

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
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Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.32 pm on Monday 16th September 2019 at Committee Room Salwarpe Village Hall

PRESENT: Cllr. P. Oakley (Chairman), Cllr. A. Thawley, Cllr. C. Hughes, Cllr. J. Brodrick, Cllr. B. Meddings, Cllr. A. Phillips, Cllr. M. Armitage, Cllr. J. Hill (7.10pm), Cllr. D. Luscombe (7.05pm), Cllr. A. Thomas

IN ATTENDANCE E. Gallagher (Clerk)
Dist. Cllr T. Miller (7.05pm)
Dist. Cllr. N. Wright (7.05pm)
Estelle Stock – Co-Ordinator ‘We Don’t Buy Crime’ West Mercia Police (7.00pm – 7.30pm)

No	Minute	Action
1.	Apologies Cllr.J. Clarke	
2.	Declarations of Interest/Code of Conduct	
a)	To declare any interest Non declared	
b)	To declare any Dispensations None declared.	
c)	To note the Code of Conduct and requirements of the Transparency Regulations Noted: The Parish was now classified intermediate category with greater than £25,000 turnover.	
d)	To note the Right to Record meetings: Refer to Notice displayed on meeting table. Noted.	
e)	To confirm any necessary update to the Register of Interests No update.	
f)	To note security and privacy of information under the General Data Protection regulations. Noted.	
3.	Standing Orders & Financial Regulations	
a)	To note Standing Orders Noted – For Review.	
b)	To note Financial Regulations Noted – For Review.	
c)	To review any Freedom of Information requests The Clerk reported that there had been no requests for information over the preceding 12 months.	
4.	Minutes	
a)	The Draft Minutes of the Parish Council Meeting held on 15 th July 2019 were approved and signed by the Chairman as being a correct record.	
Page 5.	Clerk - Progress Reports on actions from minutes of 15th July 2019	

