**Tutnall & Cobley Parish Council 06/14 p972**

**THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL**

**held on Tuesday 11 November 2014 at 7.20 p.m. in the Community Hall, Tardebigge**

**Present: Cllrs M Pengelly, L Denyer, S Cooper, M Ryan, P Whittaker and A Wheeler-Vine**

**In Attendance: The Clerk and a member of the public**

1. **APOLOGIES:**  Cllr Tolley: ill: accepted

County Cllr K Taylor

1. **DECLARATION OF INTEREST:**

a) Register of Interests: Councillors were reminded of the need to update their register of

 interests, and

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and

c) To declare any Other Disclosable Interests in items on the agenda and their nature:

 Cllr L Denyer who is a member of the Management Committee of the Community Hall.

 Cllr P Whittaker who is a member of Bromsgrove District Council Planning Committee.

# MINUTES: The Minutes of the meeting held on 14 October 2014 were approved.

Proposed: Cllr Denyer; Seconded Cllr Ryan All in agreement.

**4 PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** Report noted.

**Chairman:** Had attended Worcestershire CC Parish Council Forum on 29 October. Topics covered included:-

New parish website;

New quality parish scheme with three levels of accreditation. Councillor training was not required for the basic level of accreditation but all members would need to register their disclosable pecuniary interests. The county council would like all parishes to sign up to the basic foundation standard. The clerk would obtain more information on the scheme.

Highways Project Optimise is being promoted with the county and district working together so a road is only cordoned off once for e.g grass cutting, litter picking.

Local Works Gang / Lengthsman Plus – hoping to extend the lengthsman scheme to cover footpaths, subject to funding.

**District Councillor:** Nothing significant to report.

**County Councillor:** via Cllr Whittaker to say that the smell at Plymouth House was being looked at.

**Footpath Warden:** Clearance on FP539. However the land user had taken out a gatepost the parish council erected seven years ago. It was suggested the double gates are removed and replaced with a stile. Cllr Cooper will contact the county council.

**Tree Warden:** Reported that the tree adjoining Plymcot had been cut down with the permission of Bromsgrove DC. This week was National Tree Week. Cllr Cooper has a number of locally grown two year old oak trees which are free to ‘good homes’. The availability of the trees will be included in the newsletter. Cllr Cooper will replace a couple of trees that have died in the orchard.

**Conservation Officer:** Nothing significant to report.

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**Community Hall Representative:** Cllr Denyer had now taken over as treasurer, the accounts will be audited shortly. To comply with Ofsted registration the small gate next to the hall will be chained between 9.30am and 2pm.

**Charities Representative:** Had not met.

1. **CORRESPONDENCE:** Additional items emailed to Members:

j) MP’s UK’S First Parliamentary TeleForum will be held by Sajid Javid on 26 November 2014.

k) Highways Agency M5 J4 Pinch Points / Lanes

l) Bromsgrove DC: Requests for Register of Electors 2015

All other items noted.

**6 PLANNING MATTERS: Applications for Consideration:**

14/0585 Butlers Hill Farm, Weights Lane: single storey side extension for garage and sun room.

14/000040/CM 34 Station Road, Blackwell: construction of GRP kiosk housing pumping station controls by Severn Trent Water Ltd: Although just outside the parish WCC have asked for our comments.

14/0834 West Meadows, Grange Lane: Rear kitchen and orangery extension.

It was **resolved** that Members had no objections to any of these applications.

**Approvals:**  None received.

**Refusals**: None received.

**Planning Matters:**

2014/0241/ENF Shortwood, Brockhill Lane: Planning permission is not required to sub divide and sell the land.

1. **RAILINGS TO THE PLYMOUTH MEMORIAL:** The Petition and Notification of Advice have been completed. The Diocese has advised that their committee will recommend the petition; the Chancellor in London makes the final decision. The grant is for permission only, there is no obligation to do the work and there are no future obligations for the Parish Council.

