

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester WR1 9BP
Tel: 01905 754086 Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Minutes of the Meeting of Hindlip Martin Hussingtree & Salwarpe Parish Council held at 7.30 p.m. on Monday 18th July 2011 at Salwarpe Village Hall.

The Parish Council meeting convened at 7.30pm

PRESENT: Cllr B Meddings - Chairman;
Cllr M Armitage; Cllr Jim Brodrick; Cllr John Brodrick; Cllr P Edwards;
Cllr R Hatfield; Cllr C Hughes; Cllr J Hill; Cllr D Luscombe; Cllr P Oakley;
Cllr A Thomas

IN ATTENDANCE: Mrs E Meredith (Clerk)
District Councillor A Miller

1. **Apologies:** None

2. **Declarations of Interest:**

Councillors were duly reminded of the need to:

- a. update their register of interest
- b. to declare any Personal interests in items on the agenda and their nature
- c. to declare any prejudicial interests in items on the agenda and their nature.

Personal Interests Declared:

Cllr A Thomas Copcut Rise development Farming of land covered by planning application

3. **Minutes:**

- a. The minutes of the Parish Council Meeting held 16th May 2011 were approved and signed as being a correct record.

4. **Clerk – Progress Report on actions from minutes 16th May 2011**

a. **Insurance damage claims The Green**

Accident 10th Nov 2009. A cheque in settlement of the £125 was banked on 20th May 2011. Matter now closed.

Clerk confirmed that no Councillors were over the age of 75, thereby no issues arising in conditions and exclusions in the insurance renewal.

Clerk confirmed Footpath Officers and our Tree Warden are covered by Worcs County Council insurance.

b. **Highways, Hedges, Potholes**

- i. Grit Bins – Clerk requested notification by all Councillors of desired locations for Grit Bins.
- ii. Pear Tree Inn at Smite – As a safety measure, the hedge has now been cut back by the Highways Team. Clerk to monitor future maintenance.
- iii. Overgrown hedgerow Pulley Lane – The hedge has been cut back by contractors for the Woodland Trust. The Clerk has informed the Woodland Trust of the poor standard of work carried out, leaving branches overhanging in hazardous positions. No further action.
- iv. Hindlip Lane junction with Pershore Lane – Chairman to provide background information, for Clerk, to pursue Highways on the continuance of double white lines up to the lane junction.
- v. Middleton Bridge – Worcs Highways Team have confirmed repairs will be carried out in August.

c. **Court Farm – Enforcements** – Chairman to pursue the matter of the neglect to the Dairy Listed Building at Court Farm, following the letter from Jack Hegarty dated 15th April 2011.

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- d. **Worcester Rugby Club Signage** – The clerk advised an invitation had been received from Charlie Little, Managing Director of the Rugby Club, for some Councillors to meet to view the future development plans of the site. Signage will be raised at this meeting.

The Chairman, Cllrs C Hughes, M Armitage, Jim Brodrick, John Brodrick and P Edwards confirmed they would attend the meeting. Clerk to arrange date.

- e. **Gloverspiece, Salwarpe**

District Cllr Tony Miller confirmed the owners of the site have had discussions with the Wychavon planning team and it is anticipated a planning application will be submitted in due course.

- f. **National Speed Limit Survey**

C.Cllr Miller indicated the Survey report is still in the preparation stage with publication of the details expected in March 2012.

- g. **Old Poultry Farm, Drury Lane**

The agent has confirmed that a Pest Control contractor has been engaged to manage the site.

No update available of any planning development for the site.

- h. **Access through Hindlip**

Chairman to request that Footpath Officer inspects footpaths for access.

- i. **Governor to Hindlip First School**

C.Cllr Miller to establish background to Community representation on the Hindlip 1st School Governors and a Parish Council representative from our Hindlip Parish. Cllr Jim Brodrick confirmed he would be prepared to stand as the representative.

- j. **Parish Plan**

Cllrs M Armitage and D Luscombe gave an update on their initial considerations. Agreed they would present a fuller report to the November 2011 meeting.

- k. **Hindlip Lane**

Chairman confirmed Worcs CC Highways team will be reviewing signage to eastern end of Hindlip Lane.

- l. **Applications for Grant for Powerpoint Equipment**

Further quotations to be obtained. County Councillor Miller to advise on potential funding available.

- m. **Copcut Elm - Copcut Lane Parking**

The Chairman met with the owners of the Copcut Elm not aware of the car parking problems on Copcut Lane or around the Bus Stop area on the A38 frontage.

Existing car parking capacity at the pub is 45 and the owners have not been able to expand its parking capacity. The Owners agreed to monitor car parking on Copcut Lane, especially when events occur.

