**Tutnall & Cobley Parish Council 06/11 p865**

**THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL**

**held on Tuesday 8 November 2011 at 7.20 p.m. in the Community Hall, Tardebigge**

**Present: Cllrs G Whitehouse, K Tolley, L Denyer, P Whittaker, M Pengelly, M Ashwin,**

**S Cooper and C Hicks**

**In Attendance: The Clerk and one member of the public.**

**1 APOLOGIES:** County Cllr E Moffett was attending the PACT meeting.

**2 DECLARATION OF INTEREST:**

1. Register of Interests: Councillors were reminded of the need to update their register of interests.
2. Personal Interests: Cllr P Whittaker – planning items as he is a member of Bromsgrove District Council Planning Committee.
3. Prejudicial Interests:

 Cllr L Denyer who is a member of the Management Committee of the Community Hall.

# 3 MINUTES: The Minutes of the meeting held on 11 October 2011 were approved.

# Proposed: Cllr Denyer; Seconded: Cllr Tolley. All in agreement.

**4 PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** The Clerk’s report was noted.

**Chairman:** Following the County Councillor’s notification about grants, it was agreed that the Clerk would circulate flyers to all Members to check to see if any were of interest to Parish projects.

The Chairman had tried to buy the bulbs authorised at the last meeting but they were no longer available. The Clerk was asked to contact a number of local outlets to see if any free or discounted daffodil bulbs were available.

Alcester Road canal bridge: restoration work was now complete. British Waterways and the County Council had asked whether the Parish Council had any ideas on how to safeguard the bridge from future vehicular impact.

**Police:** CSO John Tilt’s emailed report was noted.

 **District Councillor:** Nothing significant to report.

**County Councillor:** Suggested that the Parish Council investigate the numerous grants available to fund projects in the Parish.

**Footpath Warden:** Advised that the golf club had still not erected the gate that had been provided by the Warden. All the stiles around the golf club were in order. The footpath from Dusthouse Lane to the church had been ploughed; the County Council would be informed.

**Tree Warden:** Nothing significant report. Cllr Whittaker was thanked for arranging for the hedge along Brockhill Lane to be cut back.

**Community Hall Representative:** Following the Committee meeting on the 17 October, Cllr Denyer was able to advise:

A final endorsement to the steps to the front entrance had been given.

A solar light would soon be installed at the front gate.

Kitchen: a quote of £960 had been received for some new units and aluminium kickboard.

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Hall floor: a quote of £6,000, with a ten year guarantee, had been received for varnishing.

A new post code had been applied for.

Log book would be available for users to enter complaints.

Future events: Possibility of a bonfire; antiques road show.

May Day fete may be revived.

Room rental for the Parish Council: the Committee had proposed one rental payment of£240 to cover 2011 – 2015. The Chair felt this was a miserable offer and suggested that, in recognition of the continued commitment Members make towards to the upkeep of the Hall, the meeting room should be free of charge in perpetuity.

**Charities Representative:** Nothing to report as the Committee had not met.

**Conservation Officer:** Nothing significant to report.

1. **CORRESPONDENCE:**

All items received were tabled in a folder for Councillors’ inspection at the meeting and were Noted.

1. **PLANNING MATTERS:**

**Applications for Consideration:**  There were no applications to consider.

**Approvals:**

11/0613 The Dusthouse, Dusthouse Lane: Condition 1 of planning permission 94/0257 had been complied with.

11/0718 Weights Farm, Weights Lane: Steel portal framed building for storage of fodder for winter feed for cattle retained on farm due to TB restrictions.

11/0705 Hewell Social Club, The Drive: Proposed conversion of existing former social club into four residential dwellings.

**Refusals**: 11/0682 Gorsey Lane Farm, Scarfield Hill: Erection of new conservatory.

**Planning Matters**: Nothing additional to consider.

1. **REINSTATEMENT OF COBLEY HILL WINDMILL:** At the last meeting, Members agreed

refurbishment costs of up to £1,000. However, a legal agreement, to cover rights over the windmill and easements, together with insurance premiums need to be costed. Members felt that the Heads of Agreement could be drawn up internally and be checked by CALC/NALC. The restorer’s personal liability cover would be checked. Details for the project would be discussed again at the next meeting.

