

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 11th September 2018

Present: Cllrs. Colin Clear, Sandra Walsh, Matt Henson, Richard Chivers, Heath Jobes, Graham Taylor, Graham Clelland, and Andy Attridge.

In Attendance: J Stedman (Clerk), 9 members of the public and Cllr Alastair Adams

95. In the absence of the Chairman and Vice Chairman Cllr Graham Clelland was proposed to act as chairman for the meeting and the proposal was agreed.
 Cllr Graham Clelland took the chair for the meeting

96. Apologies were accepted from: Cllrs. Steve Sidwell, David Cowan & Cathryn Steward

97. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary None disclosed

Other Interests: None disclosed

Register of Interests: Members were reminded to update their register of interests

- **Chairman to Move:** The meeting be now adjourned for Open Forum –
 Summary of matters raised: -
- Andy Murphy from Stansgate Planning gave a brief presentation on the new proposals for the development of one dwelling on land adjacent to Blenheim Farm, Buckle Street –
 The site currently has planning consent granted in 2009 and the construction of the development started at that time, but the house was never built. The New site owner wishes to build the house with some amendments to the original design but keeping the Eco characteristics of the original design. The amended planning application will be presented to the council later in the year.
- Members of the public raised issues with other planning applications in the area which were refused on sustainability grounds and were concerned as to why the above development was granted permission when a similar application failed. The chairman confirmed the matter would be investigated and a report produced.
- A parishioner requested the council to consider a Defibrillator to be installed in the redundant telephone kiosk on High Street. He was informed the matter was on the agenda for consideration and his comments will be considered.
- A parishioner from Bretforton Road raised issues over the visual impact of the proposed shipping containers to be sited on the Recreation Field in full view of the residencies on Bretforton Road. An assurance was given that if they are visually intrusive, then a full screening scheme will be implemented to hide the containers from view.

Ward Members Report: Cllr Alastair Adams report is appended to the minutes

The Chairman closed the adjournment and reconvened the meeting at 7:50

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98. Minutes:

Cllr Matt Henson challenged the wording of the minutes as he considered the minute report on open forum regarding the container siting information being disseminated to neighbours was incorrect. The Council agreed the clerks wording of the minutes of the August ordinary meeting as a true record of the meeting along with the extraordinary meeting minutes held on 28th August and the Chairman signed the minutes as a true record of both the meetings.

99. Clerk's Report on Matters in Progress:

- a. Letter sent to the Village Hall secretary confirming the council's financial support – noted
- b. Complaint received regarding the obnoxious smell reported to be from the Air Field industrial estate on 26th August. – now resolved but members noted a great intensification of flies throughout the parish at the time of the problem
- c. Complaint received regarding mud on Bretforton Road which was referred to PC Jamie Lea with a request to attend this meeting which he confirmed he could not attend – members expressed dismay over the police response to taking enforcement over the matter and agreed to write to Vicarage Nurseries requesting consideration for the ongoing complaints over the relentless mud deposits on Bretforton Road and invite Mr Padda to attend a Parish Council meeting.
A further letter to be addressed to the west Mercia Police Commissioner bringing to his attention the lack of enforcement over the Bretforton Road mud deposits.
- d. Streetlight #0006 on Dudley reported to WCC as not working on 29/08 - noted
- e. A parishioner expressed his concerns regarding the lack of communication from WDC over the Car Port planning issue on Mickleton Lane. He is now informed of the pending planning appeal by the applicant.
- f. Further email sent to Mr Jack Hegarty requesting information on the Archaeological Survey specification. – matter now resolved.
- g. Email received from Nigel Huddleston regarding the Archaeologic Survey matters taken up with WDC - noted
- h. Request for information made to Keith Chandler for an update on the Community Centre tendering progress. – quotations for Archaeologic Survey to be considered on the agenda and main contract tenders to be issued in December.
- i. Request made to WCC to chase STW to resolve the polluted ditch on High Street – works in High Street noted which may be the work in progress to resolve the problem.
- j. Report on the flood warning signage to be installed at the railway bridges on Stratford Road – The County Highways have agreed the signage would be available at the Highway's depot at Hinton on the Green for the Lengthsman to deploy, it was further noted County Highways officers inform members that the requested depth gauge signs will be fitted to the bridges.

