

PRESENT. Cllr N Ward (Chairman), A.Bate, Cllr J. Bate

1. Apologies for absence

Clerk Mrs B Powell, Cllr P Baker, Cllr S Webb. Ms C. Wing, Cllr O. Sweeting, Cllr B. McEldowney

2. Welcome from the Chair

Cllr Ward expressed his thanks to those in attendance. Whilst acknowledging that some people are very busy with other aspects of their lives, it was disappointing that only 3 people made the effort to attend.

3. Declarations of interest (Members Code of Conduct) None

4. To consider members written request for dispensation None requested.

5. Adjournment of the Meeting for Public Question Time No members of the public were in attendance.

6. To agree the minutes of the previous meeting held 14/11/18

The minutes of the Meeting on the 14th November 2018 were accepted as a true record

7. To appoint a Member to take minutes of the meeting in the absence of the Clerk

**7.1 To note any report sent in by the Clerk**

Mr A Bate was appointed to take minutes of the meeting

The Clerk's report was noted

8. To debrief from the previous year's events to include:

Members also included discussion about the upcoming events, combining this with Agenda Item 9.

**8.1 Bonfire Event - November 2nd 2019**

In the absence of Cllr.BMc. Discussion was limited, but reference was made to the limited time of the firework display and that effort should be made to acquire a longer display for a similar amount of funds.

**8.2 Remembrance Service - November 10th 2019**

In the absence of Cllr. P B. discussion was limited, however, we are aware that the Parade had difficulty in accessing the Memorial due to the public not knowing the cones were defining a route thro` the crowd. The use of more substantial barriers this year and more Marshalls in hi-viz jackets advising the public should correct the problem.

**8.3 Christmas Lights switch-on - November 30th**

Cllr. N. Ward will be available to do all the electrical work required It is assumed but yet to be confirmed that Cllr P.Masters will act as Master Of Ceremonies. It was suggested that a young person should press the starter, exactly how and who that person is selected is yet to be determined. All other aspects as before.;

**8.4 Christmas Lunch - 20th December 2019**

Cllr Ward reported that overall the lunch went well with no major obstacles or complaints. However, the organisers felt that the entertainment – an ABBA tribute duo were an entertaining addition to the event the volume and the content somehow did not fit the age group attending. Our thanks go to Dr C Fabray for locating the act and for partially funding it.

An act singing more 40`s and 50`s music would be sought and costed along the lines of “The Andrews Sisters”  
The caterers provided excellent fare but in lot of cases too much volume, this year we would ask for smaller portions in keeping with the age group. “Jenny`s Kitchen to be asked to log the December date in their diary.

9. To agree a calendar of Events for the Year

At the agreement of the meeting, this was considered within Agenda Item 8

10. To agree working parties for each of the agreed Events in the calendar to include a lead Parish Councillor for each

Christmas Lights-- Cllr S Webb, Claire Wing, Cheryl Welsh, Cllr Neil Ward

Bonfire-- Cllr B McEldowney

Remembrance day-- Cllr P Baker

Christmas Lunch—Cllr N Ward

11. To agree the time, date and venue of the next meeting of the Steering Group (Working Groups to agree their own)

Due to the unavailability of some members it was suggested that two dates be offered and whichever seems to attract the most attendees that will be the date of the next meeting. The dates offered are 8th April 2019 or 10th April 2019.

Cllr Bate had provided a chart with suggestions for additional events, which was considered. See attached

Meeting adjourned at 7.45pm

Agreed as a true record of the meeting held 11<sup>th</sup> March 2019 .....

Chairman, Events Steering Group

Minute No. 11 -

Chart of suggested events provided by Cllr Bate

## **Suggestions for Events 11/3/2019 compiled by Cllr J Bate**

**A) Legal issues – Risk assessments – Data protection**

**B) Budget**

**C) Volunteers including Drivers and organisers.**

**D) Involvement of other organisations**

**for example :- Village Hall**

**Local Churches**

**Scouts**

**Schools**

**etc.**

<b>Event</b>	<b>Timing</b>	<b>Age Group</b>	<b>Venue</b>
<b>Afternoon tea party inc light entertainment Tea and Cakes only</b>	<b>Summer</b>	<b>over 60`s</b>	<b>Village Hall</b>
<b>Quiz Know your Village, Parish, Neighbourhood Plan ? fish and chip Supper</b>	<b>TBA Sept</b>	<b>All age Groups</b>	<b>Village Hall</b>
<b>Mid Summer Fete Similar to xmas light switch on. Stalls – involve local groups. “Entertainment” Shops to decorate. Holiday/ Seaside Theme Tie in “Catshill In Bloom – Bunting/ Fancy Dress for children etc.</b>	<b>June 22nd Sat. pm 2 ~ 4</b>	<b>All groups Families, young and old</b>	<b>Village Hall and street Road Closure</b>

**NB.** All of this is subject to further discussion and the recruitment of volunteers