

BENTLEY PAUNCEFOOT PARISH COUNCIL

Minutes of the Ordinary Meeting of Bentley Paucefoot Parish Council Held On Tuesday 16th May 2017 at 8pm in Bentley Village Hall

Present : Cllr A Boss - Chairman A Dyson – Clerk
Cllr R Bewsher
Cllr J Harris
Cllr B Spence
Cllr D Stubbs
Cllr J Winslow
BDC Cllr P Whittaker

Public Participation

3 members of the public were in attendance (please refer to signing in book). Mr G Bewsher distributed a document to support a planning application for 2 additional wood supports on his land for a circular overhead electricity line. Councillors agreed to read the documents and discuss the same under Minute 14.

1.	Apologies & Approval of Absence
	Cllr K Beard WCC Cllr K Taylor
2.	Declaration of Interest
	a) None b) None – Cllr Bewsher planning application currently outstanding on her property c) None d) None
3.	To Approve the Minutes of the Last Meeting Held Tuesday 21st March 2017.
	The Minutes were accepted and signed by Chairman A Boss.
4.	Progress Reports
	a) <u>Village Hall Team</u> Nothing to report.
	b) <u>Footpaths</u> Resident J Miles (in attendance) agreed that he would be pleased to take the role of Footpath Officer and report any problems he encountered within the Parish to Clerk who would then follow up with WCC. C Cooke (Lengthsman) said he would be prepared to keep footpaths clear if WCC provided the appropriate hardware. District Councillor P Whittaker said PP3 funding may be available to help maintain paths – the Clerk will contact WCC.
	c) <u>Tree Warden</u> Nothing to report.
	d) <u>Tardebigge Relief, In Need & Sickness Charity</u> Chairman Boss asked if the Charity would be inclined to donate some funding towards the defibrillator for the Village. Cllr J Winslow will raise this at the next Tardebigge meeting
	e) <u>Broadband update</u> Cllr R Bewsher recently attended a meeting regarding mobile communication – however nothing has changed with regard to Broadband within the Parish.

	f) <u>Telephone box</u> Chairman Boss will contact Mr Michael Eaton (village resident) to enquire if he would be interested in the commission of artwork to enable the box to become an information point within the village.
	g) <u>Website</u> The Clerk had been informed by CALC that the My Parish page within WCCs website would be terminating, leaving the PC no alternative but to arrange for their own site in order to comply with Transparency Code obligations. Some funding would be available towards the cost of this. However, new information has been received that the My Parish site will continue. Councillors agreed to review the situation at the PC meeting in September 2017 to establish
5.	Lengthsman
	C Cooke was in attendance and explained his frustrations with Highways – ie requests for gully clearing prior to Christmas which were still outstanding. He is carrying out work requested by Highways but the PC is funding this extra work. Mr Cooke will forward details on extra expenditure to the Clerk who will contact WCC to seek recompense for such items.
6.	Defibrillator
	Cllr J Harris attended a meeting with the Village Hall Committee and it has been agreed that a defibrillator will be purchased to be housed at the village hall. The approx. cost of this will be £1500-£2000. Some organisations that use the hall said they would be prepared to make a donation to the cost. See Minute 4d with regard to applying for a contribution from Tardebigge Relief Charity. Councillors agreed to purchase the equipment. Going forward for upkeep etc a fund raising group would need to be investigated.
7.	Website
	See Minute 4g above.
8.	New Homes Bonus
	Cllr B Spence explained how the scheme works and whether the Parish qualifies for the monies. Due to the tight timescale for application it was felt that work should start now for the PC to apply for the next round of funding. District Councillor Whittaker will ask Amanda Scarce (Democratic Services Officer BDC) whether she thinks that under the Quality of Life – Keep my Place Safe Scheme heading, funding would be available for the PC to employ Transport Consultants to undertake an independent survey regarding the highways issues currently affecting the village.
9.	Enforcement meeting
	Rescheduled meeting with D Birch (BDC) – Councillors agreed that there was no need for this meeting to take place.
10	Highways
	Highways have stated that they will not be attending the scheduled meeting on 25 th May 2017 as they have nothing further to add to their response dated 16 th May 2017. The Clerk has contacted local Police for any available data they may have regarding recorded accidents / incidents on the lanes – currently awaiting a response.