100. Planning Applications:

- a. **18/01447/FUL** Location: Land At, Perrie Drive, Honeybourne, Proposal: The proposal seeks full planning permission for six dwellings comprising two bedroom; three bedroom and four bedroom units
As this application will be subjected to an amended application and extension of the consultation period the matter was deferred to the October meeting as the planning officer has agreed the council's comments can be received after the 9th October Parish Council meeting.

101. Planning Matters:

- a. To confirm the clerk's arrangements for a public meeting to be held on 12th September for the presentation by the applicant for Perrie Drive planning application.
- b. Notification of a planning appeal for the refusal of the Car Port at 6 Mickleton Lane – noted

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102. Neighbourhood Development Plan: NDP

- a. Members gave a brief report on the NDP policy progress and the consideration being given to applying a covenant on house sales to give locals first opportunities to purchase village properties.

103. External Audit

- a. Council note the conclusion of the 2017-18 audit, one matter is drawn to the attention of the authority and the clerk reported that the required publications are all complete.

104. Finance:

- a. **Payments:** Council approved the schedule of payments as in appendix A of these minutes with the exception of the payment to K & SW Contractors for the retention payment for the pavilion construction as the hot water systems are malfunctioning. The payment will be made when the hot water snagging is fully resolved
- b. **Refund:** Council noted the receipt of £1,750.00 from WCC for the refund of the support grant for the Mickleton Lane HGV project.
- c. Council noted the report on the stopping of Cheques 001708 and 001726 to Zip Haze as it is not possible to bank the two cheques valued at £15.00 each; repayment with cheque 001735 for £30.00 to Calum McAlinden

105. The Leys Playing Field and Recreation Field:

- a. **Inspection:** The weekly visual inspection for The Leys found no safety matters to report and litter picking, and bin emptying carried out
- b. **Inspection:** The weekly visual inspection for The Recreation Field found no safety matters to report and litter picking, and bin emptying carried out.
- c. **Drainage trenches:** Council noted the measures taken by the Honeybourne Harriers Football Club to make the Recreation Field usable for football matches by filling the drainage trenches on pitch areas with the topsoil stored on site.
- d. **Letters:** Council noted all the residences in Gloster Ades and the last two on Bretforton Road have received letter from the Clerk detailing the siting of the proposed two containers.
- e. **Containers:** Members requested confirmation on the council's access to the proposed containers and who will be the owners of the asset for security and insurance purposes. Cllr Matt Henson confirmed the containers can be used by the council and full access will be given. It was confirmed by Cllr Matt Henson that he had already made an application to the Football Foundation for a 50% funding grant amounting to £2,500 to purchase the containers. Further questions arose over the grant application as the application procedure already taken is in conflict with the councils' agreement made at the May 2018 meeting. In consideration of this the application documentation will be forwarded to the Clerk for scrutiny and agreement. To enable the application to progress the Council agreed to delegate the application scrutiny and process to the Clerk.

A proposal to fully purchase and take ownership of the two containers by funding the remaining 50% (£2,500) of the required funding was agreed in principal and is subject to the Football Foundation grant materialising. The proposal will be fully confirmed at the next meeting as it was not an agenda item for consideration.

It was confirmed that the mowers and other football equipment to be stored in the containers will be purchased and fully owned by the Honeybourne Harriers Football Club.

