

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE  
PARISH COUNCIL**

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,  
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**Minutes of the Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council  
held at 7.00pm on Monday 16<sup>th</sup> January 2023**

**PRESENT:** Cllr. P. Oakley Cllr. M. Armitage, Cllr. J. Clarke, Cllr. J. Hill, Cllr. A Phillips, Cllr. J. Brodrick, Cllr. D. Luscombe, Cllr. A Thawley

**IN ATTENDANCE** E. Gallagher (Clerk).  
District Councillor N. Wright  
District Councillor T. Miller

No	Minute	Action
1.	<b>Apologies</b> Cllr. B Meddings Cllr. A. Thomas Cnty.Cllr. Bayliss	
2.	<b>Declarations of Interest/Code of Conduct</b>  i) <b>To Declare any Dispensations/Interests</b> <b>Cllr. Hughes</b> – Dispensation extended until May 2023 (21.11.2022)  ii) <b>To note the Code of Conduct and requirements of the Transparency Regulations</b> Noted: The Parish Council now classified intermediate category with greater than £25,000 turnover.  iii) <b>To note the Right to Record meetings:</b> Noted.  iv) <b>To confirm any necessary update to the Register of Interests</b> No update.  v) <b>To note security and privacy of information under the General Data Protection regulations.</b> Noted.	
4.	<b>Minutes</b> <b>Amendment to Minute 7(g)</b> Councillor J. Brodrick requested that item 7(g) be extended to include a more comprehensive dialogue. A letter from Natural England relating to this item was provided and duly included as an addendum to these Minutes. The Draft Minutes of the Parish Council Meeting held on 21 <sup>st</sup> November 2022 were then approved as being a correct record and signed by the Chairman.	
5.	<b>Chairman's Report</b>  a) <b>Provision of Bus Shelter/Litter Bins - Salwarpe</b> i) <b>Installation of Litter Bins at Copcut Rise and Salwarpe Village Hall</b> Two litter bins, one at Copcut Rise and the second on the perimeter of Salwarpe Village Hall car park, had been installed. Site location instructions for the bin at the Village Hall had not been followed. This had resulted in the bin being installed a short distance from the agreed location and concern had been expressed over the security of the car park. The clerk had asked for a free of charge relocation to the agreed site. This request was rejected by the relevant team at Wychavon District Council who insisted that any relocation would be recharged to the Parish Council. it was	Chairman

