

# INDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,  
Tel: 07846 125405 email [hmhspc@gmail.com](mailto:hmhspc@gmail.com)  
[www.worcestershire.gov.uk/myparish](http://www.worcestershire.gov.uk/myparish)

## Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.35 pm on Monday 18<sup>th</sup> March 2019 at Committee Room Salwarpe Village Hall

**PRESENT:** Cllr. P. Oakley (Chairman) Cllr. A. Thawley (Deputy Chair ) Cllr. B. Meddings, Cllr. A. Phillips,  
Cllr. C. Hughes, Cllr. M. Armitage Cllr. J. Brodrick Cllr. J. Hill  
Cllr. J. Clarke Cllr. D. Luscombe

**IN ATTENDANCE** E Gallagher (Clerk)  
Dist. Cllr T Miller

No	Minute	Action
1.	<p><b>Apologies</b></p> <p>Cllr. A. Thomas</p>	
2.	<p><b>Declarations of Interest/Code of Conduct</b></p> <p>a) <b>To declare any interest</b> None declared</p> <p>b) <b>To declare any Dispensations</b> None declared.</p> <p>c) <b>To note the Code of Conduct and requirements of the Transparency Regulations</b> Noted.</p> <p>d) <b>To note the Right to Record meetings: Refer to Notice displayed on meeting table.</b> Noted.</p> <p>e) <b>To confirm any necessary update to the Register of Interests</b> No update</p> <p>f) <b>To note security and privacy of information under the General Data Protection regulations.</b> Noted</p>	
3.	<p><b>Standing Orders &amp; Financial Regulations</b></p> <p>a) <b>To note Standing Orders</b> Noted – Review continues</p> <p>b) <b>To note Financial Regulations</b> Noted – For Review</p> <p>c) <b>To review any Freedom of Information requests</b> The Clerk reported that there had been no requests for information over the preceding 12 months.</p>	
4.	<p><b>Minutes</b></p> <p>a) The Draft Minutes of the Parish Council Meeting held on 21<sup>st</sup> January 2019 were approved and signed by the Chairman as being a correct record.</p>	