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- f. Container siting:** In consideration of correspondence received and concerns expressed in open forum from the residents of Gloster Ades and Bretforton Road regarding the siting of the proposed shipping containers the proposed site was moved from the sight line from Bretforton Road to a more secluded position southeast of the originally proposed site which was directly facing the end on the pavilion. A new wide-angle CCTV camera will be required to ensure the containers are covered by camera surveillance.
It was agreed that a landscaping scheme to screen the containers would be considered after the containers are in place and a need assessment made.
- g. Grass Mowing:** The mowing contractor commented that the football pitch mowing is being mown far too short to allow the sward to become fully established, Members considered that as the grass is cut every two weeks by the mowing contractor the need for extra cuts is unnecessary to maintain a cut height suitable for football, Cllr Matt Henson confirmed when he cuts the pitches they will be mown to the recommended height of 30-35mm which is the
- h. Boules facility:** Cllr Graham Taylor reported on creating a Pétanque / Boules facility on the Recreation Field and confirmed the facility could be installed between the MUGA and the Bretforton Road boundary and would be 4m wide and 15m long and edged with sleeper sized timbers, the site would need to be excavated to 270mm deep and refilled with a base of coarse gravel and then topped with fine gravel, he considered a cost estimation of £2,500 would cover the supply and installation. It was agreed to request a quotation from the amenity contractor to fully install the facility and further consideration will be made at the next council meeting. Enquiries will be made to gain a Sport England grant to support the scheme if approved.
- i. Pitch Request:** Council considered a request from Broadway football club to use the Recreation Field for youth football matches and found the requirements of the request could not be met therefore the request was declined, an alternative venue of The Leys playing field will be offered to the club.
- j. Drainage manhole:** Council noted a report from the Handyman on the state of the field drainage manhole in the verge of Bretforton Road and noted some soil residue in the manhole and the dislodged top layer of bricks, the manhole to be monitored for further deterioration.
- k. Re-seeding:** It was agreed to receive a quotation from the amenity contractor for the surface restoration works and re-seeding of the disturbed areas which are devoid of grass on the east and west ends on the pavilion site. Quotation to be considered at the October meeting.

106. Pavilion Matters

- a. Key holders:** Council agreed the only key holders for the pavilion will be Cllr Matt Henson, Cllr Graham Taylor and the Clerk. If a key holder gives anyone temporary use of the keys, they must report the person's name and contact details to the Clerk.
- b.** The Clerk confirmed that the contact details of all the Honeybourne Harriers Football Club managers have been issued to the council as the managers will be temporary key holders.
- c. Management:** The Clerk reported on the successful meeting with managers and councillors which resolved several issues with the pavilion use and management.

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- d. **Patio doors:** The clerk reported the main contractor's door engineers have now resolved the issue of the jamming patio doors and members confirmed the doors are operating as required.
 - e. **Water heaters:** Members reported on resolving problems with the pavilion water heaters and showers and confirmed the installation engineers will be attending to the problems this week which may be technical design faults. More reports to follow. Cllr Matt Henson confirmed the over-sink water heater problems are now solved
 - f. **Cooking:** Council agreed to a request from Honeybourne Harriers Football Club for permission to tile a splash back in the pavilion kitchen and to prepare and serve hot food in the pavilion. (bacon sandwich, sausage sandwich etc.) a mobile cooker will be used and will be stored in a locked cupboard. Cllr Matt Henson will arrange for the tiling to be carried out.
- 107. Christmas Tree Event**
- a. Cllr Steve Sidwell has made progress with the arrangements for the event and issued a report in his absence which is appended to the minutes.
- 108. Council and Community Matters:**
- a. **Website:** The proposals and a quotation for a new Parish Council website was deferred to a future meeting due to time constraints
 - b. **Defibrillator:** Members considered correspondence via Cllr Adams regarding a Community Public Access Defibrillator for the village. Having received a request for a Defibrillator to be installed in the redundant phone kiosk and a consideration to have a Defibrillator at the Recreation Field it was agreed to investigate the purchase of two Defibrillators only and obtain the necessary enclosures and ancillary equipment later. Clerk to make the enquires.
 - c. **Painting:** It was agreed to request the Handyman to carry out any necessary repainting/sealing of the four parish notice boards
 - d. Members noted a report on the safety issues identified in an inspection of the Fair Acres Estate play area, as the site is not a publicly owned facility no action is required
- 109. Community Centre and Village Hall:**
- a. **Survey:** The clerk gave an update report on the proposed Archaeological Survey and the correspondence from the WDC officer confirming the change of survey specification to a watching brief instead of a full strip survey, it was noted the specification change would potentially save £8 to £9,000 on survey costs
 - b. **Survey:** Council considered two quotations from Archaeologic Survey companies for the Community Centre site Archaeologic Survey requirements and it was agreed to offer the survey to Cotswold Archaeologic Surveys, clerk to instruct the company and the Community Centre architect
 - c. **Barrier:** The request from the Village Hall committee to install a barrier on the new Community Centre car park entrance for site security did not find favour with the council as the whole site is accessible to vehicles and an access barrier would not prevent unauthorized vehicle access
- 110. Highways:**
- a. Members reported new highway matters for the attention of County Highways.

