

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 20th July 2015 at Salwarpe Village Hall

PRESENT: Cllr. P. Oakley (Chairman), Cllr. B. Meddings (Deputy Chair), Cllr. M. Armitage,
Cllr. C. Hughes, Cllr. D. Luscombe, Cllr. A Thawley, Cllr. A Phillips, Cllr. J. Clarke, Cllr. J Hill

IN ATTENDANCE: E Gallagher (Clerk)

Police Representation – None
Public - None

No	Minute	Action
1.	<p>Apologies:</p> <p>Apologies received from Cllr. J. Brodrick, Cllr. A. Thomas.</p>	
2.	<p>Code of Conduct & Standing Orders</p> <p>a) Councillors were duly reminded of the need:</p> <p>a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature.</p> <p>Register of Interests: May be inspected by arrangement with the Clerk</p>	All Councillors
3.	<p>Minutes</p> <p>The Minutes of the Parish Council Meeting held on the 18th May 2015 were approved and signed as a correct record.</p>	
4.	<p>Clerk – Progress Report on actions from Minutes 18th May 2015</p> <p>Councillors requested that the Clerk should give an update on the following items from the previous Minutes.</p> <p>a) Pershore Lane A complaint form had been submitted on the 30th June 2015 to Natural England (defra). A response had still not been received from Mr J O'Toole, the Chief Executive of Worcester Warriors Rugby Club, to the letters concerning injurious weeds and the lack of maintenance of landscaped areas of the Rugby Club and the David Lloyd Centre.</p> <p>b) Development at Copcut Rise Salwarpe The entrance from the Copcut Lane to the Copcut Rise site had now been formally closed</p> <p>c) Middleton Bank The Deputy Chair reported that the damaged railings on both sides of Middleton Bridge had been replaced.</p> <p>d) Land Drainage Cllr Thomas and Ms. J Hiden, Land Drainage Inspector Wychavon D.C, were due to</p>	Clerk Closed Closed Deputy Chair/Cllr.

	meet to discuss continuing problem areas within the three parishes. The Deputy Chair agreed to contact Cllr. Thomas to discuss. A map of the affected areas would be provided.	Thomas
e)	Notice Boards Letters had been sent to the Governor of HMP Long Lartin enquiring as to the cost and provision of new notice boards. A response had not been received. The Chairman agreed to discuss the matter with the District Councillor in order to expedite the matter.	Chairman/ District Councillor
f)	New Homes Bonus Wychavon District Council had advised that the 2015 New Homes Bonus could now be released. A condition of the grant was that projects must benefit-the community and the electorate be consulted. It was suggested that a notice be posted on notice boards and in the October edition of the Community Magazine	Deputy Chair/Clerk
g)	Strand Lane Damaged Verges/Potholes Commercial vehicles had caused damage to the verges and road at Strand Lane. The Deputy Chair agreed to instigate a defect report on the County Council website.	Deputy Chair
h)	Newland Lane The damaged verges at Newland Lane had not been repaired neither had baffles been installed on lighting columns. The Chairman agreed to speak with the District Councillor and keep residents informed of developments.	Chairman/ District Councillor
i)	The Old Hatchery Land off Drury Lane – Trespass and Potentially Unsafe Buildings. Attempts to trace the absent landowner had proved to be unsuccessful. Further attempts would be made to trace them. The Footpath Warden had been approached to clear the surrounding footpath reference 513. The Clerk agreed to request that this action be expedited.	Clerk
j)	Court Farm - Parked Commercial Vehicles It was reported that commercial vehicles were no longer parked on land belonging to Court Farm. Possible habitation of an agricultural building was also noted. The Deputy Chair agreed to investigate.	Deputy Chair
k)	Sling Lane It was agreed that negotiations with relevant parties regarding Sling Lane should be reopened. The Chairman agreed to speak with the District Councillor to elicit a response to a previous debate on the issue.	Chairman
l)	Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.	Annual Minutes 2016
5.	Chairman Reports	
a)	Review of Financial Regulations An agreement was reached that the Finance Working Group would meet on 7 th September 2015 from 6.30pm until 9.00 pm in order to review Financial Regulations. Standing Orders and Internal Controls. A further meeting was agreed to be held on Monday 12 th October 6.30pm to 9pm in order to discuss the 2016-2017 precept. Both meetings would be held at the Committee Room, Salwarpe Village Hall	Finance Working Group
b)	Martin Hussingtree Junction Highways Scheme A meeting was held between District Councillor Tony Miller, Parish Council Chairman Philip Oakley and Karen Hanchett of Worcestershire County Council Highways on the 9 th June 2015 to discuss progress on the proposed improvement works at the junction of the A38 with Pershore Lane A4538. It was agreed that Highways would contact William Davis Ltd, the Copcut Rise site developer, regarding a design for the scheme	Chairman