<p><b>5</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p> <p><b>e)</b></p> <p><b>f)</b></p> <p><b>g)</b></p>	<p><b>Clerk - Progress Reports on actions from minutes of 21<sup>st</sup> January 2019</b></p> <p><b>Martin Hussingtree Junction/Pulley Lane Schemes</b> The Martin Hussingtree Junction Scheme was discussed. The District Councillor explained that a reduced speed limit could not be applied to this section of the highway as a major trunk route did not meet the necessary criteria. It had been agreed that the proposed No Right Turn restrictions would be applied to the North exit of Drury Lane. An additional set of traffic lights had been installed at the central reservation at Drury Lane and a temporary traffic monitoring camera had now been installed at the Martin Hussingtree junction.</p> <p><b>Pulley Lane/Copcut Lane</b> The delay to Junction 6 from Spring to Autumn 2019 had resulted in knock on effect delays to commencement of improvement work at Pulley Lane. It was suggested that Mark Fox should be invited to attend the Parish Councils meeting scheduled in May 2019 to discuss progress.</p> <p>Persimmon had contacted local residents informing them of anticipated closures of Pulley Lane. A Highways Notice had also been issued regarding closures which would span a nine-month period commencing April 2019. A meeting had been arranged between Jonathan Frasier, Richard Morris and County Councillor Miller. County Councillor Miller agreed to keep the Parish Council informed of all developments.</p> <p>The location of a 'Give Way' sign at the newly installed junction on the East section of Pulley Lane would be assessed before adoption of the road.</p> <p>The dangerous tree trunk surrounded and hidden by tarmacadam had still not yet been removed. The County Councillor had received assurances that this tree trunk would be removed during the road closure period. No information regarding the accuracy of the survey relating to the width requirements for Pulley Lane, requested by the District Councillor, had been received.</p> <p>Notices had been issued regarding the closure periods of Copcut Lane for highway works. It was anticipated that further details may be issued.</p> <p>Road signage indicate No Through Access from the A38 with access to property frontages via the Railway Bridge at the West end of Copcut Lane.</p> <p><b>The Canal &amp; River Trust</b> Maintenance work had commenced on the towpath and it was confirmed that sections of the towpath considered to be in a dangerous state had now been repaired.</p> <p><b>Sling Lane</b> Discussions relating to Sling Lane improvements were progressing.</p> <p><b>Middleton Cottage Development</b> Drainage work at the site had now been completed.</p> <p><b>Salt Storage/Spreading/Salt Bin</b> Councillor Thawley had received notification from County Highways that the proposed siting of a Grit Bin at Spellis Green did not meet relevant criteria for the provision of a County Council grit bin.</p> <p>It was agreed that the Finance Committee should discuss the provision of funding for a bin to be sited at Spellis Green, at its first meeting following the May elections.</p> <p>The damaged bin at Ladywood Triangle had been reported in August 2018 and two times since but had still not been replaced. County councillor Miller asked Councillor Meddings to provide details to allow him to investigate.</p> <p><b>Parliamentary Boundary Review</b> A proposal for the parishes to be located within Bromsgrove's boundary had been put forward. Proposals would be voted upon in the autumn. More details would be available shortly.</p>	<p>County Councillor</p> <p>County Councillor</p> <p>Closed</p> <p>Clerk</p> <p>Closed</p> <p>Finance Committee</p> <p>County Councillor</p> <p>Ongoing District Councillor</p>
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<p>h)</p> <p>i)</p> <p>k)</p> <p>l)</p> <p>l)</p> <p>m)</p> <p>n)</p> <p>o)</p> <p>p)</p> <p>q)</p> <p>r)</p>	<p><b>Planning Application 18/01097</b> It was expected that an outline planning application 18/01097 for development of up to 160 dwellings on land at Station Road within the parish of Martin Hussingtree, would be considered by the LPA Planning Committee in due course.</p> <p><b>Overgrown Hedge – The Hainings</b> The Clerk had written to the resident of The Hainings with a request to cut back the hedge in the interests of safety of road users and pedestrians.</p> <p><b>Raised Manhole Covers Ladywood Road</b> The District Councillor had raised with County Highways the dangers of two exposed steel ringed telecommunications manhole covers on verges along Ladywood Road. The issue had not yet been resolved and therefore remained a danger to highway users. Councillor Meddings agreed to forward photographs of the locations of the covers to County Councillor Miller.</p> <p><b>Increased Incidents of Theft in the Parishes.</b> Councillor Brodrick agreed to, in liaison with the Chairman, draft a letter to the Police &amp; Crime Commissioner with regard to an increase of theft to properties in the area.</p> <p><b>Recruitment of Councillors – 2019 Elections</b> Two enquiries had been received regarding potential interest in the role of Parish Councillor.</p> <p><b>Notice Board</b> The new Drury Lane Notice Board had now been erected.</p> <p><b>SWDP _ Call for Sites</b> The South Worcs. Development Plan call for prospective development sites was currently under review. Several sites around the parishes had been submitted by varied landowners for consideration.</p> <p><b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p> <p><b>Pensions Regulator</b> Completion of Auto Enrolment Compliance Re-declaration due March 2020.</p> <p><b>Defibrillator</b> Renewal of battery November 2022 and warranty of AED expires April 2024</p> <p><b>CIL Levy Development at Middleton Cottage</b> The 15% proportion of a chargeable development levy received by Wychavon District Council and statutory directed to be provided to parish councils as a Neighbourhood Fund, totalling £7128 is due to be received in April 2019.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Councillor Meddings/ County Councillor</p> <p>Ongoing</p> <p>Closed</p> <p>Closed</p> <p>Ongoing</p> <p>2024</p> <p>2020</p> <p>2022/ 2024</p> <p>April 2019</p>
<p>6.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p><b>County &amp; District Councillors</b></p> <p><b>Scoping Proposals Solar Panels</b> The District Councillor had met with Western Power in February to discuss a neighbouring scoping proposal for solar panels. A trial in Wales was underway whereby residencies would have three phase electricity giving house holders greater opportunity to access improved networks.</p> <p>Western Power were in the process of upgrading systems to allow greater capacity in order to meet the needs of new developments.</p> <p><b>Natural Network Projects</b></p> <p>The County Councillor awarded the Parish Council a grant of £1000 to be ringfenced for the use in bio-diversity projects in association with Natural Networks</p> <p><b>Council Tax</b></p> <p>The District Council had announced a nil increase for properties within Wychavon.</p>	

