**MINUTES**

**ORDINARY MEETING OF THE PARISH COUNCIL**

**Held at Kington & Dormston Village Hall**

**November 12th 2018 at 7:45pm**

**Present :** Cllr M. Tilt (Chair) Cllr I. Bull

Cllr. B. Trebbett Cllr J Tonry

Cllr P. Laight Cllr Collins

**In attendance**: District Councillor L. Robinson County Councillor R Adams

1 member of the public

**PUBLIC QUESTION TIME** - There was no questions from the Public.

1. **To consider apologies and to approve reasons for absence** – apologies received from Cllr Farman and L Stewart – Clerk approved.
2. **Declarations of Interest:** Councillors were reminded of the need to update their register of interests and to declare any disclosable pecuniary or other interests on the agenda. None recorded.
3. **To consider any requests for the Council to Grant a Dispensation** – none received.
4. **To approve minutes** – of the July 2nd 2018 meeting, approved and signed by Chair.

8c should read Kington Lane 8e crumbling due to lack of drainage and collection of water

1. **Progress Reports -** 
   1. **Clerks Report**

All Clerks actions from previous minutes completed. Councillor Vacancy reported to Wychavon DC and subsequent notice published. Clerk will attend the next CiLCA training on September 28th 2018. Clerk has created/updated: Data Protection Policy, Freedom of Information Act, FOI Model Publication Scheme and Email Contact Privacy Notice, Data Retention Policy for Council approval. A data audit is in progress.



* 1. **Parish Paths Warden** – Chair advised that reports have been made but with lack of resources progress is slow. She is in regular contact with the Footpath Officer
  2. **Wychavon Event at Peopleton *–*** Chair had attended and gave her report
  3. **Grafton Society** – Cllr Tonry gave an update on the current situation The Society were offering the three Parish Councils £1500 each to be spent within 12 months
  4. **Telephone Kiosk** – There was no further news on this.
  5. **Casual vacancy for Councillor** – A member of the public had expressed an interest – Clerk had checked with the Monitoring team as he had not been a resident for the stated 12 months. Councillors agreed to have this on the Agenda in January when he can formally be accepted.
  6. **New Homes Bonus –** The Clerk had again contacted the Chairman of the Village Hall Committee with no response. The situation had been discussed with another member of the Committee. As there was a meeting this week Cllr Laight (as the PC representative) was asked to emphasise that we will soon lose the money if this is not resolved

**6. District Councillor Report –** Cllr Robinson informed us that she was no longer Chair of Wychavon County Council – this was before the end of her term. She will however stand at the next Local Elections for the Upton Snodsbury Ward. Pershore Station – Wychavon owned land which could be used for parking but the platform was on the opposite side GWR will now build a new platform. Waitrose are opening a new store in Evesham

South Worcestershire Development Plan has to be reviewed every 5 years. There is a

website to view Cllr Robinson will email the Chair the information to pass onto Cllrs and the

Clerk. Cllr Collins to let Cllr Robinson have telephone number for “What’s On”. Cllr Laight to let Cllr Robinson have dates for Carol Services.

1. **County Councillor Report**

Cllr Adams was sorry Cllr Robinson was no longer the Chairman at Wychavon and praised all

the hard work she had put in. He was pleased that she would stand again for District Councillor.

There would be applications next year to improve Wyre Road and Pinvin crossroad. Road restrictions were not very sensible at times where two main routes were closed at the

same time.

Consultation was taking place regarding the libraries in Pershore & Evesham – suggestions

being an Open Library requiring no staff or Community managed Library.

He felt the new Treasurer had a good understanding of the Finances.

Wychavon was committed to keep people in their own homes – Self care and Prevention

being pushed forward.

There was a great variety of annual medical checks across the area.

1. **Highways**
   1. **Passing Place on Kington Lane** – Cllr Laight had contacted the landowner but would do so again. It was agreed that work to install pipes into the ditch was required. Cllr Adams would arrange for this to be done.
   2. **Kington Lane –** Cllr Collins was happy to fill the hole with rubble but would speak to the Landowner first.
   3. **Gulleys –** Cllr Bull explained the problem to Cllr Adams– the gulleys required jetting –

Cllr Adams will follow this up.

* 1. **Kington Lane, outside Westfield –** grass verge is crumbling away due to the poor drainage and accumulation of water. The householder is concerned for his garden wall

Cllr Bull explained the situation to Cllr Adams – to be followed up.

* 1. **Cutting back of hedge** Cockshot Lane/Dormston Lane – no action has been taken.
  2. **Road closure signs** – Cllr Trebbett asked that signs be removed as soon as the road is

re-opened.

1. **Lengthsman**

Cllrs were informed that the Lengthsman’s tools will be provided with no cost to the Parish Councils

1. **Planning**

**Certification approved since last meeting**

18/01493/CLE – Newhouse Farm, Dormston Application for Lawful Development Certificate

For Existing Use – occupation of dwelling in breach of condition 3 of planning approval

W/88/0239 (agricultural occupancy condition)

**For discussion:**

18/02194/HP Ballam Hill Cottage, Cockshot Lane Dormston WR7 4JZ

Cllr Farman, Cllr Tonry & Cllr Tilt had looked at the plans and had no objections

1. **Finance**
2. Clerk presented the proposed payments (see Clerks Report, item 5a) these were approved by the Council and cheques signed.
3. **Correspondence**

There was no correspondence

**Date of Next Meeting**

To confirm the date of the next Ordinary Parish Council Meeting is scheduled for the 14th January 2019 at 7:45pm at Kington and Dormston Village Hall.

Meeting closed at 8:55pm.

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Signed – Chairman

(Minutes prepared by Cllr Tilt)