

Minutes of the Annual Meeting of Tibberton Parish Council held on the 4th May 2021

ACM 1 Election of Chairman and signing of Declaration of Acceptance of Office

E. Holding nominated S. Pearson who was willing to serve in this office. There were no other nominations. The proposal was seconded by C. Hartwright, and S. Pearson was unanimously elected unopposed as the Council's Chairman for the Municipal Year. S. Pearson affirmed a Declaration of Acceptance of Office, witnessed by the Clerk.

ACM 2 Election of Vice Chairman

S. Pearson nominated M. Rowley who was willing to serve in this office. There were no other nominations. The proposal was seconded by M. Leci and M. Rowley was unanimously elected unopposed as the Council's Vice-Chairman for the Municipal Year.

ACM 3 Attendance

Present: S. Pearson (SP); C Hartwright (CH); R. Grimer (RG); E. Holding (EH); M. Leci (ML); M. Rowley (MR)
Apologies: West Mercia Police; County Councillor A. Miller
In Attendance: J. Hill (Clerk).

ACM 4 Declarations of Interest

- a. Declaration of Interests: there were none.
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: there were none.
- c. Declaration of Other Disclosable Interests in items on the agenda: there were none.

ACM 5 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011. *Members were reminded that failure to register or declare a Disclosable Pecuniary Interest may result the commission of a criminal offence.*

ACM 6 Delegation of Powers

Members resolved (RG/ML) to delegate to the Clerk all matters relating to:

- a) Finance
- b) Planning
- c) New Hall Project Group
- d) Regulatory documentation
- e) Legal matters
- f) Administrative matters.

Said delegation to continue until such time as delegation for each specific function/matter listed above is rescinded by Council.

ACM 7 Insurance

Members resolved (EH/RG) to accept the tabled insurance quotation from Pen Insurance.

ACM 8 Future Meetings

Members noted the advice from NALC/CALC and HM Government in relation to virtual meetings and resolved (CH/EH) to continue to carry out Council's functions via virtual meetings, using delegated powers, where possible. Physical meetings of Council will be held only when compliance with statutory obligations requires (4 in favour, 1 abstention and 1 against).

ACM 9 Date of Next Meeting

The date of the 2022 Annual Meeting of Tibberton Parish Council to be confirmed during March/April 2020.

Members resolved (SP/RG) in view of the confidential nature of the business transacted, that the public and press should be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reason being: Matters linked to Contractual issues for current staff.

ACM 10 Staffing Matters

Members noted that the Clerk's contract permitted incremental salary awards and that NALC had notified Council of the local government cost-of-living increment for 20/21. Members noted that the Clerk had voluntarily not taken the permitted salary increases during the build of the new hall because of an awareness of cash flow issues (every penny saved meant less need to draw down any more of the Public Work Loan, thereby saving the Parish money). Members unanimously resolved (SP/EH) that the spinal increments to the Clerk's salary be updated to allow for the contractual incremental points and the national cost-of-living rise for local government staff. Clerk to action.

Chairman – 7th September 2021