

# Tutnall & Cobley Parish Council

11/10 p843

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL  
held on Tuesday 12 April 2011 at 7.20 p.m. in the Community Hall, Tardebigge

**Present:** Cllrs G Whitehouse, L Denyer, P Whittaker, M Ashwin, K Tolley, C Hicks, M Pengelly

**In Attendance:** The Clerk

- 1 **APOLOGIES:** Cllr Cooper (ill) - accepted and County Cllr E Moffett.
- 2 **DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors were reminded of the need to update their register of interests.
  - b) Personal Interests: Cllr P Whittaker - planning items as he is a member of Bromsgrove District Council Planning Committee.
  - c) Prejudicial Interests:  
Cllr L Denyer who is a member of the Management Committee of the Community Hall.
- 3 **MINUTES Ref: P.840 - P842**

The Minutes of the meeting held on 8 March 2011 were approved. Proposed: Cllr Hicks;  
Seconded: Cllr Tolley; All in agreement.
- 4 **PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** The Clerk's report was noted.  
**Chairman:** Comments would be given during the meeting.  
**Police:** CSO John Tilt's emailed report was noted.  
**District Councillor:** Nothing significant to report.  
**County Councillor:** Asked Members to register objections to the proposed reduction in bus services.  
**Footpath Warden:** The Warden had carried out a footpath inspection on 4 April with County officers.  
**Tree Warden:** Nothing significant to report.  
**Community Hall Representative:** Confirmed definite interest in the Parish Council's suggestion of a new path from the car park to the front entrance. There were however a number of issues to be addressed. The Committee wondered if there were any funds to update the kitchen. The heating system will be upgraded at no cost to the Community Hall. There will be a car boot sale on 2 July and Cllr Denyer will be providing the refreshments. A LED battery light will be installed by the front barrier.  
**Charities Representative:** No meeting had taken place.  
**Conservation Officer:** Nothing significant to report.
- 5 **CORRESPONDENCE:**

All items received were tabled in a folder for Councillors' inspection at the meeting and were Noted.
- 6 **PLANNING MATTERS:**

**Applications for Consideration:**  
11/026 & 11/0268 Wharf Cottage & Warehouse, New Wharf: Refurbishment and extension of Wharf Cottage and conversion of Warehouse into two dwellings with removal of modern lean-to and internal staircase with listed building consent.

**Resolved** to comment that Members were happy with proposals.

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11/0197 4 Tug Cottages, Alcester Road: Proposed replacement of timber gates to side access driveway. **Resolved** to comment there were no objections to the application.

11/0245 Brockhill Pumping Station, Brockhill Lane: Non-material alteration of permission 09/0956. Details of ventilation ducting and cowl was omitted in error from original planning permission. Noted

**Approvals:** None received.

**Refusals:** None received.

**Planning Matters:**

10/0696 Finstall House, Alcester Road: Rebuild brick chimney - previously removed - withdrawn.

11/0142 3 New Wharf: Removal of velux to rear roof slope and insertion of glazed window to rear elevation.

Constitutional amendments to the scheme of delegation for planning enforcement and development control; constitutional amendment and proposed member protocol for involvement in pre-application discussions for proposed developments in the district; and adoption of the planning enforcement policy by Bromsgrove District Council were noted.

- 7 **COMMUNITY RESILIENCE:** To be deferred to the next meeting.
- 8 **LENGTHSMAN SCHEME:** 2011/12 funding was noted. Members agreed to an increase in the hourly rate from £10.50 to £11.
- 9 **HIGHWAYS MATTERS:**  
Road noise from A448: noted but Members were not sure what action could be taken: to be deferred to the next meeting.  
Brockhill Lane signs x 3: the Clerk had reported vandalised signs near Brockhill Farm to the Hub.
- 10 **PARISH COMMUNITY PAYBACK:** A letter to be sent to West Mercia Probation Trust, as there had been no response to our request form for bollard installation at The Orchard. It was noted that the prison might be able assist. In the meantime a price is to be obtained from Brookfield Contract Services.
- 11 **BROAD GREEN MOWING TENDER:** Members approved the appointment of S Skeys as the contractor approved at the last meeting had withdrawn.  
Proposer: Cllr Whittaker; Seconder: Cllr Ashwin; All in favour.  
It is hoped the flowerbed will be dug over and planted mid May by the prison.
- 12 **RAILINGS TO PLYMOUTH MEMORIAL:** Following an inspection, it was agreed that the replacement of the railings was a more substantial job than envisaged. Conservation status was discussed and would be checked, as would the legalities of funding the scheme. It was agreed that, subject to reasonable costs, the Council would be prepared to contribute one-third if the Estate and church met the remainder. A letter would be sent to offer a contribution.
- 13 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:** After much discussion it was agreed Cllrs Tolley and Whittaker would speak to a builder to obtain an indication of costs; the Hall Committee would then be approached to discuss further.

14 **REVIEW OF PROCEDURAL DOCUMENTATION: Standing Orders – Financial Regulations – Internal Financial Control Policy – Freedom of Information – Code of Conduct – Scheme of Delegation – Complaints Procedure – Environmental Committee Terms of Reference – District Council Parish Charter:** Re-adoption was approved.

15 **THE WORCESTERSHIRE AGREEMENT – Parish & Town Council Commitments:**  
Draft agreement considered and noted.

16 **FINANCE: to consider:**

a)	<b>Bank Balances:</b> as at 31 March 2011	Current Account	£4,346.12
		31 December 2010	Deposit Account
			<u>£3,793.86</u>
		Total Balance	£8,139.98
b)	<b>Receipts:</b>	Co-op Bank: Interest 4 March 2011	£ 0.54
c)	<b>Payments for Approval:</b>		
		Simon Skyes: Lengthsman Scheme for March	
		Burcot: 50 hours x £10.50 = £525.00	
		T&C: 30 hours x £10.50 = £315.00	£ 840.00
		Simon Skyes: Broad Green Island: one cut	<u>£ 41.50</u>
		Total	£ 881.50
d)	<b>Unpresented Cheques:</b>	G Whitehouse	£ 50.00
e)	<b>WCC Lengthsman Invoices not yet paid:</b>		£1,231.50
		nb Worcestershire County Council was disputing £71 of this invoice.	
f)	<b>Annual Return:</b>	to be back with Clement Keys by 1 August.	
g)	<b>Finance Items – Proposed:</b>	Cllr Hicks <b>and Seconded:</b> Cllr Tolley; All in agreement.	

17 **COMMENTS FROM MEMBERS:**

New Housing Developments: Cllr Tolley reported he had attended a planning meeting at Redditch Borough Council. It is very likely houses will be built in the Parish on its border with Redditch but this might occur after the current Core Strategy proposals have expired.

Drill Hall, Bromsgrove: Members felt the Hall was of historical interest but agreed it was up to individuals to approach the Council in this matter.

Churchyard Footpath: the church had received an offer to fund steps and would take forward.

18 **DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting of the Parish Council to be held at 8.00pm following the Annual Parish Meeting and Annual Meeting at Tardebigge Community Hall on Tuesday, 17 May 2011.

The Chairman thanked everyone for attending and closed the meeting at 10.20 p.m.

Signed: .....Chairman

17 May 2011