

# *Tutnall & Cobley Parish Council*

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL  
held on Tuesday 14 April 2009 at 7.20 p.m. in the Community Hall, Tardebigge

**Present:** Cllrs G Whitehouse, L Denyer, K Tolley, M Ashwin, S Orr-Cooper, L Hakesley, P Whittaker

**In Attendance:** The Clerk, CSO J Tilt and one member of the public

**1 APOLOGIES:**

**2 DECLARATION OF INTEREST:**

- a) Register of Interests: Councillors were reminded of the need to update their register of interests.
- b) Personal Interests: Cllr P Whittaker - planning items as he is a member of Bromsgrove District Council Planning Committee.
- c) Prejudicial Interests: Cllr L Denyer who is a member of the Management Committee of the Community Hall.

**3 MINUTES Ref: P.759 - P761**

The Minutes of the meeting held on 10 March 2009 were approved. Proposed: Cllr Ashwin  
Seconded: Cllr Orr-Cooper.

**4 PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** The Clerk's report was noted.

The publication of Bromsgrove DC's draft Parish Charter was acknowledged.

**Community Spaces Grant Scheme:** to provide a bench on Dust House Lane and enhancement of area adjoining Alcester Road and Holyoakes Lane to be investigated by Cllr Orr-Cooper.

**Chairman:** The Chairman outlined the meeting he attended with Cllr Whittaker and the Clerk at Castiello Barn, Grange Lane on 8 April. The meeting had been convened by residents concerned by the increase in size and volume of traffic; speeding and associated safety of pedestrians; spate of recent accidents and erosion of verges adjoining properties.

The Parish Council offered to write to Worcestershire CC Highways to request an extension to the 40mph speed limit and ask our Lengthsman to remove branches obscuring any signs.

Highways agreed to consider taking away the central white road line and paint white lines along the road edges; carrying out another road traffic survey; putting in verge marker posts outside Castiello Barn and the Old Granary; relocating warning signs; alternative routing for lorries via sat nav provider negotiations.

Members agreed that a letter would be sent to Highways regarding the speed limit.

**5 POLICE REPORT:**

CSO John Tilt attended.

7 April: Finstall Road: Cyclist fatality.

Grimley Lane reservoir: vehicle broken into and items stolen.

25 March: 4 Hewell Lane: BT engineer's ladder stolen from outside the property.

23 March: Stoney Lane: Border Fencing stolen safe.

21 March: Hewell Lane by Vigo bridge: five steel hurdles stolen.

20 March: Hewell Grange Prison: Asylum seeker refused to leave prison and had to be forcibly removed.

Few minor road traffic collisions along the lanes, no injuries sustained.

The Chairman thanked CSO Tilt for his report.

**6 CORRESPONDENCE:**

All items received were tabled in a folder for Councillors' inspection at the meeting and were Noted.

**7 PLANNING MATTERS:**

**a) Applications for Consideration:**

09/210 High Bank, Hewell Lane: Proposed extensions comply with Class A Part 1 Schedule 2 of the Town & Country Planning (General Development Order 2008). Lawfull Development Certificate Application. There were no documents available to view. Clerk to obtain details of this section of the GDO.

**b) Approvals:** None received.

**c) Refusals:** None received.

**d) Planning Matters:**

With effect from 20 April Bromsgrove DC will no longer send paper copies of decision notices; they will be available to view via the Public Access link.

**8 HOUSING NEEDS SURVEY:** Meeting date for Parish Walkabout with Nigel Potter, Rural Housing Enabler, and Andy Coel, Bromsgrove DC, awaited.

**9 LENGTHSMAN SCHEME:** All Members were in agreement to participate in the scheme for 2009/10; the annual budget of £2100 was noted.

Brockhill Lane: Lengthsman to be congratulated and thanked for their work in clearing out the ditch.

Alcester Road / Holyoakes: to be asked to spray brambles prior to enhancement works being carried out.