5. Chairman

- a. **Update on South Worcestershire Development Plan and publication of SHLAA**

Details on Wychavon Council's Extra Ordinary meeting on 5th July 2011 was reported on discussions leading to approval of the 2011-2030 Draft South Worcs Development Plan Preferred Options for public consultation from September to November 2011. One event has been requested to be held at Salwarpe Village Hall.

The Authority urgently needs to have a Definitive Plan in place to maintain control of development to prevent Developer led submissions of numerous planning applications during the gap between the abolishing of the SW Joint Core Strategy and the new joint South Worcestershire Dev. Plan.

- b. **Report on the proposed Yew Tree Hill Development - W/11/01073/OU**

Attention was drawn to an amendment on the submitted response for the Yew Tree Application W/11/01073, regarding creating a major road diversion into the proposed site within Droitwich Towns boundary but cutting off the historic Pulley Lane within Salwarpe Parish to form a 'T' junction thereby

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reducing it to a secondary lane.

c. Review Standing Orders (circulated by email with agenda)

Standing Orders were reviewed relating to Planning Consultations to consider the forming of a Planning Committee. It was agreed not to form a Committee and continue with the existing Document Circulation System along with the existing laid down Standing Orders.

To be reviewed annually to keep up-to-date with proposed future changes to the Planning system by the introduction of Electronic Online methods with CD application documentation.

d. New initiative by Wychavon DC supporting Community purchase of heating oil

Attention was drawn to a fuel poverty initiative by Wychavon for rural areas and Events planned to establish whether there is an interest in organising collective purchasing power for communities dependent solely on LPG Gas and Oil. Cllr P Oakley agreed to attend one event and report back on the details.

6. Notice of review of Polling district and places

Wychavon District Council are undertaking a review of polling districts and polling places and Parish Councils are invited to make comments on any changes they wish to be considered.

Cllrs requested further information on the maximum distances that the electorate are expected to walk (or travel) to vote at a polling station, and the percentage of voters who turned out to vote at the last elections and how many/percentage of people who used a postal vote.

Clerk to circulate information for response to be collated by deadline of 5th August 2011.

7. Reports of County & District Councillors

C.Cllr Miller reported that the County's Discretionary Grant for 2011-2012 across all parish councils will be £10,000 for use on schemes such as Lengthsman. It was questioned whether our need for purchasing of essential Power Point equipment could be considered under this scheme. Enquiries will be made.

C.Cllr Miller outlined new initiatives under consideration or about to be rolled out by Wychavon District Council, including car parking schemes that benefit local residents and rates payback schemes for new homes that may benefit local parishes.

8. Finance

Payments made and received since the last meeting were reviewed and approved (see Appendix 1)

9. Planning Consultations

a. Planning Applications – see Appendix 2

b. Enforcements – See Appendix 3

10. Correspondence

Correspondence received since the last Parish Council meeting was available for Parish Councillors to review – see Appendix 4. No matters raised.

11. Councillors Reports & Items for Future Agendas:

a. Cllr John Brodrick reported a hole had been established in the fencing and hedges bordering the Gypsy site in Pershore Lane, Hindlip. Clerk to report to Gypsy Liaison Officer and WCC Highways Team.

b. Cllr A Thomas reported unacceptable levels of odour emitting from the Ladywood Sewage treatment works. Clerk to contact Severn Trent.

c. Cllr Jim Brodrick advised there were large areas of ragwort growing in Pershore Lane and on land at Court Farm. Clerk to advise WCC Highways and agents for Court Farm, for spraying to be undertaken.

d. Cllr Hatfield expressed concern that vehicles are exiting the new entry road to the west Mercia Police Headquarters on Pershore Lane without stopping. Also that emergency police vehicles displaying flashing blue lights are not using the new drive and still exiting onto Hindlip Lane. Clerk to write to West Mercia Police.

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12. Date of next meeting

Monday 19th September 2011 at Salwarpe Village Hall.

There being no further business the Chairman closed the meeting at 10.29pm

Signed **Date: 19th September 2011**

Name **Chairman**

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APPENDIX 1 Agenda Item 14 (b)