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- i. The highway ironwork on the north side of the railway bridge has issues and requires attention by County Highways who are aware of the issues
 - ii. Highway surface flooding on the junction of Shinehill Lane and Buckle Street – new gully to be installed by County Highways
 - iii. Commercial advertising signage at the Gate Inn cross roads and on Weston Road to be removed by the Lengthsman and the Clerk to report the matter on the WCC Hub.
- b. **Mud:** Members considered complaints received over mud and soil on Bretforton Road by Vicarage Nurseries access and agreed to invite Mr Padda to a future meeting to understand the concerns of local parishioners and try to resolve the problem.
 - c. **Tree Works:** Council agreed to a tree canopy reduction to the Ash tree on the green by the Old Chapel on High Street as a complaint has been received that the tree is very close to the adjacent house windows, clerk to request Mr. Tony Vermule to carry out the works as soon as possible
 - d. **VAS:** It was agreed to consider specification and costs for a new VAS sign at a future meeting due to time constraints.
 - e. **Traffic data:** A request for speed enforcement action and traffic data on Station Road to be obtained for the Safer Road Partnership. Clerk to action the request.

111. Lengthsman and Handyman:

- a. new jobs for the Lengthsman and Handyman.
 - a. Attend to the allotment site main gate as it requires height adjustment
 - b. Carry out weed spraying in the Perrie Drive area
 - c. Clear a blocked culvert on the corner of Shinehill Lane
 - d. Paint the council's noticeboards as necessary
- b. VAS report: Western Road 7413 - 9 days and Station Road. 13142 - 21 days

112. Public Rights of Way (PROW):

- a. To consider actions for any reported PROW problems or issues.
- b. Alleged blockages on PROW 540 to be investigated by the Lengthsman and remedial action taken to clear any obstructions.

113. Cemetery & Churchyard

- a. The Clerk reported on the request to the Handyman to carry out the realignment of the memorial tablets on the top row of the Garden of Remembrance plots.
- b. Members noted a report on notices placed on the litter bin requesting the bin to be used for all rubbish and not dumped behind the bin.
- c. The Clerk reported on the relinquishment of Plot 53 in the Garden of Remembrance, no refund of fees requested, and the plot is now vacant.

114. Street Lights:

- a. Lights reported to need attention. – no new problems reported

115. Matters Raised by Members –

- a. Cllr Sandra Walsh - Buckle Street ditch matters

116. Staffing Matters

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- a. To consider remunerating the Clerk for extra hours worked and attending extra meetings over the last months and in future. – Item deferred due to time constraints.

117. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 9th October at the Village Hall at 7.15 pm, -

There being no further business the Chairman closed the meeting at 10.25

Chairman	Payments Authorised			Date
Cheque Number	Payee	Details	Gross Payment	Net Payment
1736	Calum McAlinden	NDP website hosting	30.00	30.00
DD	Water Plus	Pavilion Water charges	7.95	7.95
1737	Cotswold Line Promotion	Annual Subscription	20.00	20.00
1738	John Hyde	Lengthsman	73.40	73.40
1738	John Hyde	Handyman Works	161.80	161.80
1739	Limebridge RS	Amenity mowing contract	1290.00	1075.00
1740	K & SW Construction	Not paid due to unresolved snags		
1741	J Stedman	Clerks salary & Expenses	***	***

Report from Cllr Steve Sidwell on the Christmas Tree event arrangement

Choir - Dave has sorted Bretforton Choir

School - Have linked in with them 're attending like they did last year and providing a nominated pupil to switch on lights

Honeybourne Bees- Awaiting confirmation back that they will provide a team of volunteers

Raffle Tickets- These should be with me in next two weeks. As in previous years have ordered 1000 tickets. In previous years we have ordered these midway through October so happy we are ahead of schedule. Was going to order these earlier but have holding off to try and get prizes confirmed so that I could put details on tickets

Raffle Prizes- Emails have gone out to all local businesses and organisations that have supported us before. Will keep you updated on this.

