

Tutnall & Cobley Parish Council

02/11 p850

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 14 June 2011 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllrs G Whitehouse, L Denyer, P Whittaker, M Pengelly & S Cooper

In Attendance: The Clerk and one member of the public.

1 **APOLOGIES:** Cllr Ashwin (holiday): Cllr Tolley (hospital visiting) and C Hicks (course) all apologies were accepted.

2 **DECLARATION OF INTEREST:**

a) Register of Interests: Councillors were reminded of the need to update their register of interests.

b) Personal Interests: Cllr P Whittaker - planning items as he is a member of Bromsgrove District Council Planning Committee.

c) Prejudicial Interests:

Cllr L Denyer who is a member of the Management Committee of the Community Hall.

3 **MINUTES Ref: P.846 - P849**

The Minutes of the meeting held on 17 May 2011 were approved. Proposed: Cllr Denyer;

Seconded: Cllr Cooper; All in agreement.

4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: The Clerk's report was noted.

Chairman: The Chairman had received information that travellers might use Broad Green whilst attending a wedding in the area. The future protection of the Green would be discussed at the next meeting.

Police: CSO John Tilt's emailed report was noted. The Ward's new Local Policing Officer is PC Debbie Threadgold. The next PACT meeting is at 7pm on 5 July at Tardebigge Church Hall.

District Councillor: Nothing significant to report.

County Councillor: No report was received.

Footpath Warden: P3 forms had been received but the Warden had not had time to complete them. A closure order had been received for FP579 whilst steep steps were improved.

The Warden had replaced the top rung to the towpath stile on FP579.

Tree Warden: The Tree Officer had inspected the yew tree in Tutnall Close and did not feel it was 'at risk'. It was agreed the owner would need to pursue any further action.

Community Hall Representative: Report would be given in Minute 13.

Charities Representative: No meeting had taken place.

Conservation Officer: The Conservation Officer's reply from British Waterways, regarding the possible felling of a tree by the new tenant at New Wharf, advised that someone would contact the tenant.

5 **CORRESPONDENCE:**

All items received were tabled in a folder for Councillors' inspection at the meeting and were Noted.

6 **PLANNING MATTERS:**

Applications for Consideration:

11/0465 Malt Shovel Cottage, Hewell Lane: First floor extension and replace roof window with dormer window. **Resolved** to comment that Members had no objections to the application.

11/0436 Meadowbank Farm, Tack Farm: Part loft conversion to provide bedroom and ensuite. Members were unable to comment until the correct plans were available for the application.

11/0398 Gorsey Lane Farm, Scarfield Hill: Proposed new entrance lobby with conservatory and bed sitting room annex. **Resolved** to comment there were no objections to the application.

Approvals:

11/0248 Hewell Grange Social Club, The Park: Proposed conversion of existing former social club into 3 residential dwellings.

Refusals: None received.

Planning Matters:

Public Access was experiencing problems with the site down on a number of occasions.

- 7 **COMMUNITY RESILIENCE:** The Clerk had prepared a Key Contact List and together with Cllr Cooper would be attending a workshop at Bromsgrove DC on 16 June.
- 8 **LENGTHSMAN SCHEME:** It was noted the Lengthsman had been given permission to spray footways instead of siding out if they were vulnerable to breaking up.
- 9 **HIGHWAYS MATTERS:** Outstanding issues were considered and the Clerk will pursue items with the Hub or the County Cllr.
- 10 **PARISH COMMUNITY PAYBACK:** The slow progress of the bollard installation was noted.
- 11 **BROAD GREEN FLOWER BED:** Members expressed their thanks to Cllr Pengelly for the excellent planting of the summer bedding.
- 12 **RAILINGS TO PLYMOUTH MEMORIAL:** Members considered the extremely competitive quote received and resolved to ask Plymouth Estate to meet the cost of the repairs.
- 13 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:** Members were extremely disappointed with the two quotes obtained so far (£5,300 and £4,300). Cllr Whittaker offered to obtain a further quote, which would be considered at the next meeting.
- 14 **PRISON SHOP:** Cllr Pengelly advised that the shop was currently 'out to market test' and this was creating some upheaval. There were no plans to close the shop. Members agreed a letter would be sent to the Governor supporting the shop's place in the community
- 15 **COMPUTER SOFTWARE FOR THE CLERK -** In order for the Clerk to use Publisher software to prepare the Newsletter, Members agreed the Parish Council would purchase Microsoft Office Home & Business 2010 and Publisher 2010. The Clerk would purchase the software on behalf of the Parish Council. To reflect the 'added value' to the Clerk, the Clerk agreed to reduce her quarterly claim for the use of her computer and printer from £40 to £20 until the cost of the Home & Business package had been offset.

16	FINANCE: to consider:	
a)	Bank Balances: as at 31 May 2011 Current Account	£7,335.15
	31 December 2010 Deposit Account	<u>£3,793.86</u>
	Total Balance	£11,129.01
b)	Receipts: Co-op Bank: Interest 5 May 2011	£ 0.89
	Worcestershire CC: balance of invoice 10/017	<u>£ 71.00</u>
		£ 71.89
c)	Payments for Approval:	
	Brookfield Contract Services:	
	Grass cutting at Tutnall Lane and Pocket Park	£ 30.00
	The Information Commissioner: Registration Renewal	£ 35.00
	Steve Cooper:	
	Repairs to bus shelter: roll of flashband £19.89	
	P3 expenses to 10 May 2011 £54.00	£ 73.89
	H Davies: Clerk's Remuneration 1 March - 31 May 2011:	
	Salary: £755.51 Expenses: £203.18	£ 958.69
	HMRC:	£ 188.88
	Patricia Butts: Internal Audit fees	<u>£ 125.00</u>
	Total	£ 1,411.46
d)	Unpresented Cheques: none	
e)	Internal Audit Report: dated 23 May 2011 was noted.	
f)	Quarterly Audit: would be carried out next month.	
g)	Finance Items - Proposed: Cllr Whittaker and Seconded: Cllr Pengelly; All in agreement.	

17 COMMENTS FROM MEMBERS:
Pikes Pool Road closure for one day on 12 July 2011.

18 DATE OF NEXT MEETING:
Resolved: There will be an Ordinary Meeting of the Parish Council to be held at 7.20pm on Tuesday 12 July 2011 at Tardebigge Community Hall.

The Chairman thanked everyone for attending and closed the meeting at 9.16 p.m.

Signed:Chairman

12 July 2011

Notes on Public Question Time:

One member of the public was in attendance enquiring whether the windmill on Cobley Hill, which blew down approximately eight years ago, could be reinstated.