<p>d)</p>	<p><b>Smart Water</b> Smart Water labelling had been proven to reduce crime. John Campion (West Mercia Police) would provide funds towards the provision of the device. Councillor Miller also agreed to provide funds if sufficient residents agreed to become a Smart Water area.</p> <p>Councillor Thawley agreed to investigate the potential for Smart Water and if feasible Councillor Meddings would produce a magazine article</p>	
<p>7.</p>	<p><b>Chairman's Report</b></p> <p>a) <b>Cherry Lane Nurseries</b> The Chairman had spoken with the site manager of Cherry Lane Nurseries and it was agreed that the meeting should decide whether to allow temporary consent (with conditions) for the two unauthorised hoardings to remain.</p> <p>The Chairman asked the meeting to vote on the following proposals</p> <p>'Whether to ask forthwith to remove the signs or whether to grant temporary permission to remain'</p> <p>9 votes were cast in favour of temporary consent 1 vote against consent 1 abstention.</p> <p>It was agreed that the temporary agreement, including all conditions, should be formalised in writing and agreed by both parties.</p> <p>b) <b>Maintenance Contract</b> Three companies had been approached to quote for the 2019/20 Maintenance Contract. Two companies responded.</p> <p>The Chairman proposed that the contract be awarded to the current supplier as the service provided by this local company to date had been superb. The proposal was carried unanimously. Clerk to progress.</p>	<p>Chairman</p> <p>Clerk</p>
<p>8.</p>	<p><b>Deputy Chair Report</b></p> <p>a) <b>Internal Audit/Residents Contribution</b> Duncan Edwards had carried out an initial Internal Audit on the 25<sup>th</sup> February 2019 and preliminary feedback had been positive. A final audit would be carried out in April at the year end. It was noted that there had been a percentage decrease requested from residents for the Parish Council contribution in their 2019/20 council tax demand.</p> <p>b) <b>Policy Updates</b> Policies continued to be reviewed and updated on a rolling basis. Updated policies were uploaded to the Council website on a regular basis. Control documentation would be reviewed after the initiation of the new Council in May.</p>	
<p>9.</p>	<p><b>Councillors Reports</b></p> <p>a) <b>Elections (Councillor B. Meddings)</b> Councillor Meddings had attended an informative meeting led by the elections team at Pershore Civic Centre. She relayed relative information and reminded Councillors of the process involved in registering their intention to stand.</p> <p>b) <b>Bus Shelters (Councillor A. Phillips)</b> There continued to be a positive reaction from residents in relation to the newly installed bus shelters. It had come to the Councils attention that landscaping behind the northbound shelter had encroached onto private land. The owners had been assured that this would be rectified and it was agreed that a copper beech hedging should be planted. Councillor Phillips agreed to obtain a quotation for this work. It was also agreed that a letter should be drafted to the owners formalising their verbal commitment to maintain this hedge. The Chairman agreed to liaise with the Clerk.</p>	

