

**Minutes of the meeting of Belbroughton Parish Council Finance Committee held on 19<sup>th</sup> January 2015 in the Jubilee Room, Belbroughton Recreation Centre.**

**Present:** Councillors J Bradley (Chair), I Dalziel, K Green, T Jones, A Mabbett, D Roberts, and P Shotton.  
**In attendance:** John Farrell (Clerk). 0 members of the public.

**035/15 Apologies**

Apologies were received from Cllrs. R Morgan, S Pawley and C Scurrell.

**036/15 Declarations of interest.** No interests were declared.

**037/15 Dispensations.** None were requested.

**038/15 Minutes of previous meeting**

The minutes of the meeting on 15<sup>th</sup> December 2014 were approved, and the chairman signed the minute book.

**039/15 Bank reconciliation:**

The bank reconciliation for the Council's operational bank account was noted. Cllr. Roberts signed the bank statements and the 'Quickbooks' reconciliation prints. In accordance with the Council Financial Regulations – rotating this role - Cllr. Bradley would carry out the reconciliation processes next month.

**040/15 Accounts for Payment**

The clerk circulated the list of items for payment in December totalling £2,833.61 and detailed the transactions involved. The payments were authorised and Cllrs. Jones and Mabbett signed the cheques.

**041/15 Internal Audit**

The Committee recommended that Mr John Benner be re-appointed to carry out the annual internal audit for 2014 /15. It also noted that under the Council Financial Regulations the appointment of the individual or firm to act as internal auditor may be varied from time to time and recommended that during Autumn 2015 the Council should investigate the options available.

**042/15 Council Tax Support Scheme**

The Committee noted that the Bromsgrove District Council 'Cabinet' had recommended that the funds under the scheme should be passed to parish councils. The District Council was to meet 19<sup>th</sup> January to consider this recommendation. If confirmed the parish council should receive a payment of £2,849 during the 2015/16 financial year.

**043/15 Ward Members Funds**

The Committee recommended to the Council that District councillor Janice Boswell be approached to utilise her funds (£577) to support a request from the Belbroughton Recreation Centre towards costs of circa £1000 for drainage improvement works on land at the entrance to the Centre's carpark.

**044/15 Maintenance Work**

Cllr. Mabbett advised that a resident at Orchard Villas, Fairfield had been in contact with Worcestershire Highways concerning the poor visibility exiting the cul-de -sac onto Brook Road. The County were prepared to erect a post and order a warning sign 'Concealed Exit' but could not pay for the sign since it was not a statutory requirement to have such a sign in place. The Committee approved the purchase of the sign, the cost having been quoted by the County as being not greater than £50.

**045/15 Any other Finance Business**

Cllrs. Green and Jones would meet with North Worcestershire Water Management to discuss again the options for alleviating the flooding on the footpath at the Fairfield Recreation Ground following the comment from the County Council advising that there was no availability to connect pipes to their drains to take this additional water outflow. Prior tenders received for the drainage works required a link to a suitable outlet. The clerk would arrange the meeting with Fiona Mackintosh to discuss what solutions were now possible.

The meeting closed at 9.50 pm.

Signed.....Chairman

Unapproved

Unapproved