

## HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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### Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.45 pm on Monday 21<sup>st</sup> March 2016 at Salwarpe Village Hall

- PRESENT:** Cllr. P. Oakley (Chairman), Cllr. B. Meddings (Deputy Chair), Cllr. M. Armitage, Cllr. C. Hughes, Cllr. A. Thawley, Cllr. D. Luscombe, Cllr. A. Thomas, Cllr A. Phillips, Cllr. J. Hill.
- ABSENT** Cllr.J.Brodrick.
- IN ATTENDANCE:** E. Gallagher –Clerk  
County & District Councillor L.Duffy (left 7.50pm)  
County & District Councillor T. Miller
- Police Representation – None - Written report.  
Public - None

No	Minute	Action
1.	<b>Apologies:</b> Cllr. J. Clarke	
2.	<b>Code of Conduct &amp; Standing Orders</b>  a) <b>Councillors were duly reminded of the need:</b> a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature. d) Dispensation requests.  No declarations made	All Councillors
3.	<b>Minutes</b>  The Minutes of the Parish Council Meeting held on the 18 <sup>th</sup> January 2016 were approved and signed as a correct record.	
4.	<b>Clerk – Progress Report on actions from Minutes 21<sup>st</sup> January 2016</b>  Councillors requested that the Clerk give an update on the following items from the previous Minutes.  a) <b>Pershore Lane – Ragwort</b> It was believed that the area where ragwort was growing was within 100m of agricultural land. The Clerk had provided Cllr. J Brodrick with a map and correspondence received from Natural England. Cllr. Brodrick agreed to investigate and draft a response.  b) <b>Notice Boards</b> HMP Long Lartin had not made any further contact regarding cost design and the provision of notice boards.	Cllr Brodrick Pending  Pending

<p>c)</p>	<p><b>Strand Lane Damaged Verges/Potholes</b> The Deputy Chair had reported the damage to the carriageway on the Highways online reporting system and Strand Lane had now been referred for inclusion in the County Council Highways programme for more substantial road repair works.</p>	<p>Pending</p>
<p>d)</p>	<p><b>Newland Lane</b> The County Councillor had made contact with the Newland Manor developer instructing them to comply with their undertaking to fit baffles on lighting columns. Action to deflect stray lighting from the property adjacent to Woodedge Drive was a priority and as the developer had not complied with the instruction The District Councillor agreed to place an order for remedial work. It was anticipated that this would be complete before the Annual Council Meeting on 16<sup>th</sup> May 2016.</p>	<p>Pending/District Councillor</p>
<p>e)</p>	<p><b>Offerton Farm – Equine Use</b> An application for retrospective planning permission and for change of use had not yet been submitted. Cllr A. Thawley had spoken with the Enforcement Officer, Jane Phelps, following her request for location assistance. The Clerk agreed to contact the Officer to ascertain whether progress had been made on this case.</p>	<p>Clerk</p>
<p>f)</p>	<p><b>Illuminated Sign – Worcester Rugby Club</b> The digital illuminated sign was proving to be a distraction to motorists. The District Councillor agreed to investigate whether planning approval had been given for this type of signage.</p>	<p>District Councillor</p>
<p>g)</p>	<p><b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p>	<p>Minute Retained to 2024</p>
<p>5.</p>	<p><b>Reports from County and District Councillors</b></p> <p>a) <b>Martin Hussingtree Junction Scheme</b> The District Councillor reported that a meeting had taken place between Highways and the major developers of the scheme. It transpired that it was imperative that Highway modifications be in place prior to the occupation of the 100<sup>th</sup> dwelling (cumulative). It was expected that the County Council would now approach the Parish Council to arrange a meeting which would involve all relevant parties. The potential removal of the triangle of land at Pershore Lane and a Traffic Order to include the use of intelligent traffic control lights at the junction and Drury Lane were discussed. More detailed discussion on these issues would form part of the agenda at the combined meeting. It was noted that any potential reimbursement for land bequeathed by the Parish Council should be in a form which was seen to benefit the community. The District Councillor offered to attend the meeting by invitation of the Parish Council.</p> <p>b) <b>Salwarpe Bridge/Middleton Bank</b> The District Councillor had contacted Tom Commerford, County Council Liaison Engineer, and Keiron Henstock County Council Highways to request further safety inspections on both Salwarpe Bridge and the erosion at Middleton Bank. Previous suggestions had included width indicator signs and bollards to assist in the protection of the bridge.</p> <p>c) <b>Sling Lane</b> The problematic overgrowth and poor condition of the path surface of the right of way used by parents and children to access Hindlip School and playing fields was an ongoing issue. A document drafted by Robert West as part of a transport assessment had described Sling Lane as being adopted for its full extent from A38. It was agreed that the District Councillor would write to the PCC to arrange a meeting and also investigate the validity of the contents of the Robert West document. The Chairman agreed to liaise with the District Councillor and follow up any action that could be taken by the Parish Council once the meeting with the PCC and District Councillor had taken place.</p>	<p>Pending</p> <p>District Councillor/CC. Liaison Engineer</p> <p>Chairman/District Councillor</p>

