

# Minutes of the Annual Meeting of Tibberton Parish Council held on the 1st May 2018

**Democratic Period/Question Time:** No matters were raised.

The formal meeting opened at 19:31 hours

## **ACM 1 Election of Chairman and signing of Declaration of Acceptance of Office**

J. Penzer nominated D. Nutting who was willing to serve in this office. There were no other nominations. The proposal was seconded by R. Grimer and D. Nutting was unanimously elected unopposed as the Council's Chairman for the Municipal Year. D Nutting signed a Declaration of Acceptance of Office.

## **ACM 2 Election of Vice Chairman**

D. Nutting nominated S. Pearson who was willing to serve in this office. There were no other nominations. The proposal was seconded by E. Holding and S. Pearson was unanimously elected unopposed as the Council's Vice-Chairman for the Municipal Year.

## **ACM 3 Attendance**

Present: D. Nutting (Chair) (DN); C Hartwright (CH); R. Grimer (RG); E. Holding (EH); J. Penzer (JP);  
M. Rowley (MR)  
Apologies: S. Pearson (SP); West Mercia Police  
In Attendance: County Councillor A. Miller; J. Hill (Clerk).

## **ACM 4 Declarations of Interest**

- a. Declaration of Interests: there were none.
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: there were none.
- c. Declaration of Other Disclosable Interests in items on the agenda: there were none.

**ACM 5** There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

## **ACM 6 Election of Representatives: including Members Responsibilities and Interests**

- a) Tibberton Parish Hall Management Committee: JP having consented was (EH/RG) unanimously elected as Tibberton Parish Council's representative
- b) Neighbourhood Watch: SP having consented was (EH/DN) unanimously approved as Tibberton Parish Council's NHW co-ordinator
- c) Parish Paths: RG having consented was (DN/CH) unanimously approved as Member with special responsibility for Public Rights of Way
- d) Tibberton Community Land Trust: DN having consented was (JP/EH) unanimously elected as Tibberton Parish Council's representative
- e) County Association of Local Councils: MR having consented was (DN/JP) unanimously elected as Tibberton Parish Council's representative.

## **ACM 7 Internal Audit and Annual Accounts 2017-2018**

Members noted that the accounts were with the Internal Auditor and would be submitted to the June meeting.

## **ACM 8 Documentation Review (2018/2019)**

- a) Financial Regulations and Investment Policy
  - b) Standing Orders
  - c) Code of Conduct
  - d) Transparency Code
  - e) Information available under the Freedom of Information Act
- To review the above on a monthly basis as from September 2018.

## **ACM 9 Date of Next Meeting**

The next Annual Meeting of Tibberton Parish Council will be held on Tuesday 7th May 2019 at 19:30 hours at Tibberton Village Hall.

The meeting closed at 19:45 hours.

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(Chairman – 5th June 2018)