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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF MEETING HELD AT**

FERNHILL HEATH BAPTIST CHURCH

On Monday December 5th 2016 at 7.30 pm

**PRESENT:** **Chairman** Cllr M Sainsbury (MS)

 **Vice Chairman** Cllr A McManus (AMM)

 Cllr J Carter (JC)

 Cllr K Savage (KS)

 Cllr M Drinkwater

 Cllr M Farmer

 Cllr P Maybury

 Cllr P Philips

 Cllr B Hollis (BH)

 District Cllr L Duffy (LD)

 District Cllr A Miller (AM)

#### To receive apologies for absence and to approve reasons for absence.

 There were apologies received and accepted from Cllr S J Routledge (SJR).

**2. Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature. There were no interests declared.

c) To declare any Other Disclosable Interests in items on the agenda and their nature. There were no interests declared.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. No requests were submitted.

Councillors who declared an interest left the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

**3. To consider the approval of the minutes from the last Parish Council Meetings that was held on Wednesday November 7th 2016.**

The minutes were approved and signed as a correct record of the meeting.

The meeting was closed for **public question time** (PQT) and opened again after.

Public question time does not form part of the meeting and is therefore not minuted. Notes from PQT are attached to the minutes as an aide memoire where relevant.

#### Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)

Update on community bus; The community bus has been running for 3 journeys and the number of passengers is increasing regularly. It is to be extended into January

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 and February. The usage will be reviewed at the March meeting of NCPC and a decision taken as to its continued provision.

 The Council agreed to arrange an extra trip on the week before Christmas if there was enough demand. Meg Farmer to liaise with the Clerk and Droitwich RCVS.

 Bus in Bevere Green Lane – AM still looking into this matter as the bus route is still causing a problem.

**5.** **The Brum**

5.1 Opportunity for Councillors to raise matters with regard to the Brum.

5.2 Christmas evening celebrations. MF reported the following -

* Lights and trees have been donated from local suppliers.
* Father Christmas is to arrive on a tractor.

**6 Highways, Footpaths and Lighting.**

6.1 Update on any highways actions from or since the last meeting.

 It was noted that the yellow lines had been painted on the A38 and had been received well.

6.2 Opportunity for Councillors to raise any matters with regard to highways, footpaths or lighting.

7. Correspondence for information only.

* Planning inspectorate enquiry into diversion of footpath 550 – North Claines.
* Fernhill Heath Baptist Church notice of increase in hall rent.
* Calc updates for November 2016.
* Worcestershire County Council confirmation of the no waiting order to come into force on 1 December 2016 on the A38.
* Claines Church magazine – November 2016 and December-Jan 2016.
* Clerk and Council Direct Magazine.
* The Clerk Magazine.
* Report to Wychavon examination of the neighbourhood plan.
* Cass referendum fee proposal and key terms.
* West Mercia – Parish Council report for November 2016.
* Christmas Card from Huddleston MP.
* Countryside Voice magazine.

8. Planning

8.1 Planning applications for decision

(Councillors should have viewed the applications online or looked at the applications before the meeting)

W/16/02670/PN

1-24 The Cedars,

The Cedars,

Fernhill Heath.

Conversion of 10 bedsits to 5 self-contained flats, alterations to the external and internal appearance. Including new entrance canopy.

The Council approved this application.

W/16/02678/AA

Piece of land at Bevere Lock Grimley

Bevere

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Safety requirement to alert river users to conditions on the Severn.

The Council approved this application.

W/16/02681/PN

Fernhill House Care Home

Grange lane

Fernhill Heath

WR3 7UR

Requesting removal of condition 11 relating to the submission of a travel plan from PPW/14/02828/PN

The Council approved this application.

8.2.1 Planning applications approved by Wychavon.

 W/16/02337/PP – 6 Sundew Close, Claines WR3 7LF. Demolition of

 conservatory and replacement with summer room

 W/16/02250/PN – Fernhill Heath Care home, Grange lane, WR3 7UR

 Demolition of existing care home to be demolished and replaced.

