

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.50pm on Monday 17th July 2017 at Committee Room Salwarpe Village Hall

PRESENT: Cllr. P. Oakley (Chairman), Cllr. B. Meddings, Cllr. A. Phillips, Cllr. C. Hughes, Cllr D. Luscombe.
Cllr. M. Armitage, Cllr J. Brodrick.

IN ATTENDANCE E. Gallagher (Clerk)
Dist. Cllr T Miller (7.20pm)

No	Minute	Action
1.	<p>Apologies Apologies had been received from: Cllr. J. Hill Cllr A. Thomas Cllr. J. Clarke Cllr.A. Thawley Dist. Cllr L Duffy</p>	
2.	<p>Declarations of Interest/Code of Conduct & Standing Orders</p> <p>To declare any interest None declared.</p> <p>To declare any Dispensations None declared.</p> <p>To note the Code of Conduct and requirements of the Transparency Regulations Noted.</p> <p>To note the Right to Record meetings: Refer to Notice displayed on meeting table. Noted.</p>	
3.	<p>Minutes</p> <p>The draft Minutes of the Annual Parish Council Meeting held on 15th May 2017 were approved and signed as being a correct record.</p>	
4.	<p>Clerk - Progress Reports on actions from minutes of 15th May 2017</p> <p>Councillors requested an update on the following items from the previous Minutes.</p> <p>a) Newland Lane/Newland Hurst County Councillor Miller confirmed that front sections only of verges would be cut back. The County Council was now committed to the principle of biodiversity and rear sections of verges would be left to grow and re-seed.</p> <p>b) Martin Hussingtree Junction/Pulley Lane schemes A planning condition variation application had been received. The variation contradicted the Appeal Inspector's stipulated conditions and the Redrow Homes application would be referred to the next Full Planning Committee at Wychavon District Council.</p> <p>The Parish Council's consultation response to application W/16/02240/OU for removal of Condition 5 Part(i) Temporary Traffic Management was due to be submitted on the 20th July 2017.</p>	<p style="text-align: center;">Closed</p> <p style="text-align: center;">Cnty Cllr. Miller</p> <p style="text-align: center;">Parish Councillors</p>

<p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p> <p>i)</p> <p>j)</p> <p>k)</p> <p>l)</p> <p>m)</p>	<p>Sling Lane County & District Cllr Miller was awaiting a response from Place Partnership regarding maintenance of Sling Lane and issues relating to water overflowing from a local spring. Hindlip Primary school had reported that there were no issues of concern on accessing their Playing fields from the lane.</p> <p>Copcut Rise – Welcome Leaflet The Parochial Church Council had provided details and information on the Parish Council and the two local parish churches for inclusion in the Developers Welcome Pack issued to all new Copcut Rise residents. The Developer William Davis had informed the Clerk to the Council to make contact at a later phase of the development to discuss the free provision and siting of a Parish Community Noticeboard. It was therefore agreed that this item be closed with the Clerk noting the required future contact.</p> <p>Walking Route - Strategic Route Boards and New Gates Deputy Chair to investigate the feasibility and cost for NHB project consultation/consideration.</p> <p>War Memorial – Salwarpe Councillor Thawley (in absentia) had agreed to endeavour to clean the War Memorial prior to the Saturday of the village fete on the 19th of August. The Deputy Chair agreed to investigate the protocol for the retention of Remembrance wreaths laid annually on the War Monument.</p> <p>Worcester Wildlife Trust -Horse Seizures The Clerk had contacted West Mercia Police Operational Team for an update on this issue.</p> <p>Church Lane – Overgrown Trees/Potholes Councillor Miller confirmed that Church Lane was listed on WCC maintenance list, however the Lane was considered a low priority due to its limited volume of traffic. He agreed to confirm that maintenance on the Lane in its entirety would be covered and also confirm that property owners whose tree branches were overhanging the lane had been informed of their obligations.</p> <p>Planning Notification Oversight The Chairman agreed to write to Gary Williams, Head of Planning, Wychavon District Council regarding their departmental oversight in consultation notifications regarding proposed Telecommunication Masts within the parishes.</p> <p>Nations Tribute The Village Hall Committee had confirmed that the Hall and their mounted iron Beacon brazier could be utilised free of charge for the Community Tribute Event. The issue of insurance and risk assessment would be discussed with the Treasurer of the Village Hall Committee.</p> <p>Microlite Flights 11 dates on which flights had occurred had been recorded from the period of 10th January 2017 to 2nd July 2017. The owner of the site was at liberty to allow a total of 28 permitted events per year at the site, one of which would be the Village Fete to be held in August.</p> <p>Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p> <p>Pensions Regulator Completion of Auto Enrolment Compliance Declaration due March 2020.</p>	<p>Cnty Cllr. Miller</p> <p>Closed</p> <p>Deputy Chair</p> <p>Cllr Thawley</p> <p>Deputy Chair</p> <p>Clerk</p> <p>Cnty.Cllr Miller</p> <p>Chairman</p> <p>Deputy Chair</p> <p>All Councillors</p> <p>2024</p> <p>2020</p>
<p>5.</p> <p>a)</p>	<p>Reports from District and County Councillors</p> <p>Notice Reposition</p>	

