

Tutnall & Cobley Parish Council

THE MINUTES of the ANNUAL MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 12th May 2009 after the Annual Parish Assembly in the Community Hall,
Tardebigge

Present: Cllrs G Whitehouse, K Tolley, L Denyer, L Hakesley, S Orr-Cooper, M Ashwin and
P Whittaker

In Attendance: The Clerk and one member of the public

1 ELECTION AND APPOINTMENTS:

Election of Chairman;

Nominations were requested by for the position of Chairman to the Council. Cllr Geoff Whitehouse confirmed that he was willing to stand and was elected unanimously. The Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

2 To receive and approve any apologies for absence.

There were no apologies of absence.

3 Election of Vice Chairman:

Nominations were requested for the position of Vice Chairman to the Council. Cllr Keith Tolley Confirmed that he was willing to stand and was elected unanimously. The Vice Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

4 DECLARATION OF INTEREST:

- a) Register of Interests: Councillors were reminded of the need to update their register of interests.
- b) Personal Interests: Cllr P Whittaker - planning items as he is a member of Bromsgrove District Council Planning Committee.
- c) Prejudicial Interests: Cllr L Denyer who is a member of the Management Committee of the Community Hall.

PUBLIC QUESTION TIME

4 Appointment of Representatives / Officers:

The Clerk has assumed that Members agreed to continue to represent the Council as follows:

Cllr S J Orr-Cooper	Footpath Warden
Cllr L Denyer	Tree Warden
Cllr Denyer	Community Hall Representative
Cllrs K Tolley & M Ashwin	Charities
Cllr M Ashwin	Newsletter Editor

5 MINUTES Ref : 11/2008 p762 - p765

The Minutes of the meeting held on 14 April 2009 were approved.

Proposed: Cllr Hakesley, Seconded: Cllr Denyer All were in favour.

6 PROGRESS REPORTS FOR INFORMATION:

p767

Clerk: The Clerk's report was **Noted**.

Chairman: May Day Fete - this was a dismal event compared with Stoke PC's fete on the Saturday of the bank holiday. Every resident of Stoke Parish had received a flyer in addition to newspaper adverts. A decision needs to be made whether to take part or take over the running of next year's event. Cllr Denyer was pleased to receive the backing of the PC in considering improvements for next year. It was agreed the matter would be brought forward to the October agenda.

Newsletter - As the clerk was now qualified, the parish could look at Quality Parish Status. This would involve a quarterly newsletter, which could be a folded A4 sheet inserted in the parish church magazine. The Christmas newsletter would still be published. To be discussed at the next meeting.

Parish Walks - The Chair was keen to promote parish walks. Cllr Hakesley volunteered to take on the role of organising walks. To be discussed at the next meeting.

7 REPORT: PC Greg Moorman - PC G Moorman and CSO J Tilt were unable to attend due to operational commitments; their emailed report was presented.

Absconders from the open prison: when caught are dealt with by the police or internally by the prison and can receive an additional six months imprisonment.

5 May: Hollow Tree Farm: Theft of a metal gate.

3 May: Bentons Farm, Hewell Lane: Report of intruders although no trace was found.

2 May: HMP Hewell Farm, Holyoakes Lane: Theft of flat screen TV.

Between 25 April and 1 May: HMP Hewell (Blakenhurst): Three people arrested in two separate incidents for trying to supply drugs to inmates.

24 April: Top Cottage, Stoney Lane: Burglary

21 April: Worcester Birmingham Canal between Tardebigge and Shortwood: Attempt to remove a boat engine causing substantial damage to the connections and the engine.

8 April: Report of five missing sheep.

8 CORRESPONDENCE:

e) Peter McHugh: Letter regarding Bordesley Park Development: The Chairman read out the letter. After much discussion, Members agreed they were not against house building *per se* but favoured the construction of smaller developments in local areas. The current proposal was for 4,000 houses to be built in one location. Members agreed that a letter would be sent to Mr McHugh confirming they would help his campaign in anyway they could.

g) Marie Curie Cancer Care: The Blooming Great Tea Party 12 June - 12 July to be discussed at the next meeting.

All other items received were tabled in a folder for Councillors' inspection at the meeting and were noted.

9 PLANNING MATTERS:

a) Applications:

09/0275 Tardebigge Community Hall: Installation of a 14kw ground source heat pump and 5kw photovoltaic microgeneration system to provide both heat and electricity.

Resolved: To comment that Members fully supported the proposal.

09/0281 Worcester Birmingham Canal: Listed Building Consent for installation of handrails to the bottom end lock gates and alteration to the walkboard to the top end lock gates.

Resolved: To comment the Council had no objections to the application.

09/0334 Old Wharf Cottage, Brockhill Lane: Proposed change of use of existing workshop to beauty studio ancillary to the main dwelling.

