**Tutnall & Cobley Parish Council 02/12 p888**

**THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL**

**held on Tuesday 12 June 2012 at 7.20 p.m. in the Community Hall, Tardebigge**

**Present: Cllrs M Pengelly, K Tolley, P Whittaker, L Denyer, M Ashwin, S Cooper**

**In Attendance: One member of the public, Clerk**

1. **APOLOGIES:** None received

**2 DECLARATION OF INTEREST:**

1. Register of Interests: Councillors were reminded of the need to update their register of interests.
2. Personal Interests: Cllr P Whittaker – planning items as he is a member of Bromsgrove District Council Planning Committee.
3. Prejudicial Interests:

 Cllr L Denyer who is a member of the Management Committee of the Community Hall.

 Cllr S Cooper who is a resident of Tutnall Close (Item 9)

# 3 MINUTES: The Minutes of the meeting held on 8 May 2012 were approved.

# Proposed: Cllr Ashwin; Seconded: Cllr Tolley. All in agreement.

**4 PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** The Clerk’s report was noted.

**Chairman:** The Chairmanwent to a Localism Meeting at Redditch, arranged by Worcestershire CC. The event was very poorly attended. The underlying message was if services were needed then they would have to be provided by the community.

**Police:** CSO J Tilt’s emailed report was noted.

**District Councillor:** On the development of Redditch – the government is instructing councils to work with their local authority neighbours. If a developer has an option on land, then this should be developed first. The revised core strategy if back out for consultation.

**County Councillor:** No report was received.

**Footpath Warden:** Nothing significant to report.

**Tree Warden:** The Tree Warden had agreed that the Lengthsman could remove the damaged mountain ash and trim low branches of some shrubs. The Footpath Warden thought some of the recently planted Jubilee orchard trees had not survived; this would be kept under review.

**Community Hall Representative:** The Committee had not yet met.

**Charities Representative:** Had not met.

1. **CORRESPONDENCE:**

All items received were tabled in a folder for Councillors’ inspection at the meeting and noted.

**6 PLANNING MATTERS:**

**Applications for Consideration:**

12/0351 Hewell Grange: Repair of 19C melon pit in walled garden

12/0364 Meadow Bank Farm, Stoney Lane: Proposed ‘Granny Flat’ extension to an existing bungalow.

12/0411 The Ridgeway, Alcester Road: Demolition of single storey wing, full refurbishment & extension of The Ridgeway.

**Resolved** to comment there were no objections to these three applications.

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12/0401 Brockhill East Development Site, Weights Lane: Mixed use development of up to 200 dwellings, 5,000sqm (gross) Class B1 office floorspace with associated open space and access arrangements – outline application.

**Resolved** to comment that further information was needed on the density of social housing and employment opportunities.

12/0353 Highland Orchard Farm, Hewell Lane: Proposed extension to rear of property. Certificate of Lawfullness. No comments allowed.

**Approvals:** 12/0033 HMP Hewell: To fit a satellite dish and access unit to roof of building. LBC

**Refusals**: None received.

**Planning Matters**:

2012/0112/ENF Hewell House, Hewell Lane: Unauthorised flying of flags on Listed Building.

**7 REINSTATEMENT OF COBLEY HILL WINDMILL:** The restorer was unable to attend the meeting but would be on site the next day if any Members could attend. The restorer had purchased the steel and needs to cut the mountings into three sections and take the gear box away. Permission to gain access was sought. Members needed to know how the restoration would progress, what the cost of the steel was, what was happening to the scrap.

**8 CHURCHYARD FOOTPATH:** Cllr Whittaker would arrange to meet R Burns.

**9 ROAD SIGN AT JUNCTION WITH TUTNALL LANE & TUTNALL CLOSE:** The road sign had been damaged and removed during recent storms. A request from four residents had been received for the sign to be replaced with a better quality finger post sign, similar to that erected by the Council on Broad Green. Cllr Cooper asked for a brown cider mill sign to be included in any new signage, at his cost. Following a frank discussion it was noted that, in principle, the majority of Members had no problem with providing a sign. However, Highways advice would be sought and a meeting arranged to enable a decision to be made.

**10 LENGTHSMAN SCHEME:** Covered in the Tree Warden’s report.

**11 HIGHWAYS MATTERS:** The County Cllr’s £500 grant – could this be used for on-going

maintenance of the orchards? To be discussed again at the next meeting.

**12** **BROAD GREEN FLOWER BED:** Following Cllr Pengelly’s replanting of the bed, it was agreed a letter would be sent to the Prison Governor:

* expressing thanks for the donation of plants and,
* asking if the maintenance and future plantings could be carried out through the Restorative Justice Programme.

**13 CODE OF CONDUCT:** It was resolved to adopt the Worcestershire model Code of Conduct with effect from 1st July, and to delegate to the clerk the ability to amend the document as needed when a final version is made available.

To delegate to the clerk the ability to make any changes needed to standing orders to allow the council to comply with procedural changes resulting from adopting the new code

That council members will register interests with the district council as soon as the regulations specifying them are published. Proposed Cllr Cooper, Seconded Cllr Whittaker, all in agreement.

**14 FINANCE: to consider: p890**

 **a)** **Bank Balances**: as at 31 May 2012 Current Account £6,245.14

 31 December 2011 Deposit Account £3,797.41 Total Balance £10,042.55

**b)** **Receipts:**  Co-op Bank: Interest 4 May 2012 £ 0.73

1. **Payments for Approval:**

The Information Commissioner: Registration Renewal £ 35.00

P E Butts: Internal Audit Fee £ 125.00

H Davies: Salary £626.52; Expenses £177.21 £ 803.73

 HMRC: £ 156.64

 S Skeys: Lengthsman Scheme: @ £11 per hour

 T&C: Apr 16 hours, May 15 hours £341.00

 Burcot: Apr 8 hours, May 6 hours £154.00

 Broad Green mowing: 4 cuts @ £42/cut £168.00 £ 663.00

 Total: £ 1,783.37

1. **Unpresented Cheques:**  none
2. **Receipts & Payments Account 2012/13:** Approved
3. **Bank Account Signatories:**

Signatories to be removed: Geoffrey Whitehouse and Lynda Hakesley.

Existing signatories: Keith Tolley, Peter Whittaker, Michael Ashwin, Lynn Denyer, Steven Orr-Cooper.

New signatory: Michael Pengelly

Bank documentation was completed to record the above.

1. **Quarterly Audit**: no problems were reported.

**f) Finance Items – Proposed:** Cllr Tolley **and Seconded:** Cllr Whittaker

**15 COMMENTS FROM MEMBERS:**

Churchyard Railings: Sturdy Fencing to be asked whether they intend carrying out this contract and, if so, when.

Tardebigge Old Wharf: There was speculation that a field had been sold by British Waterways to gypsies. The Parish Council could only become involved if parishioners expressed their concerns in writing.

Co-option Vacancy: to be put on next month’s agenda.

**16 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting at 7.20pm on Tuesday, 10 July 2012 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 9.50 p.m.

Signed: ……………………………………………………………………………….Chairman 10 July 2012