



PLANNING COMMITTEE

MINUTES OF MEETING HELD

7.30pm, Thursday 12th November 2015

Catshill Village Hall, Golden Cross Lane

Present Cllr M Knight (Chair), T Gillespie, P Masters, M Shephard*

In attendance Clerk: R Powell, one member of the public

1. Apologies Cllr B McEldowney and O Sweeting
*Cllr M Shephard sent apologies for the beginning of the meeting and arrived at 20.02 hrs during Agenda item 7.
2. Declarations of Interest None
3. To consider members' requests for dispensation None requested.
4. Adjournment for public question time
The member of the public that was present took this opportunity to provide the Committee with further information regarding the Planning process for 24 Wildmoor Lane, which had been discussed in previous meetings. Following this it was explained that the ongoing discussions that the Committee had engaged in regarding this concerned the process of the application and the request for clarity regarding Officers decisions and the terracing effect itself, due to the regular occurrence of this in applications, rather than the application itself. The member of the public thanked the Committee for explaining this and left following this item.
5. Minutes of meeting held 22/10/2015
This item was discussed following Agenda Item 11.
6. Planning Officer Report
Ruth Bamford, Head of Planning had been unable to organise the attendance of an Officer at this particular meeting but had offered telephone consultation with the Clerk and sign posted documents on the BDC website. The Clerk informed the Committee that following discussions with the Chair of Planning and further investigations into this, it was felt that an attendance at a meeting by an Officer was no longer needed.
7. To comment on applications received by the Parish Council

Log no.	App no.	Address	Proposal
Log 651	15/0922	103, Wildmoor Lane, Catshill, Bromsgrove, Worcestershire	Erection of a single detached dwelling
Members looked at the Public Comments during their discussions of this application. PC comment: The Council have concerns regarding over intensive development within this area and ask the Planning Officers to be mindful of the continuing addition of houses to the original plans.			
Log 652	15/0862	22, Hinton Fields, Catshill, Bromsgrove, Worcestershire	Car port extension to existing garage and alterations to front driveway.
PC comment: The Parish Council have considered this application and have no comment to make.			

Responses to the above were recorded on the Parish Council's Planning Log and online via Bromsgrove District Council's public access website to this effect.

<http://appuview.bromsgrove.gov.uk/online-applications>

8. To review planning log and provide comment / update including Local Planning Authority decisions, appeals & enforcement actions

The planning log was reviewed; members noted recent Planning Authority decisions relating to Log number 648 which had been granted. In addition the Clerk drew the Members attention to an enforcement that had been listed for 31, Cheltenham Avenue, Catshill and advised that more information would be requested from the Enforcement Officer. It was noted that no further correspondence had been received from the Community Safety Enforcement Team regarding the signage at Lydiate Ash for Singleton's Nurseries and an update would be requested from the relevant Officer.

9. To consider subjects needing further clarification for schedule into future meetings

Members agreed that some of the areas they wished to gain more information on regarding Planning included terracing and Green Belt. The Clerk advised that Gill Lungley had agreed to provide some basic training on suggested areas in future meetings.

Members engaged in discussion regarding the process of Planning Applications within Bromsgrove District Council and the previously attended meeting of Bromsgrove Planning Forum was referenced in response. It was agreed that Members would appreciate clearer guidelines on this and Cllr Knight would pose a further question at the next forum.

10. To consider concerns put to the Parish Council regarding the lack of public consultation by the District Council on the subject of the proposed District Plan and Green Belt review

Members were advised that a question had been posed regarding this from a member of the public for consideration at the next Full Parish Council and a copy was circulated for their information. Following discussion the Committee noted that significant progress had been made previously with a Parish Plan and that the next item on this Agenda regarding the creation of a Sub Committee for the Neighbourhood Plan would allow this to continue.

11. To consider the need for a Planning Sub Committee to focus on the progress of the Neighbourhood Plan

It was agreed that the creation of a Neighbourhood Planning Sub Committee was needed and this would allow the Neighbourhood Plan to be progressed. It was suggested that the Committee could comprise Cllr B McElDowney as lead with the addition of Cllr M Knight representing Planning, Cllr M Shephard representing Environment and Highways and Cllr O Sweeting as Chair of the Council. Cllr T Gillespie and P Masters noted their support if available at planned meeting times. It was agreed that the Clerk would find out how other Parishes engaged the community, requesting their involvement on the Neighbourhood Planning Sub Committee.

It was agreed that the Clerk would add to the Agenda for the Full Parish Council the consideration of applying for a grant in order to but in professional assistance with the progression of the Plan.

It was noted that the Clerk would be unable to administer this Committee due to time constraints and volume of work load and that in the future the Council should consider employing an assistant who would take on the remit of the Planning Committee and its Sub Committee

Cllr M Shephard left during Agenda Item 11 at 20:53 hrs.

5. Minutes of meeting held 22/10/2015

This item was considered at this point in the meeting.

The minutes of the previous meeting held 22nd October 2015 were accepted and signed.

Next meeting to be held as and when notified of planning application/s.

This meeting ended at 21:07 hrs.

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Chairman, Planning Committee

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Date

DRAFT