**8 REINSTATEMENT OF COBLEY HILL WINDPUMP:**  To be discussed at the next meeting.

**9 LENGTHSMAN SCHEME:** Items to check on Brockhill Lane:

 Grips to be cleared near Hereford & Worcester shoot.

 Pipes near Woodlands need clearing out.

 Lying water between the canal bridge and the back of the prison – check grips.

**10 HIGHWAYS MATTERS:** Clerk to check when the next PACT meeting was so the issues of overweight lorries using Tutnall Lane, vehicles parking over footpath on Alcester Road and speeding traffic on Grange Lane could be lodged.

**11 ORCHARD MAINTENANCE & FURNITURE:** The picnic table and bench had been delivered. It was agreed the trees could be replaced at the same time as the bench is installed. It was suggested the bench could be chained to the stump of an ash tree.

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**12 PLYMOUTH HOUSE DISCHARGE:** On-going investigations by Worcester Advisory Services and the County Cllr.

**13 NEWSLETTER:** An estimate for colour printing of approximately £240 (black and white £195) was agreed.

**14 REPAIR OF BENCH ON BROAD GREEN:** Cllr Whittaker will progress.

**15 REDDITCH RAIL ENHANCEMENT WORKS:** Grange Lane residents have been severely affected by the heavy construction traffic over the last 4 – 6 months. The original plan for construction had not been adhered to; roads and verges had been destroyed. Negotiations are in hand to reinstate the verges; residents do not want the road widened. The Parish Council confirmed its support for a 30mph limit through the residential section of Grange Lane.

**16 COMMUNITY HALL FINANCE:** Cllr Denyer outlined the Committee’s precarious finances. The heat pump had to be replaced at a cost of £1,200 leaving a balance of £350 after outgoings. Hire charges may need to be raised next year and the school may have to be charged for parking. Maintenance and the caretaker / booking officer needed to be paid – the latter had been done free of charge some years ago. Members agreed they could not give a donation for revenue streams but could look at specific items of expenditure. Cllr Denyer will update Members when the books have been audited.

**17 FINANCE:**

 **a)** **Bank Balances**: as at 31 October 2014 Current Account £9,352.39

4 October 2013 Deposit Account £3,804.54

 Total Balance £13,156.93

**b)** **Receipts:**  Co-op Bank: Interest October 2014 £ 0.68

 Bromsgrove DC: Precept £3,640.00

 Worcestershire CC: Lengthsman Scheme 14/004 £ 732.00

 Total £4,372.68

1. **Payments for Approval:**

H Davies: Clerk’s salary for October 2014 £ 284.67

The Society of Local Council Clerks: subscription £ 87.00

SME Solicitors: Registry Fee for railings consent £ 160.00

 Total £ 531.67

1. **Unpresented Cheques:**  S Skeys: Lengthsman £393.00

1. **Outstanding Invoices:** 14/006 & 14/007 WCC Lengthsman £320.00
2. **Provisional Budget 2015 / 2016:** attached
3. **Finance Items – Proposed:** Cllr Denyer **and Seconded:** Cllr Wheeler-Vine

All in agreement.

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**18 PROPOSED MEETING DATES FOR 2015: Agreed** as:

13 January 14 July

 10 February August – no meeting

 10 March 8 September

 14 April 13 October

 12 May 10 November

 9 June 8 December

**19 COMMENTS FROM MEMBERS:**

Alcester Road bus shelter had been vandalised again, this time the wood had been taken away so Cllr Cooper will need to buy replacement timber.

MP at the Bromsgrove CALC meeting on 7 November: Cllrs Denyer and Tolley had attended. Discussions included the Alexander Hospital, housing, superfast broadband, traveller legislation. The MP will support parish council in dealings with Bromsgrove DC.

**20 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting at 7.20 pm on Tuesday, 9 December 2014, in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 9.40 p.m.

Signed: ……………………………………………………………………………… Chairman 9 December 2014