



MINUTES OF THE PARISH COUNCIL MEETING

held at CATSHILL VILLAGE HALL

GOLDEN CROSS LANE, CATSHILL, B61 0JZ

THURSDAY 30th APRIL 2015, 7.30pm

Present : Parish Councillors, G Witcomb – Chairman, F Cook - vice-Chairman, P Baker, G Blackmoor, J Bate, B McEldowney, P Masters, S Webb

In attendance: Clerk - Gill Lungley

15/04-01 Chairman's welcome – the Chairman welcomed all to the meeting

15/04-02 Members' Apologies for absence

Apologies were received from Cllrs M Ball, S Haynes, M Shephard, O Sweeting

15/04-03 Open Forum

- a) No members of the public were present.
- b) **County Councillor for Woodvale division**, Sheila Blagg, had sent apologies for non attendance
- c) **District Councillors for Marlbrook ward**, John Ruck and Brian Cooper, had sent apologies.
- d) No other community representative was present

15/04-04 The meeting was re-opened.

15/04-05 Declarations of Interest No member declared a Disclosable Pecuniary Interest.

15/04-06 Dispensations No member had applied for a dispensation.

15/04-07 Approval of Minutes of previous council meeting

It was agreed to accept the minutes of the Parish Council meeting held 26/03/2015 and they were duly signed by the Chairman.

15/04-08 Members' Questions

Cllr P Baker: Had there been any response to question about the Perryfields area development, minute no. 15/03-11c.8 refers. The Clerk had not submitted any question or comment to BDC as there was currently no appropriate 'vehicle' for doing so and no nominated contact officer. It was agreed to retain the subject on the agenda, with special regard to the wider traffic impact.

15/04-09 Chairman's Report

The Chairman's report was circulated. This was the last report from Cllr G Witcomb who was not standing for re-election. Cllr P Baker moved to thank Cllr G Witcomb for his service to the parish council over the years and was soundly supported.

15/04-10 Clerk's Report: Emergency Actions, Update and List of Communications

- a) Bus shelter replacement update. No progress to report.
- b) Parish Council elections – the ten candidates standing for election have been elected unopposed; there will not be a ballot as only 10 out of 13 seats are filled. The council can co-opt after 12/05/2015 to fill the 3 vacant seats (2 for the Woodrow ward, 1 for the Lower Marlbrook ward)
- c) BDC's New Homes Bonus community grants scheme is now receiving applications
- d) Invitation to members to attend the Worcestershire Parish Conference 04/06/2015
- e) Flood Alleviation Scheme, Green Lane has now been completed. Members suggested tree planting on the banks of the new pond as a safety feature. It was noted there is a burst pipe leak running into the culvert at the south end of Lingfield Walk.
- f) Handrail and steps between A38 / Lingfield Walk (part of Hilton Hotel land) – awaiting Hilton response.
- g) Adoption of Cheltenham Avenue estate – no further progress.
- h) Community Speed Watch – resident from Old Birmingham Road is keen to see this in action.

Relevant correspondence available from the Clerk: includes weekly CALC updates Apr 2015; weekly

- updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner; also
- Worcestershire County Council ~ (WCC) have provided a leaflet on their Highways Surface Dressing Programme
- Introductory e-mail from Supt. Alex Franklin-Smith, Policing Area Commander, North Worcs
- 6th Bromsgrove Scout Council, Group Scout Leader is standing down
- Minutes of most recent meeting of Catshill Village Hall management committee
- WCC 'Your Life, Your Choice' website is now live.
- CPRE campaign to save the countryside
- The Pensions Regulator

Items carried forward: Dedication stone for Diamond Jubilee Garden, New Homes bonus

15/04-11 Committee and Representative Reports

- 11a) **Planning Committee** meeting held 02/04/2015, draft minutes noted.
- 11b) **Finance and Staffing Committee** meeting held 16/04/2015, draft minutes noted.
- 11c) **Any other report:-**

11c.1 Newsletter – Cllr P Masters: The Spring 2015 issue had now been distributed via volunteers covering most of the parish. Items for the next newsletter will be welcome.

