

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 17th November 2014 at Salwarpe Village Hall

PRESENT: Cllr P Oakley (Chairman), Cllr B Meddings, Cllr M Armitage, Cllr P Edwards,
Cllr C Hughes, Cllr J Hill, Cllr. John Brodrick, Cllr Jim Brodrick, Cllr D Luscombe. Cllr R
Hatfield.

IN ATTENDANCE: E Gallagher (Clerk)
County and District Cllr. T. Miller

No	Minute	Action
1.	Apologies: Cllr. A Thomas	
2.	Code of Conduct & Standing Orders	
a)	Councillors were duly reminded of the need: a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature.	All Councillors
3.	Minutes The minutes of the Parish Council Meeting held on the 15 th September 2014 were approved and signed as being a correct record.	
4a	Clerk – Progress Report on actions from Minutes 15th September 2014	
i)	Highways, Hedges, Potholes, Bridges Pershore Lane & Hindlip Lane It was agreed that the process of making representations regarding the subject of injurious weeds and ragwort on landscaped and agricultural land should be addressed upon the appointment of a new Chief Executive of the Worcester Rugby Club.	Pending. Clerk/Chairman/ Deputy Chair
ii)	Presentation by Tyler- Parkes. Representatives from Tyler Parkes had made a presentation of their pre-application outline proposal for a Fernhill Heath Bypass Scheme to Councillors on 29 September 2014. To date, no application had been submitted.	Closed
iii)	Pear Tree The application for the erection of a temporary marquee had been refused by the Wychavon Planning department.	District Councillor to to advise
iv)	Pre Application Enquiry Chawson Lane No application had been received. It was noted that an application on this site would be outside the SWDP.	
v)	Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting	Clerk to carry forward

<p>minutes until completion of the transfer of title.</p> <p>vi) Verges at Spellis Green It was agreed that it was cost effective for the Lengthsman to continue to maintain the 120 yard length verge at Spellis Green within Hindlip Parish.</p> <p>vii) Notice Board at Newland Manor Bellway Homes had agreed to provide a notice board upon completion of the Newland Hurst development. Details for the provision had now been agreed between all parties and a date for the erection of the new board was expected soon. The District Councillor agreed to speak with Highways to effect the adoption and repair to the damaged carriageway associated with the site.</p> <p>4b) Community Website Jason Smith (North Claines Parish Webside developer) had been approached regarding set-up costs for a Parish Council Website. Initial discussions suggested that a minimum £500-£1000 spend would be necessary but more information was required regarding an exact specification. It was agreed that investigations should take place to see whether the County Council Website could be modified to suit the needs of the Parish without incurring unnecessary expenditure.</p>		<p>District Councillor</p> <p>Cllr. James Brodrick, Deputy Chair, Clerk.</p>
<p>5. Chairman Reports</p> <p>a) Standing Orders Amended Standing Orders were unanimously agreed and signed by the Chairman.</p> <p>b) Elections Councillors were asked to indicate whether they were likely to stand for re-election in May 2015. The results of the initial poll suggest that possible vacancies may arise in the Parishes of Hindlip and Martin Hussingtree. Posters giving details of the application procedure had been placed on all notice boards and an article would be placed in the November/December Community Magazine in an endeavour to recruit new candidates.</p> <p>c) Staffing Committee Meeting A meeting of the Staffing Committee had taken place on the 20th October and it was agreed that the Clerk should be paid, with effect from 1st December 2014, at SCP18 rate of £9.09 per hour. It was agreed that the 10 hour per week contract would remain but with the flexibility to increase hours up to 15 per week without prior authority. The Clerk agreed to be available every Monday between the hours of 10.00am until 12.00 noon but specified that she worked very flexibly and therefore contact need not be restricted to these hours.</p> <p>d) Finance Working Group An initial draft precept had been prepared and a substantial anticipated increase was predicted (Appx. 5&6 Agenda). Wychavon District Council had advised that an amount of £1000 should be included in the precept to cover election costs. This element had compounded the issue as this amount was significant due to the relatively small total precept grant. Members were asked for suggestions on how to reduce the predicted increase and also asked to consider whether an application for the total increase should be made or whether a proportion of this should be taken from reserves. It was suggested that an article could be posted on notice boards and included in the Community Magazine detailing the reasons behind an application for a large percentage increase to the precept. It was also suggested that in future the cost of elections should be factored in and apportioned per annum rather than by bulk request. A meeting of the Finance Working Group had been arranged for 12th January 2015 at 6.00pm in Salwarpe Village Hall in order to finalise the precept prior to the Parish Meeting on 19th January and its submission to Wychavon District Council on the 20th January.</p> <p>e) Deputy Chair's Memorial Article Submission The Deputy Chair was congratulated for the successful inclusion of her Parish Memorial Article in the Wychavon District Magazine</p>		<p>Closed</p>

