



MINUTES OF THE PARISH COUNCIL MEETING

held via Zoom on Thursday 27th August 2020,

19:00

Present: Cllrs B McEldowney (Chair), P Masters, S Osman, T Gillespie,
I Hooper

In attendance: Clerk – C Blake,

20/08-01

Chairman's welcome

The Chairman welcomed all present to the meeting

20/08-02

Members' Apologies for absence

Cllr's P Baker, J Alderson, J Bate

20/08-03

Open Forum

3.1 Members of the Public

No members of the public were present.

3.2 Worcs County Councillor for the Woodvale Division and Bromsgrove District Councillors for North Catshill and South Catshill Wards.

Cllr Webb was not in attendance but had reported that she had been in contact with county to ask about increasing the number of buses for when students return to school.

Library services are slowly returning to normal although Catshill library is not open as yet.

Here to Help is ongoing and WCC are putting together a team for businesses too.

Cllr Webb is meeting with YMCA and The Hub in the next couple of weeks to arrange a viewing at the Scout Hut for the restarting of the youth services.

Cllr Till was not in attendance but had reported that phase 3 of clearing up the garages in Chadcote is underway. Residents and landowners have been contacted in a bid to clear this area, once responses have been received a plan of action can then be sorted out.

Still awaiting news on the exit strategy for the Asylum Seekers based at the Hotel.

3.3 Bromsgrove District Councillors Marlbrook Wards.

No representation.

3.4 Any other community representative

No community representatives were present.

20/08-04

The meeting was closed for Open-Forum and re-opened.

20/08-05

Declarations of Interest

No member stated any declarable interest.

20/08-06

Dispensations

No requests for dispensation had been received. Dispensations were in place for Cllr Bate in relation to the Village Hall

20/08-07

Approval of Minutes of previous council meeting

It was agreed to accept the minutes of the Full Parish Council meeting held 30/07/2020 and these will be signed by the Chairman

20/08-08

Chairman's Report

Cllr McEldowney has not attended any meetings since the last FPC so nothing to report. He reminded all Cllr's to regularly check their emails and either delete them or save them as capacity is becoming an issue. Chris Fabray will be undertaking an exercise next week to delete all viewed emails to free up some space. Chairman thanked Cllr Osman for obtaining the grant funding of £1248 relating to the New Homes Bonus scheme.

20/08-09 Clerk's Report: Emergency Actions, Update and List of Communications

9.1 Quote for Planters for Winter to be agreed on – Clerk has received a quote from Plantscape for £400 plus Vat for the replanting of the planters, this is the same price as last year. **All agreed to proceed with this price.**

9.2 Key for War Memorial – Cllr Baker is to speak to Daren Lacey to retrieve the key which is still in his possession.

9.3 Request for dog waste post to be placed at top of Golden Cross Lane – Clerk had received a request for a dog waste post from a resident in Golden Cross Lane, this was agreed to and Clerk will sort this out in the near future.

Relevant correspondence available from the Clerk: includes weekly CALC updates; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Community First, Public Sector Executive online

20/08-10 Finance

10.1 Notification of the payments and receipts report to 20/08/2020. Note all bills for payment are as approved in the budget. See page 614 below

Bank Reconciliation as at 20/08/2020			
Opening Cash Book balance		£68,644.30	
Add receipts between 1 April - 20 Aug 2020	26,143.00		
Less payments between 1 April - 20 Aug 2020	-17,411.74		
Cashbook balance at 20 Aug 2020		£77,375.56	A
Bank statements at 20 Aug 2020			
Unity Trust Bank	79,126.07		
Add Soldo Card	11.31		
Less unpresented cheques, as list below	1,761.82		
Bank balances at 20 Aug 2020		£77,375.56	B

20/08-11 Items for discussion

11.1 Garden Stones for Parish Gardens – Cllr McElDowney will speak with Cllr Ball to agree on where and how the garden stones will be placed within each garden space and report back.

