

**MINUTES OF THE MEETING OF LICKEY & BLACKWELL PARISH COUNCIL**  
**HELD AT THE TRINITY CENTRE, LICKEY ON MONDAY 12<sup>th</sup> MAY 2014**  
**MINUTES NO 1, 2014/2015**

**1. ELECTION OF CHAIRMAN and signing of Declaration of Office**

Cllr Crockett asked for nominations for chairman. Cllr Eales nominated Cllr J Harvey, and Cllr King seconded this. It was unanimously accepted and Cllr J Harvey signed the Declaration of Acceptance of Office and took her seat at the table.

**2. ACCEPTANCE OF APOLOGIES:** apologies were received and accepted from District Cllr Ruck

**PRESENT:** Councillor Mrs J Harvey (Chairman), J Eales, J King, K Crockett, Cllr P Harvey, and N Forknell, District Cllr B Cooper, Mrs H Doherty (Executive Officer) and 3 members of the public.

**3. DECLARATIONS OF INTEREST REGISTER:** 3b Disclosable Pecuniary interests 3c Other Disclosable interests.  
No interests were declared

**4. Election of Vice-Chairman**

The election of Cllr Crockett as Vice-Chairman was proposed by Cllr P Harvey, seconded by Cllr Forknell and unanimously accepted

**5. Election to Groups and Committees**

It was agreed that these would remain unchanged, and possibly reviewed when more councilors had been co-opted

5.1 Planning Committee – J Harvey (lead) J Eales and J King

5.2 Finance Group – P Harvey (lead) K Crockett

5.3 Highways & Environment Group N Forknell (Highways lead) J Eales (Environment lead)

5.4 Social Services & Communications Group J King (lead) J Harvey

**6. Election of Representatives to other bodies**

6.1 CPRE: Representative and Deputy J King (P Harvey to deputise)

6.2 Worcs CALC: Representative and Deputy P Harvey (note EO usually attends and can deputise)

6.3 Cropwood Estates Liaison Group: Representative – if group is re-convened, J Eales to attend

6.4 Monitoring Group for Marlbrook Landfill Site – awaiting decision on new panel membership but Cllr J Harvey to represent PC

6.5 High House Wood Management Group – K Crockett and J Harvey

*The Meeting was closed for Public Question time.*

## **REPORTS FROM OUTSIDE BODIES AND COUNTY AND DISTRICT COUNCILLORS:**

To summarise last year Cllr Cooper reported that there had been no further flooding on Old Birmingham Road over the winter following reparations the previous year. Parking outside Tesco and the Tip continue to be problematic in the ward and no real progress has been made. A cross-party impasse had halted progress on the BDC tip panel, which would account for no further details being received.

### **8. MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> APRIL 2014:**

It was unanimously agreed that the Minutes be signed as a true record.

### **9. FINANCE and GENERAL PURPOSES**

9.1 Following a summary of his meeting with the chair and vice-chair, it was unanimously agreed to co-opt Mr Stephen Nock as councillor. He will represent Shepley ward.

9.2 Payment of attached Bills – payment was approved unanimously

9.3 The Bank reconciliation as at end March 2014 was reviewed and approved

9.4 The receipts and payments accounts for 2013-14 were approved.

9.5 The report of the internal auditor was read and it was noted that no immediate action was needed

9.6 It was agreed that the payment of honoraria would be made for flag flying, poet in residence, sapling care and horse trough cleaning

9.7 Following their request, it was agreed to make a grant of £200 to Citizens Advice Bureau

9.8 Further to a request from Peter Hobbs, it was agreed to support the Blackwell Festival with a grant of £200.

### **10. PLANNING COMMITTEE REPORT**

10.1 Cllr J Harvey presented the Planning minutes which were unanimously approved.

10.2 Neighbourhood Planning. The village of Burcot will not be joining the group so it was agreed that submission will now be made to Bromsgrove District Council for the Neighbourhood Area to comprise the parishes of Lickey & Blackwell along with Cofton Hackett

Next meeting 3<sup>rd</sup> June at 7.30 at The Wheel, Blackwell

### **11. HIGHWAYS & ENVIRONMENT GROUP REPORT**

11.1 The modifications to the new path and bridge over the pools behind Old Rose and Crown and planting was noted

11.2 Highways – Cllr Forknell reported that the VAS sign is reporting hits in excess of 40mph outside the school. Richard Clewer will support a reduction to 30mph, but needs our County Councillor's support to progress. EO will follow up with Cllr Taylor

11.3 The problem with obtaining quotations for the work on Blackwell Road was discussed. This is now just tree work as it seems definite that the kerbing will be undertaken by the 'golden gang' and funded by WCC. The County approved contractors are not interested in the job except ELC, who are tree surgeons approved by WCC. We can not seek quotes from our regular suppliers as they are

not approved contractors. It was therefore agreed to accept ELC's quotation of £1850 + vat and, on this occasion, refer to 11.1g of our Financial Regulation where for work under £50,000 it is not possible to obtain 3 quotations. The removal of the dead oak tree is quoted at an additional £1280 + vat and Cllr Forknell will discuss this with the landowner

11.4 To report that EO is in communication with Lickey School regarding contribution to the newsletter and improving the visibility of signage around Lickey school. WCC have now issued a PROPOSED PROHIBITION OF WAITING ORDER on Old Birmingham Road– we are awaiting the drawing and will circulate it to relevant residents and the school. Our comments can be agreed at the June meeting

11.5 The 2 quotations for painting the phone box were reviewed being £450 (decor8) and £795+vat from Hollywood Builders (who refurbished the bus shelter) It was agreed to seek a further quote and if it were higher, proceed at £450.

## **12. SOCIAL SERVICES & COMMUNICATIONS GROUP REPORT**

12.1 Report prepared by Cllr King was reviewed. All items for the June newsletter should be with Helen by 14<sup>th</sup> May please for delivery in early June

The Best Front Garden competition will be judged in early July. A tender document will be agreed to supply a functional yet attractive new website. It seems that the 145 has been spared further cuts and the service will remain – we await confirmation of this. Our proposed Youth PC will visit Clent over the Summer – a request was made for a councillor to be responsible for mentoring this group

## **13. TRAINING MATTERS AND DIARY DATES**

13.1 It was agreed that Cllr P Harvey and the EO will attend the training session relating to parish finance on June 19<sup>th</sup> at a cost of £75 each

## **14 ADMINISTRATION:**

14.1 Cllr Forknell reported that a new Highways reporting system will launch this month – from a demonstration at the WCC Conference it appears much more user friendly – we will report it in the forthcoming newsletter

14.2 Cllr Forknell reported that the PCC were not prepared to accept our offer of £20 per day for the EO to use the Trinity Office on a Weds. EO to prepare a summary of events for PCC meeting next week

## **15 CORRESPONDENCE:**

No additional correspondence was noted

## **16 DATE OF NEXT MEETING**

Monday 2<sup>nd</sup> June 2014 at the Wheel at 7.30pm

There being no other business, the meeting closed at 21.10

Signed

Chairman