



<p>e)</p>	<p><b>Offerton Bridge (Listed Building)/ Salwarpe Bridge (Listed Building)</b> Traffic volumes were a concern with regard to the safety and preservation of this structure. Bridge surveys would continue. A new County Highways engineer was due to be appointed.</p>	<p>Cnty Cllr. Miller</p>
<p>f)</p>	<p><b>Overgrown Hedge</b> An overgrown hedge along Newland Common Road in the ownership of The Haining had now been cut back. A request had been made that an overgrown hedge located at the Pear Tree Inn also be cut back. County Councillor Miller also agreed to investigate whether a further overgrown hedge located at Lock Keepers Cottage, Offerton was located on land belonging to County Highways.</p>	<p>Cnty Cllr. Miller</p>
<p>g)</p>	<p><b>Visibility Junction Copcut Lane/A38</b> It was agreed that County Councillor Miller should contact the newly appointed Highways Engineer to discuss repositioning of road signage..</p>	<p>Pending.Cnty Cllr. Miller</p>
<p>h)</p>	<p><b>Drainage Hindlip Lane</b> Blocked drains had been cleared by the Lengthsman. It was believed however that there were further hidden drains located at the site. Cllr Brodrick agreed to supply the Clerk with a map indicating the probable location of these buried drains.</p>	<p>Cllr Brodrick</p>
<p>i)</p>	<p><b>Police and Crime Commissioner</b> The appointment of Police &amp; Crime Commission Ambassador had not yet been made. County Councillor Miller had scheduled a meeting with the PCC on 4/4/2017.</p>	<p>Cty. Cllr Miller</p>
<p>j)</p>	<p><b>Mobile Camera</b> A mobile camera for monitoring any suspicious activity within the Parishes was offered and supplied on permanent loan by District Councillor Miller. A requirement to display a notice in the local area where a camera was in use would be adhered to.</p>	<p>Closed</p>
<p>k)</p>	<p><b>Parliamentary Boundary Proposals</b> Further information on representations and the impact on Parishes would be available in 2017.</p>	
<p>l)</p>	<p><b>National Tribute 11<sup>th</sup> November 2018</b> The Parish Council had registered, with Her Majesty's Pageant Master, the intention to participate in the National Commemoration and Remembrance of the End of the First World War. The Parish Council intended to light of a community beacon as part of a national chain of beacons throughout the United Kingdom. The Deputy Chair agreed to contact local groups to ascertain interest in a joint event and report back to the May meeting.</p>	<p>Deputy Chair Agenda Item May</p>
<p>m)</p>	<p><b>Neighbourhood Plans</b> To be discussed at the meeting of 15 May 2017.</p>	
<p>n)</p>	<p><b>War Memorial - Salwarpe</b> The cost of specialist cleaning was considered to be prohibitive. Councillor Thomas and Cllr.Thawley volunteered to clean the monument whilst carefully considering methodology/solutions.</p>	<p>Cllr. Thawley/Cllr Thomas</p>
<p>o)</p>	<p><b>Copcut Rise – Parish Council Welcome Leaflet / Notice Board</b> The production of an introductory leaflet for inclusion in a welcome pack was suggested. The Deputy Chair to contact Wm Davis to discuss the agreed provision of a notice board.</p>	<p>Deputy Chair</p>
<p>p)</p>	<p><b>Copcut Rise – Roadworks</b> Roadworks had not been completed to conform to planning conditions attached to the application and therefore possible enforcement action could ensue.</p>	<p>Dist Cllr. Miller</p>
<p>q)</p>	<p><b>Walking Route - Strategic Route Boards and New Gates</b> Deputy Chair to investigate the feasibility and cost for NHB project consultation/consideration.</p>	<p>Deputy Chair</p>

