

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
Tel: 07846 125405 email hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

**Minutes of the Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council
held at 7.25 pm on Monday 25th July 2022**

PRESENT: Cllr. P. Oakley Cllr. M. Armitage, Cllr. J. Clarke, Cllr. B. Meddings Cllr. A Thomas, Cllr J. Hill, Cllr. A Phillips

IN ATTENDANCE E Gallagher (Clerk).
District Councillor N. Wright
County Cllr. M. Bayliss (7.30pm)

1 Resident of the Parish

No	Minute	Action
1.	Apologies Cllr. D. Luscombe Cllr. C. Hughes Cllr, J Brodrick Cllr. A Thawley Dist Cllr.T Miller	
2.	Declarations of Interest/Code of Conduct i) To Declare any Dispensations Cllr. Hughes – Dispensation extended by the Chairman for a further 6 month period. ii) To note the Code of Conduct and requirements of the Transparency Regulations Noted: The Parish Council now classified intermediate category with greater than £25,000 turnover. iii) To note the Right to Record meetings: Noted. iv) To confirm any necessary update to the Register of Interests No update. v) To note security and privacy of information under the General Data Protection regulations. Noted.	
3.	Standing Orders & Financial Regulations i) To note Standing Orders Adopted 1 st November 2021 Amended 17 January 2022 ii) To note Financial Regulations Adopted 1 st November 2021 Amended 17 January 2022 & 16 May 2022 iii) To review any Freedom of Information requests The Clerk reported that there had been no requests for information over the preceding 12 months. iv) To note security and privacy of information under the General Data Protection regulations. Noted	

4.	<p>Minutes</p> <p>The Draft Minutes of the Parish Council Meeting held on 16th May 2022 were approved as being a correct record and signed by the Chairman.</p>	
5.	<p>Chairman's Report</p> <p>a) County Wide Model Code of Conduct 2020 District and County Councils were close to agreeing a new Local Government Associations Code of Conduct (2020). This Local Government Associations Model Code of Conduct was also endorsed by NALC (National Association of Local Councils).</p> <p>NALC had recommended that all Town and Parish Councils within the County also adopt the new Model Code of Conduct (2020).</p> <p>Councillor Meddings proposed the adoption of this new Model Code. This was seconded by Councillor. J. Hill and unanimously approved.</p> <p>b) Proposed Installation of Litter Bins at Copcut Rise and Salwarpe Village Hall The Parish Council had requested current costs for the provision, fitting and maintenance of litter bins and was awaiting a response. It was proposed that two bins should be provided and one sited at Copcut Rise and the second in the vicinity of Salwarpe Village Hall. Previous information suggested that the cost of this provision would be in the region of £1750 (including fitting and bases). Weekly maintenance would likely be in the region of £85 per annum. Funding for these bins would be taken from the Parish Council's Community Infrastructure Levy which now stood at £8798. The Chairman would advise all councillors when further information was available.</p> <p>c) Local Government Boundary Commission Review – Update The Commission had carried out an electoral review of Wychavon District Council with the aim of ensuring that Ward boundaries reflected the interests and identities of local communities, as well as promoting effective local governance. The Parish Council had submitted its views relating to Lovett & North Claines District Ward during two earlier stages of consultations in 2020/21. In January 2022, the Commission's draft recommendations had outlined a new District Ward of North Claines & Salwarpe supported by two District Councillors. In March 2022, the Parish Council submitted its response supporting the recommendation for the proposed District Ward consisting of: North Claines Salwarpe Fernhill Heath & surrounds A decision had been taken by the Commission to delay the final publication of its recommendations. Evidence received had prompted the consideration of an amendment to plans within the South of Wychavon region. A deadline of the 8th August had been set to receive additional submissions from residents within the parishes of Adlington, Broadway, and Evesham. The Commission had confirmed that it was not seeking submissions from any other part of the District. Final recommendations for Wychavon Council would be published in September 2022</p> <p>d) Pulley Lane Proposed 40mph Speed Restriction The Traffic Engineering Team at Worcestershire County Council had carried out a safety review at Pulley Lane and were subsequently proposing a speed reduction to 40mph. Councillors were asked to comment on this proposal, by email, on the 20th June 2022. A quorum of responses unanimously supported this proposal and a response in support of the reduced speed limit was submitted to the County Council on the 22nd June 2022. Members present at the meeting were asked to ratify this response.</p> <p>Councillor Thomas proposed ratification, this was seconded by Councillor Armitage. Six members were in favour of ratification with one member electing to abstain.</p>	<p>Adopted 25/7/2022</p> <p>Chairman/ Clerk</p> <p>Cllr. Meddings</p> <p>Ratified</p>
6.	<p>Deputy Chair Report</p> <p>West Mercia Police & Crime Commissioner had asked Parish Councils to complete a Town and Parish Council Survey which aimed to measure the effectiveness of local policing. The Chairman asked that all councillors complete this survey, to the best of their ability, and forward their completed returns to the Deputy Chair by Monday 1st August. The Deputy Chair would then formulate an integrated response on behalf of the Parish Council.</p>	<p>All Councillors/ Deputy Chair</p>