Co-op- Have not contacted them but if any of the members no the manager it would be good if they have a chat to see what support they could give. Was thinking of burgers and buns ext or money donation for a prize or sweets to hand out on night for kids. Even sponsor the whole event

Hot Food- As we believe Barry and Sylvia are not going to be involved this year we need some barbecues and some volunteers to cook the food and sell this as well. Need some volunteers who are confident in this area. I think we need at least two barbecues as the cues were quite long last year

Marquee is sorted

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Lighting - Need your support John on this one

Fencing off by Road -Again need your support

PA System - in process of getting some quotes. Should have update before end of week

Banners- in process of linking in with Vale Press so should have this sorted before the end of month. Just need a view of where these need to be placed.

Also would be good to have as many members of the Parish Council in attendance on the Evening to help out.

Will keep you updated over the next few weeks if there any concerns.

If any of the members want to source raffles prizes then that would be good. It might be best they email me as I may have already contacted some of the local business I will email out who been contacted so far

District Councillor & County Councillor Report - Honeybourne

Month: Sept 2018 **District Councillor & County Councillor Report - Honeybourne**

Month: Sept 2018

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Operation Snap announced by WEST Mercia Police

Members of the public can now submit footage from dashcams and other devices through a secure online portal, to report a range of driving offences for the police to assess and take action. See <https://www.westmercia.police.uk/operationsnap>

GCSE results for the county this year were an improvement on 2017

Initial data provided by 30 schools shows 67% of students in the county achieved a standard pass in English and Maths. In 2017, the figure was 65.5%. A grade 4 (or standard pass) indicates a similar level of achievement to the old C grade. A grade 5 (or strong pass) under the new system is similar to a high C or low B in the old system.

The average grade achieved by A level pupils in Worcestershire is also better this year compared with 2017. Initial data provided by 23 schools to the County Council shows that the average grade was higher than on results day last year. In 2018, the average A-level grade in Worcestershire was between a B and a C. In 2017, the average grade was a C.

Cheaper energy tariffs could soon be available to Worcestershire residents following the launch of the County Council's annual Collective Energy scheme.

Launched last month, Worcestershire Energy Switch negotiates competitive prices with energy companies on behalf of local residents with group buying expert iChoosr. Last year saw 550 residents sign up to the scheme and they went on to see average savings of £182 per year on their energy bills.

Residents should visit www.worcestershire.gov.uk/energyswitch with their latest energy bill handy as details are needed during the registration process.

Registration is open until midnight 8th October 2018 with individual offers emailed to residents from 22nd October 2018.

Worcestershire Monthly County Economic Summary

The claimant count in Wychavon for those aged 18-64 (at July 2018) currently stands at 775, which is down 30 on the previous month. The claimant count proportion in Wychavon is 1.1% of the 16-64 population, which is the joint lowest across Worcestershire (Worcestershire 1.5%, West Midlands 2.8% and England 2.1%).

Universal Credit arrives in Wychavon from 14 November.

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Universal Credit is being rolled out by Jobcentre not local authority area, but a large part of the district and surrounding areas will go live in November.

Universal Credit is being introduced by the Department of Work and Pensions and will combine six in-work benefits into one monthly payment. This is the biggest change to the benefits system in a generation and will mean significant changes for our residents who claim in-work benefits. These include being paid monthly, and being responsible for paying their own rent. For more information see <https://www.wychavon.gov.uk/universal-credit>

Highways:

Worcestershire County Council's road and pavement improvements programme is nearly finished for this year. The High Street in Honeybourne will be one of the last to be surfaced dressed next month, and there are some pavements around the area due to be improved before the Winter season starts and gritting becomes the main task for Highways.