<p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p> <p>i)</p> <p>j)</p> <p>k)</p> <p>l)</p> <p>m)</p> <p>n)</p>	<p>Martin Hussingtree Junction/Pulley Lane Schemes The District Councillor reported that systems were in place which allowed access to frontages of the Copcut Elm public House (new tarmacadam entrance) and the golf range at Copcut Lane. The potential for a one-way system for Drury Lane was discussed as was a 40mph speed limit proposed from Droitwich Road to Copcut Lane new traffic light junction.. A preference for an extended 40mph length spanning the entire length of the A38 to Martin Hussingtree Traffic lights was suggested. The District Councillor agreed to investigate details relating to the 40mph speed limit and the tarmacadam temporary entrance impinging on the bus route/stopping area.</p> <p>Dangerous Tree Trunk The dangerous tree trunk surrounded and hidden by tarmacadam on Pulley Lane had still not yet been removed. The County Councillor had received assurances that this would be removed during the road closure period.</p> <p>Sling Lane Place Partnership had confirmed that a contractor had been appointed and it was expected that works would commence within the next few weeks. Cllr. Brodrick expressed concern and agreed to provide historic byway evidence relating to Sling Lane, for consideration at a future meeting.</p> <p>Salt Storage/Spreading/Salt Bin It was agreed that the Finance Committee would discuss the provision of funding for a salt bin to be sited at Spellis Green at its September 2019 meeting.</p> <p>Planning Application 18/01097 It was expected that an outline planning application 18/01097 within the parish of Martin Hussingtree for development of up to 160 dwellings on land at Station Road would be considered by the LPA Planning Committee in due course. No further information had been received to date.</p> <p>Overgrown Hedge – The Hainings The District & County Councillor agreed to contact Worcester County Council Highways Department to report this overgrowth. The Clerk agreed to supply the County Councillor with a copy of the letter sent to the resident in February 2019. (returned)</p> <p>Raised Manhole Covers Ladywood Road Raised exposed steel ringed manhole covers on verges along Ladywood Road continued to-cause problems. The District Councillor agreed to contact British Telecom to report this ongoing issue.</p> <p>Increased Incidents of Theft in the Parishes. The Chairman agreed to draft a letter to be sent to the Police & Crime Commissioner documenting this issue.</p> <p>Court Farm The District Councillor agreed to contact the Environment Agency to report incidences of tipping at Court Farm. Concern was expressed regarding soil contamination from rubbish and white goods.</p> <p>SWDP - Call for Sites The South Worcs. Development Plans call for prospective development sites was currently under review. Several sites around the parishes had been submitted by varied landowners for consideration.</p> <p>Strand Lane Overgrowth– Poor Visibility at Junction Councillor Meddings agreed to instruct the lengthsman to carry out work at Strand Lane</p> <p>Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. The item to be carried forward in the minutes until completion of the transfer of title.</p> <p>Pensions Regulator Completion of Auto Enrolment Compliance Re-declaration due March 2020.</p> <p>Defibrillator Renewal of battery November 2022 and warranty of AED expires April 2024</p>	<p>Ongoing</p> <p>County Councillor/ Ongoing</p> <p>Cllr. Brodrick</p> <p>Finance Committee Ongoing</p> <p>Ongoing</p> <p>County Councillor/Clerk</p> <p>County Councillor</p> <p>Chairman</p> <p>District Councillor</p> <p>Cllr Merddings</p> <p>2024</p> <p>2020</p>
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		2022/2024
6.	<p>County & District Councillors</p> <p>a) Gloverspiece Mini Farm Worcestershire County Council Legal Department was expected to decide upon the issue of breach of conditions attached to planning consent W/12/01993/CU during the week commencing 23rd September 2019. District Councillor Nicholls agreed to inform the Parish Council of all developments.</p> <p>b) Middleton Bank Bridge The District Councillor informed the meeting that the bridge had been surveyed and if considered dangerous, work on the bridge would be undertaken irrespective of the prohibitive roadworks.</p> <p>c) Highways There had been an unprecedented number of resident complaints relating to ongoing roadworks resulting in diversions (including bus routes) and road closures (unilateral, without warning).</p> <p>i) Fernhill Heath Diversions Further road surface work would be necessary and so it was anticipated that further closures at this location would be required.</p> <p>ii) Hurst Lane/Hindlip Lane Severn Trent work at Hindlip Lane had been scheduled to commence after completion of Hurst Lane works but it was now anticipated that these would be carried out in tandem. It was suggested that the new installed traffic lights at Hurst Lane/A38 junction were dangerously sited. The County Council would assess at completion and works would not be signed off if they did not adhere to the approved specification. Completion these works was scheduled for January 6th 2020.</p> <p>Application of speed limit restrictions(40mph) Concern was expressed over the increase in speeding traffic along the unrestricted Hindlip Lane, via Court Farm to Hurst Lane and Station Road, Ladywood Road to Strand Lane. The District Councillor asked that an official request from the Parish Council, for assessment to apply limits, be made after the completion of all roadworks.</p> <p>Sustainable Communities</p> <p>d) Grants</p> <p>i) Grants were available for upgrade of insulation and other environmental improvements.</p> <p>Smart Water</p> <p>ii) The District Councillor agreed to grant £1000 for the provision of Smart Water kits providing that the requisite percentage resident participation was achieved. Finance Committee to discuss.</p> <p>Biodiversity</p> <p>iii) Worcestershire County Council would be hosting a biodiversity event at County Hall on the 2nd October 2019 at 6.00pm.</p> <p>County/District Councillor Miller and District Councillor Nicholls leave the meeting 8.30pm</p>	<p>District Cllr Nicholls</p> <p>Finance Committee</p>
7.	<p>Chairman's Report</p> <p>a) Remembrance Sunday. Councillor A. Thomas agreed to represent the Parish Council at the service of Remembrance on Sunday 10th November, Salwarpe Memorial Grounds.</p> <p>b) Cherry Lane Nurseries - Advertising Hoardings The Chairman had met with Sarah Bassett (Cherry Lane Nurseries) on the 23rd August to present a formal agreement relating to the siting of advertising hoardings on Parish Council Land. Ms Bassett was not in a position to agree the terms of this agreement and so agreed to forward to their Head Office. This agreement had not yet been returned. The Chairman agreed to contact</p>	

<p>c) Highways Covered in previous agenda discussions. The Chairman did however reiterate his concern for distress caused to residents and inept responses from County Council Highways</p>	<p>Cherry Lane Nurseries to expedite the return of a signed version of this formal agreement. This would then be presented to the Parish Council for ratification.</p>	<p>Chairman</p>
<p>8. a) Smart Water</p>	<p>The Deputy Chair had investigated the viability, in conjunction with West Mercia Police, of introducing Smart Water scheme to the parishes. Each parish would be considered a separate entity and to qualify for the scheme participation by a minimum 75% of home occupiers would be necessary. There would be no cost to the householder as the Parish Council would cover the cost. A proportion (25%) of this cost could then be reclaimed from West Mercia Police.</p> <p>It was anticipated that with an 80% take up Parish Council initial outlay would be as follows:</p> <p>Hindlip - £320 Martin Hussingtree £547 Salwarpe £1595</p> <p>It was unanimously agreed that Councillor Thawley should progress the initiative and further discussion should take place at the meeting of the Finance Committee on the 30th September 2019. It was also agreed that Councillor Meddings would draft an article for the Community Magazine to inform residents of the scheme.</p>	<p>Cllr. Thawley/Cllr. Meddings/Finance Committee/Cllr. Meddings</p>
<p>9. a) Bus Shelters – Cllr Phillips Replacement Hedge at Bus Shelter Site A38 (Northbound)</p> <p>b) Litter Bin -Bus Shelter Site A38 (Northbound) – Cllr Phillips</p> <p>c) Natural Networks - Cllr Phillips</p>	<p>A letter had been sent to the resident whose hedge had been removed in error during bus shelter installation works. The terms of the letter included an offer of a replacement copper beech hedge to be planted in the autumn of 2019, Written acceptance of the terms of the letter would be required prior to commencement of works. As the letter had not yet been returned, Councillor Phillips agreed to speak with the resident to expedite its return. It was agreed that a contractor should be employed to plant the hedge.</p> <p>A quotation had been received from Wychavon District Council for both floor and post mounted litter bins. A further quotation amounting to £60 had been received for the provision and installation of a post. It was agreed that a post mounted litter bin would be the preferred option. The Chairman proposed the provision of a post mounted bin and the acceptance of both quotations. Councillor Thawley seconded the proposal and this was carried unanimously. The clerk agreed to contact the contractor regarding the provision and installation of the post.</p> <p>An anticipated New Homes Bonus grant which would have part-funded the Natural Networks project had been rejected and it was resolved to withdraw from participation in Natural Networks project. It was agreed that restoration of the pond at Martin Hussingtree and planting at the Green should be funded from the Parish Council's budget or CIL/s106 monies and that further suggestions should be reviewed for the utilisation of the outstanding New Homes Bonus Fund. The clerk agreed to forward an email from the New Homes Bonus team documenting types of acceptable projects. Minor clearance of non-native species and rubbish at Brown Heath Common was discussed. It was also suggested that Mike Webb be thanked in writing for his helpful advice on the Natural Networks initiative.</p>	<p>Councillor Phillips</p> <p>Clerk</p> <p>Clerk/Chairman</p>
<p>10. a) Poor Highways Diversion Signage</p>	<p>Councillor Hill reiterated concerns over poor highways diversion signage around Newland and Brown Heath areas. No improvements had been made.</p>	

