

## **DODFORD WITH GRAFTON PARISH COUNCIL**

**Draft Minutes of the meeting of Dodford with Grafton Parish Council held on Thursday 26 June 2014 in Dodford Village Hall at 7.30pm**

**Present:** Cllrs Vicky Churchill, Rachel Jennings, Alwyn Rea (Chairman) and David Valentine

**In attendance:** District Councillor Brian Lewis, Clerk Kay Stone and one member of the public

### **1. Apologies**

Cllrs Richard Scott and Terence Lee, gave their apologies, reasons for which were accepted.

### **2. Declarations of interest**

- i. None
- ii. None

The meeting was adjourned for members of the public to raise matters of interest / items for the next agenda:

- i. Water from the Tower House – what action has been taken
- ii. Cutting of hedges before July and clippings not being cleared up from the footpaths and roads
- iii. When is the work going to recommence on the footpath in Priory Road
- iv. Information requested on the Conservation area being under review
- v. New Area Inspector is Sarah Coteen and the Safer Neighbourhood Watch Team leader is PCSO Jane Brothers who can be contacted on 0300 333 3000 ext 66912 or [janebrothers@westmercia.pnn.police.co.uk](mailto:janebrothers@westmercia.pnn.police.co.uk)

The meeting was reconvened as follows:

### **3. Minutes of the Annual General Meeting on 19 May 2014**

Approval of the Minutes was proposed by Cllr Valentine and seconded by Cllr Churchill after which they were signed by the Chairman as being a true record.

### **4. Reports**

- i. The March report received from County Councillor Sheila Blagg had been received and already circulated to Parish Councillors. Copies were available at the meeting for members of the public.
- ii. District Councillor Brian Lewis gave his report on local planning matters.
- iii. Cllr Rea gave a report on the CALC area meeting held on 11 June.
- iv. The Clerk reported that:
  - a. a scheme had been set up between Royal British Legion and B&Q for B&Q to sell poppy seeds at £2 a packet with £1 going to RBL to commemorate World War One. The Clerk was asked to put this item on the July agenda.
  - b. A public consultation by BDC on the draft Dodford Conservation Area Appraisal and Management will take place in the Village Hall on Monday 14 July and Thursday 24 July from 3pm to 7pm. The Clerk was asked to contact the Conservation Officer and ask for two A3 posters to go on an A board outside the Village Hall and also handbills that can be delivered to houses in the Conservation Area.
  - c. CALC are holding a Neighbourhood Planning networking event run by Chaddesley Corbett Parish Council on 8 July from 7pm to 9pm at County Hall.

- d. Katie Limm will take the July minutes.
- e. the Clerk proposed meeting in January instead of December to facilitate finalising the precept request and after discussion it was decided that the Parish Council would not meet in November with the meetings taking place on the fourth Thursday in the month.

## **5. Planning**

- i. Planning application 14/0332 – Bungay Lake Farm, Bungay Lake Lane – Outline application for the erection of a permanent poultry worker's dwelling.  
The Parish Council object on the basis that they do not feel that, in their view, a case has been made for an additional permanent dwelling on this site for this purpose.
- ii. Any other planning issues – for information:
  - a. Planning application 14/0471 – Parkgate Nurseries, 169 Kidderminster Road – Change of use of two redundant barns and adjacent hardstanding from agriculture to retail.  
The Parish Council strongly object on the basis that this is a totally unsuitable location for a business of the intended nature due to the large and heavy vehicles delivering to and from the site as the A448 is a major 60mph trunk road with double white lines for the whole of the premises.
  - b. Planning application 14/0261 – One Oak, Kidderminster Road – Formation of a private equestrian arena.  
The Parish Council have no objection but if Bromsgrove District Council are minded to approve then they request that permission is not given for lighting as this would cause a distraction for traffic on the A448 and cause a nuisance to local residents and that the approval has to be for private use only and not on a commercial basis.
  - c. Planning application 14/0115 – Woodcote Golf Driving Range, Kidderminster Road – Demolition of part of redundant driving range building and the change of use of the retained part of the building to a small dwelling – Approved.
  - d. Planning application 14/0083 – Dodford Inn, Whitfield Road – To provide temporary accommodation for up to 18 caravans for National Grid construction workers. Accommodation to be occupied Monday to Friday only – Application withdrawn.
  - e. Decisions from Bromsgrove District Council (BDC) are still pending on planning applications for Monsieurs Hall Farm.

## **6. Highways and footpaths updates**

- i. The Clerk reported on work carried out by the Lengthsman during May.
- ii. The Clerk is still waiting to hear from Worcestershire County Council (WCC) when the rescheduled Priory Road footpath works will commence.
- iii. The Clerk has requested West Mercia to set up a speed data recorder to capture evidence for WCC to put up a speed activated sign / crossroads warning sign. The Clerk was asked to contact WCC and request they could reinstate the fencing either side of the repaired bridge.
- iv. The Clerk was asked to contact WCC and request a footpath on the A448 from around Bankside up to the current footpath at Parkgate.

## **7. 2014/2015 Council Tax Grant**

The Clerk was asked to put this on the July agenda and in the meantime Cllr Lewis would obtain more information on this from BDC.

### **8. Worcestershire County Council Consultation on Statement of Community Involvement**

The Clerk was asked to put this item on the July meeting to enable Councillors to absorb the Consultation.

### **9. Worcestershire County Council's Draft Planning Validation Document**

The Clerk was asked to put this item on the July meeting to enable Councillors to absorb the document.

### **10. Finance**

- i. Deposit account as at 30 May 2014 - £11,228.65  
Current account as at 30 May 2014 - £233.18  
Payments - Acceptance proposed by Cllr Rea and seconded by Cllr Valentine:
  - a. Clerk's salary - £285.66
  - b. Expenses - £43.54 (Use of telephone and internet line £5; Storage £5; Travel 12 miles @ 45p/mile £5.40; Postage £3.68 and Stationery £24.46)
  - c. HMRC - £71.40
  - d. Dodford Village Hall - £30 (hire of small hall in February, March and April)
  - e. Worcestershire CALC - £30 (training for Cllr Valentine)
  - f. Allen Farnsworth (Lengthsman duties for May) £202.00
  - g. Allen Farnsworth (Lengthsman duties for June – post dated 24 July) - £192.00
  - h. Allen Farnsworth (Lengthsman duties for July – post dated 21 August) - £192.00
- ii. The Annual Risk Assessment was reviewed after which the document was signed by the Chairman.

### **12. Councillor co-option**

No applications received.

### **13. Correspondence received – for information**

Items of correspondence received since the last meeting was noted from which the Clerk was asked to:

- i. put the Dodford Children's Holiday Farm request for someone to look after their allotment in the next issue of the Parish Magazine.
- ii. put a piece in the Parish Magazine reminding residents to cut hedges at the right time of the year and clear up cuttings from the footpaths and roads.
- iii. and Cllr Lewis was asked to chase up on the licensing information from BDC.

### **11. Councillors items**

- i. The footpaths on the A448 and Priory Road need clearing. The Clerk to contact the Lengthsman.
- ii. Chaddesley Corbett Parish Council has registered the old school in Chaddesley as a Community Asset and is now trying to buy the old school. The progress of this will be monitored for future reference.

The meeting closed at 10.05pm.

Signed.....Chairman