



<p>d) <b>Littered Embankment adjacent to Layby A38</b> District Councillor Miller agreed to investigate and contact the District's Refuse Dept. to establish whether the Litter team could incorporate this site into their litter collection programme.</p> <p>e) <b>Salwarpe Bridge (Listed Building)</b> Progress report to be provided by County Councillor Miller.</p> <p>f) <b>Offerton Bridge (Listed Building)</b> Traffic volumes were a concern with regard to the safety and preservation of this structure.</p> <p>g) <b>Overgrown Hedge</b> The County Councillor agreed to contact Alexander Clark-Ellson, County Highways Liaison Engineer, to inspect an overgrown hedge along Newland Common Road in the ownership of The Haining impacting on Highway visibility.</p> <p>h) <b>Visibility Junction Copcut Lane/A38</b> Reported visibility problems for higher seated vehicles had been investigated. It was agreed that County Councillor Miller should contact Alex Clark-Ellson to discuss repositioning.</p> <p>i) <b>Drainage Hindlip Lane</b> Blocked drains had been cleared by the Lengthsman. It was believed however that there were further hidden drains located at the site. The Deputy Chair agreed to contact the Lengthsman to discuss and if necessary refer the issue to Worcestershire County Council.</p> <p>j) <b>Pershore Lane – Police HQ Construction Vehicles</b> Non-specified access and egress of construction vehicle route planning at Pershore Lane was causing problems. The Chairman had contacted Place Partnership to discuss their agreement regarding the Hindlip Lane Drive but they were unable to assist. It was agreed that the Clerk should contact the Police Commissioners Office (Estates) to request their help in determining suitable access/egress routes with as little disruption as possible for local residents.</p> <p>k) <b>A38 Street Trader Licence Layby Adjacent to Brookside Fruits</b> The Street Trader Licence issued to Trader S.Davies of Warwickshire had been revoked on the 30/11/2016 and the trader was no longer sited at the A38 layby adjacent to Brookside Fruits</p> <p>l) <b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p>	<p>Dst. Cllr. Miller</p> <p>Pending.Cnty Cllr. Miller</p> <p>Pending.Cnty Cllr. Miller</p> <p>Pending.Cnty Cllr. Miller</p> <p>Pending.Cnty Cllr. Miller</p> <p>Deputy Chair</p> <p>Clerk</p> <p>Closed</p> <p>2024</p>
<p>5. <b>Report by Councillor B Brookes on Neighbourhood Plans (b/f agenda item 9)</b></p> <p>Councillor Brookes explained that he had worked on Droitwich Town Council Plan in his capacity as Town Councillor and that he had agreed to address the Parish meeting in good faith without offering advice but merely stating an opinion.</p> <p>The methodology for a plan application was discussed as were the pros (grants available, assistance in planning and design) cons (complex documentation which may need to involve Consultants, open ended cost may outweigh any benefit gained), and alternatives to a formal Plan.</p> <p>Cllr Brookes explained that The Town Council had been approached by a local group of residents and that they now had taken the lead role in progressing Droitwich Town Council Plan. It had been previously acknowledged and agreed that Copcut Rise would not form part of the Droitwich Town Council Plan and so this area would not form part of this group's consultation.</p> <p>In addition, North Claines Neighbourhood Plan had proceeded to its referendum stage on the 16<sup>th</sup> March 2017. The Clerk agreed to contact North Claines for a copy of their Plan.</p>	<p>Clerk</p>