b)	Clock Settings Councillor Hill was asked to report the faulty Clock in the Village Hall committee room.	Cllr. Hill
11.	Finance a) Review of payments made and received since the last meeting (see Appendix 1) Approved. b) Report on Year to date Expenditure Approved. c) Schedule Review of Control Documentation Meeting Scheduled – Monday September 30 th 6.00pm. d) Completion of External Audit A completion certificate had been received from the external auditors. Requisite notices had been displayed on all Parish Council notice boards. e) Remembrance Wreaths Note: Cost of 2 Remembrance Wreaths £52 f) Initial Draft Precept Meeting A suggested date of the 21 st October 6.00pm was proposed for the initial precept meeting. The clerk agreed to confirm these arrangements g) Community Magazine Subscription Cost Note: Increase in subscription costs £250 to £275pa	Clerk
12.	Planning Consultations - Appendix 2-4 a) Planning Applications b) Enforcements and Appeals Noted. c) Temporary Granted Permissions Noted.	
13.	Correspondence None	
14.	Councillor Reports and Items for Future Agendas a) Drury Lane Directional 'no right turn' signage was being ignored by road-users. b) Middleton Bank/Salwarpe Village Drains/grips and mud issues—Cllr Meddings to instruct the Lengthsman. c) Dying Oak Trees Concern over decaying oak trees – consider planting. d) Spellis Green – Court Farm Speeding vehicles and overgrown verges e) Churchfield Farm Residents' complaints of noise issues emanating from open air cinema screenings.	Cllr Meddings Cllr Hill Cllr Armitage
15.	Date of Next Meeting The date of the next Meeting was approved as Monday 18 th November 2019 at Salwarpe Village Hall to commence at 7.00pm.	

There being no further business the Chairman closed the meeting at 9.35pm.

Signed.....
Date 18th November 2019 Chairman

Police Incident Report

Councillors had been provided with a copy of an incident report prepared by PCSO Aidan Goundry dated 13th September 2019. No issues were raised.

Smart Water.Estelle Stock - West Mercia Police. Co-ordinator 'We Don't Buy Crime' - 7.00-7.30pm

Estelle Stock introduced the Smart Water initiative. Smart Water kits were a commercial product supported by West Mercia Police. Areas using of these kits had seen a reduction of criminality by up to 92%. West Mercia Police were therefore supporting this household initiative by awarding grants to Parish Councils amounting to 25% of the cost. A requisite percentage of homes (80% saturation per Parish) would need to sign up for the product to be eligible for this grant.. The cost per kit was £8.90 reduced to £6.68 (reclaim) if eligible under the West Mercia Police scheme. West Mercia Police would also provide free signage if 70% of households in possession of a kit registered with the supplier.

The kit comprised of a bottle containing liquid gel and window stickers advertising the use of Smart Water. Each invisible gel dot contained a unique bar code which would identify the owner in the event of theft. The police would support the Parish Council with marketing and roll-out.

Kits were also available (without West Mercia support) for businesses and it was believed that a farm kit would shortly be available.

It was decided that this initiative should be discussed further at the Finance Committee Meeting on the 30th September. CIL and s106 monies were an eligible allocation for this type of project. The initiative was GDPR compliant.

The clerk agreed to contact Estelle Stock for further information and application forms.

Public Question Time - No Residents Present