1. **Station Road Honeybourne** - new signage erected to warn drivers of children crossing.
2. **No ditch down on eastern side Buckle Street just before the junction with Shinehill Lane** –Highway engineers investigated, and agreement had been made with the landowner to divert the water off the road, but another resident objected. So highways are re-looking at possible solutions
3. **Public footpath - PROW 540c China Corner – to Grange Farm Taylor Wimpy site.** Countryside Services have offered to meet with Taylor Wimpy to agree the position and re-surfacing of this path but Taylor Wimpy has postponed a meeting until dispute over boundaries are resolved.
4. **B4035 Weston Road, Bretforton will be closed from its junction with Stoneford Lane to its junction with the Gloucestershire Boundary** - in order to facilitate Severn Trent works. from 27th Sept for up to 5 days
5. **Water on the road in Mickleton Rd opposite Poden Farm** – reported to Highways
6. **Improvements to the High Street** – patching and surface dressing to be carried out end of Oct/beginning of Nov. High Street to be closed during works.
7. **New tarmac along Station Rd, Bretforton to Blackminster** – Major improvement – all complete
8. **Surface dressing B4085 Birmingham Road, Badsey** -Done
9. **Surface Dressing between Badsey & Bretforton B4035** - Done

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Worcestershire has been successful in its bid for Government funding to test and explore 5G mobile phone connectivity. 5G is the next generation of mobile technology, so this hopefully will give Worcestershire better and faster mobile phone connectivity. The Worcestershire 5G Consortium, which includes the County Council and the Local Enterprise Partnership, are part of the country's most comprehensive industrial 5G Testbed trial.

Children's Social Care Services – a new company owned by the WCC is in the process of being set up to supply the children's social care services following the Ofsted report last year. The aim is to improve the services offered, and help more children. To give you some idea of the cost of Children Services, 800 children in care costs the County Council £40million/year.

Smart Water Offer The Police & Crime Commissioner, John Campion, has offered to help every village fight burglary by supplying smart water at 25% discount and supplying the signage to be erected around the village warning potential thieves “Thieves beware - we don't buy crime – Smart water in this area”. Details sent to every Parish Council for their decision to participate in the scheme or not.

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Improved Cycle ways joining Evesham to Honeybourne, and Honeybourne to North Littleton– A

scheme to upgrade the bridleway between Pear Tree Corner, Badsey and Allen's Barn Bretforton to improve it for cyclists and thus join up the cycle way from Evesham to Honeybourne will be started this month.

The National Cycle Network (NCN's) are national routes provided by local authorities in discussions with Sustrans.

The NCN41 and NCN442 link Pershore to Hinton on the Green and from Honeybourne to Pebworth or Chipping Campden. With each route there is a missing part from Evesham to Honeybourne. This project aims to join the two ends by utilising country roads and existing PRoW. This section will link Badsey to Honeybourne by travelling along Willersey Lane then branching off to Pear Tree Lane and using the bridleway BD-510 and BV-522 to Stoneford Lane and on to Honeybourne.

There is also another programme to join up Honeybourne with North Littleton .

Superfast Broadband has arrived for residents of Ullington & Buckle Street - Fibre to the Premises (FTTP) is now available to residents in Ullington and Buckle Street. Several residents are now enjoying speeds of up to 100Mps.

Reporting problems to Severn Trent

Last month there was a complaint from a resident about pollution in ditches. The Worcestershire Regulatory Services attended and discovered there was sewage leaking into the ditch and Severn Trent have been resolving the issue with Taylor Wimpy.

For your information;-

- Reporting an incident / problem to STW e.g. sewer flooding incident: <https://www.stwater.co.uk/in-my-area/report-a-problem/>

Phone Severn Trent's 24 hour telephone: 0800 7834444

Divisional Fund

Grant requests received this month include:

1. Vale Landscape Heritage Trust – grant requested to help fence Littleton Meadows & Rough Hill next to the B4510 - paid
2. South Littleton Scout Hut – grant requested for a new fridge - paid
3. 1st Honeybourne Scout Group – grant for some tents – paid
4. St Peters Church Pebworth – grant for roof - paid

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org