<p>7. Councillor Reports</p> <p>a) Staffing Committee Grading Review -Clerk/RFO - Cllr. B. Meddings A meeting of the Staffing Committee would be convened to review the spinal grading of the Clerk/RFO. Consideration would be given to length of service/experience, qualifications and similarities to other recently advertised posts. A report would be submitted at the September Parish Council meeting.</p> <p>b) Appointment of Parish Tree Warden – Cllr B. Meddings Councillor Meddings had conducted an informal Zoom interview with the proposed volunteer Tree Warden on the 23rd June 2022, after which, she concluded that the calibre of the candidate was such that she should be recommended to councillors for appointment. Councillor Phillips proposed this appointment. This was seconded by Councillor Armitage and unanimously carried. The clerk was asked to invite the candidate to the next meeting of the Parish Council and report the decision to appoint to the Worcestershire Greenspace Officer.</p> <p>c) Speeding Issues on Rural Lanes - Martin Hussingtree - Cllr. A. Thomas Councillor Thomas reported issues regarding traffic travelling at an unsafe speed around country lanes within Martin Hussingtree. It was determined that the lanes in question were national speed limit classification and it was unlikely that they would be considered for amendment to this classification. Speed adjustment required the support of the police and was generally dependent upon high serious incident registration (amongst other factors). County Councillor Bayliss suggested considering signage, road marking or mobile VAS (vehicle activated signage). He suggested that two vehicle activated signs might be available to the Parish Council, supplied free of charge, by the County Council. He had a planned meeting with the Highways Engineer on the 27/07/2022 and offered to arrange this meeting on site, within the parishes, with councillor attendance, to discuss. Councillor Meddings offered to attend and also to collaborate with Councillors Thomas and Armitage (who would also attend) in order to draft a map of the affected areas. Councillor Meddings agreed to forward this map to County Councillor Bayliss prior to the meeting which had been agreed to be held at 12 noon on the 27/07/2022 with the initial meeting point at Ladywood Road.</p> <p>d) Trees at Martin Green – Update Cllr. A. Phillips Councillor Phillips reported that all of the newly planted trees were thriving. Two Lord Hindlips and two additional trees were on order at a cost of £72. The wildflowers were in bloom and looked impressive. It was suggested that these flowers should be topped up and watered on a regular basis.</p>	<p>Staffing Committee</p> <p>Approved</p> <p>Clerk</p> <p>County Cllr.Bayliss Cllr Meddings Cllr Armitage Cllr Thomas Highways Engineer</p>
<p>8. Salwarpe Village Hall Committee Report - Council Representative - Cllr.J.Hill Councillor Hill reported that the Village Hall Committee was considering incorporating a storeroom into a new-build boiler room at the rear of the hall. They were currently investigating whether planning permission was a requirement of the build.</p> <p>The Hall was currently undergoing improvement works to the roof.</p> <p>The Chairman agreed to contact Mrs. Luscombe to discuss the provision and positioning of a Parish Council gifted litter bin</p>	<p>Chairman</p>
<p>9. Reports by District & County Councillors –</p> <p>a) Change in Cabinet Councillor Bayliss informed the meeting that his portfolio had widened as a result of a change in Cabinet and now included Economy, Skills and Infrastructure. His portfolio included dealing with projects with a value in excess of £5m</p> <p>b) Pulley Lane Safety Survey – There had been a great deal of lobbying and activity to reduce Pully Lane’s speed from the National Limit to 40mph. The police were in support of this reduction. The County Councillor asked that the Parish Council also offered its support to this initiative. There were currently makeshift-signs and other road signage along the stretch of road. The use of vehicle activated signage was under consideration. It was feasible that two poles could be erected with one mobile camera for use by both poles. Ladywood and the junction at Court Farm were also suggested locations for VAS. The</p>	<p>Chairman/ County Councillor Bayliss</p>