11.2 War memorial cleaning and maintenance of railings – Cllr Hooper reported that the railings need replacing before they fall down, he suggested a retainer wall be built with railings then placed in front of the wall for more support. Quotes have been received for approx. £3k for the work and drainage to be done. £500 has been donated from Rotary Club to help out with the funding of this. Cllr Hooper will get another quote as he was unsure whether the quotes already received are just to replace the railings without a retainer wall. He will also ask Andrew Bate for the previous quotes for the Clerk as nothing has been sent apart from emails at this stage. This will be discussed in the next FPC meeting in September.

11.3 PC Magazine – Cllr Masters showed all attendees the next edition of the PC Magazine which is currently being printed. He asked that for the next edition of the magazine he thought it would be a

good idea that all Committee chairpersons should provide an update on what is currently being discussed at their particular meetings so that this can be included to keep residents updated on what is being done by PC.

11.4 Website Accessibility Regulations from NALC – NALC has published that all Parish Council’s need to draw up an action plan regarding their accessibility to their website. Cllr Masters will contact Chris Fabray to discuss further and report back.

11.5 Open Spaces Society Membership – Cllr McEldowney reported that he felt it would be a good idea to gain membership of this Society as it relates to local green spaces, promoting rights of way etc as he felt this ties in to the NP and would have a mutual benefit for PC. Membership is £45 pa. **All agreed it would be beneficial to join.**

11.6 Recycle Week 21 – 27 September – Cllr McEldowney will contact BDC to find out more information on what PC can do to promote this. Agreed a maximum budget of £50 to be spent

20/08-12 Committee and Representatives Reports

12.1 Neighbourhood Development Plan Steering Group – (Cllr J Alderson)

Cllr McEldowney reported that the 6 weeks period for consultation is being prepared for with drop-in events being planned for at the Village Hall.

12.2 Finance and Staffing Committee – (Cllr P Baker)

No update as no meetings have been held

12.3 Planning Committee – (Cllr T Gillespie)

Cllr Gillespie updated on current planning applications.

12.4 Any other report from Parish Council representatives including those for:

Village Hall Management Committee – (Cllr J Bate)

Cllr Hooper reported that Village Hall electrics have been completed at a cost of approx. £1k. Security spotlights are all working, emergency exits have been replaced and approval for a grant has been achieved which will go towards insulating the roof. The water at the village hall has also been tested for legionnaires disease and was given the all clear.

12.5 CPRE – (Cllr B McEldowney)

No meeting so nothing to report

12.6 Whitford Vale and Perryfields Development – (Cllr P Baker)

Cllr Baker requested a pollution prediction based on the extra houses that would be built, this has not been done and will be requested again. Cllr Baker will send a response and copy Parish Councillors in so that comments can be collated and report back when correct information is provided

20/08-13 Date and Times for next meetings all to be confirmed if required:

Full Parish Council – 24th September 19:00 via Zoom

This meeting ended at 20:22 hrs

Excerpt from accounts spreadsheet for August 2020

Aug-20		Description	Receipts	Payments Gross	Payments VAT	Payments Net
Talk Talk	v060	Office phone and broadband - July 2020		45.25		45.25
O2	v061	office mobiles		40.42	6.74	33.68
Allen Farnsworth	v062	Lengthsman July		250.00		250.00
August Salaries	v063	Salaries Aug 2020		1,183.24	-	1,183.24
Waterplus	v066	water at Ivy Cottage Gardens		18.00	-	18.00
Chris Fabray	v067	Monthly Survey July fee		42.00	7.00	35.00
Meadowfields Ground Maintenance	v068	Maintain shrubs at gardens July 2020		237.60	39.60	198.00
Soldo card - Spar	v069	Paper and pad		9.68		9.68
Soldo Card - Post Office	v070	Stamps		16.92		16.92
Soldo Card - Zoom monthly fee	v071	Monthly fee to use Zoom		14.39	2.40	11.99
Soldo Card -Microsoft monthly fee	v072	Monthly fee		7.99		7.99
			-	1,865.49	55.74	1,809.75
		Total for year to 31/03/2021	26,143.00	17,411.74	1,237.43	16,174.31