	<p>therefore agreed that the bin should remain in situ rather than dispute a relocation levy. The Village Hall had been informed and would take steps to remedy security issues.</p> <p><b>ii) Provision of Bus Shelter/Notice Board Copcut Rise</b>  It had been confirmed by the Boundary Commission's review that Copcut Rise would continue to lie within the Parish of Salwarpe. The estate had not yet been adopted by the County Council and therefore responsibility for facilities remained with the developer, William Davis. The Parish Council was keen to integrate the residents of Copcut Rise into the established parish of Salwarpe.</p> <p>At the request of several residents, in December 2022, the Chairman had contacted Sarah Taylor Senior Planner of Wm Davis to discuss the possibility of obtaining permission from Wm Davis for the provision of a bus shelter to be located at the existing bus stop at Joynes Road. The Parish Council were prepared to pay the full cost of the bus shelter but asked Wm Davis whether they would consider funding the concrete base. Sarah Taylor had agreed to consider this request but to date a response had not been received. The Chairman confirmed that he would persevere in seeking a response and if necessary, ask the District Councillor to assist. The Parish Council had also requested permission to provide a litter bin at this location (at no cost to Wm. Davis).</p> <p>In addition, discussions had taken place in 2017 between Wm Davis's Planning Manager and the Parish Council regarding the provision of a notice board. Agreement had been reached for this to be to be gifted by Wm Davis to the Parish Council. The original suggested location for this board was the Commercial Centre. As this area of the site had not been completed at that time completion was not expected to happen until approximately 2019, the Parish Council agreed to contact Wm Davis again nearer this date. The Planning Manager was no longer employed by Wm. Davis and so the Chairman had broached the subject of the noticeboard provision with Sarah Taylor with a new suggestion that this could be sited in the vicinity of the newly proposed bus shelter. To date, there had not been a response to this request.</p> <p>Residents of Copcut Rise had also contacted the Parish Council about footpaths to/from the estate. It had been suggested that pedestrians had been observed climbing through hedges to obtain access at the Southern perimeter. The Chairman therefore had also queried whether more footpaths could be provided for ease of access to bus stops on the A38, the Copcut Elm Public House and other facilities</p> <p><b>Highways – Speeding/Flooding</b>  <b>A38 Roadworks</b></p> <p><b>b)</b> A one-day assessment of traffic flow had taken place at the A38/Copcut roadworks. Cones had been removed to assess the traffic flow. Incidents of overtaking at traffic lights was noted in the absence of these cones. It had been agreed by the County Council that roads could not be adopted in their current state. Street compliance issues continued to be a problem. The County Council was therefore currently in discussion with the developers Consultant Design Team. As the road was unadopted, responsibility for highway issues remained with the developer.</p> <p><b>Ladywood Road</b>  Signage was now in place and the road had painted instruction</p> <p><b>Flooding</b>  County Highways were slow to respond to reports of flooding. Salwarpe Village had flooded in November 2022 and it had been necessary for the jetting team to respond and clear the debris on an emergency call-out. The drains were once again blocked outside the Village Hall but there was no sign of action or regular programming from the County jetting services. It was noted that it was the responsibility of landowners to ensure ditches located on their land were cleared. There was to be a camera inspection of a Salwarpe landowners ditch as it was perceived that although the ditch was clear, underground pipes leading to the ditch were blocked, B. Barnes, Highways Engineer, was arranging for this inspection to take place, Pershore Lane, Hindlip Lane and the A449 also regularly incurred flooding issues and a camera inspection might be prudent in these locations. The Chairman had previously written to County Councillor Bayliss regarding highway and flooding issues. As the County Councillor was not present at the meeting, the Chairman was asked to resubmit the email to the County Councillor.</p> <p><b>c) Elections 2023</b>  Notices advertising the forthcoming May 2023 elections would be placed in the Community Magazine, on the Parish Council website and via a resident Facebook page in order to attempt to encourage application and new interest in the councillor role.</p>	<p>Chairman/  District  Councillor</p> <p>Chairman/  District  Councillor</p> <p>Chairman/  District  Councillor</p> <p>Chairman</p> <p>Clerk</p>
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d)	<p><b>Resignation of the Hindlip Parish Path Warden</b>  The clerk had discovered that the Path Warden for Hindlip had resigned. The Parish Council had not been officially notified by the County Council and the Senior Public Rights of Way Officer was on leave, The clerk agreed to contact this Officer upon his return to ensure that no further resignations had occurred. It was also agreed that, after speaking with and permission of the PROW officer, the clerk should contact applicants who had previously shown an interest in the role</p>	Clerk
6. a)	<p><b>Deputy Chair Report</b>  <b>Precept/Budget 2023/2024 Finance Committee Recommendations</b>  The Finance Committee had met on the 9<sup>th</sup> January 2023 and the Minutes with recommendations had been circulated pre-meeting.  After considering each budgetary element, a total 1.5% increase had been recommended in order to cover additional costs resulting from the increased cost of goods, materials and services. Councillor M Armitage proposed acceptance of the Finance Committee recommendations in their entirety, this was seconded by Councillor J. Hill and was unanimously agreed.</p> <p>b) <b>Ringfenced Allocations</b>  The Finance Committee had reviewed ringfenced allocations and it was suggested that some of the earmarked funding was no longer valid. A recommendation was made that the funds earmarked for climate enhancement and new development should be merged and any excess funds from completed projects should form a new category earmarked for grants. Councillor M Armitage proposed acceptance of the Finance Committee review recommendations, this was seconded by Councillor J. Hill and was unanimously agreed. The Deputy Chair asked for project suggestions which might benefit from this category of award.</p>	Agreed  Agreed
7. a)	<p><b>Councillor Reports</b>  <b>New District Ward - Cllr. B. Meddings</b>  In abeyance</p> <p>b) <b>Hindlip First School – Feedback from Meeting – Councillor M. Armitage</b>  Councillor Armitage had met with the headmaster of Hindlip First School to discuss whether the Parish Council might assist in funding projects involving children from the parishes who were classified as presenting as ‘just managing’.  It transpired that a need had been identified for additional help with breakfast club funding. A proportion of children were currently being supported by the County Council but cases of concern had been identified with a percentage of pupils who were none-the less- suffering deprivation but were outside of the ‘free school meals’ category.  The headmaster confirmed that approximately fifty percent of the school’s catchment pupils resided in the parishes of Hindlip, Martin Hussingtree and Salwarpe.  The benefit of breakfast on learning was discussed and it was agreed in principle that this might be an area for Parish Council s137 support. Other suggestions for support for the school discussed were after school club and music/sport projects. A joint enterprise with North Claines was also mooted.  District Councillor Wright suggested that other grants might also be available and offered to speak to the relevant District Council team to discuss. He agreed to update the clerk with any new information.  Councillor Armitage suggested she hold further discussions with the school after which she would draft costed proposals for consideration. The clerk agreed to liaise with Councillor Armitage to assist with this process  As the meeting had agreed to support this project in principle, Councillor Thawley proposed that Councillor Armitage carry out more investigative work and present a draft costed proposal for consideration by all councillors. This was seconded by Councillor Phillips and carried unanimously. It was noted that if funding was agreed it must be project specific and spending should be evidenced as being so.</p>	Dist. Cllr. Wright  Cllr Armitage/ Clerk  Agreed
8.	<p><b>Salwarpe Village Hall Committee Report - Cllr. J. Hill</b>  Councillor Hill reported that all tickets had been sold for the Barn Dance scheduled for the 21<sup>st</sup> January 2023.</p>	
9.	<p><b>Reports by District &amp; County Councillors</b></p>	

