passed to Highway engineers to look at possible solutions
11. **Public footpath - PROW 540c China Corner – to Grange Farm Taylor Wimpy site.** Countryside Services have offered to meet with Taylor Wimpy to agree the position and re-surfacing of this path but Taylor Wimpy has postponed a meeting until dispute over boundaries are resolved.
12. **Weight limit on Mickleton Rd** - After several years of lobbying and many emails from me and residents of Mickleton Rd, last year Gloucestershire County Council agreed to start the legal process to put a weight limit on this road and put up signage advising HGV's not to use this road. Both the Honeybourne Parish Council and the Worcestershire County Council agreed to contribute to the costs, and paid monies across. I have been chasing Gloucestershire County Council and Lyndon Stowe (the local Gloucestershire County Councillor) for an update for months. Worcestershire County Council eventually heard last month that Gloucestershire County Council had now decided the whole legal process was too expensive in their current financial situation, and they were not going ahead it with after all! Monies will be refunded to both WCC and HPC. However, the good news is, after much discussions by WCC with GCC, it was agreed that Worcestershire Highways could put signage at the entrance to Mickleton Rd in Gloucestershire advising that HGV's should not use this road. These are the signs of a lorry with red strike through and these will be put up at either end of the road by June/July.
13. **Weed killing –A reminder to all local parish councils to use their lengthsman to kill weeds on pavements and kerbs as Spring is here and weeds are growing fast!.**

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Superfast Broadband to Ullington & Buckle Street

There has been some delays so Ullington residents have not been able to sign up for Superfast Broadband yet although all the fibre network has been installed. Hopefully BT/Openreach will start accepting orders very soon.

Planning

1. **Planning Application 17/02263/FUL Land At Perrie Drive, Honeybourne for 9 new dwellings** – Still no decision.
2. **Planning Application 18/00342 – The erection of 4 A1/A2/A3/B1 units by the Co-Op**
Recommended by officers for approval.

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org