11c.2 Marlbrook Tip – Cllr B McEldowney: the BDC Marlbrook Tip working party had met 23/04/2015 and were considering a number of issues.

11c.3 Catshill Village Hall – Cllr G Blackmoor: the management committee are organising a VE Day 70th anniversary event on 08/05/2015.

15/04-12 PLANNING

Response to planning consultation:

Log no.	App. No.	Address
635	15/0250	Singletons Nurseries, 600 Birmingham Road, Lydiate Ash B61 0HT
Proposal: 27 additional parking spaces		
PC comment: The Parish Council has no objection to the provision of extra parking spaces as it is in favour of encouraging off-road parking, but would ask for assurance that the trees, shown in the plan, are not harmed as a result of the scheme.		
636	15/0293	11 Golden Cross Lane, Catshill B61 0LQ
Proposal: Side and rear single storey extension		
PC comment: No comment		

15/04-13 FINANCE

.1 Annual Return sections 1 and 2. The Clerk presented the accounts and explained the figures on the Annual Return, section 1. Members considered in detail the Annual Governance Statement in section 2.

It was agreed to approve Sections 1 and 2 of the Annual Return 2014/15.

.2 Current financial situation. The most recent spreadsheet was circulated showing receipts and payments so far this year; noted.

.3 Approval of payments.

It was agreed to approve the payments as presented (see below) and they were signed by the authorised members.

15/04-14 ENVIRONMENT

.1 Garden to rear of Baptist Church at The Dock

It was agreed to delegate licence negotiations to the Clerk working with the Chairman and Chairman of the Environment and Highways committee, working within the committee budget constraints.

.2 North West Ward Association

It was agreed to pay for the parish council's groundsman to attend to the weeds at the Catshill Meadow, expected to be no more than 3 hours maximum over the year and in any case to cost no more than £300 over the year.

.3 Milton Road parking

It was agreed to contact the concerned resident and suggest they keep a log of all instances of inconsiderate parking to show photographs, car registration numbers, date and times which can then be forwarded to WCC and division member Sheila Blagg.

.4 Spar car parking

It was agreed to write to the Spar asking for full information on the reasons for penalising customers for using their car park, especially now that the Post Office has re-located there.

15/04-15 EVENTS

Bonfire and Fireworks:

It was agreed to delegate authority to the Clerk, working with the Chairman and project manager Carl Knowles, to progress the annual bonfire and fireworks event to be held on Saturday 31st October 2015, to work within the agreed budget.

15/04-16 ADMINISTRATION

Website:

It was agreed the Clerk will make use of the Worcestershire County Council website to post news, agendas and draft minutes and this will link to the parish council's own website.

15/04-17 Date, time and venue of next meeting

The next meeting will be the Annual Parish Council meeting on 19th May 2015, 7.30pm at Catshill Village Hall

This meeting ended at 21:25 hrs.

At the close of the meeting Cllr P Baker thanked all those members now retiring from the council for their contributions to the community over their period of office. The retiring Chairman also thanked the retiring members including Cllr F Cook who had worked hard on planning issues, the Parish Plan and Neighbourhood Planning.

Signed Date.....
Chairman of Catshill & North Marlbrook Parish Council

Minute no. 15/04-13.3

Excerpt from accounts day-book to show payments and receipts for April 2015:

	Voucher reference no.					Gross	
Date	Payment	Receipt	Chq no.	Details	Receipts	Payments	VAT
Apr 15		R1		Bromsgrove DC – precept 1 st half 2015/16	13,659.50		
		R2		Bromsgrove DC – council tax support grant	1,897.00		
	001		300773	Mr B McEldowney – travel expenses		18.00	
	002		300774	WorcsCALC – annual subscription		969.31	112.52
	003		300775	Lengthsman – monthly contract		192.00	
	004		Online	6 th Bromsgrove Scout Group - grant		1,000.00	
	005		d/d	ee- office mobile phone		20.92	3.49
	006		d/d	BT – office land line and broadband		38.53	6.42
	007, 008		s/o	Salaries – April 2015		947.80	
	009		Online	Insurance – annual premium		708.40	
				Subtotal for April	15,556.50	3,894.96	122.43