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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF THE ORDINARY MEETING HELD AT**

**FERNHILL HEATH BAPTIST CHURCH**

**On Monday October 5th at 7.30 pm**

**PRESENT:** Cllr M Sainsbury (MS)

 Cllr M Farmer (MF)

 Cllr J Carter (JC)

 Cllr K Savage (KS)

 Cllr P Philips (PP)

 Cllr M Drinkwater (MD)

 Cllr B Hollis (BH)

 Cty Cllr L Duffy (LD)

 The Clerk to NCPC.

#### To receive apologies for absence and to approve reasons for absence.

 Apologies were received and accepted from Cllr P Maybury (PM) Cllr Sam Routledge, Cllr A McManus and Cty Cllr A Miller.

1. **Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

1. **To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 7th September 2015**

The minutes were approved by the council as an accurate record and were signed accordingly.

**Meeting Adjourned for public question time**

The Meeting was adjourned for public question time and re-opened afterwards.

#### Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)

4.1 Proposed white gates for the entrance to the village.

 MF reported that the proposed gates would be £380 plus VAT.

 As these were not suitable for all the entrances into the village, MF proposed planters instead – to be placed at the following entrance points;

* On the A38 coming from Droitwich.

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* On the Hurst lane verges
* On the A449.

 MF is to speak to Mike Lovatt of Top Cut re costings and to work out a maintenance schedule and this will be placed on the agenda for decision at the next NCPC meeting.

5.1 To discuss progress re improvements to the Brum recreation ground – new equipment/redesigning the playground.

 Proludic will start work in the first week of October and should be finished by the start of half term. The Clerk and Cllr JC are to monitor progress.

5.2 Easter Family Fun on the Brum.

 Cllr M Farmer proposed this event and supporting information was received from Ally Turbefield – parishioner.

 An Easter egg hunt with modest prizes is to be arranged on the Brum for anyone to attend. Funds raised will go to local charities.

 The Council agreed to this event and agreed to provide a small donation as necessary – to be agreed at a later date.

5.3 Does any Councillor have any additional matters to raise with regard to the Brum?

 No further matters were raised.

**6 Highways, Footpaths and Lighting.**

6.1 Update on any highways actions from the last meeting.

* NCPC is awaiting the result of the assessment report on the parking on the A38.
* It was noted that the VAS recorded 4,500 cars going at 30 or above mph.
* It was noted that cars often parked outside the Brum which blocked emergency access. Clerk to ask AM to request a “Keep Clear” Sign.

6.2 It was noted that the light at Jacobs ladder had been deemed to be unsafe and the column had been cut down.

 A quote of £1200 had been received from Prysmian to replace it.

7. Correspondence for information only.

* Cass Associates – Fee proposal and key terms of engagement consultation – signed and returned.
* Heritage Events diary for Wychavon and form for submission with events for advertisement.
* Calc updates September 2015

 October training at calc for interested councillors

* Countryside Department – Worcestershire CC

 Re the Bevere stiles

* Wychavon – Copy of the SWDP modifications briefing session.

 Diamond jubilee community recognition award 2015/16

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* Clerks and Council direct magazine for September 2015
* Oil club.co.uk – details of the Droitwich Spa community oil club
* Worcester County Council newsletter.

8. Planning

8.1 Planning applications for decision

W/15/02390/PP

Oak Farm

Ombersley Road

Bevere

Worcester

WR3 7RH

Re roofing of existing lean-to, together with external and internal alterations, resubmission of W/15/01604/PP.

No objections

W/15/02258/PP

13 Kennels Lane

Fernhill Heath

Worcester

WR3 7UT

Erection of a detached greenhouse

No Objections

W/15/02402/PP

The Nook

31 Dilmore Lane

Fernhill Heath

Worcester

WR3 7TE

Demolish existing garage and replace with garage with accommodation over and glazed link to house.

No objections.

W/15/01767/PN

Inglenook

Sling Lane

Fernhill Heath

WR3 8RH

Amendments to original application to include amendment to roof and fenestration.

Objections as previously submitted – overdevelopment and not in keeping with the area.

District Cllr Duffy agreed to ask for this application to be placed on the planning committee agenda. There was no Councillor available to attend the committee, but a member of the public would be there to represent the parish views.

W/15/02264/PP

18 Morton Avenue

Fernhill Heath

Worcester

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WR3 7UE

Two storey side and rear extension.

No objections.

W/15/02317/PP

Heronfield

103 Droitwich Road

Fernhill Heath

Worcester

WR3 8RN

Domestic two storey and one storey rear extensions.

No objections.

W/15/02163

45 Dilmore Avenue

Fernhill Heath

WR3 7TQ

Two storey extension.

No objections.

8.2 Planning progressed to appeal.

 W/14/00401/PN

 Land at Gwillams Farm

 Ombersley Road

 Bevere.

8.3 Planning decisions received from Wychavon *District Council - WDC (decision in bold) NCPC decision in italics.*

* W/15/01908/PP Cotswolds, 271 Droitwich Road, Fernhill Heath, Worcester WR3 7UH approved/*approved*

8.4 Neighbourhood Plan Committee

8.4.1 Update on progress

 The committee is to meet on October 8th and will report on progress at the next meeting.

9 Report from District and County Councillor.

9.1 District Councillor Duffy reported the following;

* SWDP had been approved by the Council and will be ratified by February 2016.
* Noted the concern re the allotments at the back of the Memorial Hall and suggested that they become listed as Community Assets. It was suggested that the constitution of the group be examined to check if this sale of the allotments was constitutional.

10. Newsletter

10.1 Update on the newsletter – autumn issue.

 The autumn issue is in the process of being edited and will be printed and distributed prior to the NCPC November meeting.

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11 Finance.

11.1 Cheques for payment at the Council meeting were presented and signed accordingly.

11.2 Payments received.

 Wychavon District Council – Grant and Precept for 2015 – part 2. £41,450

 Payments for advert in Parish Focus- SJK. £60

12 Broadband availability in the parish

 The Parish Council discussed problems with the broadband service in the parish and District Cllr L Duffy is to discuss with County Cllr A Miller to see if there is anything that can be done to alleviate the situation.

**13 Parish Maintenance** **–** There were no items for consideration/notification.

14 Do any Councillors have any items for consideration?

 There were no items for consideration.

15 Dates of the next Parish Council meetings.

 9th November and 7th December 2015.

 The meeting closed at 20.45

Public question time.

There were no comments made

Abbreviations

 AM – County and District Cllr A Miller

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 KS – Cllr Kevin Savage

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 MS - Cllr M Sainsbury

NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PM - Cllr P Maybury

 PP - Cllr P Philips

 SJR - Cllr S J Routledge

 WCC – Worcestershire County Council

 WDC – Wychavon District Council

**Actions from October 2015**

4 Proposed planters.

 MF is to speak to Mike Lovatt of Top Cut re costings and to work out a maintenance schedule and this will be placed on the agenda for decision at the next NCPC meeting.

6.1 NCPC is awaiting the result of the assessment report on the parking on the A38.

 Clerk to ask AM to request a “Keep Clear” Sign.

6.2 Light on Jacobs ladder – Light column has been removed. A quote of £1200 had been received from Prysmian to replace it. To be placed on the agenda for discussion

8.4 Neighbourhood Plan Committee

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9 Noted the concern re the allotments at the back of the Memorial Hall and suggested that they become listed as Community Assets. Clerk

10. The autumn issue is in the process of being edited and will be printed and distributed prior to the NCPC November meeting. KS

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Police Report for September

* Vehicle crime – fuel theft from vehicle.
* Burglary on Post Office Lane via back window