

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
Tel: 01562 700479 email hindlipmartinandsalwarpepc@yahoo.co.uk
www.worcestershire.gov.uk/myparish

Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 16th November 2015 at Salwarpe Village Hall

PRESENT: Cllr. P. Oakley (Chairman), Cllr. B. Meddings (Deputy Chair), Cllr. M. Armitage,
Cllr. C. Hughes, Cllr. A. Thawley, Cllr. D. Luscombe, Cllr. J. Clarke, Cllr. J. Hill,
Cllr.J.Brodrick.

ABSENT Cllr. A. Thomas

IN ATTENDANCE: E. Gallagher –clerk
CC/District Cllr Mrs L. Duffy
District Councillor T. Miller

Police Representation – None
Public - None

No	Minute	Action
1.	Apologies: Apologies received from Cllr. A. Phillips	
2.	Code of Conduct & Standing Orders a) Councillors were duly reminded of the need: a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature. d) Dispensation requests A request for dispensation had been made by Cllr. J. Brodrick for items relating to Planning Application W15/02662/PN. Register of Interests: Was duly updated and may be inspected by arrangement with the Clerk.	All Councillors
3.	Minutes The Minutes of the Parish Council Meeting held on the 21 st September 2015 were approved and signed as a correct record.	
4.	Clerk – Progress Report on actions from Minutes 21st September 2015 Councillors requested that the Clerk give an update on the following items from the previous Minutes. a) Pershore Lane - Ragwort It was agreed that land where ragwort was growing was within 100m of agricultural land. A request was therefore made that the Clerk make contact with Natural England with a view to re-opening the complaint. b) Notice Boards The Chairman had reported that further contact with the Officer at HMP Long Lartin had been made. Details of cost and design detail of notice boards would	Clerk

<p>c) Strand Lane Damaged Verges/Potholes The Deputy Chair had reported the Highways damage online. The response was that the matter would be referred for inclusion in the County Council Highways programme for more substantial road repair works.</p> <p>d) Newland Lane (i) County Highways report 6698508 referred the defect to Highways Officer Dan Marsten to deal with the matter with the Developers. (ii) Highways had not actioned the fitting of baffles on the lighting columns creating stray lighting onto the property adjacent Woodedge Drive. The County Councillor had spoken with the Developer and action to remedial work was expected.</p> <p>e) The Old Hatchery Land off Drury Lane – Potential Unsafe Buildings Significant clearance of overgrowth had taken place on land and Public Footpaths at the Old Hatchery. The derelict buildings however remained untouched. The District Enforcement Team had been involved and had attempted to locate the current landowner.</p> <p>f) Sling Lane The state of overgrowth and path surface of the right of way used by parents and children to access Hindlip School and playing fields was discussed. It was felt that negotiations with relevant parties should be re-opened. Concern was expressed that as a Byway, right of access should be maintained at all times. The District Councillor agreed to investigate and approach the Police Commissioner. It was also agreed that the Parish Council should write to the P.C.C to request action.</p> <p>g) Spellis Green It was intended to incorporate 2 cuts per year of Spellis Green into the next Parish Maintenance Contract which would commence in May 2016.</p> <p>h) Footpaths A request was made for the Clerk to contact Parish Path Wardens to ask them to review and report on the structure and condition of stiles within the Parishes.</p> <p>i) Court Farm Re-development.(Hindlip Ward Cllr Brodrick) It was reported that this site was now for sale.</p> <p>j) Offerton Farm – Equine Use The Enforcement Officer had contacted the owner of Offerton Farm to advise that an application for retrospective planning permission and for change of use was necessary.</p> <p>k) Car Boot Markets,Sixways These markets were now closed until further notice.</p> <p>l) Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p> <p>m) Remembrance Sunday Wreath Laying. Thanks were expressed to Cllr.A. Thomas (in absentia) and District Councillors Miller and Duffy for their participation and attendance at the Salwarpe Memorial service on 8th November.</p>	<p>Chairman</p> <p>Pending</p> <p>Pending</p> <p>Pending</p> <p>Closed</p> <p>Chairman/District Councillor</p> <p>Closed</p> <p>Clerk</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Minute Retained to 2024</p> <p>Closed</p>	<p>Chairman</p> <p>Pending</p> <p>Pending</p> <p>Closed</p> <p>Chairman/District Councillor</p> <p>Closed</p> <p>Clerk</p> <p>Closed</p> <p>Closed</p> <p>Minute Retained to 2024</p> <p>Closed</p>
<p>5.</p> <p>a)</p>	<p>Chairman Reports</p> <p>Finance Advisory Committee Recommendations The Finance Advisory Committee met on 12th October 2015 to discuss the 2016/17 precept. Their recommendations were contained in appendix 5 to the agenda. The Chairman asked the meeting to consider its recommendations. Cllr. A. Thawley proposed that the recommendations contained within appendix 5 be accepted in full. Cllr.J. Brodrick seconded this motion. The motion was passed unanimously.</p>	

