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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF MEETING HELD AT**

FERNHILL HEATH BAPTIST CHURCH

On Monday February 6th 2016 at 7.30 pm

**PRESENT:** Acting **Chairman** Cllr A McManus (AMM)

 Cllr J Carter (JC)

 Cllr P Maybury (PM)

 Cllr S J Routledge (SJR).

 Cllr M Farmer (MF)

 Cllr P Philips (PP)

 Cllr B Hollis (BH)

 Cllr K Savage (KS)

 District Cllr L Duffy (LD)

 District Cllr A Miller (AM)

#### To receive apologies for absence and to approve reasons for absence.

 There were apologies received and accepted from Cllr M Sainsbury (MS) and

 Cllr M Drinkwater (MD)

**2. Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature. There were no interests declared.

c) To declare any Other Disclosable Interests in items on the agenda and their nature. There were no interests declared.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. No requests were submitted.

Councillors who declared an interest left the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

**3. To consider the approval of the minutes from the last Parish Council Meetings that was held on Monday January 9th 2017.**

The minute 8.4 was adjusted to read that the diversion route would NOT be gritted.

 The minutes were approved and signed as a correct record of the meetings.

The meeting was closed for **public question time** (PQT) and opened again after.

Public question time does not form part of the meeting and is therefore not minuted. Notes from PQT are attached to the minutes as an aide memoire where relevant.

#### Progress reports from the previous minutes and any matters arising for information

**5.** **The Brum**

5.1 Opportunity for Councillors to raise matters with regard to the Brum.

 The Brum is suffering from being quite waterlogged. Cllr JC noted that land drainage channels on the Brum were not reinstated when the lights and teen shelter were installed. Clerk to investigate to see if there is a map of the channels in the office for further examination.

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5.2 Christmas evening celebrations report from M Farmer.

 MF noted that she was pleased with the event, but that changes would be made to the planning next year - £300 was raised for St Richards Hospice.

5.3 Cllr SJR examined the metal post on the Brum – the Clerk is to provide a map to identify what the metal post was originally before it is removed.

**6 Highways, Footpaths and Lighting.**

6.1 Update on any highways actions from or since the last meeting. (Appendix B)

6.2 Opportunity for Councillors to raise any matters with regard to highways, footpaths or lighting.

 It was noted that the work of Top Cut was making the footpaths look much better.

6.3 Proposed dedication of footpath in North Claines – Dilmore Lane, council to consider the new footpath and provide comments to WCC. The Parish Council had no comments on this new footpath.

7. Correspondence for information only.

* Localism officer from Wychavon asks if Tuesday 28 March 10 – 1pm is
* Calc updates for December
* Request for the VAS to be moved to the A38 and Station Road.
* Clerks and Councils direct Magazine
* The Clerk Magazine
* Worcestershire CC public consultation for Worcestershire’s Local Transport Plan.
* Wolverhampton Halfpenny Green Airport consultation document re approach procedures

8. Planning

8.1 Planning applications for decision

W/16/02997/PP

Elm Cottage

23 Station Road,

Fernhill Heath,

WR3 7UJ

Two storey rear extension, single storey side extension and front porch.

The Parish Council had no objection to this application.

W/17/00076

1 Goodwood Green

Fernhill Heath

Worcester

WR3 7XG

Domestic rear extension and single garage.

The Parish Councillors agreed to contact the Clerk with comments on this application – to be received within 2 weeks of the meeting, as they had not fully examined the planning application.

W/17/00129/HP

Highland House

Bevere Green

Bevere

WR3 7RG

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Replacement of windows, demolition of ancillary extensions, internal remodeling and repositioning of access gates.

The Parish Council had no objection to this application.

16/03042/PN

Hazel House (AKA Lavender Beauty)

Droitwich Road

Fernhill Heath

WR3 8RA

 Proposed refurbishment and upgrading of Hazel House, Droitwich Road, removal of existing commercial usage on site and provision of 3 new 3 bedroom

The Parish Councillors agreed to contact the Clerk with comments on this application – to be received within 2 weeks of the meeting, as they had not fully examined the planning application.

8.2.1 Planning applications approved by Wychavon.

8.2.2 Planning applications planning refused by Wychavon.

 W/16/02574/PN, Worcestershire Hunt Kennels, Kennels Lane, WR3 7RZ.

8.3 Neighbourhood Plan Committee (NPC)

8.3.1 AMM noted the following;

* At the executive meeting on 11 February 2017, the NCPC neighbourhood plan was approved.
* The referendum will be held on Thursday 15th March 2017.
* The NPC will meet to discuss the forthcoming referendum publicity details.
* A special edition of the Focus will be printed for the referendum.

8.4 Update on Dilmore Lane development

 With particular regard to the current road closures.

 Cty Cllr AM noted the following

* The road would be swept by a brush machine to clear it.
* Highways will be fixing the potholes within the next day or so along the diversion routes.
* AM has spoken to J Hobbs and has been assured that everything is in place to proceed with keeping the road open.
* Taylor Wimpey are to redirect lorries – Cty Cllr AM has been in touch with Alan Smith at TW to stop the heavy traffic flow to the site.
* It was noted that some businesses are having problems due to the road closure and deliveries had been affected. Cy Cllr AM noted that after 13th February no articulated lorries would be allowed through.
* Cty Cllr AM noted that he would so a weekly email update until the road was opened again.

9 Report from District and County Councillor.

9.1 Cty Cllr noted the current consultation on transport was available for everyone to comment upon.

10. Newsletter and website

10.1 Update on the newsletter – winter 2016/17 issue is to be distributed in February. More items were needed for inclusion.

11 Finance.

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11.1 Invoices for consideration and payment at the Council meeting.

 The invoices were approved and cheques signed accordingly.

 All invoices for electronic payment were signed as correct by SJR and AMM.

**12 Parish Maintenance** **-** Items for consideration/notification.

12.1 Japanese knotweed – update from WCC about removal of Knotweed in the

 Dilmore Lane area. The Clerk had received a response – that due to the works in Dilmore Lane, that this was not able to be removed. Concern was expressed re the spreading of this weed.

 Cty Cllr AM noted that he would mention this to John Hobbs – Highways.

12.2 North Claines parish council agreed with the parish maintenance committee that the hedges and trees in the Danes Green area should be cut and restored to a suitable standard prior to the start of the new parish maintenance contract in April 2017.

13 Councillors items for consideration.

* Potholes reported on Egg Lane, Claines
* MF requested an agenda item for more parish council events to be held.
* An agenda item for the formal discussion of the relationship with North Claines Community Charity is to be placed on the next agenda.

14 Dates of the next Parish Council meetings.

 March 6th and April 3rd.

Public Question Time

* Light no 24 near the steps of the footbridge on Station Road is still out.
* Footpath – Fir Tree Road – brambles and overgrown – unsure whether this is the responsibility of Network rail – Cllr AMM to investigate.

Abbreviations

 AM – County and District Cllr A Miller

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 KS – Cllr Kevin Savage

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 MS - Cllr M Sainsbury

NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PM - Cllr P Maybury

 PP - Cllr P Philips

 SJR - Cllr S J Routledge

 WCC – Worcestershire County Council

 WDC – Wychavon District Council