Resolved: To comment the Council had no objections to the application

b) Approvals:

09/0066 2 The Park: Two storey extension to form sunlounge, utility with wc, bedroom and porch.

c) Refusals: None received.

d) Planning Matters:

High Bank, Hewell Lane: Reported last month - was a Lawful Development Certificate Application and not open for consultation.

09/0284 Field 9829 London Lane: Lambing shed/barn: The PC is not a statutory consultee as this was an agricultural notification.

10 LENGTHSMAN SCHEME: The Lengthsman to be asked to wash and clear growth around all signs especially Hewell and Agmore Lanes and side-out Tutnall Close.

11 HIGHWAYS MATTERS:

Church Lane adoption: Highways has confirmed that part of the road is already adopted.

Adoption would have taken place when the new road was constructed as part of re-routing when the dual carriageway was built. It was agreed that the school should apply for adoption with the support of the Parish Council.

Grange Lane: Residents are seeking restrained traffic calming measures.

Tutnall Lane: Highways to be asked to inspect all the trees in Tutnall Lane, especially opposite Ingeva, as they seem to be falling over.

12 HOUSING NEEDS SURVEY: The parish walkabout is scheduled for 4pm 1 June, meeting at the Community Hall. Cllrs Cooper and Tolley gave their apologies, as they were unable to attend.

13 ENFORCEMENT: OLD WHARF, WHARF LANE: No further updates had been received from Bromsgrove DC. To be brought forward to the September meeting.

14 FINANCE:

a) Accounts for the Year Ending 31 March 2009

The Annual Return, Bank Reconciliation and Receipts and Payments for 2008/09 had been copied for Members' consideration and were approved.

b) Annual Return for the Year Ending 31 March 2009:

Notice of the Audit Commission's annual audit to be carried out by Clement Keys confirmed a basic audit to be returned by 10 August 2009. **Resolved:** Sections 1 and 2 were approved and completed by the Council.

c) Bank Balances: as at 30 April 2009	Current Account	£ 9,149.10
8 April 2009	Deposit Account	<u>£ 3,788.51</u>
	Total Balance	£12,937.61

d)	Receipts:	Co-op Bank: Interest 3 April 2009	£	0.57
		Interest Deposit A/c 3 April 2009	£	5.65
		Bromsgrove District Council: Precept	£	3,640.00
		Worcestershire County Council: Lengthsman Scheme	£	168.00
			<u>£</u>	<u>342.00</u>
			Total:	£ 4,156.22
e)	Payments for Approval:			
		Joslyn Catering: May Day Pig Roast	£	575.00
f)	Unpresented Cheques:	Simon Skeys: Lengthsman Scheme	£	336.00
g)	Website Financial Information:	It was agreed that the figures would not be posted on the website until a formal request had been received from Lickey End PC.		
h)	Finance Items:	Resolved to accept all the financial items: Approved: Proposed: Cllr Hakesley, Seconded: Cllr Ashwin; All in favour.		

15 RISK REVIEW LOG AND ASSET REGISTER:

Resolved: The Risk Review Log and Asset Register were both approved. All in favour.

16 REGISTER OF MEMBERS' INTERESTS: Forms were available for Members to update their records.

17 INSURANCE QUOTATION: Effective from 1 June, Members agreed to accept the Norwich Union National Parish Council Insurance Scheme quotation.

18 BARN DANCE: Arrangements for the Barn Dance were discussed. Cllr Cooper had received the Temporary Event Notice from Bromsgrove DC. Cllr Denyer would be acting as the licence holder in lieu of Cllr Cooper. The notice must be on display whilst the event takes place; offences under the Licensing Act 2003 need to be noted.

19 COMMUNITY HALL RENEWABLE ENERGY PROJECT: The project was discussed in detail. It was agreed that Cllr Denyer would obtain further information on the number of quotes received and the shortfall in funds for the project.

20 REPORTS FOR INFORMATION:

DISTRICT COUNCILLOR: Bromsgrove railway station project was back with the Department of Transport.

FOOTPATH WARDEN:

TREE WARDEN:

COMMUNITY HALL:

CHARITIES:

All the reports had been given earlier at the Annual Assembly.

21 COMMENTS FROM MEMBERS:

Community Hall: The Chairman was asked to speak to the car park contractor to ask that repairs be carried out to the concrete apron and pot hole next to the road and the cells be re-filled. A quote was also needed for the gravel on path to be replaced with tarmac.

Brockhill Lane: Near Waterworks Cottage - dumping of lleylandi cuttings to be reported to the HUB.

22 DATE OF NEXT MEETING:

Resolved: Will be an Ordinary Meeting of the Council and will be held at 7.20 p.m. on Tuesday 9 June 2009 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everyone for attending and closed the meeting at 10.25 p.m.

Signed : Chairman

Date :