Payments and Receipts 1st April 2011 – 7th July 2011

PAYMENTS		Current Account		
Date	Chq no	Payee	Description	Amount
30-Apr-11	101368	Mrs E Meredith	April Salary & Expenses	387.73
30-Apr-11	101369	HMRC	PAYE Apr 2011	81.20
19-May-11	101370	Salwarpe PCC	Burial Grounds Contribution	850.00
19-May-11	101371	Top Cut Mowing Services	Apr 2011 Invoice	393.60
19-May-11	101372	Worcs CALC	Annual Subscription	269.98
19-May-11	101373	Connexion Partnership	VAT on Insurance Recovery	7.10
19-May-11	101374	AON Limited	Annual Insurance	605.15
30-May-11	101375	Mrs E Meredith	May Salary & Expenses	283.15
30-May-11	101376	HMRC	PAYE May 2011	55.98
30-May-11	101377	Mrs B Meddings	Chairmans Allowance	50.00
30-May-11	101378	Top Cut Mowing Services	May invoice	234.00
08-Jun-11	101379	Salwarpe Village Hall	Room Hire	50.00
30-Jun-11	101380	Mrs E Meredith	June Salary & Expenses	471.15
30-Jun-11	101381	HMRC	PAYE June 2011	91.85
30-Jun-11	101382	J Hughes	Internal Audit Fee	75.00
04-Jul-11	101383	Top Cut Mowing Services	June Invoice	234.00
04-Jul-11	101384	Information Commissioners Office	Data protection	35.00
			TOTAL	£4,174.89
RECEIPTS		Current Account		
14-Apr-11		Worcs CC	Lengthsman Scheme	2,474.48
03-May-11		Worcs DC	Precept	5,765.00
20-May-11		Connexion Partnership	Insurance recovery	125.00
			TOTAL	£8,364.48
Net Transfer from Current Account to Deposit Account				- £3,000.00
Balances as at 7th July 2011				
Current Account		£1,486.91		
Deposit Account		£12,164.17		
Total Reserves per bank		£13,651.08		
Less Uncleared Cheques		-£907.00		
Actual Reserves		£12,744.08		
Statement date - 7th July 2011				

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APPENDIX 2

Planning Consultations (10th May 2011 – 7th July 2011)

New Applications				
Dev No	Location	Proposal	Council	Response
W/11/00582/PN	Offerton Farm, Offerton Lane, Hindlip, WR3 8SX	Change of use of barn to dwelling and erection of detached garage with home office above.	Hindlip	General observations – Application now Withdrawn
W/11/01073/OU	Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa (Yew Tree Hill)	Outline planning application for units for Pulley Lane, Newlands Road and Primsland Way, Droitwich Spa, Worcs	Droitwich Town	Object
W/11/01023/CU	Leatherbarns, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	New access road and parking and garden area to part of existing paddock. (retrospective) Erection of new entrance porch and raised terrace.	Salwarpe	Object
W/11/01229/LUE	Davids Nurseries, Ash Lane, Martin Hussingtree, Worcester, WR3 8TB	Application for a Certificate of Lawful development for an activity in breach of condition 3 of outline planning permission W/89/0162 (restricting occupancy of dwelling)	Martin Hussingtree	Object

Awaiting Decisions – Pending Consideration by Wychavon District Council				
Dev No	Location	Proposal	Council	Response
W/06/02244	Old Forge, Brown Heath	Conversion of the Old Forge into a single residential unit	Martin Hussingtree	Support
W/10/02896/OU	Land Between Roman Way and, Copcut Lane, Salwarpe	Mixed use development 740 homes & employment premises	Salwarpe	Object
W/11/00078/ET	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Extension of Time application for permission W/06/00612/CU	Hindlip	Support

Decisions				
Dev No	Location	Proposal	Council	Decision
W/10/02268/LUE	David's Nurseries, Ash Lane	Application for Certificate of Lawful Use	Martin Hussingtree	Approved
W/10/02854/PN	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Construction of 202 berth canal boat marina basin	Hindlip	Refused

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APPENDIX 3

Enforcements (10th May 2011 – 7th July 2011)

Enforcements				
Enforcement No.	Location	Description of alleged breach	Parish	Status
IN/09/00472	Ashford House, Droitwich Road	Removal of container in Conservation Area	Martin Hussingtree	Resolved - Container now removed
IN/09/00577	Court Farm	Listed Dairy Building. Removal of roof tiles	Hindlip	No further action being taken
IN/10/00500	Court Farm	Planning Application (Retrospective) W/10/02821/AA - 2 pole mounted signs, 2 wall mounted signs. Refused 21/02/2011	Hindlip	Active
IN/10/00623	Sterling Business Park Drury Lane Martin Hussingtree	Container Compound and refused application W/10/02351 and Shipping Containers	Martin Hussingtree	Active
IN/10/00610	Worcester Warriors Sixways Stadium	Unauthorised fencing around the Warriors training pitch - W/11/00119/PN – Refused 09/03/11	Hindlip	Active
IN/10/00610	Worcester Warriors Sixways Stadium	Unauthorised advertising hoarding and flagpoles - W/11/00120/AA Refused – 30/03/11	Hindlip	Active
IN/11/00034	Worcester Warriors Sixways Stadium	Breach of landscaping condition 4 of approval W06/01164 landscaping condition submitted and approved on the 18 September 2007.	Hindlip	Active
IN/11/00200	Court Farm, Hindlip Lane	Possible change of use from agricultural buildings to commercial use.	Hindlip	No further action being taken
IN/11/00234	Unauthorised Signage	Unauthorised Signage, Gunshop Advertisement	Martin Hussingtree	Active

