BENTLEY PAUNCEFOOT PARISH COUNCIL

Minutes Of The Annual Parish Council Meeting Held On Tuesday 21st May 2019 at 7.30pm - Bentley Village Hall

Present : Vice Chairperson Cllr R Bewsher A Dyson (Clerk)

Cllr R Cheape 3 visitors (please see signing in book)

Cllr P Meads Cllr B Spence

Apologies: Chairperson Cllr A Boss (illness)

Cllr G Teague

1. <u>Election Of Chairperson</u>

In his absence Chairperson A Boss was noted as standing down from the position of Chairperson. Cllr B Spence proposed that Cllr A Boss remain in the position of Chairperson, this was seconded by Cllr P Meads. This proposal was accepted by other members of the PC and it was agreed that Chairperson Boss will sign his Acceptance of Office form at the next PC meeting. It is noted in the PCs standing orders, that a Chairperson can only continue his term of office after a period of 3 years in exceptional circumstances. The PC agreed that on this occasion they would like Cllr Boss to continue in his role for another 12 months as the Vice Chairperson, Cllr Bewsher, would like another 12 months as Vice Chairperson in order that she can understand the role of Chair more readily and indeed take some training towards carrying out the role. It should also be noted that Cllr Boss did not actively seek that he continue in the role of Chair for another 12 months but agreed with Cllr Bewsher that it was in the best interests of the PC that he do so.

2. Election Of Vice Chairperson

Vice Chairperson R Bewsher resigned her position as Vice Chairperson. Cllr P Meads proposed Cllr R Bewsher for Vice Chairperson, seconded by Cllr B Spence. Proposal accepted. Vice Chairperson R Bewsher duly signed her Acceptance of Office Form witnessed by the Clerk A Dyson.

3. **Election of Councillors**

Cllrs R Cheape, P Meads, B Spence and G Teague had all been elected as Council members during the local Council elections held on Thursday 2nd May 2019. Cllrs R Cheape, P Meads and B Spence duly signed their Acceptance of office forms witnessed by the Clerk A Dyson. Cllr Teague was unable to attend the meeting and other members of the PC agreed that she could sign her Declaration of Acceptance at the next meeting. Mr Jon Harris had decided to stand down from PC and therefore was not put forward for the election process. Vice Chairperson Bewsher thanked Mr Harris for his many years of service to Bentley Pauncefoot PC both as Councillor and Chairperson.

4. Apologies & Approval of Absence

Apologies were accepted and approved. However, it was noted that all Councillors should attend all meetings unless there are exceptional circumstances. Meeting dates are issued and agreed in November each year for the following 12 months and it would be beneficial if any known absence was raised at this time. This meeting is particularly important each year as it when the Scheme of Delegation for the next 12 months is outlined.

5. Declarations Of Interest

Councillors - nothing new to declare. The Clerk also asked if Councillors would re-sign their GDPR forms in order to keep records up to date.

6. Council's Scheme of Delegation

Communications, Broadband Vice Chairperson Bewsher

Foxlydiate Temporary Working Party - Vice Chairperson Bewsher, Cllr Cheape & Cllr Spence

CALC & Tardebigge Relief, in need and Sickness charity – Cllr Teague.

Rural Road Safety - Chairperson Boss & Cllr Meads

Planning - Cllr Cheape — with regards to this item all Councillors would have an input to any required responses to planning or consultation issue and Cllr Cheape would co-ordinate response on behalf of the PC. Cllr Spence advised that his wife Helen who has a deep knowledge of planning issues, would be happy to give the PC the benefit of her knowledge should it be required.

AD hoc financial opportunities - Cllr Spence.

The Bentley Bugle – Vice Chairperson Bewsher and the Clerk A Dyson

Tree Warden - Cllr R Cheape

With regard to the above delegations, although each role had a Councillor assigned to it, all Councillors were expected to actively take an interest and assist where necessary with all of the roles allocated and not just with roles specifically allocated to them.

7. To Approve the Minutes of the Annual Meeting Held On 15th May 2018

The Minutes of this meeting were approved and signed by the Chairperson, Cllr A Boss at the OM meeting 17th July 2018.

8. Chairperson's Report On Parish Council Achievements In 2018/2019

Unfortunately Chairperson Boss was unable to attend due to illness.

9. <u>Councillors Reports/Items for Future AGM Agenda</u>

Cllr Spence said it is vital that the PC has its full quota of Councillors (7) and the need to recruit another councillor to the PC is urgent.

APCM MEETING CLOSED 19.55 pm

Signed	A R Boss	Chairperson
Dated	16 th July 2019	