



## MINUTES OF THE PARISH COUNCIL MEETING

held via Zoom on Thursday 30<sup>th</sup> July 2020,

19:00

**Present:** Cllrs B McEldowney (Chair), P Baker, J Bate, P Masters, S Osman, J Alderson

**In attendance:** Clerk – C Blake, District/County Councillor S Webb and J Till, Member of the Public - Peter Hall

20/07-01

Chairman's welcome

The Chairman welcomed all present to the meeting

20/07-02

Members' Apologies for absence

Cllr's T Gillespie, I Hooper, N Ward

20/07-03

Open Forum

**3.1 Members of the Public**

Member of the public was attending as he is interested in local businesses in the area, he has designed a website called "Go Catshill" which is advertising all local facilities and supporting local businesses in the area. May be a good idea to link it to our PC website as one of the PC objectives is to support local businesses.

**3.2 Worcs County Councillor for the Woodvale Division and Bromsgrove District Councillors for North Catshill and South Catshill Wards.**

Cllr Webb reported that the rubbish tip has now re-opened and Ringway is monitoring the traffic there. There will be consultations soon with residents for Bromsgrove Deal which is a community hub to improve systems around Bromsgrove for its residents. Cllr Webb and Cllr Till will be visiting shops in the village to gain their reaction to this idea.

Cllr Till provided an update on the Sedgefield leading to Lingfield field that has had the barrier removed and an anti-campers fence erected as there have been issues with vans parking on the grass area

Cllr Webb and Cllr Till left the meeting following this section.

**3.3 Bromsgrove District Councillors Marlbrook Wards.**

No representation.

**3.4 Any other community representative**

No community representatives were present.

20/07-04

The meeting was closed for Open-Forum and re-opened.

20/07-05

Declarations of Interest

No member stated any declarable interest.

20/07-06

Dispensations

No requests for dispensation had been received. Dispensations were in place for Cllr Bate in relation to the Village Hall

20/07-07

Approval of Minutes of previous council meeting

**It was agreed** to accept the minutes of the Full Parish Council meeting held 04/06/2020 and these will be signed by the Chairman

20/07-08

Chairman's Report

Cllr McEldowney provided dates of meetings he had attended: 10<sup>th</sup> June he chaired Bromsgrove CALC meeting here they shared experiences of lockdown and what support had been offered in different areas of the community. Lengthsman scheme was also discussed and agreed our risk assessment has been submitted. Attended NP Steering group on 15<sup>th</sup> July and Safer Bromsgrove meeting on 22<sup>nd</sup>

## **20/07-09 Clerk's Report: Emergency Actions, Update and List of Communications**

**9.1 Catshill Planters** have now been completed for the Summer

**9.2 Dates of the period of Exercise of Public Rights** – Clerk reported that these dates were advertised and have now passed, the dates ran from 15<sup>th</sup> June to 24<sup>th</sup> June and no requests were received.

**9.3 Ratified BDC quote for the design and publication of the pre submission NP report** – it was £329.29 plus VAT which will be slightly higher now due to additional pages that have been agreed to.

**9.4 Quote for Ivy Cottage Garden for Winter to be taken to next FPC as this meeting was not quorate**

**9.5 Key for War Memorial** – Clerk reported that the key has not been returned to the office, Cllr Baker to chase as Daren Lacey still has this from switching the light on and off in the Winter months as agreed.

Cllr Baker will look for a more energy efficient lamp for next Winter when the light is switched on for a long period of time.

**9.6 Newsletter date to be confirmed** – Although no date was confirmed Cllr Masters agreed that PC will complete its articles and Chris Fabray can then add to it when he is ready to submit the NP articles which need to be also included in the next edition. Foodbank and Catshill Community Support Group articles to be included. Cllr Bate will also ask Claire Wing to provide a report on Village Hall opening.

**Relevant correspondence available from the Clerk:** includes weekly CALC updates; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Community First, Public Sector Executive online

## **20/07-10 Finance**

**10.1** Notification of the payments and receipts report to 20/07/2020. Note all bills for payment are as approved in the budget. See page 610 below

## **20/07-11 Items for discussion**

**11.1 Memorial for Patrick Callaway** – Patrick was a Parish Councillor who died in February 2017, there is a plant in his memory and a plaque outside the Village Hall. Cllr Baker will trim the plant and look after it for now and see if it revives as Cllr Callaway's widow is happy with the plaque and plant where they are currently situated.

**11.2 Garden Stones for Parish Gardens** – It was agreed that Cllr McEldowney will speak with Cllr Ball to agree on where and how the garden stones will be placed within each garden space.

**11.3 War memorial cleaning and maintenance of railings** – Cllr Bate reported that some quotes had been sought previously to repair the railings which was approx. £2k. Cllr Hooper has some figures on this but was not present to report on them. Cllr Baker agreed to speak to Daren Lacey regarding the cleaning of the War Memorial which he has done previously and about the railings and this will be

discussed again. Cllr Osman has also sent a document about the War Memorial; nobody actually owns it and nobody can claim to own it as it stands at present. Cllr Baker recommended that no further action should be taken on ownership of the War Memorial as this time as it is not cost effective, all agreed to this.

**11.4 Website Accessibility Regulations from NALC** – NALC has published that all Parish Council's need to draw up an action plan regarding their accessibility to their website. The clerk will send Cllr Masters the link to this publications and Cllr Masters will contact Chris Fabray to discuss further and report back.

**11.5 Memorial Garden at the Baptist Church** – Cllr McEldowney reported that the Baptist Church garden is looking very unkempt at present. Clerk will contact the Lengthsman to ask him to tidy it up or if not then Meadowfields who have the contract for the other gardens will be asked to trim it all back for now until it is agreed how to proceed with it in the future.

## **20/07-12 Committee and Representatives Reports**

### **12.1 Neighbourhood Development Plan Steering Group – (Cllr J Alderson)**

Cllr Alderson stated that there are updated documents and a shorter version of the NP which will be consulted on in September.

### **12.2 Finance and Staffing Committee – (Cllr P Baker)**

No update as no meetings have been held

### **12.3 Planning Committee – (Cllr T Gillespie)**

No update received

### **12.4 Any other report from Parish Council representatives including those for:**

#### **Village Hall Management Committee – (Cllr J Bate)**

Cllr Bate reported that Village Hall electrics have been reviewed and updated where deemed necessary. Water has also been tested for legionella. There will be a professional deep clean of the Hall prior to opening and hand gels and sanitisers will be provided for users. There will be a gradual opening of the Hall for selected groups with a full opening working towards September as things stand at present. The website is being updated to keep people informed of procedures.

### **12.5 CPRE – (Cllr B McEldowney)**

No meeting so nothing to report

### **12.6 Whitford Vale and Perryfields Development – (Cllr P Baker)**

Cllr Baker requested a pollution prediction based on the extra houses that would be built, this has not been done and will be requested again. Cllr Baker will send a response and copy Parish Councillors in so that comments can be collated and report back when correct information is provided

## **20/07-13 Date and Times for next meetings all to be confirmed if required:**

**It was agreed** that only FPC is required to be booked at this present time

**Full Parish Council – 27<sup>th</sup> August 19:00 via Zoom**

This meeting ended at 20:47 hrs

