

**Minutes of the Extra-Ordinary meeting of Belbroughton Parish Council held in the Jubilee Meeting Room at Belbroughton Recreation Centre on Monday 22<sup>nd</sup> July 2013**

**Present:** Cllrs K Green (Chair), J Bradley, C Hine, A Hood, A Ince, T Jones, J Kitson, A Mabbett, S MacDonald, D Roberts, and C Scurrall.  
In attendance: Mrs C Limm.

**228/13 Apologies**

Apologies were received and accepted from Cllrs Dalziel and Shotton.

**229/13 Declarations of Interest**

No interests were declared.

**230/13 Co-option of Councillor for Belbroughton ward**

Applications for the Councillor vacancy had been received from Ms Kerry Bayliss and Mr Paul Margetts. The Council had met both candidates to hear why they would like to join the Council. The Council co-opted Mr Margetts to fill the vacancy and agreed that he should also be appointed to join the Planning Committee.

**231/13 Appointment of Clerk to the Council**

The Council approved the recommendations of the appointment panel that Mr John Farrell should be appointed as Clerk and Responsible Finance Officer from 1<sup>st</sup> September 2013 but that his employment should commence from 12<sup>th</sup> August to provide an induction period with the current Clerk. An appointment on the first point of the LC2 scale and on the same terms and conditions as the current Clerk was agreed, including optional membership of the local government pension scheme. A six month probation period would apply. It was also agreed that the new Clerk should be expected to work towards gaining the CiLCA (Certificate in Local Council Administration) qualification as quickly as possible.

The Chairman and Vice Chairman were nominated to undertake the Clerk's performance reviews.

**232/13 Queens Hill Wall**

There was no further progress to report. The planning application had now been registered by the District Council. Tenders for the repair work would be available for the September Council meeting.

**233/13 Council's Annual Report**

The text of the 2012/13 annual report was agreed. Printing and distribution arrangements would be the same as in previous years.

**234/13. August Committee meetings**

It was agreed that the August Planning and Finance Committee meetings would be held on 19<sup>th</sup>.

**235/13 Parish Council Meeting Room**

There were no new issues to consider in connection with the letting of the meeting room. The tenant hoped to move in early in August.

The meeting closed at 8.30 pm.

Signed.....Chairman