	<p>It was noted that access to a proportion of Sling Lane’s bequeathed facility had now been withdrawn. Meetings between West Mercia Police and Crime Commission and County and District Councillors Duffy and Miller had been scheduled. Discussions were currently being held with regard to the negotiation of funding, to be provided by the Police Authority, designated for the provision and development of a sports facility within the parishes of North Claines and Hindlip. Both Parish Councils would be entitled to share the funding and be invited to be involved at a later stage in the negotiation process.</p> <p><b>d) Additional Lengthsman Funding</b></p> <p>The County Councillor had awarded the Parish Council a further £500 which was to be allocated to Lengthsman costs for the year 2016/17.</p> <p><b>e) Churchfields Licencing Hours</b></p> <p>Application reference W/16/00150/CU for the Variation to Condition 4 and 7 referring to goods to be sold and opening hours had been withdrawn for reconsideration. It was expected that a resubmission would be made at a later date.</p>	
<p><b>6. Chairman Reports</b></p> <p><b>a) Transparency Fund</b></p> <p><b>b) County Highway Road Closures</b></p>	<p>The purchase of a Toshiba laptop had been approved by the Parish Council at its meeting of 18<sup>th</sup> January 2016. It had since been reported that funding was available from a Government backed scheme, which was designed to support small authorities in their adherence to the requirements of the Transparency Code. The eligibility requirement for access to this funding had been met (less than £25,000 turnover) and so a retrospective application had been made to the National Association of Local Councils for the cost of the new hardware. The application for reimbursement amounted to £333 and an award decision was expected to be made imminently. The faulty HP laptop had been transferred to the I.T consultant in part payment towards the set up cost of the new laptop.</p> <p>The delay in progress of M5 roadworks in its upgrade to SMART motorway had caused major problems on the local road network. These ranged from traffic rat-run issues to HGV vehicles using village roads. Attempts to turn a large construction vehicle on Salwarpe Bridge had resulted in the vehicle’s immobilisation. The Quarry Company had been contacted about these issues as had Idris Jones, the Contract Manager for Wm Davis. Residents were encouraged to report incidents and Copcut Lane residents had been contacted by Wm Davis and provided with relevant details. The Deputy Chair agreed to liaise with the District Councillor with regard to this issue. It was agreed that ‘no construction traffic’ signs were required and that road improvements should be in place prior to the commencement of housing construction.</p> <p>Wm Davis was expecting the Copcut Rise roundabout to be completed by the first week of May 2016.</p>	
<p><b>7. Deputy Chair Report</b></p> <p><b>a) Copcut Rise Proposed Street Names</b></p> <p><b>b) NHB Community Project.</b></p>	<p>A document containing proposed street names for the new development had been circulated to all Councillors for consideration. The meeting approved the list in its entirety and suggested a further name be added for consideration. The inclusion of possible pre-fixes were discussed but investigation was needed to ascertain whether these would be allowable. It was agreed that the Deputy Chair would re-draft the document for submission by the Clerk.</p> <p>Suggestions for community projects had been published and resident support had been received. Individual project prospective benefits and level of support by and for the local</p>	<p>Deputy Chair</p>



	Planning appendices were scrutinised without further comment	
<b>11.</b>	<b>Correspondence</b> Correspondence from Sue Collins regarding Parish Games was circulated to all Councillors.	
<b>12.</b>	<b>Items for Future Agendas/Action</b>  <b>a) Salwarpe War Memorial</b> The War Memorial was now registered on-line and details would be included on the Parish website.  <b>b) Microlight Aircraft Activities Chawson Lane</b> The frequency and times of Microlight flights were being monitored to ensure compliance with permitted development conditions. Councillors were asked to report flights to the Deputy Chair or Clerk.  <b>c) Chawson Lane Surface Repairs</b> Thanks were expressed to Highways Department for effecting repairs.  <b>d) Smite Hill Footpath Stile</b> Collapsing stile to be reported to the Footpath Officer.  <b>e) Parliamentary Boundary Changes</b> Request for Councillors to be kept informed. Deputy Chair to disseminate any information received. Agenda Item requested.	Deputy Chair  All Councillors    Future Agenda Item
<b>13.</b>	<b>Date of Next Meeting</b> The date of the Annual meeting of the Parish Council was approved as Monday 16 <sup>th</sup> May 2016 at Salwarpe Village Hall to commence at 7.00pm.	

There being no further business the Chairman closed the meeting at 9.50 pm.

Signed ..... Date 16<sup>th</sup> May 2016 Chairman.

**APPENDIX 6**  
**ANNUAL PARISH MEETING**  
**followed by convened Parish Council Meeting 21<sup>st</sup> MARCH 2016**

**NHB PROPOSED COMMUNITY PROJECTS**

The Parish Council considered ten proposals as listed in circulated details under Agenda Item: 7(b). Five schemes were selected to go forward for final considerations of tangible projects based on:

- (i) Community Benefit
- (ii) Evidence of support
- (iii) Viability: Technical appraisals, appropriate Permissions, Future commitments.
- (iv) Costs proportional to the total granted New Homes Bonus for each of six years.
- (v) Determination by Wychavon District Council, Localism and Communities Advisory Panel, in consultation with the local district councillors.

**SCHEMES:**

- (1) Visitors parking area improvements in Martin Hussingtree Conservation Area.
- (2) [A]: Canal-side: provision of landing/jetty adjacent Public Footpath to Salwarpe Village.  
[B]: Signage directing tourists and visitors to Salwarpe village.
- (3) Visitor Centre within Salwarpe Church for tourist/historic information.
- (4) Parish Roadside flower tubs.
- (5) Salwarpe Village Hall Trust application for additional chairs and tables to cover increased usage of the hall for the benefit of all users.

B.J.Meddings  
Deputy Chair  
NHB Project Coordinator