	<p>It was agreed that the issue of producing a Neighbourhood Plan should be discussed fully as an agenda item at a future meeting and if necessary that Andy Ford, Wychavon District Council could be contacted for advice on the issue.</p> <p>The Chairman extended his thanks, on behalf of the Parish Council to Councillor Brookes.</p> <p>Councillor Brookes left the meeting at 7.55pm.</p>	
<p><b>6.</b></p>	<p><b>Reports from District and County Councillors</b></p> <p>No District and County Councillor presence and so update reporting would be deferred until the March 2017 meeting.</p> <p><b>Highway Issues</b></p> <p><b>a) Salwarpe Canal Bridge</b> The bridge had been inspected several times since the original inspection. No further movement had been reported but plans were in place to remove vegetation embedded within the structure. Width restriction had been agreed by Kieron Hempstock and signage would be installed.</p> <p><b>b) Middleton Bank</b> Further inspections of slippage were necessary and the County Councillor agreed to contact Alex Clark-Ellson to discuss.</p> <p><b>c) Pulley Lane</b> A meeting was held on 1<sup>st</sup> December 2016 between Karen Hanchett, Simon Rees and the District and County Councillors to discuss the proposed MOVA traffic light system and Newland Lane/Pulley Lane works.</p> <p><b>d) Pear Tree Inn - Appeal reference APP/H1840/C/16/3150869 -Unauthorised Change of Use. Siting of marquee, laying of concrete base, stationing of shipping container and oil tank</b> This appeal had been refused on 16<sup>th</sup> November 2016 but the marquee remained in situ.</p> <p><b>e) Police and Crime Commissioner</b> There would be police representation in the form of an ambassador at future Parish Council meetings. This ambassador role had not yet been appointed but once in place, the post-holder would be responsible for reporting parish concerns to the PCC. Funding was available to kick-start parish projects. A mobile camera for recording activity was suggested. District Councillor Miller agreed to obtain a nature-watch camera, from this fund, for siting at Salwarpe Church, where incidents had been previously reported.</p> <p><b>f) Parliamentary Boundary Proposals</b> Further information on representations and impact would be available in 2017.</p>	<p>Cnty. Cllr. Miller</p> <p>Cnty. Cllr. Miller</p> <p>Dist/Cnty. Cllrs.</p>
<p><b>7.</b></p>	<p><b>Chairman's Report</b></p> <p><b>a) Highway Issues</b> Outstanding highway issues involving input from the District Council would be deferred until the meeting of 20<sup>th</sup> March 2017.</p> <p><b>i) Drury Lane Traffic Lights</b> Western Power had pruned trees in Drury Lane which resulted in the disabling of the traffic lights. As notices had not been circulated it was agreed that WCC Highways should be consulted with regard to future notices for works.</p> <p><b>ii) Vehicle Obstruction 1 Martin Cottages</b> Two vehicles had been obstructing the pathway and causing damage to verges outside 1 Martin Cottages. The police had been contacted and would monitor the situation.</p> <p><b>b) Path Warden Clearance Initiative</b> The initiative would be advertised in the March edition of the Community Magazine with a view to recruiting volunteers. Elaine Bevan-Smith, the footpath warden had undertaken a</p>	<p>Clerk</p> <p>Clerk</p>

	<p>supervisor training course and would oversee the event. The Clerk would make contact with Andy Chapness (Police Crime Commissioners Estates Office) to inform him of the intention to clear the public footpath belonging to the Police Estate. The Clerk would also ascertain whether support could be given in the form of the provision of beverages and use of restroom facilities. The Clerk to speak with Elaine Bevan-Smith regarding progressing the initiative.</p> <p><b>c) Notice Boards</b> Cllr. Hill had investigated local suppliers and details had been forwarded to the Deputy Chair. Options had been investigated by the Chairman. The precept request for 2017/2018 had budgeted for the replacement of all necessary dilapidated notice boards. The Deputy Chair would progress her investigation of costs to replace Salwarpe Bridge Notice Board to be inscribed WW1 Centenary 1914-1918. The board would be funded with monies remaining from the New Homes Bonus Memorial Grant.</p> <p><b>d)</b> The Chairman offered his condolences, on behalf of the Parish Council, to Councillor J. Clarke for the sad loss of his mother.</p>	Clerk
<p><b>8.</b></p> <p><b>a)</b></p> <p><b>b)</b></p>	<p><b>Deputy Chair Report</b></p> <p><b>New Homes Bonus Update</b> The Deputy Chair gave the following update :-</p> <ul style="list-style-type: none"> <li>• An application for the provision of chairs and tables for the Village Hall was progressing. The Deputy Chair had contacted the Village Hall Treasurer to discuss (agreed project).</li> <li>• Tourist Parking Area adjacent Martin Hussingtree Church – Pending. Deputy Chair to progress application. (agreed project).</li> <li>• All other project suggestions to be held in abeyance pending further information on the final costs of the agreed projects</li> </ul> <p><b>Referendum Principles</b> The Government had decided to defer the setting of referendum principles. However, the Government had issued a challenge to town and parish councils to demonstrate restraint when increasing precepts that were not a direct result of taking on additional responsibilities. The response to this challenge would be monitored by the Government</p>	Deputy Chair
<p><b>9.</b></p>	<p><b>Village Hall Trust Report.</b></p> <p>The Developers S106 contribution in lieu of provision of a community facility on the Copcut Rise Urban Extension had been utilised in the upgrading of the Hall facilities. All radiators replaced , hall rewired and lighting upgraded internally and externally with LED lamps throughout. The remaining S106 money to be used for replacement of the front windows and doors..</p> <p>Councillor Hill reported on the notable increase in bookings of the main hall and Anne Thomas Suite.</p>	
<p><b>10.</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p>	<p><b>Finance</b></p> <p><b>Review of payments made and received since the last meeting (Appx 1)</b> Accepted without query.</p> <p><b>Report of the Year to Date Expenditure compared to Budget.</b> Report circulated and accepted.</p> <p><b>Draft Precept/Budget 2017/2018</b> A proposal to accept the Finance Committee recommendations to approve the draft precept in its entirety was made by Councillor A Thawley and seconded by Councillor J. Clarke. The motion was carried unanimously.</p> <p><b>HMRC Bank Mandate Proposals</b> It was agreed that the Clerk should contact HMRC with a view to setting up an electronic payment system. It was also agreed that control documentation should be amended to incorporate this authority.</p>	Clerk