<p>r) <b>Worcester Wildlife Trust -Horse Seizures</b> Several horses had been seized over recent weeks. Cllr. Brodrick to provide details to the Clerk to write to Chief Executive, Police and Crimes Commissioner's office.</p> <p>s) <b>Damaged Verges and Road Surface Worc Warriors Rugby Club (amateur pitches) to Green Lane.</b> The Deputy Chair had reported this issue to County Highways.</p> <p>t) <b>Church Lane – Overgrown Trees/Potholes</b> Concern had been expressed regarding tree branch proximity to telephone cables. Cllr. Hughes agreed to contact Openreach to request pruning. County Councillor Miller agreed to investigate why County Highways had not completed a repair to the full length of Church Lane after surface damage from HGV vehicles.</p> <p>u) <b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p> <p>v) <b>Pensions Regulator</b> Completion of Auto Enrolment Compliance Declaration due March 2020</p>	<p>Clerk/Cllr. Brodrick</p> <p>Cllr. Hughes Cnty.Cllr Miller</p> <p>2024</p> <p>2020</p>
<p>5. <b>Reports from District and County Councillors</b></p>	<p>County Councillor Miller confirmed that all updates had been provided at item 4 of the agenda and that there was no new business to report upon.</p>
<p>6. <b>Chairman's Report</b></p> <p>a) <b>Highway Issues</b> Outstanding highway issues had been covered at item 4 of the agenda.</p> <p>b) <b>Village Hall Project (New Homes Bonus Monies)</b> Details of this project had been covered in the Chairman's address to the Annual Parish Council Meeting (see appx 1).</p> <p>c) <b>Defibrillator</b> The District Council had offered a defibrillator on permanent loan for siting within the Parish. A suggestion that the most effective location would be to site the defibrillator at the Village Hall had been considered and the Chairman had contacted the Village Hall Committee with the potential proposal. It was agreed that, if approved and accepted, the Village Hall should fund the cost of replacement batteries and pads (battery £135 per 5 years and pads at £26 per pack). The Village Hall Committee had scheduled a meeting on the 5<sup>th</sup> April 2017 to consider this offer. Salwarpe Church was suggested as an alternative site.  Volunteers would be required to attend a 'heart start' course.</p> <p>d) <b>Kier Highways</b> Correspondence had been received from Kier Highways (Traffic regulation Order, M5 Junction 6 Roundabout, Worcester). The consultation proposal was to increase traffic lanes limit speed to 40mph and prohibit pedestrians. The 40mph speed limit would continue from the roundabout to Pershore Lane. Kier Highways envisaged that the proposals would enhance the safety of cyclists, but due to the increased number of lanes would pose an increased risk to pedestrians. This was their reasoning therefore for the prohibition.</p>	
<p>7. <b>Deputy Chair Report</b></p> <p>a) <b>New Homes Bonus Update (NHB)</b> The Deputy Chair gave the following update :-</p> <ul style="list-style-type: none"> <li>• Tables and Chairs for the Village Hall had been ordered. Chairs had been received and the delivery of the tables was expected. The grant of £3000 allocated to this project through the New Homes Bonus had now been fully utilised.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Tourist Parking Area adjacent Martin Hussingtree Church – Pending. Deputy Chair to progress application. (agreed project).</li> <li>• All other project suggestions (stiles, bus shelters, flower tubs) to be held in abeyance pending further information on the final costs of the agreed projects.</li> <li>• A further NHB sum of £13,966 would be available for application over the forthcoming 5 years, however only major projects would now be considered by the District Council for NHB funding.</li> </ul>	Deputy Chair
<b>8.</b>	<p><b>Village Hall Trust Report.</b></p> <p>The Village Hall Committee thanked the Parish Council (in absentia) for their support in the provision of tables and chairs through a NHB grant. Also reported was that a successful fund raising event had been held where a sum of £300 had been raised.</p>	
<b>9.</b>	<p><b>Finance</b></p> <p><b>a) Review of payments made and received since the last meeting (Appx 1)</b> Accepted without query.</p> <p><b>b) Report of the Year to Date Expenditure compared to Budget.</b> Report circulated and accepted.</p> <p><b>c) Workplace Pension Scheme</b> A Declaration of Compliance had been submitted to the Pensions Regulator. A further Declaration must be submitted in March 2020.</p> <p><b>d) HMRC Bank Mandate Proposals</b> Enquiries revealed that Electronic payments to HMRC could not be set up under the provisions of the current banking provider. The Unity Bank Birmingham, used by other Parish Council could process electronic payments with a two-signatory mandate. HMRC re-affirmed that it would continue to accept cheque payments for the foreseeable future.</p> <p><b>Defibrillator Approval</b></p> <p><b>e)</b> The acceptance of permanent loan of the defibrillator from the County Council was approved.</p> <p><b>NHB Grant – SVH Project</b></p> <p><b>f)</b> The District Councillor was thanked for his support with NHB application projects.</p> <p><b>Precept</b></p> <p><b>g)</b> The 2017/18 increase of 2.4% in Precept was noted.</p>	
<b>10.</b>	<p><b>Planning Consultations &amp; Enforcement (Appendices 2 - 4)</b></p> <p><b>a) Planning Applications</b> Noted.</p> <p><b>b) Enforcements and Appeals</b> Noted.</p> <p><b>c) Temporary Granted Permissions</b> IN/14/00299 – APP/H1840/C/16/3150869 Pear Tree Inn. Unauthorised Change of Use. Removal of groundworks commenced.</p>	
<b>11.</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Kier Highways Traffic Regulation Order Consultation (6.(d)).</li> <li>• Worcester Wildlife – Request to present at Parish Council Meeting.</li> <li>• Wychavon Sport – Parish Games.</li> <li>• Pensions Regulator – Acknowledgement of Declaration.</li> <li>• Resident volunteer offer to support Path Clearance Initiative.</li> </ul>	
<b>12.</b>	<p><b>Councillor Reports and Items for Future Agendas</b></p>	

a)	<b>Sling Lane</b> An approach to the North Claines Parish Council/School was suggested in order to consider a combined request to the Police to improve the hazardous state of the Sling Lane footway. Cllr Clarke offered to approach the Village School. This issue to be carried forward.	
13.	<b>Date of Next Meeting</b> The date of the Annual Council Meeting was approved as Monday 15 <sup>th</sup> May 2017 at Salwarpe Village Hall to commence at 7.00pm.	

There being no further business the Chairman closed the meeting at 9.42pm.

Signed..... Date 15<sup>th</sup> May 2017 Chairman

**Police Incident Report**

7.03pm The Chairman read a Police Incident Report, dated 20<sup>th</sup> March 2017 produced by SNT Droitwich Town West and Rural West.

DRAFT