1. **COMMUNITY RESILIENCE:** The Community Response Team was agreed as:-

Co-ordinator: Chairman

Deputy Co-ordinators: Cllrs Cooper & Pengelly

Team Members: Cllrs Ashwin & Tolley, Clerk, Vicar

Team Member (Community Hall): Cllr Denyer

Further advice would be sought from the County Council before the Vicar was contacted and a promotional self-help flyer would be produced for inclusion in the newsletter.

1. **CHURCHYARD FOOTPATH:** Following receipt of the County Cllr’s Divisional Fund of £250, the

church would be advised that funds would be released on completion of the work.

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1. **FRUIT TREE PLANTING:** £250 County Cllr’s Divisional Fund grant for Pocket Park orchard

had been received. A meeting to discuss Highway’s objection to the planting of Jubilee Orchard would take place on 11 November. Members asked that plum and pear trees to be included in the planting.

1. **LENGTHSMAN SCHEME:**

Brockhill Lane, near Brockhill Farm, grip clearing was requested to clear lying water.

**12 HIGHWAYS MATTERS:**

County Cllr, E Moffett, Cllrs Whittaker and Cooper and a Highway’s representative, would be inspecting the Parish on 11 November.

**13 NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:** Cllr Whittaker was thanked for

 his assistance with the project. The railings had been ordered.

**14 NEWSLETTER:** The editorial group were meeting on 10 November to finalise the format.

**15 FINANCE: to consider:**

 **a)** **Bank Balances**: as at 31 October 2011 Current Account £9,212.38

 31 December 2010 Deposit Account £3,793.86 Total Balance £13,006.24

**b)** **Receipts:**  Co-op Bank: Interest October 2011 £ 0.61

Bromsgrove District Council: Precept £ 3,640.00

County Councillor’s Divisional Fund for churchyard path;

 Pocket Park orchard & community hall steps£ 750.00

 Lengthsman Scheme: Invoice Nos: 11/05 & 06 £ 441.00

 Total £4,831.61

1. **Payments for Approval:**

S Skeys: Broad Green

 4 cuts for Sept & Oct @ £41.50 per cut £166.00

 (13 out of 14 cuts carried out to date)

 Lengthsman Scheme:

 T&C: Sept 14 hours £154

 Oct 20 hours £220

 Burcot: August 7 hours £77

 Sept 8 hours £88

 Oct 10 hours £110 £649.00 £ 815.00

The Society of Local Council Clerks: Membership Renewal £ 82.00

Bromsgrove District Council: Charges for uncontested

 Parish Council elections £ 72.38

 Total £ 969.38

1. **Unpresented Cheques:**  Worcestershire CALC £ 7.50
2. **Budget for 2012 / 2013:** Draft budget – first draft was considered.
3. **Finance Items – Proposed:** Cllr Denyer **and Seconded:** Cllr Cooper; All in agreement.

**16 COMMENTS FROM MEMBERS:** **p868**

Broad Green: Plants for the flower bed were being sourced from the Prison shop.

Stonework to Alcester Road canal bridge: the considerable delay in repairing the bridge was due to the difficulty in providing the Conservation Officer with acceptable quarry samples. Members noted that the stone used does not match the existing material. Cllr Whittaker offered to discuss this discrepancy with the Conservation Officer.

**17** **PROPOSED MEETING DATES FOR 2012:** Agreed as:

10 January 10 July

 14 February August – no meeting

 13 March 11 September

 10 April 9 October

 8 May 13 November

 12 June 11 December

**18 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting of the Parish Council to be held at 7.20pm on Tuesday 13 December 2011 at Tardebigge Community Hall.

The Chairman thanked everyone for attending and closed the meeting at 9.50 p.m.

Signed: ……………………………………………………………………………….Chairman 13 December 2011

**Notes on Public Question Time:**

A question was raised about the amount of litter being discarded from cars using Brockhill Lane. It was generally felt the rubbish was being discarded through car windows by employees of the prison. The litter is ending up on adjoin private land. It was agreed a letter would be sent to the Governor about the problem