	<p><b>a) Drury Lane Planning Application – District Councillor T Miller 22/01756/OUT</b> Residents had contacted District Councillor Miller with their concerns regarding the above planning application (including footpaths and highway issues). It was believed that a modification to the application would be submitted but receipt had not been recorded at that time. The application was classified as a major development but the committee date had not yet been set. The clerk was asked to formally request a site visit when the committee date was announced</p> <p><b>b) South Worcestershire Development Plan (to 2041) - District Councillor N Wright</b> The period for consultation had closed. Wychavon District currently had 3.86 years housing supply. It was noted that T application the aim for future development would be to maintain the appearance of rural areas. Wychavon was committed to work with developers with this rural design strategy in mind.</p> <p><b>c) Grants - District Councillor N Wright</b> The Economic Fund had been replaced with an £870,000 Social Mobility Fund. Various grants were available for rural areas. The Legacy grant had been extended by a further year and the New Homes Bonus grants had not been dropped. District Councillor Wright asked to be kept informed about any projects where he might assist by approaching the district's grant providers.</p>	Clerk
10.	<p><b>Progress on items from Previous Minutes</b></p> <p>Item 9(a) Screening Application 22/000009/SCR – No planning application received (to date)</p>	
11	<p><b>Finance</b></p> <p><b>A Review and ratification of payments made and received since the last meeting (see Appendix 1)</b> Approved</p> <p><b>Report on Year-to-Date Expenditure Compared to Budget</b> Approved</p> <p><b>Monitoring Officer Confirmation of Accuracy of Payments</b> Confirmed</p> <p><b>To Note Purchase Interim Audit Report and Terms of Reference</b> Noted. Terms of Reference – adoption proposed by Councillor A. Thawley, seconded by Councillor A. Phillips and unanimously agreed.</p> <p><b>Three Tenders for Lengthsman/Maintenance Contracts Dispatched – Closing Date 17/02/2023</b> Noted</p>	<p>Approved</p> <p>Approved</p> <p>Confirmed</p> <p>Noted</p> <p>Approved</p>
12.	<p><b>Planning Consultations - Appendix 2-4</b></p> <p><b>a) Planning Applications</b> Application 22/01756/OUT – Drury Lane. The clerk to formally request a site inspection visit</p> <p><b>b) Enforcements and Appeals</b> Noted</p> <p><b>c) Temporary Granted Permissions</b> Noted</p> <p>Councillor Brodrick reiterated his concern regarding on-going work at Court Farm – Planning Offices had reported that there had been no breach of conditions and the enforcement case had been closed.</p>	<p>Clerk</p> <p>Noted</p>
13.	<p><b>Councillor Reports and Items for Future Agendas</b></p> <p><b>I</b></p> <p><b>a) Investigate Potential to Purchase Amenity Land – Councillor Armitage (b/f from previous Minutes)</b></p> <p><b>b) Maintenance of Notice Boards –Councillor Phillips (b/f from previous Minutes)</b> Some noticeboards were in need of re-varnish.</p> <p><b>c) Copcut Rise</b> Bus shelter, additional litter bins and public right of way – Chairman currently in discussion with William Davis</p>	
14.	<p><b>Items Carried Forward for Noting</b></p>	

<p>a)</p> <p>b)</p> <p>c)</p>	<p><b>Defibrillator</b> Renewal of Battery due November 2027. (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.</p> <p><b>Memorial Land.</b> Possessory Title 2024. Possessory title to be finalised with Land Registry.</p> <p><b>Pensions Regulator.</b> Auto enrolment compliance. Re-declaration made 6<sup>th</sup> March 2020. Next redeclaration due March 2023.</p>	
<p>17.</p>	<p><b>Date of Next Meeting</b> The next meeting of the Parish Council was scheduled for the 20<sup>th</sup> March 2023 7.00pm in the Main Hall of Salwarpe Village Hall</p>	

**There being no further business the Chairman closed the meeting at 8.20pm.**

Signed..... Date

Chairman

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Our ref: 2022-17

Date: 4<sup>th</sup> October 2022

Mr. James Brodrick

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Dear Jim,

**WEEDS ACT 1959 - COMPLAINT**  
**Verges on A449, Blackpole Road and Hurst Lane, Hindlip Lane, and Pershore Lane (A4538)**

An Inspector from the Rural Payments Agency visited the above named land on 20<sup>th</sup> September 2022.

The Inspector confirmed that while all areas in the complaint were cut, individual and clusters of Common Ragwort had reseeded and were found in rosette/vegetative form. The Inspector confirmed the land owner / occupier must take further action to prevent the issue reoccurring. An Enforcement Notice has been issued requiring the land owner / occupier to take further preventative action by April 30<sup>th</sup> 2023.

This complaint will therefore remain open and carried over until 2023 at which time we will contact you again.

Yours sincerely,

*Kaitlin Linton*

Weed Enquiries Team  
NATURAL ENGLAND

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