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APPENDIX 4

Correspondence Received – 17/05/11 to 08/07/11

Date	From	Topic	Action
17/05/11	P Middleborough, Wychavon DC	Invitation to Droitwich Canals opening ceremony 1/7/11	Chairman attended
18/05/11	Salwarpe and Hindlip with MH Parochial Church Council	Contribution towards burial grounds - request for increase to contribution	On Agenda for PC Meeting 18/7/11 - Finance
20/05/11	Andrew carter, Brooke Smith Planning	Attendance record for public meeting - Poultry Houses	For information
25/05/11	Wychavon DC	Publication of SHLAA Update and Invitation to briefing	Chairman and Clerk attended event 22/6/11
26/05/11	Jackie Shields, Wychavon Area Clerk	Wychavon Area CALC meeting 1st June 2011	
31/05/11	Janet Yates, Droitwich Spa Area Partnership Manager	Consultation on Commissioning Positive Activities for Young People - Droitwich	
02/06/11	Karen Peters, Wychavon District Council	Civic Service Invite - Sunday 12th June 2011	
03/06/11	Jackie Shields, Wychavon Area Clerk	Minutes from Wychavon CALC March meeting and Localism Bill	Localism Bill notes circulated to Councillors
09/06/11	PC World	Quotation for computer equipment	On Agenda for PC Meeting 18/7/11 - May 2011 Minutes, Progress Report
10/06/11	Nicholas Dean, WCC	Waste Core Strategy	Chairman responded 17/6/11
14/06/11	Jane Patton, Worcs CC	Consultation on Landscape Character assessment	Circulated to Councillors
14/06/11	Worcs CC	Home Composting and Love Food Hate Waste	
16/06/11	Wychavon DC	Invitation to New Homes Bonus Event	
18/06/11	James Morgan, Resident	W/10/02351/CU - Sterling Business Park, Drury lane. Removal of container storage	Clerk emailed Bill Gairns 18/6/11 - no response. Further email sent 10/7/11
20/06/11	Wychavon DC	Annual Report of the Standards Committee	Circulated to Councillors
20/06/11	Worcs CC	Lengthsman Scheme - documentation for Annual Agreement 2011/12	Clerk signed and returned forms. Annual budget as last year £2517.36
21/06/11	Worcs CC	Notice of road closure - Ladywood Road	Circulated to Councillors and placed on notice boards
21/06/11	Chris Mewse, Parish On line	Free Trial of online web based mapping tool	
22/06/11	Chris Smart, Wychavon DC	Reply to report on litter bin not being emptied alongside Salwarpe notice board	Clerk responded with information on agreement, clarifying responsibility.
23/06/11	Rita Hartley (Halcrow)	Inspections and monitoring of Salwarpe Bridge (Listed Building)	Updates on inspections circulated to Councillors
23/06/11	Elaine Dicks, Electoral Services, Wychavon DC	Notice of Review of Polling districts and places	On Agenda for PC Meeting 18/7/11 - Clerk New Issues
28/06/11	Carol Hughes	Community Support Officer	Andrea Leslie to attend PC meeting
28/06/11	Ron Bailey, Leiston-cum-Sizewell Town councillor	Request to support their campaign for new planning guidance	No action taken
29/06/11	Nicholas Dean, WCC	Waste Core Strategy - update on next steps	
29/06/11	Peter Luff	SWDP	Circulated to Councillors - for information
07/07/11	Mike Henson, MD, Parish Council Website	Website design for Parish Councils	

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08/07/11	Wychavon DC	Invitation to Local Communities Energy Events (Community purchase of heating oils)	On Agenda for PC Meeting 18/7/11 - Chairman
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Correspondence Sent – 17/05/11 to 08/07/11 (items not covered elsewhere in the agenda)

Date	To	Topic	Action
17/06/11	Executors of Daphne Sheldon	Letter of condolence on death of Daphne Sheldon	
19/06/11	Clerk to Andrew Grant Estate agents	Report to estate agent regarding signage blocking visibility at Copcut Lane / A38	Sign removed
21/06/11	Chairman to Sally Griffiths, Tree Officer	Two Cedar of Lebanon Trees, Copcut Lane/A38, Salwarpe – Request for TPO's	
21/06/11	Chairman to Saraa Stojanovic, Wychavon DC	Planning - Renaming of Hindlip Lane	