



## MINUTES OF THE PARISH COUNCIL MEETING

Held at Catshill Village Hall

THURSDAY 28th April 2022, 7.00pm

**Present:** Cllrs B McEldowney (Chair), P Masters, J Alderson, P Baker, S Osman, G Blackmoor, B Laniosh

**In attendance:** Clerk – Carol Blake

**Apologies** – Cllr J Till, T Gillespie

**Members not present:** Cllr A Jilani

### 22/04-01 Chairman's welcome

The Chairman welcomed all present to the meeting

### 22/04-02 To receive apologies from any Member unable to attend

Cllr Till and Cllr Gillespie sent apologies.

### 22/04-03 Open Forum

#### 3.1 Members of the Public

No members of the public were present

#### 3.2 Worcs County Councillor for the Woodvale Division.

Cllr Webb reported that the VAS sign will be moved to Braces Lane next week.

The 144-bus service will be run by National Express for an initial 6 months to see how sustainable it is, and the County Council have added funding to run the bus as far as Longbridge for this amount of time.

Road repairs will be taking place in May on Golden Cross Lane, Marlbrook Gardens, Oak Rd and by the planters at the top of Golden Cross lane.

Cllr Baker raised an issue that Spencer Walk, which has had slabs replaced with tarmac, needs to have a better surface finish by contractors, Cllr Webb agreed and will request that Highways visit the site and put this right.

#### 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

No update

#### 3.4 Any other community representative

None present.

### 22/04-04 Declarations of Interest

None received

**22/04-05 To re- open the meeting** Parish Councillors and the Executive Officer may only speak from this point forward

**22/04-06 Dispensations**

No member had submitted a request for dispensation to any agenda item.

**22/04-07 Approval of Minutes of previous council meeting and previous matters arising**

**It was agreed** to accept the minutes of the previous Full Parish Council meeting held 31/03/2022 apart from point 3.4 - Cllr Laniosh disputed Cllr Webb's comments. The Chairman then duly signed the minutes.

**22/04-08 Chairman's Report**

The Chairman updated members on the various meetings he had attended during the month and thanked those members who helped deliver the current newsletters.

**8.1 Events**

- **Any update on Fireworks Event** – Catherine Simcox has spoken with Mick Stanley of Catshill Juniors Football team. They have 8 x LED lighting Tripods fit for events and are happy to hire these out for a small contribution with the transformers. A petrol generator would need to be hired (approx. £40) for the top gate so there is sufficient lighting there. Catherine thanked the PC for their support on this event.

- **Update on Queen's Jubilee Event** – The revised itinerary for the event was shared with all and parish council volunteers were requested to help marshal on event day. Cllr Gillespie will be completing the risk assessment and Cllr Baker can provide high viz jackets for the event. As the Parish Council now has several vacancies for Parish Councillors it was discussed that the Parish Council would look at the equipment it already has stored in the garage such as a gazebo and posters to see if a stall could be set up at the event to try and recruit new Councillors.

Cllr Alderson raised concerns that the Parish Council is not always being mentioned as the main sponsor for this event, **it was agreed** that both Cllr Alderson and Cllr Gillespie need to raise this issue at

the next Queen's Jubilee meeting to insist that Catshill and North Marlbrook PC are mentioned on all advertising for the event.

PC has reservations regarding the price of the mural, which was quoted as being between £700-£800 and have not seen any design for the mural. Clerk will contact Cllr Webb to raise the issue with her.

**8.2 To discuss Annual Parish meeting speaker(s) – It was agreed** that Cllr Laniosh would talk about the Natural Networks Project for 10-15 minutes and Clerk will contact Citizen's Advice Bureau to ask if they have a speaker available who could talk about the current cost of living situation.

**22/04-09 Clerk's report on delegated actions, update and list of communications  
General Correspondence received:**

Weekly CALC updates; weekly BDC planning lists, WCC road works lists and reports,

**9.1 Update on CILCA Qualification** – Clerk reported that she had been successful in passing her Certificate in Local Council Administration the result of which makes her a fully qualified Clerk.

**9.2 2021/2022 Appraisal** – Clerk reported that her yearly appraisal had been undertaken by Cllr Baker and Cllr McEldowney and as a result of it being successful, she gains a salary increment.

**9.3 Yearly Insurance** (document sent) – **It was agreed** that the Parish Council would take out a Long-Term Agreement with Zurich Insurance for 5 years as it is the cheapest option at £1109.24 which remains the same for the next 5 years.

**Finance**

**22/04-10 10.1 The payments and receipts report to 20/04/2022 was received and noted.**

The council's accounts spreadsheet for April 2022 was circulated.

An excerpt from the council's accounts spreadsheet for April had been sent along with the bank reconciliation to 20/04/2022, it is as follows:

<b>Bank Reconciliation as at 20/04/2022</b>		
<b>Opening Cash Book balance</b>		<b>£105,685.54</b>
<b>Add receipts between 1 April - 20 April 2022</b>	26,010.50	
<b>Less payments between 1 April - 20 April 2022</b>	-2,770.39	
<b>Cashbook balance at 20 April 2022</b>		<b>£128,925.65</b>
<b>Bank statements at 20 Apr 2022</b>		
Unity Trust Bank	131,534.08	
Add Soldo Card	24.84	
Less unpresented cheques, as list below	2,633.27	<b>£128,925.65</b>
<b>Bank balances at 20 Apr 2022</b>		

## **22/04-11 Items for Discussion**

### **11.1 Natural Networks Project and Footpaths update - Cllr**

Laniosh has attended Footpaths Warden Training and is now able to log issues on the system. He has also met other footpath wardens from other Parish Councils. Another walk will take place on 31<sup>st</sup> May at 10:00 to specifically look at the weigh mark posts in the area.

### **11.2 Update regarding Solar Lights – Cllr Osman reported that the solar lights will be installed between 3<sup>rd</sup> and 6<sup>th</sup> May.**

## **22/03-12 Committee and Representatives Report**

### **12.1 Neighbourhood Plan Steering Group – Cllr McEldowney –**

The interview for the Project Officer will be taking place on 29<sup>th</sup> April and a meeting with NPSG and Parish Council members will be arranged after that to establish how the recruit will be managed and what work will be provided commensurate with the 20 hours per week.

### **12.2 Environmental and Highways – Cllr Osman is meeting with former councillor Ian Hooper for a handover. The Dock Garden will be tidied up on 13<sup>th</sup> and 14<sup>th</sup> May as it has become unkempt.**

**12.3 Whitford Vale and Perryfields Development** – No update

**12.4 Planning Committee** – No update but a Planning Committee meeting is due to be set up by Cllr Gillespie

**12.5 Finance and Staffing Committee** – Cllr Baker updated on the Committee meeting which was held on 26<sup>th</sup> April where the terms and conditions and management of the Project Officer recruit were discussed. **It was agreed** that after the

interview takes place that members of the Parish Council and NPSG will hold a meeting to decide on how the management of the recruit will be best achieved.

**12.6 Newsletter and Events** Cllr Masters expressed his thanks to everybody for helping to deliver the newsletters, he has received favourable comments from residents regarding this edition.

**Meeting finished @ 21:02**

**22/03-13**

**Date and time of next meeting: Annual Parish Council Meeting  
26<sup>th</sup> May in the Village Hall @ 19:00**