11	Local Authority Publicity	
	Following communication received from CALC, Cllr Winslow had concerns that our Newsletter / Bentley Bugle meet official recommendations in their current form. Councillors were in agreement that publications should continue as currently published.	
12	Environmental	
	The Clerk had contacted the Environmental officer who advised that the resident was having work carried out to the property to resolve this matter but he could not confirm that this had happened. This will be reviewed at the next meeting.	
13	Clerks Correspondence	
	a)	The Clerk distributed the correspondence list to all Councillors.
14	Planning	
	<u>To consider / review planning applications received since last meeting</u>	
	a)	Twin Oaks appeal – BDC found in favour of the applicant with certain crucial conditions imposed.
	b)	Councillors will ensure that these conditions are carried out. Cllr Winslow will liaise with Andrew Fulford of BDC on the matter.
	c)	17/00469 OUT Barn House Farm Foxlydiat – Councillors agreed that they could not support this application in its present form and wished to seek clarification on a number of matters i.e. exact number of dwellings proposed, internal road layout, road links to the wider development within the area and the increased traffic on surrounding lanes when taken in conjunction with the effect the adjoining Sustainable Urban Extension will have on the area. Councillors were of the opinion that the development of this site should be looked at with SUE rather than in isolation of it. Cllr Winslow will prepare a response to the application.
	d)	17/00346/CPE – Certificate of Lawfulness - Hill Cottage, Tyrells Lane – Councillors agreed on a response to this application.
	e)	17/00436/OHL - Circular Overhead Electricity Line – Becks Corner – Councillors had no objection to this application.
15	Finance	
	a)	Parish Council Account Bank Balance as at 27.04.17 £11,027.66
		Footpath Account Bank Balance as at 03.06.16 £ 1,589.10
	The Council resolved to make the following payments. Cheques in respect of those payments were signed	
	A Dyson (April / May salary)	£ 570.72 Chq No 100455
	A Dyson (Stationery)	£ 32.99 Chq No 100456
	Eon (Electricity to telephone box)	£ 25.59 Chq No 100457
	Worcestershire CALC (service / affiliation fee)	£ 206.05 Chq No 100458
	R Bewsher (travel expenses)	£ 31.50 Chq No 100459
	C Cooke (Lengthsman)	£ 216.00 Chq No 100460
	Received monies	
	1 st half precept	£2,658.00
	Smartwater kit payments from non-residents	£ 89.60
	Tardebigge Holdings (Bugle advertising)	£ 20.00
	b)	Annual Governance statement 2016 / 2017 – approved and signed by Chairman A Boss
	c)	End of year audit statement 2016 / 2017 – approved and signed by Chairman A Boss
	d)	Insurance renewal received from Zurich Insurers – Councillors agreed to continue with Zurich
16	Clerks Report on Urgent decisions since last meeting	
	Nothing to report	

17	Councillors Reports / Items for Future Agenda
	<p>Cllr Winslow reported that a large field between Keys Farm and the Thrift was being used for storage and asked if a letter should be sent to Bentley Estates advising them. Chairman Boss will take some photos of the equipment to send with the letter.</p> <p>Cllr Bewsher is attending a CALC meeting on the 14th June 2017 and asked if any other Councillors were able to accompany her. Cllr Stubbs will try to be available.</p> <p>Chairman Boss had received a letter from the Clerk asking for a salary review in line with the National Joint Council for Local Services pay scale 2017 / 2018 award – Councillors agreed on an increase of £0.62 per hour.</p>
18	<p>Date of Next Meeting Tuesday 18th July 2017 at 7.30pm in Bentley Village Hall.</p>

Meeting Closed at 21.35 hrs

Signed: *A Boss*

Date:18th July 2017.....

Cllr A Boss
Chairman