<p>b)</p> <p>Permitted Development Planning Application W/16/02700/PP refused for the development of garage and workshop,at Drury Lane had now been confirmed permissible under existing Permitted Development Rights.</p> <p>c)</p> <p>Traffic Disruption The installation of underground Power cables along the A4538 to West Mercia Police Headquarters and along A38 to Pulley Lane continued to cause traffic disruption. The LED traffic light upgrading initiative at Martin Hussingtree would not be included in the planned junction improvement scheme.</p> <p>d)</p> <p>Grants Grants were available for business low carbon initiatives.</p> <p>e)</p> <p>Road Closures Concern was expressed over the late notification of road closures for the operation of the 10k Cycle Race held on 12th July. A request was made that early notice be given for any proposed road closures within the parishes. The route of a National Velo Race scheduled for 24th September would pass along the outskirts of Salwarpe parish adjacent to the Ombersley Road onto the A38 Droitwich Bypass. The County Councillor agreed to speak with Worcestershire County Council Legal Services to request that Parish Councils were notified on all highway disruptions on a timely basis.</p> <p>f)</p> <p>Online Highway Reporting District and Councillor Miller stressed that Parish Councillors should directly report highway issues within their parishes via the Worcestershire County Council's online system. Accurate and timely reporting would ensure that issues were recorded onto the Works Programme and jobs would be prioritized for action. An incident number would be issued and progress reported back to the individual Councillor.</p> <p>g)</p> <p>Orchard Cottage APP/H1840/D/17/3173081 The appeal decision on Orchard Cottage, Martin Hussingtree remained undecided.</p>	<p>Councillor Miller confirmed that road signage located at the junction of the A38 and Copcut Lane would be repositioned as the current position impeded the view of turning traffic.</p>	<p>Closed</p> <p>County Councillor Miller</p> <p>All Councillors</p>
<p>6.</p> <p>a)</p> <p>Notice Boards The Chairman presented the comprehensive details received for the supply of new parish noticeboards. Boards could be supplied in both natural timber (oak) or MMT (man-made timber utilizing recycled plastic) and were available in a variety of sizes and configurations. There was little difference between the purchase cost of the materials however maintenance of MMT boards would be negligible and more cost effective in the long term. Initial views of Councillors suggested that oak timber boards would be preferable as their siting within conservation and sensitive areas should be a deciding factor. The Chairman agreed to email details to all Councillors for their pre-consideration of options for discussion at a future meeting.</p> <p>b)</p> <p>Defibrillator Agreement had been reached for the defibrillator to be sited at Salwarpe Village Hall. The Village Hall would be responsible for the running costs and the Parish Council would insure the defibrillator and cabinet within its standard insurance policy.</p> <p>Councillor Luscombe agreed to arrange a meeting between the Chairman and a representative of the Village Hall Committee to finalize the siting and installation. District Councillor Miller agreed to organise the registration of the unit. It was anticipated that the defibrillator would be installed prior to the Village Fete on 19th August 2017. It was agreed that the location of the defibrillator and details of a public 'Heart Start' training course would be publicised in the Community Magazine.</p> <p>c)</p> <p>Martin Hussingtree Junction Works Damage to roadside sections of the Village Green had been caused by the laying of underground power cables carried out by contractor Morgan Sindall on behalf of Western</p>		<p>All Councillors</p> <p>Councillor Luscombe/Chair</p>

	<p>Power. The Deputy Chair reported that a letter had been written to the contractor regarding the damage and expected reinstatement of the land to its original condition on completion of all work. A meeting was to be arranged between all parties to initiate appropriate repair. Lack of notification to the Parish Council by Worcestershire County Council Highways prior to and during the works had resulted in a poor standard of relaying of the grassed sections of the village green.</p> <p>d) Vandalism Salwarpe River and Canal Areas Vandalism causing damage to trees and littering of the river embankment had occurred. Fire and Police had attended and details of persons at the scene had been logged. Councillor Luscombe reported on increased late-night activities on and around the canal bridge. The Chairman requested Councillors kept watch for any suspicious activities in their parishes and also encourage residents to report them immediately to the police. Councillor Luscombe agreed to email the Chair with details of recent activities in the Salwarpe area.</p> <p>The Canal and River Trust</p> <p>e) An email had been received from Nick Worthington, Waterways Manager, South Wales & Severn Waterways regarding a request for a potential joint funding venture for canal access improvement. The Canal & River Trust had stated they would be in a position to contribute £5000 towards this venture. Previous discussions along a similar line had taken place with the Pamela May Trust for a project to provide a mooring jetty for their canal boat partially funded through the New Homes Bonus Scheme. It was felt that they too might be interested in a combined project and also contribute to a scheme. The Chairman had agreed to meet Mr Worthington on 15th August 2017.</p> <p>Affordable Housing</p> <p>f) The Chairman discussed an article contained in the Droitwich Standard on 30th June 2017. The article related to the potential transfer of Council owned disused land to an independent housing company in a project to develop affordable housing. The County and District Councillor agreed to report back with further clarification</p>	<p>Deputy Chair</p> <p>Councillor Luscombe/Chair</p> <p>Chair</p> <p>County and District Councillor Miller</p>
7.	<p>Deputy Chairman's Report All items covered in previous reports</p>	
8.	<p>Salwarpe Village Hall Committee Report All items covered in previous reports</p> <p>County Councillor Miller left the meeting 9.35pm</p>	
9.	<p>Finance</p> <p>a) Review of payments made and received since the last meeting (see Appendix 1) Noted and approved.</p> <p>b) Report year to date expenditure compared to budget Noted and approved</p> <p>c) Budget/Precept – Finance Committee meeting Scheduling deferred until 18th September Parish Council meeting</p> <p>d) Approval transfer of funds from Memorial Fund Deferred. Finance Committee item.</p> <p>e) Reserves allocation – Additional election expenses £1000 To be discussed at Finance Committee meeting.</p> <p>f) Reserves allocation – Clerk stationery £200 To be discussed at Finance Committee meeting.</p> <p>g) Risk Assessment report Noted and approved. The Deputy Chair agreed to contact Morgan Sindall regarding raised manhole covers. The Chairman thanked the Clerk and Councillor Phillips for carrying out the assessment.</p>	<p>Finance Committee</p> <p>Finance Committee</p> <p>Finance Committee</p> <p>Finance Committee</p> <p>Deputy Chair</p>

