

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

**Minutes of the Meeting of the Finance Committee held virtually by Zoom at 7.00pm on
Monday 11th January 2021**

Councillors in Attendance:

Cllr. A Thawley (Chair). Cllr. P Oakley. Cllr B Meddings. Cllr. D Luscombe.

Present E Gallagher - Clerk

Minutes

1. Apologies:

Apologies received and approved from Cllr. A .Thomas.
Cllr. A Phillips unable to attend due to connectivity issues.

2. Precept 2021/2022

Discussions relating to the initial draft precept took place and it was agreed that that an increase to the new development element of the application would be prudent. Any annual underspend of this category would be ring-fenced for future use. This was the only adjusted category, and if effected, would increase the band D householder contribution by 1.5% on last years charge. It was agreed that the revised draft precept should be circulated to all councillors for discussion at the Parish Council meeting scheduled for the 18th January.2021.

Ring-Fenced allocations were assessed and considered to be appropriate.

The clerk was asked to contact Wychavon's Deputy Legal Service Manager for details on conditions attached to the Hindlip Open Space s106 agreement which was due to expire in October 2021. This issue would be discussed at the Parish Council meeting on the 18th January 2021.

The amended draft precept follows at page 2 of these minutes

There being no further business the meeting was closed at 7.42pm.

Signed

Date

Chairman

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL 2021-2022 BUDGET						SCHEDULE 4
As at 11.1.2021						
DRAFT PRECPT NOTES 2021/22	2020/2021 Precept	Initial 2021/2022 Precept	Increase / (Decrease) to 2019/20	Calculated %	Notes to 2021/22 Precept Calculation	
Clerk Salary & Expenses (new minus old) divide difference by original						
Salary (inc. extra hours worked)	7,700	7,900	200	2.6%	£10.86 ph	
Home office allowance	208	312	104	50.0%	£6 per week HMRC allowance	
Mileage	600	300	- 300	-50.0%		
CALC Training / Clerk Gatherings	100	100	-	0.0%		
Chairman / Councillor Expenses						
Chairmans allowance	500	500	-	0.0%		
Councillors Mileage & expenses	400	200	- 200	-50.0%		
Councillors training	300	200	- 100	-33.3%		
Fees						
Insurances	550	650	100	18.2%	new premium to be negotiated 2021. Index link increase c4% anticipated.	
CALC Fees	800	1,000	200	25.0%	proposed increase 2.5% to be put to council 20/11/2019	
External Audit	300	300	-	0.0%		
Internal Audit	300	300	-	0.0%	Fee increased to £200 due to intermediate status May be slight increase n	
Subscriptions	400	500	100	25.0%	Info Commissioner £45 Magazine £275 Clerks & Councillors direct £48 Norton AntiVirus £30. HP inc £96pa	
Misc Costs						
Meeting Room Hire	200	200	-	0.0%		
PO Box Rental	300	300	-	0.0%		
Office consumables	320	300	- 20	-6.3%		
Risk Assesment	0	0	-	-	Cllr Phillips/Clerk FOC	
Maintenance:						
Maintenance Green & pond	2,700	2,700	-	0.0%	To also include bus shelter mtce	
Burial Grounds	1,100	1,100	-	0.0%		
General repairs/ notice boards	3,500	3,500	-	0.0%		
Misc Tree/litterbin maintenance etc	250	700	450	180.0%	Litter bin rubbish removal charge £330 pa	
Section 137 / 139						
Wreaths	54	54	-	0.0%		
War memorial maintenance	410	410	-	0.0%		
Section 144						
Community event & Magazine	1,436	1,436	-	-		
Election Costs	250	0	- 250	-100.0%		
Climate enhancement	5,000	5,000	-	0.0%	Trees/ Plantings etc ringfenced	
New Development Costs	3,250	4,421	1,171	36.0%	May allocate additional CALC if needed	
Total Expenditure exc. L'sman & VAT recovery	30,928	32,383	1,455	4.7%		