**10 HIGHWAYS MATTERS:**

Church Lane adoption: Following a request from Tardebigge School, the Council agreed to progress adoption to ensure future resurfacing of the road and pavement. Proposed: Cllr Denyer  
Seconded: Cllr Orr-Cooper All in agreement.

Clerk to contact CALC for advice on adoption procedures before progressing with Bromsgrove DC. CALC to be asked feasibility of unadopting a road.

Salt bins: Members to identify locations; Brockhill Lane put forward.

Brockhill Lane: opposite gates to the wood: flytipping to be reported to the Hub.

**11 FINANCE:**

<b>a) Bank Balances:</b>	as at 31 March 2009	Current Account	£4,998.53
	23 December 2008	Deposit Account	<u>£3,782.86</u>
		Total Balance	£8,781.39

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| b) | Receipts: Co-op Bank: Interest 5 March 2009   | £ | 0.59   |
| c) | Payments for Approval:<br>Simon Skeys: Lengthsman Scheme  | £ | 336.00 |
| d) | Un-presented Cheques: None  |   |        |
| e) | Annual Return: Has to be with Clement Keys by 10 August.  |   |        |
| f) | Finance Items - Proposed: Cllr Hakesley and <b>Seconded:</b> Cllr Orr-Cooper<br>All in agreement. |   |        |

12 **ENFORCEMENT: OLD WHARF, WHARF LANE:** The report from The Enforcement Officer is to be circulated to Members.

13 **BARN DANCE:** 20 June at Stoney Lane Farm 7.30 to 11ish. Caller booked. Tickets £5 - separate charge for pig roast and drinks. Cllr Cooper will organise the licence; approximate cost £25. It was agreed that profits would be shared between the Community Hall and School.

14 **CLERK'S SALARY:** The 2008/09 National final salary award was confirmed. The interim award of 2.45% was approved by Members on 11 November 2008 leaving the additional 0.30% to be backdated to 1 April 2008. The clerk moved to SCP19 on 1 April 2008. The clerk's two additional increment points from 1 April 2009 - one for the annual review and the second for the CiLCA qualification - moving to SCP21 - was confirmed.  
**Proposed:** Cllr Orr-Cooper **Seconded:** Cllr Hakesley **All in agreement.**

15 **EMPLOYMENT ACT 2008:** Procedures for dealing with grievances and complaints effective from 6 April 2009 were confirmed.  
**Proposed:** Cllr Hakesley **Seconded:** Cllr Orr-Cooper **All in agreement.**

16 **REPORTS FOR INFORMATION:**

**DISTRICT COUNCILLOR'S REPORT:** No report.

**FOOTPATH WARDEN'S REPORT:** Several stiles had been cleared. The apple tree planting on Alcester Road cost approximately £65, which was slightly over budget.

**TREE WARDEN'S REPORT:** Nothing significant to report.

**COMMUNITY HALL REPORT:** Cllr Denyer reported that the committee now met bi-monthly. The committee felt a sign was needed opposite Church Lane to advertise directions to the new car park. Members felt a proper signpost incorporating directions to the church, community hall and school car parks would be more beneficial and that proceeds from the barn dance could be used for this purpose.

A recent risk assessment of the car park highlighted problems for the disabled - walking sticks becoming stuck in the grasscrete; wheel chairs becoming stuck on the gravel; vertical markers were needed for the disabled.

A Trustee Gritting Indemnity and two grit bins to be positioned at the car park and hall entrances were requested.

The grant application for renewable energy had been stalled by the unexpected need to submit a planning application.

**CHARITIES REPORT:** No meeting since the last report.

**17 COMMENTS FROM MEMBERS:**

High House Lane: Flytipping of bin liners, lawn mower to be reported to the Hub.

Parish Council Crest / Coat of Arms: To be researched.

**18 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall on Tuesday 12 May 2009 after the Annual Parish Meeting.

The Chairman thanked everyone for attending and closed the meeting at 9.20 p.m.

Signed : .....Chairman

Date : .....