<p><b>c)</b></p>	<p><b>Natural Networks (Councillor A. Phillips)</b>  Councillor Phillips and Councillor Armitage had attended meetings at Worcestershire Wildlife Centre in respect of a collaborative scheme, designed to promote bio-diversity, involving the County Council and Worcestershire Wildlife Centre. This led to a further meeting between Councillor Phillips and the Clerk on behalf of the Parish Council and Sean Webber with Jasmine Walters from the Worcestershire Wildlife Centre (on behalf of the Natural Networks initiative). Relevant projects meeting this aim involving Parish Council community land were discussed. A report had been produced by the Natural Networks team which had been circulated to all Councillors.  The Chairman proposed that the Parish Council enter into a collaborative agreement with Natural Networks and that the recommendations of the report be accepted. This proposal gained unanimous support from the Council. Funding would be based on a forty-five percent retrospective grant from Natural Networks with the remainder funded by the Parish Council. It was agreed that outstanding New Homes Bonus (NHB) grant and Community Levy monies could be utilised towards the cost. The County Councillor also voiced his support for bio-diversity projects and pledged £1000 towards costs.  Councillor Phillips with the Clerk would progress the application with Natural Networks. They would also complete a NHB proposal/advertisement in respect of the restoration of the village pond prospective project.</p>	<p>Councillor Phillips/C hair Clerk</p>
<p><b>10.</b></p>	<p><b>Village Hall Committee - Councillor Representative Councillor J.Hill</b>  Councillor Hill reported a successful well attended Burns-night event had resulted in a £1300 profit for the village hall.  Councillor Hill left the meeting 9.00pm  County Councillor Miller left the meeting 9.00pm</p>	<p>Cllr. Hill</p>
<p><b>11.</b></p>	<p><b>Finance</b></p> <p><b>a) Review of payments made and received since the last meeting (see Appendix 1)</b>  Accepted without query</p> <p><b>b) Report on year to date expenditure compared to budget</b>  Noted</p> <p><b>c) Financial Regulations Review</b>  Deferred until after inception of new Council</p>	
<p><b>12.</b></p>	<p><b>Planning Consultations - Appendix 2-4</b></p> <p><b>a) Planning Applications</b>  Noted</p> <p><b>b) Enforcements and Appeals</b>  Councillor Meddings agreed to liaise with the Chairman and Deputy Chair in respect of non-compliance with conditions on planning consent – Gloverspiece Mini Farm.</p> <p><b>c) Temporary Granted Permissions</b>  Noted</p>	
<p><b>13.</b></p>	<p><b>Correspondence</b></p> <p><b>a)</b> Resident – Comment on planning application (Drury Lane</p> <p><b>b)</b> Ash Lane Nurseries – request for temporary permission for advertising signage/plant provision offer.</p> <p><b>c)</b> Letter to resident -overgrown hedge.</p>	
<p><b>14.</b></p>	<p><b>Councillor Reports and Items for Future Agendas</b></p> <p><b>a) Suggestion to investigate the possibility of undertaking a structural tree survey report. –</b>  Cllr Thawley to contact the Tree Officer to discuss</p>	

<p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p> <p><b>e)</b></p>	<p><b>Hindlip Lane</b> The safety of pedestrians and cyclists using the lane due to increased vehicle traffic. Propose solutions – Councillor Armitage</p> <p><b>Dairy Well House – Court Farm</b> Overgrown roadside hedge between the Farmhouse Dairy and Well House and Haulier tipping at Court Farm for more than 14 days – Councillor Brodrick to liaise with Clerk</p> <p><b>Plaque for Memorial Land</b> Authorisation sought and agreed– Councillor Meddings</p> <p><b>Salwarpe Canal Bridge</b> Bridge repaired, scaffolding removed and grass reseeded.</p>	
<p><b>15.</b></p>	<p><b>Date of Next Meeting</b> The date of the next Annual Meeting followed by the Council meeting was approved as Monday 20<sup>th</sup> May 2019 at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.35pm.

Signed..... Date 20<sup>th</sup> May 2019 Chairman