<p>10.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Planning Consultations & Enforcement (Appendices 3 - 5)</p> <p>Planning Applications Noted.</p> <p>17/01160/FUL Worcester Warriors Change of Use Car Park for a Sunday Car Boot Market throughout the year. Clarification had been requested regarding the terms of a County Council lease agreement for the Park and Ride terminal with exclusive use of the attached rear parking area.</p> <p>Enforcements and Appeals Noted.</p> <p>Temporary Granted Permissions IN/14/00299 – APP/H1840/C/16/3150869 Pear Tree Inn. Unauthorised Change of Use. Removal of groundworks commenced. Councillor Armitage to feedback on progress.</p>	<p>Chairman</p> <p>Councillor Armitage</p>
<p>11.</p>	<p>Correspondence None.</p>	
<p>12.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p>	<p>Councillor Reports and Items for Future Agendas</p> <p>Salwarpe Bridge Increased Activity All Councillors to report.</p> <p>Fly Grazing/Green Space/Worcestershire Wildlife Trust Response to West Mercia Police letter regarding fly grazing had been followed up by the Clerk.</p> <p>Sterling Business Centre Permitted Development noted.</p> <p>Hatchery Buildings Drury Lane The Chairman would attempt to contact the owner to discuss the poor state of repair.</p> <p>Bench Seat at Bus Stops – A38 Siting of benches to be considered under the New Homes Bonus Scheme. Deputy Chair to investigate costs and discuss the instigation of the consultation process.</p> <p>Court Farm – Sale Notice Deputy Chair to confirm whether the planning approval had expired</p>	<p>Councillor Brodrick</p> <p>Chairman</p> <p>Deputy Chair</p> <p>Deputy Chair</p>
<p>13.</p>	<p>Date of Next Meeting</p> <p>The date of the next Council Meeting was approved as Monday 18th September 2017 at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 10.10pm.

Signed.....
Date 18th September 2017 Chairman

Pre Meeting Address

7.00pm - St Richards Hospice

Alice Spearing, Engagement Officer at St Richards Hospice, addressed the meeting. Her mission was to raise awareness in the community of the breadth of free care services offered by the hospice and its fundraising activities. The Hospice had been based in the region for 32 years and was an Independent Registered Charity. It consisted of medics, nursing staff, support workers (social workers, counsellors and holistic therapists), volunteers and administrators. 77 percent of its income (£8.4m per annum) was achieved through fundraising with the remainder funded by the NHS. It was agreed that, where space allowed, the Parish Council would include leaflets detailing activities on its noticeboards and the Clerk would contact the editor of the Community Magazine to discuss free 'Public Information' advertising for the Hospice.

7.20pm – Worcestershire Wildlife Trust

Mike Perry, Head of Resources at Worcestershire Wildlife Trust addressed the meeting. This was the leading wildlife charity in the country and it would be celebrating its 50th anniversary in 2018. It employed 37 staff and 45 volunteers and its base at Lower Smite Farm, Hindlip. Its main income was funded by its members. There were currently 10,500 household members and 23 corporate members. It had acquired 76 nature reserves which were managed for the benefit of wildlife. Activities included countryside work (friendly farming), educational talks and visits, campaigns and fundraising activities. It also participated in the Worcester Wildlife Bailiff Scheme. It was agreed that there was potential for collaboration with the Parish Council and an offer was made for Councillors to visit Lower Smite Farm for a tour of its facilities.

Public Question Time

No members of the public present.

7.40pm - Police Incident Report

The Chairman read a Police Incident Report dated 13th July 2017, produced by Territorial Policing Volunteer, Sharon Summers, SNT Droitwich Town West and Rural West.