

Minutes of the Ordinary Meeting of Tibberton Parish Council held 10th December 2019

Democratic Period: 3 members of the public present

Formal meeting commenced 19:41 hours

12.1 Attendance

Present: S. Pearson (SP) (Chairman); C Hartwright (CH); E. Holding (EH); M. Leci (ML); M. Rowley (MR)
Apologies: R. Grimer (RG); County Councillor A. Miller; West Mercia Police
In Attendance: J. Hill (Clerk)

12.2 Resignation

The Chairman informed Members that J. Penzer had resigned from the Parish Council as from 1st December 2019. The Chairman to write to Mr Penzer and express the Parish Council's gratitude on behalf of the parish for his commitment and work over a 25+ year period. WDC to be informed of the vacancy.

12.3 Declarations of Interest

- a. Declaration of Interests: none
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: S. Pearson and C. Hartwright in relation to the South Worcestershire Development Plan
- c. Declaration of Other Disclosable Interests in items on the agenda: none.

12.4 Cllr Pearson had requested a dispensation to both vote and discuss matters relating to development proposed within the SWDP as some of the land under consideration was near to his property. Members resolved (MR/EH) to grant a dispensation for the remainder of the municipal year on the grounds that without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business

Cllr Hartwright had requested a dispensation to both vote and discuss matters relating to development proposed within the SWDP as some of the land under consideration was near to his property. Members resolved (MR/EH) to grant a dispensation for the remainder of the municipal year on the grounds that without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business

NB: As a Member of Wychavon Planning Committee Cllr Rowley was not able to vote on matters relating to the SWDP because to do so would disqualify her from voting at WDC. Therefore without dispensations being granted to Clls' Pearson and Hartwright the Council would not be quorate even if they resolved to co-opt a member to the vacant seat (see Minute 12.5)

12.5 Co-option Procedure

Members unanimously resolved (MR/SP) that Michael Leci be co-opted to a seat on the Council which was not filled at the May 2019 election. ML signed a Declaration of Acceptance of Office and took his seat.

12.6 Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 5th November 2019 having been previously circulated were approved (MR/EH) and signed by the Chairman as a correct record.

12.7 Progress Reports/Updates on matters considered at the previous meeting

CH informed Members that he had accompanied CCllr Miller around the village and reported that: he had drawn CCllr Miller's attention to areas of broken and damaged road surface which had not been constructed to the specification required to withstand localised flooding; Hawthorn Rise adoption was delayed as the balancing tanks had been subject to subsidence and required re-building.

12.8 To receive the report of the County Cllr Tony Miller - For Information

CCllr Miller had apologised for his absence from the meeting.

12.9 To receive the report of the District Cllr Margaret Rowley - For Information

DCllr Rowley updated Members about the SWDP revision process and reported back to the PC comments she had been asked to convey from 2 public meetings. NB: DCllr Rowley had attended the meetings and listened to comments, she had not formulated any views of her own as a result of that process she was merely conveying to the PC those comments she was asked to pass on.

12.10 Reports by Councillors

- a) Tibberton Parish Hall Management Committee: no new matters
- b) Neighbourhood Watch: no new matters
- c) Community Speed Watch: MR informed Members that 8 sessions had been held in November with 2082 vehicles surveyed out of which 37 (1.8%) vehicles were exceeding the speed limit
- d) Tibberton Community Land Trust: no new matters
- e) County Association of Local Councils: MR informed Members that written reports would be submitted to CALC by the WDC Parking Services Manager and WCC Senior Traffic Engineer.

12.11 Report from the local police officer – for information

Members noted the apologies received.

12.12 Planning

- a) Planning applications referred by Wychavon District Council and Worcestershire County Council: none
Application: 19/02462/CU
Proposal: Conversion of existing, redundant barn to holiday let and formation of new, improved access onto the highway. Double garage to provide parking and to incorporate bat loft above
Location: Barn between the Lodge and Brier Fields, Plough Lane, Tibberton
Applicant: Mr I Ford
Members resolved (EH/CH) to support this application (see response on file at WDC)

Application: 19/02444/RM

Proposal: Reserved Matters Application following Outline Permission 19/01060/OU relating to the scale, layout, internal access and external appearance for 3 no. B1/B2/B8 buildings, earthworks; plot and structural landscape works inclusive of an ecological buffer zone; internal access roads, car parking, utilities and plant infrastructure

Location: Land off Pershore Lane, Tibberton

Applicant: Stoford Developments Ltd and Spetchley Development

Members resolved (CH/SP) to comment that they would support this application subject to the applicant meeting their duty of care in relation to protection of the environment; impact of height, lighting, noise (see response on file at WDC)

- b) To consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting: none
- c) Details of Decision Notices received: none
- d) To consider reports of other 'Planning' related matters received by the Council prior to the commencement of the meeting: none
- e) Response to SWDP Revisions.: Members resolved (EH/ML) to respond sending the report read out to the meeting by CH. CH to email a copy of the report to Council prior to it being sent to SWDP.

12.13 Highways and Byways

- a) Lengthsman: clear grips and drains blocked by leaves. Clerk query with WCC re contract provisions
- b) PRoW (Footpaths): no new matters
- c) Highways and Byways Issues: no new matters.

12.14 Finance

- a) Bank Reconciliation: Members noted report
- b) Receipts: Members noted report
- c) Payments to be made in respect of outstanding invoices and requests for payment were reported totalling £134,465.10. All payments were approved (MR/CH).

12.15 Tibberton Village Hall (Plough Road)

Members noted that the financial records had not yet been made available to the Hall Management Committee.

12.16 New Hall Project Group – Clerk's report under delegated powers

- a) Members noted the Clerk's report that the developers were seeking to complete the majority of the work prior to Christmas. Payment of the sum therefore outstanding to Wernick would mean that final commissioning of the hall (fire survey etc) would not be able to be completed until the VAT refund had been received from HMRC
- b) Members unanimously resolved (CH/MR) that they would not seek an extension to borrowing approval from the Ministry of Housing, Communities and Local Government
- c) Members unanimously resolved (SP/EH) that CH as an account signatory arrange to move £120k from the General Reserves bank account to the Project Account.

12.17 Correspondence

No correspondence for consideration had been received between publication of the agenda and the meeting.

12.18 Items for inclusion on a future agenda

Long term use of the adopted BT phone box; on-going review of regulatory documentation; tree planting; Budget/Precept at January 2020 meeting; report from RG on a meeting he had attended re broadband provision.

12.19 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 7th January 2020 at 19:30 hours at Tibberton Village Hall.

Members of the public and press were cordially invited to be present at the above meeting

Thereafter Members resolved (MR/EH) that in view of the confidential nature of the business about to be transacted, the public and press be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960 for matters linked to the new village hall and staffing matters.

- Members noted matters relating to the new hall and received an update about the Plough Road hall
- Members noted that the Clerk had booked annual leave from 19th December.

The meeting closed at 21:40 hours

(Chairman – 7th January 2020

Expenditure:	Gross
Remuneration contractors and staffing costs	£795.64
Capital Build	£133,669.46
	£134,465.10