<p>6.</p> <p>a)</p>	<p>Deputy Chairman Reports</p> <p>Community Projects NHB 2015/2017 Initial projects suggested for this forthcoming grant were as follows:</p> <ul style="list-style-type: none"> • Enhancement of the pond with upkeep for a year • Community Website • Offerton Bridge strengthening and possible listing. <p>The Deputy Chair welcomed further suggestions.</p>	<p>Deputy Chair</p>
<p>7.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p> <p>i)</p> <p>j)</p>	<p>District Councillor Reports</p> <p>Notice Boards The District Councillor advised that the New Homes Bonus could be used for the purchase of notice boards under the Community Enhancement Scheme. He also agreed to donate £1000 towards maintenance provision.</p> <p>Delays in Posting of the Weekly Planning Lists. New staff were now in post within the Wychavon Planning Department and it was believed that the issue of late postings of the Planning list would now be rectified.</p> <p>Increased Noise Levels at Hindlip Police Headquarters - Firing Range The District Councillor reported that the site had been granted 'Special Status' with permission to shoot and no limit on noise levels. He suggested that there might be a condition regarding noise levels attached to any planning permission awarded.</p> <p>Land at Martin Hussingtree – A38/ Pershore Lane Junction The District Councillor was in the process of arranging a meeting to discuss the potential transfer of ownership of the isolated triangle section of land from the Parish to the County Council. Karen Hanshett was also investigating the possibility of implementing a no right turn at the Drury Lane section of this junction.</p> <p>Churchfields - Planning Applications The application for Solar Panels had been passed. Other outstanding applications had been referred for full Planning Committee consideration.</p> <p>Kennels Lane Planning Application This application had been refused by Planners on the grounds that it was outside the Development Plan and was also a site of Heritage grass land.</p> <p>Narrow Road -Bridge at Offerton The District Councillor agreed to speak with John Hobbs regarding the siting of additional narrow road (Offerton Bridge) restricted access signage. Suggested location for such signage to be near the roundabout at Worcester Rugby Club.</p> <p>Illegal Fly Grazing/Encampments Councillors were asked to report any such incidents</p> <p>Community Contact Volunteer It was suggested that an advertisement be placed in the Community Magazine for a volunteer who would be prepared to be the Parishes contact point for support and help with liaison with the Citizens Advice Bureau</p> <p>Severn Trent Water Resurfacing was currently taking place with Severn Trent being responsible for all costs associated to this work. District Councillor Miller left the meeting at 8.30pm.</p>	<p>District Councillor (D.C)</p> <p>Closed</p> <p>Closed</p> <p>D.C</p> <p>D.C</p> <p>Closed</p> <p>D.C</p> <p>Closed</p>
<p>8.</p> <p>a)</p>	<p>Finance</p> <p>To Review Payments made and Receipts from the 3rd July 2014 to 6th September 2014 (Appendix 1) No-questions raised</p>	

b)	<p>To report on year to date expenditure compared to budget. No-questions raised.</p> <p>Cllr. John Brodrick left the meeting at 9.20pm.</p>	
9.	<p>Planning Consultations & Enforcement (Appendices 2 – 4) The temporary permission for the Jackie Smith Training Centre was due to expire (W/14/02654/TP). Clerk to monitor</p>	Clerk
10.	<p>Correspondence None received.</p>	
11.	<p>Items for Future Agendas</p> <p>a) Fly Grazing It was suggested that a letter be drafted to the Chief Constable, the P.C.C and the Chief Executive of Worcestershire County Council with regard to the issue of flygrazing. It was suggested that reference should be made to securing provision of Green yards for horses to be retained whilst establishing ownership.</p> <p>b) Proposed Development at Court Farm – Notice Board It was suggested that the developer be approached, in the event of development approval at Court Farm, to offer as a gesture of goodwill, the provision of a Parish Notice Board in the vicinity of the development.</p> <p>c) Smite Hill Constant wet road problem even in dry conditions. Blocked gulleys. Report to Highways</p> <p>d) Pear Tree Shell Cottage Mirror covered by shrub overgrowth</p> <p>e) Memorial Land Photograph Suggestion made to enlarge and frame and situate in Salwarpe Village Hall meeting room.</p>	<p>Deputy Chair Clerk</p> <p>Chairman/Clerk Pending</p> <p>Deputy Chair</p> <p>Clerk/ Lengthsman</p> <p>Deputy Chair</p>
12.	<p>Date of Next Meeting</p> <p>The date of the next meeting of the Parish Council was approved as Monday 19th January 2015 at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.45 pm.

Signed Date 19th January 2015 Chairman

Public Question Time

Seven Members of the public attended the meeting including three newly appointed Parish Path Wardens and Mr D Cullom the outgoing Path Warden. No issues were raised. The Chairman thanked Mr Cullom for his diligence for his many years work for the Parish. His work had been recognised by Wychavon District Council. After introduction by Mr Cullom the Chairman went on to welcome the new Parish Wardens.

Appointed Wardens:

Salwarpe Parish – Mr & Mrs David & Pauline Adams

Martin Hussingtree Parish – Mr Rodney Mayneord

Hindlip Parish – Mrs Janet Grotefeld