	<p><b>e) Transparency Fund Allocation</b> A grant of £232.49 had been received from NALC to cover the cost of software and scanner equipment to enable compliance with Transparency Code regulations.</p> <p><b>f) Workplace Pension Scheme</b> The Parish Council's staging date for the commencement of Workplace Pension Regulations was 1<sup>st</sup> May 2017. A request was made to bring forward this staging date as the Council did not have an eligible employee for auto-enrolment. The Clerk was issued with a letter dated 16/1/2017 detailing her options as an entitled worker.</p>	
<p><b>11.</b></p>	<p><b>Planning Consultations &amp; Enforcement (Appendices 2 - 4)</b></p> <p><b>a) Planning Applications</b> Noted.</p> <p><b>b) Enforcements and Appeals</b> Noted.</p> <p><b>c) Temporary Granted Permissions</b></p> <p><b>i)</b> The Clerk referred the expiry of Temp Permission W13/0057 Occupied Log Cabin at Upper Smite Farm to the Enforcement Team.</p> <p><b>ii)</b> IN/14/00299 – APP/H1840/C/16/3150869 Pear Tree Inn. Unauthorised Change of Use. The Clerk to monitor dates specified in conditions for the removal of the marquee and hardstanding.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>12.</b></p>	<p><b>Councillor Reports and Items for Future Agendas</b></p> <p><b>a) Newland Road – Damaged Verges</b> Severn Trent to reinstate. Clerk to contact County Councillor Miller to discuss.  Cllr. J. Hill left the meeting 9.10pm</p> <p><b>b) War Memorial - Salwarpe</b> Specialist cleaning required. Deputy Chair to investigate</p> <p><b>c) Worcester Wildlife Trust -Horse Seizures</b> Several horses had been seized over recent weeks. Clerk to write to Chief Executive, Police and Crimes Commissioner's office.</p> <p><b>d) Microlight Flights</b> Councillors were asked to monitor and note details of microlight flights emanating from the three parishes.</p> <p><b>e) National Tribute 11<sup>th</sup> November 2018</b> To consider participation in the National commemoration and remembrance of the end of the First World War, with the lighting of a community beacon as part of a national chain of beacons throughout the United Kingdom. The Deputy Chair agreed to contact local groups to ascertain interest.</p> <p><b>f) Pulley Lane</b> Damage to verges by construction vehicles.  Cllr J Hill left the meeting 8.45pm</p> <p><b>g) Damaged Verges and Road Surface Worc Warriors Rugby Club (amateur pitches) to Green Lane.</b> Deputy Chair to report dangerous surfaces to WCC Highways as a matter of urgency.</p> <p><b>h) Walking Route - Strategic Route Boards and New Gates</b></p>	<p>Clerk</p> <p>Deputy Chair</p> <p>Clerk</p> <p>All Councillors</p> <p>Deputy Chair</p> <p>District Councillor</p> <p>Deputy Chair</p> <p>Deputy Chair</p>

	<p>Deputy Chair to investigate the feasibility and cost for NHB project consultation/consideration. Parish Path Wardens to assess potential for replacement of stiles for gates.</p> <p><b>i) Copcut Rise – Parish Council Welcome Leaflet / Notice Board</b> The production of an introductory leaflet for inclusion in a welcome pack was suggested. The Deputy Chair to contact Wm Davis to discuss the agreed provision of a notice board.</p> <p><b>j) Food Littering in Grounds of Salwarpe Parish Church</b> An open bin containing a large amount of food waste had been left in the grounds of Salwarpe church. This was encouraging dog and vermin nuisance. Cllr Luscombe to investigate.</p>	<p>Deputy Chair</p> <p>Cllr Luscombe</p>
<p><b>13.</b></p>	<p><b>Date of Next Meeting</b></p> <p>The date of the Annual Parish Council Meeting followed by the Parish Council Meeting was approved as Monday 20<sup>th</sup> March 2017 at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.08pm.

Signed..... Date 20<sup>th</sup> March 2017 Chairman

**Police Incident Report**

7.05pm The Chairman confirmed that the Police Incident Report, dated 15<sup>th</sup> January 2017 produced by PCSO. A. Goundry had no reported incidents.

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