	<p>and also about the possible acquisition of Parish Land in the vicinity of the proposed junction to facilitate the work. The Chairman agreed to contact the District Councillor after 9th August 2015 if no feedback had been received by this date.</p> <p>c) Fly Grazing Update Communication had been received from the Office of the Chief Constable regarding mulita agency work and 'green yarding scheme' funding. A memorandum of understanding between partner agencies had been produced and was awaiting sign off. The Chairman offered to respond to the Chief Constable on behalf of the Parish Council.</p> <p>d) Land Drainage and Defect Issues Morgan Sindall had carried out excavation works on land surrounding the War Memorial. It had been agreed that land would be reinstated to its original state once rectification works were complete.</p> <p>The lengthsman had previously reported two incidents of blocked sewers which had resulted in sewage deposits and flooding on Parish Council land at the Village Green. It was agreed that the Clerk should write to Severn Trent to request an inspection of fat traps in commercial enterprises in the area.</p>	<p>Chairman</p> <p>Clerk</p>
<p>6.</p>	<p>Deputy Chair Report</p> <p>Roman Way Traffic Regulation Order Consultation. The Deputy Chair had attended a meeting held by Droitwich Town Council which had discussed a proposal developed by Worcestershire County Council in respect of the proposed traffic regulation associated with the Copcut Rise development. Proposals had been submitted for a roundabout to be installed as part of the scheme. It was suggested that the Parish Council should respond to the application by suggesting, in the interest of road safety, a consistent 30mph speed limit should be imposed commencing at the A38/Pulley Lane junction rather than varied speed limits along this stretch of road. It was also suggested that lighting columns around the new island be reduced in number to lessen the impact on surrounding residential properties and reduce on-road signage. The meeting agreed to submit comments in support of the above suggestions.</p>	<p>Deputy Chair</p>
<p>7</p>	<p>District and County Councillor Reports</p> <p>No District Councillor attendance.</p>	
<p>8.</p>	<p>Finance</p> <p>a) To Review Year to date expenditure compared to budget including payments and receipts (Appendix 1) No queries</p> <p>b) To Review Payments and Receipts from 1st April 2015 – 30 June 2015 The payments and receipt record was scrutinised without query</p> <p>c) To Approve the Appointment of the Internal Auditor The Chairman proposed acceptance of the appointment of John Hughes as the Parish Council Internal Auditor. This was seconded by Cllr.Luscombe and unanimously carried. Cllr. Hughes abstention.</p> <p>d) To Approve s111 Expenditure Recommendation that expenditure of £136.38 for provision of food-at an event for three retiring Councillors be approved and allocated under s111 category was proposed by Cllr. J.Hill and seconded by Cllr. D. Luscombe. The motion was unanimously carried.</p> <p>e) 2014/2015 Audit Update Grant Thornton had been supplied with further procedural information in respect of the intermediate audit. There had been no financial queries.</p>	

	<p>f) To Approve the Purchase of a New Printer and Print Cartridge Scheme The HP LJ300/400 printer held by the Clerk had become faulty and the meeting was asked to approve expenditure of £133.48 (Vat inclusive) for a replacement HP Office jet Pro 8610 and to include an associated monthly ink cartridge replacement scheme at a cost of £3.49 per month for up to 100 pages or £7.99 per month for up to 300 pages. Acceptance was proposed by the Deputy Chair and seconded by Cllr.A. Thawley. The motion was carried unanimously.</p> <p>g) Community Event s144 and Burial Ground s214 Expenditure Approval was sought for s144 expenditure of £350 towards a community event and expenditure of £900 towards the maintenance of burial grounds at Martin Hussingtree, Salwarpe. (Spellis Green is supported by North Claines Parish Council) Acceptance was proposed by Cllr. Luscombe and seconded by Cllr. Phillips and the motion was carried unanimously</p>	
9.	<p>Planning Consultations & Enforcement (Appendix 2 – 4) Discussion took place on applications contained in the above appendix. Attention was drawn to the new GPDQ (agricultural permitted development) category to note that the Parish Council was not a statutory consultee</p> <p>Cllr. J. Hill left the meeting 9.10pm</p>	
10.	<p>Correspondence An introduction letter had been received from the new Member of Parliament Nigel Huddleston MP who was looking forward to working with the Parish Council on local issues and representing the people of the constituency.</p>	
11.	<p>Items for Future Agendas/Action</p> <p>a) Overgrown Hedge at Newland Common Road Attention was drawn to the matter of an overgrown hedge at Newland Common Road which was restricting roadside visibility. It was proposed that the Clerk write to the resident requesting this be trimmed for highway safety. It was also suggested that an article be placed in the October Community Magazine highlighting the fact that the maintenance of hedges was the landowner/residents responsibility.</p> <p>b) Vote of Thanks The Chairman proposed a vote of thanks to Cllr. C. Hughes for hosting an event for retired Councillors.</p> <p>c) Fernhill Heath Fair Trade Village Members were asked whether the Parish Council should support Fernhill Heath's designation as a Fair Trade Village. It was agreed that support for this designation should be on an individual basis.</p> <p>d) Enforcement Training Event A Briefing Session with Graeme Duerden and Elaine Godwin (Wychavon District Council's Planning Enforcement/Compliance Officers) had been arranged. to be held in conjunction with neighbouring parishes at 7pm on Wednesday 16th September 2015 at the John Corbett Room at the Community Hall Droitwich</p>	<p>Clerk</p> <p>Councillors/ Clerk</p>
11.	<p>Date of Next Meeting</p> <p>The date of the Parish Council Meeting was approved as Monday 21st September 2015 at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.25 pm.

Signed Date 21st September 2015 Chairman