<p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p>	<p>County Councillor indicated that there was a possibility for this signage to be funded and gifted by the County Council. The Parish Council would take full ownership responsibility.</p> <p>Highways/Transport - County Councillor M. Bayliss Local Highways were setting aside £22k per year for projects involving the improvement of pavement areas. County Councillor Bayliss asked councillors to consider whether they could identify a need for this work within the parishes. Councillor Armitage suggested that Hindlip Lane might benefit from such funding. She agreed to discuss this issue further with County Councillor Bayliss</p> <p>South Worcestershire Development Plan – District Councillor Wright The Development Plan was due to be finalised in October and the Council would meet in November to discuss. It was expected that the new Plan would be published in the early part of 2023</p> <p>Provision of Children’s Meals – District Councillor Wright Children’s meals would be provided by the Council during the summer break</p> <p>Planning Officers – District Councillor Wright Several new planning officers had been appointed. Not all were familiar with the District. District Councillor Wright suggested providing as much information as possible in consultation responses to assist the new staff,</p>	
<p>10.</p>	<p>Progress on items from Minutes of 16th May 2022</p> <p>a) Item 9(a) Screening Application 22/000009/SCR – No planning application received (to date)</p> <p>b) Item 8(c) Cherry Lane Advertising Hoarding – Extension to 31/05/2024 agreed and signed 6/6/2022</p> <p>c) Item 16(c) Public Right of Way – Gloverspiece – New stile erected - provided by the landowner</p> <p>Items a-c were noted by the meeting.</p>	
<p>11.</p> <p>i)</p> <p>ii)</p>	<p>Finance Review and ratification of payments made and received since the last meeting (see Appendix 1) Approved</p> <p>To approve Terms of Appointment of DKE Internal Auditor for 2022/23 (£200 + mileage) Councillor Phillips proposed acceptance, This was seconded by Councillor Meddings and unanimously approved.</p>	<p>Approved Clerk</p>
<p>12.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Planning Consultations - Appendix 2-4</p> <p>Planning Applications Noted</p> <p>Enforcements and Appeals Noted</p> <p>Temporary Granted Permissions Noted</p>	
<p>13.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Councillor Reports and Items for Future Agendas</p> <p>a) Copcut Rise Integration – Councillor Armitage In abeyance awaiting the publication of the Boundary Commission Review</p> <p>b) Provision of Additional Bus Shelters – Councillor Phillips In abeyance awaiting the publication of the Boundary Commission Review and transport policy decisions</p> <p>Councillor Hill Left the meeting 8.30pm</p> <p>c) Investigate Potential to Purchase Amenity Land – Councillor Armitage</p>	

Signed..... Date

Chairman