8.2.2 Planning applications planning appeal

 W/16/01191/CU – Change of use for the siting of a temporary agricultural

 workers dwelling.

8.3 Neighbourhood Plan Committee

8.3.1 Update on progress of the neighbourhood plan.

* The examiner has reported back that the plan is well written and presented. Some ambiguous text was replaced and some wording was changed.

 New maps were also provided.

* The Parish Council approved the changes at the meeting on 30th November 2016 and this has been submitted to the planning committee for the meeting on 15th  December and for the executive board in January.
* It is anticipated that the referendum will be in March or April 2017.

9 Report from District and County Councillors.

9.1 Report from Tony Miller;

* A surface dressing will be used on the roads in the next year, and the roads were deemed to be in a good condition.
* A gas main repair had resulted in some substandard road repair, which was currently under investigation.
* A meeting had been held with the Police and Commissioner.

 Report from Lynne Duffy;

* The budget had been set by Wychavon.
* 4 Year settlement had also been set.
* The Scrutiny team had been looking at enforcement and improvements are to be made to the service.

10. Newsletter and website

10.1 Update on the newsletter – A winter newsletter is to be distributed at the beginning of 2017.

10.2 Website update and publication scheme.

 Cllrs KS and MD have met to agree the publication scheme and have updated the website and provided links to the WCC website for NCPC where the minutes and agendas are uploaded.

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11 Finance.

11.1 Invoices for consideration and payment were presented to the Council and approved as per the schedule.

11.2 The finance committee met prior to this meeting and the proposed budget was presented to the Council who approved the budget for 2017.

 The individual precept to each household will not increase, and the Clerk is to check that this will be the case and if necessary adjust the precept accordingly, due to the increase of houses in the Parish.

**12 Parish Maintenance** **-** Items for consideration/notification.

12.1 Update on the contract for services and other parish maintenance issues.

 The contact for services has been awarded to Top Cut – as the only applicant.

13 Councillors items for consideration.

 Dilmore development complaints

 It was noted that there had been many complaints re the construction on Dilmore Lane;

* Construction vehicles were too fast and were blocking the roads.
* Road verges are churned up and there is mud on the road.

 AM noted that;

* Taylor Wimpey currently had an enforcement notice placed on them for the current work.
* Road widening was due to start in January and the installation of a pelican crossing on the A 38 will follow.

 MS noted that;

* Contact should be made with site manager and photographs of infringements should be taken and detailed notes made.
* These complaints should be reported to planning enforcement at Wychavon DC.

 MF noted the following points;

* Railway bridge - the weeds needing clearing on the pavement.
* Litter pick – 15 December prior to the Christmas event. MF has spoken to local schools about litter prevention.
* Daffodils are to be planted at the entrance to the village before the end of December.
* Conifers, heathers and bulbs were to be planted in all the containers at a cost of around £16.50 per planter.
* Graffiti on the bridge – what could be done to cover this up – to be considered.

14 Dates of the next Parish Council meetings.

 9th January 2017 and February 6th 2017

Public question time

* Thanks were given for the installation of the new light on Okeys Lane.
* Light on the bridge – Station Road side was not working.
* Lights on the Recreation Ground were not working correctly.
* Speeding was addressed again. The safer roads partnership have noted that there was no problem re speeding based on their last visit (speeds averaging 30-33mph) but they will revisit and contact NCPC with their findings.
* Parking issues were noted and are asked to take photos of offending vehicles and forward to West Mercia Police.

Abbreviations

 AM – County and District Cllr A Miller

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 KS – Cllr Kevin Savage

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 MS - Cllr M Sainsbury

NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PM - Cllr P Maybury

 PP - Cllr P Philips

 SJR - Cllr S J Routledge

 WCC – Worcestershire County Council

 WDC – Wychavon District Council