<p>b)</p> <p>Lengthsman Scheme -Additional Duties</p> <p>Church Lane – Grass Verges Additional lengthsman maintenance work had become necessary on the grass verge along Church Lane. The County Council's Highways contractor's general mowing machinery was not suitable for this task and hence an additional lengthsman cost of £250 per annum would be applied. A County Council grant of £500 had been awarded specifically to cover 2 years costs for this additional maintenance.</p> <p>c)</p> <p>Bridge, Highways and Land Drainage</p> <p>Land Drainage The Chairman was intending to meet with the lengthsman and Cllr.A. Thomas to discuss drainage issues. Ms J. Hiden had informed the clerk that two watercourse issues in Ladywood Parish still required resolution, these being, The Meadow (southern side) and land opposite Delamon (northern side). Ms. Hiden would contact the landowners directly. The Chairman also reported that Morgan Sindall had damaged ground surrounding the War Memorial situated in Salwarpe Parish whilst executing drainage works. After discussion, Morgan Sindall agreed to, and had since effected remedial work, via a sub-contractor, to a pre-damaged standard. The Chairman agreed to contact the District Councillor with regard to Copcut Lane drainage issues. It was also noted that County Highways were dealing with the laying of new pipework to divert surface water to the brook.</p> <p>Martin Hussingtree Junction Highway Scheme Karen Hanchett, Worcester County Council, was currently undertaking a comprehensive review of road improvement issues. It was reported however that William Davis Ltd, the Copcut Rise site developer had still not made contact with the County Council regarding a multi-party scheme which might potentially involve the acquisition of Parish Land in the vicinity of the proposed junction.</p> <p>Salwarpe Bridge District Councillor Miller had contacted County Highways to discuss weight and width restrictions attached to Salwarpe Bridge. The item was pending further discussion.</p> <p>d)</p> <p>Persimmon Development – Reserved Matters Planning application W/15/01187/RM was considered by the District Planning Committee on 12th November 2015 at which Cllr B Meddings spoke as representative of the Parish Council. That meeting resolved to approve matters subject to deferral until the applicant's compliance with previous outstanding issues. It was expected that the Redrow application would be considered imminently by the District Planning Committee.</p>	<p>Chairman/Cllr. Thomas/ Lengthsman</p> <p>Chairman/C.CllrT. Miller</p> <p>Chairman/C.CllrT. Miller</p>	
<p>6.</p> <p>Deputy Chair Report</p> <p>a)</p> <p>NHB Community Project. A grant of up to £4000 from a national initiative would become available to the Parish Council in 2016. The Deputy Chair informed the meeting that an article had been placed in the December/January Community Magazine describing the project and asking for suggestions from local residents for projects which would benefit the community.</p> <p>b)</p> <p>Parish Council Website The implementation of the Transparency Code had imposed conditions for publication of material. The Deputy Chair informed the meeting of the nature and timing of the category of information that was required to be published under this code. The Parish Council utilised the Worcestershire County Council's website for its publication vehicle. Councillors were encouraged to give their feedback on the content and presentation of the Parish Councils web-pages.</p>	<p>Deputy Chair/Clerk</p> <p>Deputy Chair/Clerk</p>	
<p>7.</p> <p>Village Hall Committee Report</p> <p>Cllr. J. Hill reported that the Village Hall had recently been redecorated at a cost of £2000. An electricity safety check had also been carried out without issue. He informed the meeting that the Village Hall website was popular and asked Councillors to visit this</p>		

	at www.salwarpevillagehall.co.uk	
8. Finance		
a) Review of Year to date expenditure compared to budget including payments and receipts. Scrutinised and accepted as a correct record.		
b) Review of Payments and Receipts from 1st September – 30th October 2015 Scrutinised and accepted as a correct record. (Appendix 4)		
c) Dispensations There was no longer a requirement for the granting of a dispensation to Councillors involved in the precept setting exercise. Cllr.J. Brodrick - Declared a non-pecuniary interest in items for discussion relating to Hindlip Hall. Cllr. A. Thawley - Declared a non-pecuniary interest in items for discussion relating to the Pear Tree Inn.		Recorded in Register of Interests
d) New Financial Regulations 2014 The Parish Council considered and resolved that:- a) Councillors basic parish allowance will not be paid. b) Councillors attendance allowance will not be paid c) Travel and subsistence allowances set by the remuneration panel will not be paid. d) An allowance will continue to be paid to the Chairman to defray the expenses of office. e) Councillors will be reimbursed for expenditure incurred.		
e) Risk Assessment A risk assessment of parish assets had been carried out by Cllr. A. Phillips and the Clerk on the 31 st October 2015. A full report of which would be provided at the meeting scheduled for 18 th January 2016.		Cllr. A. Phillips
f) Finance Advisory Committee. Approval of Minutes of 12th October 2015 Cllr A. Thawley proposed the approval of the minutes of the Finance Advisory Committee meeting of 12 th October 2015. This motion was seconded by Cllr. M. Armitage and unanimously agreed.		
9. Planning Consultations & Enforcement (Appendices 2 – 3)		
	Councillors discussed the considerable number of submitted new applications, the decisions, referred enforcements and appeals contained in the above appendices.	
10. Correspondence		
	Letters regarding overgrown hedgerows (obstruction of highway vision) sent to William Davis (Copcut Rise Site) and one residential property.	
11. Items for Future Agendas/Action		
a) Worcester Rugby Club Illuminated totem pole rolling message sign considered to be a distraction to motorists. Cllr. M Armitage – Hindlip Parish.		Deputy Chair
12. Date of Next Meeting		
	The date of the Parish Council Meeting was approved as Monday 18 th January 2016 at Salwarpe Village Hall to commence at 7.00pm.	

Community Police – West Mercia

The latest report forwarded by PC.Senior Officer Aidan Goundry was presented to the council.

There being no further business the Chairman closed the meeting at 9.18 pm.

Signed Date 18th January 2016 Chairman.